

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
GILBERT FIRE DEPARTMENT LOCAL BOARD MEETING  
VIRTUAL MEETING VIA WebEx  
50 E. CIVIC CENTER DR., GILBERT, ARIZONA**

**August 21, 2024**

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**MEMBERS PRESENT:** Fire Captain James Parsons, Debra Stapleton, Mark Cichocki –  
*Via WebEx virtual meeting*

**MEMBERS ABSENT:** Chairperson Leah Rhineheimer  
Fire Captain Michael Burkhart

**BOARD SECRETARY:** Donna J. Pedrera

**GUEST/APPLICANTS:** Cynthia Kelly, Esq., Board Attorney

**Call to Order**

Debra Stapleton acting as Chairperson called the meeting to order at 6:04 PM

**1. Roll Call**

Ms. Pedrera called roll, and a quorum was present.

**2. Certification of Full-time Fire Fighters Pursuant to A.R.S. §§ 38-842.24(B), 38-842.27, 38-842.31 and 38-847(D)1**

No Discussion. Mr. Cichocki made a motion to approve Steffan Lewis – Hired 08/20/2024, Andrew Flitton – Hired 08/22/2024, Gabriel Mahon – Hired 08/23/2024, Samuel Ver Straten – Hired 08/25/2024, Alejandro Velazquez – Hired 08/26/2024, Benjamin Collen – Hired 08/27/2024, Parker Thorley – Hired 08/28/2024, Randall Hill – Hired 08/29/2024, Colby Keicher – Hired 08/30/2024 as new full time Fire Fighters into PSPRS with any pre-existing conditions that are listed in the pre-employment physical. Mr. Parsons second the motion. The motion passed 3-0.

**3. Approval of Minutes of last meeting**

No Discussion. Mr. Parsons made a motion to approve the minutes from the September 23, 2023 meeting. Mr. Cichocki second the motion. The motion passed 3-0.

**4. Future Meetings**

The next meeting is scheduled for September 18, 2024 at 5:30 PM, Ms. Pedrera advised the Board that at this time there were no items for the Agenda so the meeting will likely be cancelled.

**5. Adjournment**

Mr. Cichocki moved to adjourn the meeting. Mr. Parsons seconded the motion. The motion passed 3-0. Meeting adjourned at 6:10 PM.

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Leah Hubbard-Rhineheimer, Chairperson

ATTEST:

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Donna J. Pedrera, Local Board Secretary