

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)
GILBERT FIRE DEPARTMENT LOCAL BOARD MEETING
VIRTUAL MEETING VIA WebEx
50 E. CIVIC CENTER DR., GILBERT, ARIZONA**

September 27, 2023

MEMBERS PRESENT: Fire Captain Michael Burkhart, Fire Captain James Parsons, Debra Stapleton, Mark Cichocki - **Via WebEx virtual meeting**

MEMBERS ABSENT: Chairperson Leah Rhineheimer

BOARD SECRETARY: Donna J. Pedrera

GUEST/APPLICANTS: Cynthia Kelly, Esq., Board Attorney

Call to Order

Debra Stapleton acting as Chairperson called the meeting to order at 5:20 PM

1. Roll Call

Ms. Pedrera called roll and a quorum was present.

2. Approval of PSPRS Local Board Legal Representation

No Discussion. Fire Captain Michael Burkhart moved to approve continuing representation of the PSPRS Local Boards by Cynthia Kelley with Kelley Law Group effective October 1, 2023. Fire Captain James Parsons seconded the motion. The motion passed 4-0.

3. Certification of Full-time Fire Fighters Pursuant to A.R.S. §§ 38-842.24(B), 38-842.27, 38-842.31 and 38-847(D)1

No Discussion. Mark Cichocki made a motion to approve Jason Adolph – Hired 06/12/2023 and Jessica Saldana – Hired 08/21/2023 as new full time Fire Fighters into PSPRS with any pre-existing conditions that are listed in the pre-employment physical. Fire Captain James Parsons second the motion. The motion passed 4-0.

4. Approval of Minutes of last meeting

No Discussion. Fire Captain James Parsons made a motion to approve the minutes from the April 19, 2023 meeting. Mark Cichocki second the motion. The motion passed 4-0.

5. Future Meetings

The next meeting is scheduled for October 18, 2023 at 5:30 PM, Ms. Pedrera advised the Board that at this time there were no items for the Agenda so the meeting will likely be cancelled.

6. Adjournment

Fire Captain Michael Burkhart moved to adjourn the meeting. Mark Cichocki seconded the motion. The motion passed 4-0. Meeting adjourned at 5:24 PM.

Leah Hubbard-Rhineheimer, Chairperson

ATTEST:

Donna J. Pedrera, Local Board Secretary