

**MINUTES OF THE GILBERT PUBLIC WORKS ADVISORY BOARD, IN REGULAR MEETING OF MONDAY, SEPTEMBER 18, 2023, AT 3:00 PM, MUNICIPAL BUILDING I, HERITAGE CONFERENCE ROOM 300, GILBERT, ARIZONA**

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**MEMBERS PRESENT:** David Barazoto, Matt Carpenter, Greg Froehlich, Jason Gilmore, Karen Goldwasser, Eric McLeskey, Jason Robinson, and Fariya Sharif

**MEMBERS ABSENT:** Sam Elliott

**STAFF PRESENT:** Public Works Director Jessica Marlow, Assistant Public Works Directors Eric Braun and Giao Pham, Administrative Assistant III Tonya Holmes, Assistant Town Manager Leah Rhineheimer,

**GUESTS PRESENT:** Organizational Development Consultant Wendy Davidson

**ADMINISTRATIVE ITEMS**

**1. Call to Order**

Assistant Public Works Director Pham called the meeting to order at 3:05 p.m.

**2. Roll Call**

Administrative Assistant Tonya Holmes called roll and declared a quorum present.

**AGENDA ITEMS**

**3. Approve August 24, 2023 Minutes**

Board Member Goldwasser had a few questions/clarifications on the draft minutes. Several members stated they had not received the draft minutes. Administrative Assistant Tonya Holmes will resend and moving forward, will include them in the calendar invites for following meeting. Both August 24, 2023 and September 18, 2023 minutes will be approved at the October 2, 2023 meeting.

#### **4. Strength Training Activity**

Organizational Development Consultant Wendy Davidson conducted the Gallup Strength Training Activity. Activity was shortened due to time constraint and members were encouraged to review remaining material independently.

### **COMMUNICATIONS**

#### **5. Report from Staff**

There was no report from Staff

#### **6. Report from Board Members**

Several members relayed their appreciation of the tours they attended and how they had learned new information as residents of Gilbert. Member Barazoto has always mowed his own lawn and is now bagging his grass based on info learned on his tour. Member Sharif learned pizza boxes are not recyclable. Member Goldwasser had recommendations for Solid Waste & Recycle and stated Solid Waste & Recycle Manager Paul Montes had already changed information on the Town's website according to her recommendations. She also mentioned a need to get information out to residents in various ways such as a section in the newspaper.

#### **7. Report from Council Liaisons**

There was no report, as Councilmember Koprowski was not present

#### **8. Report from Chair**

There was no report, as a Chair had not yet been decided.

#### **9. Future Agenda Items**

- Approve meeting minutes from August 24, 2023 and September 18, 2023.
- Selection of Chair and Vice Chair.
- Review of Bylaws – please review draft and send any comments/questions to Administrative Assistant Tonya Holmes.

CONCLUSION

10. ADJOURN

Assistant Public Works Director Pham adjourned the meeting at 4:56 p.m.

**ATTEST:**

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Jessica Marlow, Staff Liaison

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Giao Pham, Staff Liaison