

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
GILBERT FIRE DEPARTMENT LOCAL BOARD MEETING  
VIRTUAL MEETING VIA WebEx  
50 E. CIVIC CENTER DR., GILBERT, ARIZONA**

**January 18, 2023**

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**MEMBERS PRESENT:** Fire Captain Michael Burkhart, Fire Captain James Parsons, Debra Stapleton, Mark Cichocki - **Via WebEx virtual meeting**

**MEMBERS ABSENT:** Chairperson Leah Hubbard-Rhineheimer

**BOARD SECRETARY:** Donna J. Pedrera

**GUEST/APPLICANTS:** N/A

**Call to Order**

Debra Stapleton acting as Chairperson called the meeting to order at 5:13 PM

**1. Roll Call**

Ms. Pedrera called roll and a quorum was present.

**2. Return to Work Approval**

Motion to approve the Return to Work of Benny Ruiz with a retirement of October 27, 2022 into PSPRS and rehire date of January 9, 2023 into and ASRS position as an Administrative Assistant I.

After the Board reviewed the current and prior job descriptions and the recruitment documents, Debra Stapleton acting as Chairperson then went through the following questions in order to determine if Benny Ruiz's Return to Work should be approved. The responses were:

1. *Did Mr. Ruiz return to work in the "same" position as he retired?* Board unanimous - No
2. *Would the position that Mr. Ruiz return to normally contribute to PSPRS?* Board unanimous - No
3. *Did Mr. Ruiz return to work with the Town of Gilbert before the 1 year waiting period?* Board unanimous - Yes
  - a. *Did Mr. Ruiz return to work with the Town of Gilbert after waiting 60 consecutive days from his effective date of retirement?* Board unanimous - Yes
  - b. *Is the position Mr. Ruiz returned to an entry level, non-supervisory position?* Board unanimous - Yes
  - c. *Did Mr. Ruiz compete in an open competitive process? (see recruiting information attached)* Board unanimous - Yes

Fire Captain Burkhart made a motion to approve the Return to Work of Benny Ruiz. Mr. Cichocki second the motion. Motion passed 4-0.

**3. Approval of Minutes of last meeting**

No Discussion. Fire Captain Burkhart made a motion to approve the minutes from the December 21, 2022 meeting. Fire Captain Parsons second the motion. The motion passed 4-0.

**4. Future Meetings**

The next meeting is scheduled for February 15, 2023 at 5:30 PM, Ms. Pedrera advised the Board that at this time there were no items for the Agenda so the meeting will likely be cancelled.

**5. Adjournment**

Fire Captain Parsons moved to adjourn the meeting. Fire Captain Burkhart seconded the motion. The motion passed 4-0. Meeting adjourned at 5:20 PM.

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Leah Hubbard-Rhineheimer, Chairperson

ATTEST:

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Donna J. Pedrera, Local Board Secretary