



**PARKS & RECREATION BOARD
MINUTES OF REGULAR MEETING
December 6, 2022 6:00 PM**

**Municipal Center II Conference Room 100
90 E. Civic Center Dr. Gilbert, AZ 85296**

BOARD MEMBERS PRESENT:

Bob Ferron, Chair
Ben Kalkman, Vice Chair
Florence Daniels
Paul Gonzales
Holly Pitrusky
Whitney Pitt
Scott Williams
Cody Zeimer

STAFF PRESENT:

Robert Carmona, Parks and Recreation Director
Lane Gram, Recreation Manager
Rocky Brown, Business Manager
Amy Nugent, Interim Facilities Manager
Kylie Sorensen, Parks Manager
Jennika Horta, Management Analyst
Heidy Comish, Strategist

BOARD MEMBERS ABSENT:

Brian Cannon

PUBLIC PRESENT:

None

1. CALL TO ORDER: Chair Ferron called the meeting to order at 6:05PM.

2. ROLL CALL: Roll call was taken, and it was determined that a quorum was present.

3. PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

4. COMMUNICATION FROM CITIZENS PRESENT: No citizens were present.

5. NEW PARKS & RECREATION STAFF: Robert Carmona, Director, introduced Milan Perisic as the new Facilities Manager.

6. CERTIFIED AUTISM CENTER: Lane Gram, Recreation Manager, announced that the department is now a Certified Autism Center through the International Board of Credentialing and Continuing Education Standards. Over 97% of the department staff has completed the training, sensory guides will soon be in various locations, and the website will be updated to note the certification and details for families. Mr. Carmona recognized Ms. Gram for her leadership and expertise throughout this process. He also welcomed members to join the presentation to Town Council on December 13, 2022 at 6PM.

7. 2023 MEETING SCHEDULE & AGENDA ITEMS: Jennika Horta, Management Analyst, presented proposed dates for 2023 meetings on alternating weeks from Town Council Meetings. The preferred meeting dates include:

- January 17
- February 28
- March 14
- April 11
- May 9
- No June Meeting
- No July Meeting
- August 8
- September 12

- October 10
- November 7
- December 5

A motion was made by Vice Chair Kalkman to approve the preferred dates as discussed, seconded by Chair Ferron. The motion was carried 8-0.

Ms. Horta requested input regarding meeting locations and continuation of facility tours. The board members requested that meeting locations continue to rotate throughout town facilities and that tours continue to be scheduled. The following tours were suggested:

- Behind the scenes of facilities (University Building)
- On-site to view upcoming or prospective projects
- Xeriscape locations
- Public Safety Training Facility
- Pump Stations
- Pools
- Parks

The following agenda items were suggested:

- Parks Bond
- Department of the Future Goal progress
- Parkway Improvement Districts
- ASU Design Day presentations.

8. DEPARTMENT UPDATES: Director Carmona provided the board an update on the annual budget process. Rocky Brown, Business Manager, reminded the board of Riparian After Dark beginning the coming Friday. He also provided an overview of the Parkway Improvement Districts’ annual budget process and status, which includes 2,094 homes. Mr. Perisic provided an update on Municipal Center I Renovation project. Ms. Gram provided an overview of the multiple holiday events occurring in the recreation centers throughout the season and invited the board to attend Freestone Recreation Center’s 20th Anniversary Bash. Kylie Sorensen, Parks Manager, announced that ten new shade structures are being installed at Cosmo Dog Park. She also provided a recap of the ASU Design Day hosted at the University Building earlier in the day. The third-year landscape architect students utilized four Gilbert park locations as their muse for the semester and presented their designs to staff and experts in their field. Heidy Comish, Strategist, provided the Board an update on the data dashboards and benchmarking surveys to be completed for 2022.

9. MEETING MINUTES: A motion was made by Member Pitrusky, seconded by Member Gonzales to approve the minutes of the November 8, 2022 Regular Meeting. Motion carried 8-0.

10. REPORT FROM CHAIR & BOARD MEMBERS: There were no updates provided by the Chair nor board members.

11. REPORT FROM COUNCIL LIASION: No update was provided by the Council Liaison.

12. ADJOURNMENT: The Regular Meeting was adjourned at 6:57PM.

ATTEST:

Bob Ferron, Chair

Jennika Horta, Staff Liaison

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