



# PARKS & RECREATION BOARD MEETING

Tuesday, September 13, 2022  
Regular Meeting  
6:00 PM

Freestone Recreation Center | Assembly Room  
1141 E. Guadalupe Road Gilbert, Arizona 85234

Board Members:	Bob Ferron, Chair Ben Kalkman, Vice Chair Brian Cannon	Florence Daniels Paul Gonzales Whitney Pitt	Holly Pritulsky Scott Williams Cody Ziemer
----------------	--	---	--

AGENDA ITEMS	PRESENTER
Call to Order	Chair Ferron
Roll Call	Jennika Horta
Pledge of Allegiance	Chair Ferron
Communication from citizens present*	Chair Ferron
Water Tower Plaza	J2 Design
Recreation Division   Summer Recap & Upcoming	Lane Gram
Department Updates a) Administration b) Business Division c) Parks & Facilities Division d) Recreation Division e) CAPRA Accreditation f) Upcoming Events	Department Staff
Meeting Minutes a) August 16, 2022 Regular Meeting	Chair Ferron
Report from Chair & Board Members	Board Members
Report from Council Liaison	Vice Mayor Yentes
Adjourn	Chair Ferron

The next Regular Meeting of the Parks and Recreation Board will be held October 11, 2022, at 6:00PM at the McQueen Park Activity Center 510 N. Horne Street, Gilbert, Arizona 85233. Persons needing any type of special accommodations are asked to notify the Clerk’s Office at (480) 503-6871 at least 72 hours prior to the scheduled time.

\*Members of the audience may address the Board on any item not on the agenda and that is within the jurisdiction of the Parks and Recreation Board. The Parks & Recreation Board response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.



**PARKS & RECREATION BOARD  
MINUTES OF REGULAR MEETING  
August 16, 2022 6:00 PM**

**Gilbert Community Center | Gilbert Room  
130 N. Oak Street Gilbert, AZ 85233**

**BOARD MEMBERS PRESENT:**

Bob Ferron, Chair  
Ben Kalkman, Vice Chair  
Brian Cannon  
Florence Daniels  
Paul Gonzales  
Holly Pitrusky  
Whitney Pitt  
Scott Williams  
Cody Zeimer

**STAFF PRESENT:**

Robert Carmona, Parks and Recreation Director  
Marshall MacFarlane, Parks and Facilities Manager  
Rocky Brown, Parks and Recreation Business Manager  
Jennika Horta, Management Analyst  
Tyler Smith, Recreation Supervisor  
Misty Smith, Outdoor Recreation Coordinator  
Krista Trei, Recreation Coordinator  
Taryn Cantrell, Recreation Specialist

**BOARD MEMBERS ABSENT:**

None

**PUBLIC PRESENT:**

None

1. **CALL TO ORDER:** Chair Ferron called the meeting to order at 6:00PM.
2. **ROLL CALL:** Roll call was taken, and it was determined that a quorum was present.
3. **PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.
4. **COMMUNICATION FROM CITIZENS PRESENT:** Chair Ferron recognized receipt of zero requests to speak.
5. **INTRODUCTION OF NEW STAFF:** Robert Carmona, Director, introduced Kylie Clore as the new Parks Manager.
6. **2022 AQUATICS SEASON:** Misty Smith, Outdoor Recreation Coordinator, provided an overview of the 2022 aquatics season. Highlights included now having 2 ADA compliant pools with a recent renovation, a 70% reduction in electricity with a LED replacement project, completion of the first year without any restrictions due to the pandemic.
7. **ADAPTIVE RECREATION:** Tyler Smith, Recreation Supervisor, provided a summary of the current adaptive recreation programming offered and the future growth. To guide the growth a community wide survey has been initiated to gather data regarding the services, programs and needs of the adaptive community. This will be sent to surrounding municipalities and community partners. The preliminary results are illustrating increased interest in field trips and life skill offerings. Director Carmona announced the Gilbert Parks and Recreation Foundation's intention to expand their financial support to include adaptive recreation programs.
8. **DEPARTMENT UPDATES:** Chair Ferron opened the floor to all Parks & Recreation staff to provide updates. Rocky Brown, Business Manager, provided a summary and video of the 4<sup>th</sup> of July event and invited the Parks Board Members to attend and participate in the Gilbert Youth Sports Coalition meeting to be held Tuesday, August 30<sup>th</sup>, 2022. Director Carmona provided an update on two of the ongoing department projects, including the Department Master Plan and Water Tower Plaza Upgrades/Repairs. Tyler Smith, Recreation Supervisor, provided a summary of the upcoming and ongoing events and projects in the Recreation Division. These included:
  - Freestone Recreation Center's 20<sup>th</sup> Anniversary to be held in December 2022

- Cactus Yard's new lacrosse and adult flag football programs
- McQueen Park Activity Center's new Dragon Event with live animals
- Community Center's senior center meal program currently has an open RFP for vendor proposals
- Park Rangers have a new position that just closed with 84 applicants
- Southeast Regional Library will continue partnering with the Friends of the Library to purchase books and furniture.

Jennika Horta, Management Analyst, provided a review of the unmet CAPRA standards and the progress made to meet the standards.

9. MEETING MINUTES: A motion was made by Vice Chair Kalkman, seconded by Member Gonzales to approve the minutes of the June 21, 2022 Regular Meeting. Motion carried 9-0.

10. REPORT FROM CHAIR & BOARD MEMBERS: Vice Chair Kalkman provided an update on his participation with the Department Master Plan vendor interview and selection process.

11. REPORT FROM COUNCIL LIASION: No update was provided by the Council Liaison.

12. ADJOURNMENT: The Special meeting was adjourned at 7:10PM.

ATTEST:

---

Bob Ferron, Chair

---

Jennika Horta, Staff Liaison