

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
POLICE DEPARTMENT LOCAL BOARD MEETING  
VIRTUAL MEETING VIA WebEx  
50 E. CIVIC CENTER DR., GILBERT, ARIZONA**

**June 15, 2022**

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**MEMBERS PRESENT:** Leah Hubbard- Rhineheimer, Sgt. Daniel Brause, Marci Norton,  
Bryan Albee- **Via WebEx virtual meeting**

**MEMBERS ABSENT:** Lt. Ray Savoie,

**BOARD SECRETARY:** Donna J. Pedrera

**GUEST/APPLICANTS:** Cynthia Kelly, Esq., Board Attorney  
Steven Gilbert

**Call to Order**

Leah Hubbard- Rhineheimer called the meeting to order at 5:02 PM

**1. Roll Call**

Ms. Donna Pedrera called roll and a quorum was present.

**2. Recess Special Meeting and Convene in Executive Session**

Ms. Norton moved to recess special meeting and convene in executive session. Sgt. Brause seconded the motion. The motion passed 4-0.

**3. Adjourn Executive Session and Convene Special Meeting**

Mr. Albee moved to recess executive session and convene special meeting. Ms. Norton seconded the motion. The motion passed 4-0.

**4. Accidental Disability Retirement Application for Officer Troy Vernon**

Consideration of the Application for Accidental Disability Retirement as submitted by Steven Gilbert. Mr. Gilbert was present. Ms. Hubbard-Rhineheimer asked the Board if they had any questions for Mr. Gilbert, there were no questions, and no further discussion. Ms. Hubbard- Rhineheimer asked the Board for a motion. Sgt. Brause made a motion to approve the PSPRS Accidental Disability Retirement Application of Steve Gilbert. Ms. Norton seconded the motion. The motion passed 4-0.

The Board then went through the questions on the PSPRS form P5-LB-A. The responses were:

1. *Did the employee file the application after the disabling incident, or within one year of ceasing to be an employee?* Board unanimous - Yes

2. *Did the employee terminate by a reason of disability?* Board unanimous – Yes

3. *Did the employment terminate based on a disciplinary issue?* Board unanimous – No

4. *If the member's period of DROP has ended, if applicable, did (or will) the employee terminate by a reason of disability?* N/A

5. *Is the employee still working a position within their job classification that the Local Board considers a reasonable range of duties position?* Board unanimous – No

6. *Has the employee refused a position within their job classification that the Local Board considered a reasonable range of duties?* Board unanimous – No

7. *Did the injury or condition occur prior to the current PSPRS membership date?*  
Board unanimous – No

8. *Was the injury or condition the result of an event incurred during the performance of the employee's duty?*  
Board unanimous – Yes

### **5. Approval of minutes**

No Discussion. Sgt. Brause moved to approve the minutes from the April 20, 2022 meeting. Mr. Albee seconded the motion. The motion passed 4-0.

### **6. Future Meetings**

Next meeting is scheduled for July 20, 2022 at 5:00PM. Ms. Pedrera advised the Board that currently there is an item for the Agenda, but that the Board is waiting on additional IME's and if they are not ready by July 20<sup>th</sup> the meeting will be cancelled and the item will be reviewed on the next scheduled meeting of August 20, 2022. Ms. Hubbard- Rhineheimer advised that she will not be available in August.

### **7. Adjournment**

Ms. Norton made a motion to adjourn the meeting. Sgt. Brause seconded the motion. Motion passed 4-0. Meeting adjourned at 5:17 PM.

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Leah Hubbard- Rhineheimer, Chairperson

ATTEST:

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Donna J. Pedrera, Local Board Secretary