

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
GILBERT FIRE DEPARTMENT LOCAL BOARD MEETING  
VIRTUAL MEETING VIA WebEx  
50 E. CIVIC CENTER DR., GILBERT, ARIZONA**

**September 15, 2021**

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**MEMBERS PRESENT:** Chairperson Leah Hubbard-Rhineheimer, Deputy Chief Mike Connor, Mr. Bryan Albee, Ms. Marci Norton -Via WebEx virtual meeting

**MEMBERS ABSENT:** Fire Captain Michael Burkhart

**BOARD SECRETARY:** Donna J. Pedrera

**GUEST/APPLICANTS:** N/A

**Call to Order**

Chairperson Leah Hubbard-Rhineheimer called the meeting to order at 5:29 PM

**1. Roll Call**

Ms. Pedrera called roll and a quorum was present.

**2. Normal Retirement**

Motion to approve the Normal retirement application of Firefighter Kip Steill with the final date of employment of September 17, 2021 and a PSPRS Normal Retirement effective date of October 1, 2021. No discussion. Marci Norton made a motion to approve the Normal Retirement application of Firefighter Kip Steill. Bryan Albee second the motion. Motion passed 4-0.

**3. Approval of Minutes of last meeting**

No Discussion. Deputy Chief Connor made a motion to approve the minutes from the August 18, 2021 meeting. Bryan Albee second the motion. The motion passed 4-0.

**4. Future Meetings**

The next meeting is scheduled for October 20, 2021 at 5:30 PM, Ms. Pedrera advised the Board that at this time there was nothing on the Agenda

**5. Adjournment**

Marci Norton moved to adjourn the meeting. Deputy Chief Connor seconded the motion. The motion passed 4-0. Meeting adjourned at 5:32 PM.

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Leah Hubbard-Rhineheimer, Chairperson

ATTEST:

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Donna J. Pedrera, Local Board Secretary