2020

my.azpost.gov

DOCUMENT VERSION 0.1 AZPOST

APPLICANTS

Welcome, this is your starting point with AZPOST. This will be the single place for your Personal History Form and eventually, upon successful appointment and certification, a resource for you to find information related to you.

At AZPOST we hope you are successful in your first attempt, but if you are not there will not be a need to fill out several different PH forms. You will simply come here, update your information and share you PH form with a new agency.

Navigate to **my.azpost.gov** and click on "CLICK HERE TO REGISTER", if you have not registered. Click "Log In" if you have registered in the past.



Fill out your registration information:

Create As	
Create Ac	count
Email *	<u>ا</u>
This field cannot be left I	olank
Password *	P
This field cannot be left I	olank
First name *	
Last name *	
indicates required field	
Degist	er

You will be sent a confirmation email to the email account you entered: Click "Activate Account".

NOTE: Make sure to check spam and junk mail.

Hi Collin, Welcome to Arizona Peace Officer Standards & Training Boar To verify your email address and activate your account,
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Welcome to Arizona Peace Officer Standards & Training Boar To verify your email address and activate your account,
To verify your email address and activate your account,
please click the following link.
Activate Account
\mathbf{k}
This is an automatically generated message from <u>Okta</u> . Replies are not monitor answered.

Upon email address confirmation, you may need to click "Log In"



Welcome to your AZPOST. This will be a place for you to find all the things you need in your journey

Getting Started

Click here to Log In

OR

CLICK HERE TO REGISTER

AFTER REGISTERING: Upon confirming your email address you may need to click Log In

Enter your username and password you set up if asked.

	5	Sign In	
Username			
			q
Please	enter a user	name	
Password			
			9
Please e	enter a pass	word	
Remen	nber me		
		Sign In	
Need help	signing in?		

Upon successfully logging in, fill out your personal history form following steps 1-11



Upon completion click the share button to "share" your PH form with your agency:

SUCCESS!!		
You have compl	leted filling out your AZPOST Personal History Form.	
Don't forget to	SHARE your Personal History Form with an Agency.	

Optionally: If you need to share with additional agencies you can use the "Share" menu item from the left menu:



IMPORTANT: PLEASE NOTE YOUR FORM ID. You will need to provide this number to your agency so they can successfully add you to their queue:

THE NUMBER BELOW IS FOR EXAMPLE PURPOSES ONLY. YOU WILL HAVE A DIFFERENT NUMBER FOR YOUR FORM ID

Your FormID: 888443

To share your personal history form with an agency please check the box next -

NOTE: An agency cannot see your Personal History form unless you have provi

To unshare your personal history form with an agency click the buttons below t

Show 10 -	entries
	Agency Name
	Maricopa Community College District

Search for your agency you wish to share with

Your FormID: 888443				(
To share yo	ur personal history form with an agency please check the box next to the agency name and click submit			
NOTE: An a	gency cannot see your Personal History form unless you have provided your Formid to them.			
To unshare	your personal history form with an agency click the buttons below that say unshare.			
Show 10	✓ entries		Search: Maricopa	×
	Agency Name	Shared Date		ц
	Maricopa Community College District			
	Maricopa Cty Attorneys Office			
	Maricopa Cty Constable - Central Phx JP			
	Maricopa Cty Parks and Recreation			
	Maricopa Cty Sheriffs Office			
	Maricopa Police Department			

Select the agency by checking the box next to it and click "Submit" at the bottom of the page:

	Success Shared with: Maricopa Cty Sheriffs Office	×
Your FormID: 888443		0
To share your personal history form with an agency please check the box next to the agency name and click submit		
NOTE: An agency cannot see your Personal History form unless you have provided your FormId to them.		
To unshare your personal history form with an agency click the buttons below that say unshare.		
Unshare Maricopa Cty Sheriffs Office		
Show 10 - entries	Search:	
Agency Name 11 Shared Date		

NOTE: Sharing your PH form with an agency does not notify the agency in anyway. The agency will need to communicate with you directly to get your "FormID". This communication is between you and the agency exclusively.