

Document E: TEMPORARY FOOD AND BEVERAGE APPLICATION

ALCOHOL	<p>If you plan to sell alcoholic beverages, you must apply for a State Liquor Permit (http://www.azliquor.gov/faq/charity_specialevent.cfm#apply). If your event is being held on public property, you will be required to hold Liquor Liability Insurance in an amount not less than \$1,000,000, in addition to all other insurance requirements, and to name the Town of Gilbert as additional insured.</p>	
Do you plan to sell alcoholic beverages during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you plan to provide alcoholic beverages during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional documents required	<input type="checkbox"/> Document G: Event Security Application & Plan <input type="checkbox"/> AZ Special Event Liquor License Application	

FOOD	<p>If you plan to sell food, the participating food vendors must obtain temporary food licenses from the Maricopa County Health Department. Visit www.maricopa.gov/DocumentCenter/View/6283/Temporary-Event-Permit-Application-PDF for more information.</p> <p>You must also review your food vending plan with the Maricopa County Health Department and make arrangements for inspection of the food booths. Please contact the Maricopa County Health Department to schedule inspection: Phone: 602-506-6824 Email: SpecialEvents@mail.maricopa.gov</p>	
Do you plan to sell food during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify the Food Vendor Coordinator for you event:		
Phone Number:	Email address:	
Additional documents required	<input type="checkbox"/> Document D: Vendor Information and Checklist <input type="checkbox"/> Maricopa County Special Event Application	

ONSITE COOKING	<p>If you intend to cook food in the event area, you must have the layout of the event reviewed by the Gilbert Fire Department. It may also be necessary for Fire Department staff to inspect the individual cooking booths the day of the event.</p> <ul style="list-style-type: none"> <i>If you are serving or cooking food, the Maricopa County Health Department and the Gilbert Fire Department will require that water be available to the vendors.</i> <i>If food vendors will be cooking with grease, the event promoter must ensure that the grease is removed at the close of the event. Grease <u>cannot</u> be disposed of using Town of Gilbert sanitation trucks or trash cans, nor can it be poured into any sewer whatsoever.</i> 	
Do you plan to cook or warm food with propane, wood, charcoal, electric or other equipment during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you made arrangement for grease removal during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, how will it be removed?		
Have you planned for water to be available during your event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, who will be providing the water?	<input type="checkbox"/> Town of Gilbert (if available) <input type="checkbox"/> Other	