



February 27, 2019

ADDENDUM NUMBER ONE
Pre-Submittal Conference Summary and Questions/Answers

RE: Request For Qualifications (RFQ) Number: 320000249
Development and Disposition of Land, NWC Elliot and Gilbert
Total pages: 2

A. Pre-Submittal Summary:

1) The Town held a Pre-Submittal Conference at 4:00PM on February 19, 2020

2) Attendees

- Town of Gilbert
 - Dan Henderson
 - Amanda Elliot
 - John Baird
 - Terry Kelley
- Contractors
 - Cliff Paul – PK Associates
 - Chad Schleicher – Smith Group
 - Eric Soe - SEG
 - Taverna Eliasm - Marc Taylor Inc.
 - Kevin McKiernan – Gilbert Now
 - Candace Rosauvo – Layton
 - Grant Kingdon – Creation
 - Peter Koliopoulos – Circle West Architects

3) Agenda

- Dan
 - Welcome
 - Introductions
- Terry
 - Reminder that Terry Kelley is the contact for the RFQ process – no one else should be contacted during the RFQ process
 - All question from this meeting must be submitted to Terry in Writing by EOD 2/20/2020. An addendum to the RFQ will be issued within one week.
 - Review of the RFQ schedule
- Dan
 - Project discussion
 - Questions and answers

B. Question and Answers:

➤ **Note:** Suppliers asked to submit in email questions that were asked during the conference by EOD 2/20/2020. No questions were submitted by the deadline. The following questions were captured by The Town of Gilbert at the conference.

- 1) **QUESTION: What is the maximum height of the structures(s)?**
ANSWER: 55 feet
- 2) **QUESTION: Are you looking for a parking solution?**
ANSWER: We are looking for the contractor to propose a parking solution.
- 3) **QUESTION: When will the ALTA Survey report be completed?**
ANSWER: By the time the RFP is published.
- 4) **QUESTION: Will this project go to the Town Development Review?**
ANSWER: Yes. After awarded.
- 5) **QUESTION: Are there restrictions on traffic flow?**
ANSWER: Yes. More pedestrian access is needed.
- 6) **QUESTION: Can Washington Avenue be removed?**
ANSWER: Yes. Contractor should propose a plan for Washington Ave.
- 7) **QUESTION: Is this land in the Heritage District?**
ANSWER: Yes. It is within the southern border.
- 8) **QUESTION: What was previously on this location?**
ANSWER: An LDS Church
- 9) **QUESTION: Are there other considerations?**
ANSWER: Yes. Older neighborhood next to the site must be taken into consideration (noise, traffic, etc.).
- 10) **QUESTION: What is the RFQ submittal format?**
ANSWER: Three (3) hard copies and One electronic copy on USB flash drive. Refer to the RFQ, page 13, for details.

All other specifications, terms and conditions of the solicitation shall remain unchanged.

Note: Please acknowledge your firm's receipt of this addendum in your submittal.

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