



Shaping a new tomorrow, today.

SUBDIVISION AMENITIES CHECKLIST

REQUIRED WITH CONSTRUCTION PERMIT APPLICATION

ALL PLAN SETS SHALL BE COMPLETE AND FULLY ASSEMBLED

All sheets in Plan sets must be sealed by a Registered Architect or Engineer licensed by the State of Arizona

In order to provide excellent service to the Town of Gilbert’s customers, each submittal must meet the minimum requirements as listed on this form, or your submittal will not be accepted by the Development Services Staff.

All Amenities must be permitted at the same time

See applicable (by amenity type) Construction Permit Application Checklist for more information

Applicant

Staff

“Construction Permit Application” for each Amenity or Structure such as but not limited to the following:
Fences, retaining walls, entry monuments, ramada’s, shade/canopy structures, electrical pedestals & lighting, water meters, pools, water features, pedestrian bridges, gas meters, limited access gates, water pumping installations, site-built mail box structures and **All Buildings**

Plans shall include the following:

- Cover sheet with project name, sheet index, list of improvements, contact information for owner & consultants
- Overall site plan shall show location of each item that will require a construction permit (refer to above). Provide a color coordinated keyed schedule for each item and designate duplicate items
- Electrical site plan shall show location of all electrical pedestals, wiring runs and area/site lighting (except street lights)
- Fence/wall site plan: Show location of all fences, retaining walls, gates and entry monuments (keyed by type)
- Architectural sheets for all buildings and walls/fences include keyed material & color schedule on elevations
- Structural sheets for all buildings, swimming pools and fence/wall
- Mechanical/plumbing/electrical sheets for buildings and water meters
- Limited access gate plans shall provide details showing compliance with GFD “Limited Access Gates” regulation
- Plans shall show location of backflow devices for water meters and note compliance with TOG detail GIL-350

Supporting documentation such as:
Structural Calculations___ Soils Reports___ Lighting cut-sheets___ Project Specification sheets___

Architectural site plans showing building footprint for each floor level of all buildings and structures, locations of electrical pedestals and water/gas meters not attached to buildings

A copy of Town approved Civil Plans

The Town of Gilbert is currently enforcing the 2018 I-Codes, 2017 NEC, and 2010 ADA Standards, with Town Amendments.

1/2020

Admin Review by _____