

**DRAFT MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
GILBERT FIRE DEPARTMENT LOCAL BOARD MEETING  
50 E. CIVIC CENTER DR., GILBERT, ARIZONA  
MUNICIPAL CENTER CONFERENCE ROOM 300**

**February 13, 2018**

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**MEMBERS PRESENT:** Fire Captain Michael Burkhart,  
Fire Battalion Chief James Nelson, Ms. Marci Norton,  
Mr. Ryan Ernsberger

**MEMBERS ABSENT:** Chairman Patrick Banger

**BOARD SECRETARY:** Donna J. Pedrera

**Call to Order**

Fire Captain Michael Burkhart called the meeting to order at 5:14 PM

**1. Roll Call**

Ms. Pedrera called roll and a quorum was present.

**2. Normal Retirement Application of Fire Engineer Matthew Shura**

Motion to approve the Normal Retirement application of Fire Engineer Matthew Shura with a final date of employment of January 26, 2018 and a PSPRS Normal Retirement effective date of February 1, 2018. No discussion. Ryan Ernsberger moved to approve the DROP application of Fire Engineer Shura. Marci Norton seconded the motion. Motion passed 4-0.

**3. Deferred Retirement Option Plan (DROP)**

Motion to approve the DROP application of Fire Engineer R. Brent Haines with final service related retirement contributions in pay period ending January 28, 2018 and a PSPRS DROP effective date of February 1, 2018. No discussion. Fire Battalion Chief James Nelson moved to approve the DROP application of Fire Engineer Haines. Marci Norton seconded the motion. Motion passed 4-0.

**4. Deferred Retirement Option Plan (DROP)**

Motion to approve the DROP application of Fire Captain Michael Barrera with final service related retirement contributions in pay period ending February 11, 2018 and a PSPRS DROP effective date of March 1, 2018. No discussion. Fire Battalion Chief James Nelson moved to approve the DROP application of Fire Captain Barrera. Ryan Ernsberger seconded the motion. Motion passed 4-0.

**5. Approval of Minutes of last meeting**

Ryan Ernsberger moved to approve the minutes from the January 17, 2018 meeting. Marci Norton seconded the motion. The motion passed 4-0.

**6. Future Meetings**

The next meeting is scheduled for March 21, 2018 at 5:30PM

**7. Adjournment**

Ryan Ernsberger moved to adjourn the meeting. Marci Norton seconded the motion. The motion passes 4-0. Meeting adjourned at 5:17 PM.

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Patrick Banger, Chairman

ATTEST:

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Donna J. Pedrera, Local Board Secretary