

**MINUTES OF THE TOWN OF GILBERT FIREMEN'S PENSION AND RELIEF FUND  
ANNUAL BUSINESS MEETING, 1:00 P.M., DECEMBER 15, 2016, 50 EAST CIVIC  
CENTER DRIVE, GILBERT, ARIZONA**

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**MEMBERS PRESENT:** Clerk Lisa Maxwell, Fire Chief Jim Jobusch, Assistant Fire Chief Rob Duggan, and Fire Captain Michael Burkhart

**MEMBERS ABSENT:** Mayor Jenn Daniels, Assistant Fire Chief Bob Badgett, and Fire Battalion Chief Mike Connor

**OTHERS PRESENT:** Accounting Manager Florence Shultz, Accountant Tanya Wright, Attorney Michael Hamblin

**1. CALL TO ORDER**

Chief Jobusch called the meeting to order at 1:10 p.m.

**2. MINUTES** – consider approval of the minutes of the Meeting of December 1, 2015.

A MOTION was made by Assistant Fire Chief Duggan, seconded by Fire Captain Burkhart, to approve the minutes of the Meeting of December 1, 2015. *Motion carried 4-0.*

**3. TREASURER'S REPORT** – consider:

- a. ratifying the Budget Report for Fiscal Year 2017; and
- b. ratifying the Trust Fund Report for Fiscal Year 2016.

Accountant Tanya Wright provided the Budget Report for Fiscal Year 2017 and the Trust Fund Report for Fiscal Year 2016.

A MOTION was made by Fire Captain Burkhart seconded by Assistant Fire Chief Duggan, to approve the Budget Report for Fiscal Year 2017 and the Trust Fund Report for Fiscal Year 2016. *Motion carried 4-0.*

**4. COMMUNICATIONS**

- a. Report from the Chair on current events.

None.

- b. Report from members of the Board on current events.

None.

**5. ADJOURNMENT**

Chief Jobusch adjourned the meeting at 1:14 p.m.

**ATTEST:**

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Jenn Daniels, Mayor

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Lisa Maxwell, CMC, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Firemen's Pension and Relief Fund Annual Business Meeting of the Town of Gilbert held on the 15th day of December 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_ day of December, 2017.

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Lisa Maxwell, CMC, Town Clerk

DRAFT