

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Since 1995, the U.S. Department of Housing and Urban Development (HUD) has required the development of a Consolidated Plan every five years and an Annual Action Plan during each of those five years in order for local jurisdictions to receive federal housing and community development funds under the Community Development Block Grant (CDBG) and HOME Investment Partnership Funds (HOME). The plans serve as a comprehensive strategy to address the needs of low to moderate income residents in the community. Both the Consolidated Plan and Annual Action Plans serve three main functions: 1) it is a planning document for the Town of Gilbert; 2) It is an application for federal funds under HUD's CDBG formula grant program; and 3) it details strategies that will be followed in carrying out HUD programs.

This is Gilbert's second year Annual Action Plan which will outline the objectives, goals and projected outcomes to be carried out utilizing CDBG funds during the second year of the Five Year Consolidated Plan. Priorities presented in the second year Annual Action Plan were developed during the public process of creating the Five Year Consolidated Plan and weigh the severity of need among all groups and subgroups within Gilbert. The process included analyzing social, economic and housing conditions, analyzing relative needs of low and moderate income families, Gilbert's strategic initiatives and Council priorities, and assessing the resources likely to be available to carry out the identified priorities.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan and Annual Action Plan measures performance to qualify longer-term goals by incorporating projected outcome measures. Quantifiable results-oriented goals for capital programs are tied to a unified framework for the benefit of low to moderate income residents. The objective and outcome expectations over the second Annual Action Plan period include the following (not in rank order):

- Preserve neighborhoods through emergency and minor housing rehabilitation assistance to 70 qualified homeowners;

- Utilize CDBG funds for a neighborhood facility improvement which will rehabilitate a vacant Gilbert owned structure for the use of a CDBG eligible service activity;
- Increase the permanent affordable rental housing stock by one, from 13 to 14 dwelling units.

Primary categories of high priority need that have been identified in the plan are:

- Infrastructure development
- Owner-occupied housing assistance (emergency and minor home repair)
- Improved disability access
- Neighborhood facility improvements

Please note that not all priority needs identified will be address in any one consolidated planning year. For Gilbert's second Annual Action Plan period, two of the high priority needs will be addressed. The key strategic objectives of the five year Consolidated Plan and the second year Annual Action Plan are (not in ranked order):

- Preserve and improve habitability of owner-occupied housing through emergency home repair assistance;
- Promote self-sufficiency and mitigate the causes of poverty and support independent living;
- Increase the quality of owner-occupied housing through rehabilitation assistance to low and moderate income households;
- Increase the number of affordable rental housing opportunities through support of Maricopa County HOME Consortium development projects;
- Support regional Continuum of Care efforts to serve the homeless;
- Provide funding assistance to non-profit providers of services to Gilbert's youth, seniors, special needs populations, victims of domestic violence, persons and families in crisis, and disabled persons;
- Provide Gilbert residents access to services to meet basic needs.

The Town of Gilbert is expecting approximately \$856,245 for the second year Annual Action Plan period under the CDBG entitlement formula. Annual appropriations are determined by HUD and may be subject to change.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Annually, Gilbert prepares the Consolidated Annual Performance and Evaluation Report (CAPER) which captures progress toward meeting needs and achieving strategies established in the Consolidated Plan and Annual Action Plan. Gilbert also monitors performance measures of sub-recipients and staff regularly reviews internal policies and procedures to identify operational improvements, resource allocation issues, and policy questions to be addressed in the upcoming year.

Overall, the Town of Gilbert and its partners have been successful in implementing its projects to meet the priorities and goals identified in the five year consolidated plan. Gilbert exceeded its goal and assisted 78 income eligible homeowners with emergency and minor home repair to alleviate unsafe or hazardous conditions in their home.

During the first annual plan year, Gilbert was presented with a new opportunity for partnership to provide much needed services to Gilbert residents in need. The original goal was to begin implementation of the Heritage District Infrastructure Replacement Project utilizing CDBG funds, however, the project was put on hold to further explore a potential new project/partnership. Gilbert would utilize CDBG funds originally proposed for the Heritage Infrastructure Replacement Project and instead utilize those funds to rehabilitate a vacant Town owned building to provide CDBG eligible services to Gilbert residents.

Gilbert utilizes CDBG funds annually to meet the three goals of HUD: 1) provide decent housing; 2) create suitable living environments; and 3) expand economic opportunities. Gilbert strategically balances HUD goals, CDBG's primary objectives, Gilbert's needs as identified in the Gilbert Community Needs Assessment, and community feedback in order to plan and implement programs/projects utilizing annual CDBG resources.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Consolidated Plan regulations stipulate that Gilbert must meet minimum citizen participation requirements, consisting of public hearings, public comment periods and consultations.

a. Public Hearings: Annually, Gilbert conducts a minimum of two public hearings to allow the public an opportunity to comment on the Consolidated Plan and/or Annual Action Plan as well as the Consolidated Annual Performance Evaluation and Report (CAPER). All public hearing meetings are posted on Gilbert's website and contents available for review prior to the public hearing. The public

hearings to solicit comments on the proposed Second Annual Action Plan occurred on January 21, 2016 and April 14, 2016.

b. Public Comment Period: Gilbert provided a thirty day public comment period from March 7, 2016 through April 8, 2016. Public comment periods are advertised in a local newspaper of general circulation and on Gilbert's website.

c. Consultations: The consultation process includes outreach to community partners and stakeholders, service providers, regional service providers, government officials, boards and commissions, the faith community, and targeted population groups to obtain feedback and input into making Gilbert's goals and objectives. County-wide outreach during the Maricopa County HOME Consortium citizen participation and consultation process includes public meetings, hearings, outreach and newspaper notification in order to receive broader input regarding HOME funded activities.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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Public comments received included:

- Additional coordination is needed for volunteer opportunities within the community;
- Thank you for Town Council for increasing general fund support to provide services to Gilbert residents;
- Gilbert is making great strides in the last few years to understand their residents better;
- Need additional programming for drug abuse;
- Expand transportation for seniors, disabled and veterans;
- I do not support a vote to accept any federal grant money in Gilbert. The federal government was never meant to interact directly with towns and cities. That is one aspect of the brilliance of a separation of federal, state, and local governments. Accepting federal grants from the federal government breaks down our sovereignty as a town. Please do not vote to accept any federal grants.
- Would like to see the Town of Gilbert conduct a supply assessment to see if there are services available to meet the needs identified in the needs assessment. Would prefer that CDBG funds be utilized for infrastructure needs only. Does not agree with the proposed Gilbert Wellness & Resource Center as it would provide subsidized healthcare.

- I do not support government accepting any federal grants. The Affordable Care Act is an example of government with good intentions and unintended consequences. Thinks it's unconstitutional for government to insert themselves into healthcare.
- Supports CDBG funds for the use of the Heritage District Infrastructure Replacement Project but not for a proposed Wellness & Resource Center.
- I do not support Gilbert accepting any federal money due to the strings attached to the funds.
- I do not support the proposed Wellness & Resource Center. There has been no data presented showed a need for services. Would support the use of CDBG funds for the water/sewer project.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments or views are reviewed for appropriateness and accepted and incorporated in the annual action plan, consolidated plan or CAPER as appropriate.

7. Summary

The Town of Gilbert is committed to allocating funds that serve the needs of low-income residents. Gilbert will continue to utilize its CDBG appropriations over the five year consolidated planning period to address the goals and objectives set forth in the plan. These goals and objectives include targeting aging infrastructure, increasing its permanent affordable rental housing stock, increasing access to public facilities, assisting homeowners maintain safe and suitable living environments and addressing ADA accessibility surrounding public facilities and schools. A majority of CDBG funds will continue to be targeted in neighborhoods and for low-income homeowners residing in the Downtown Heritage District in Gilbert.

In addition, Gilbert will continue to utilize general funds to support public services to low and moderate income people including, but not limited to, health care, food and nutrition programs, education programs, activities and support for seniors, housing assistance, job training, case management and counseling for the homeless, abused children and others.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	GILBERT	
CDBG Administrator	GILBERT	Town Manager's Office
HOME Administrator		

Table 1 – Responsible Agencies

Narrative

The following are the agencies/entities responsible for preparing the Fiscal Year 2016-2017 Gilbert Annual Action Plan and those responsible for administration of each grant program and funding source.

Consolidated Plan Public Contact Information

Town of Gilbert, Town Manager's Office
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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Town of Gilbert consulted with other public and private agencies, Maricopa County HOME Consortium, various Maricopa Association of Governments committees, community groups and local non-profits for preparation of the second year Annual Action Plan. Gilbert works with local and regional non-profit organizations regularly to ensure that services are provided within the Town of Gilbert and that quality and measureable outcomes are met. Gilbert provides general funds for many social service providers based in both Gilbert and outside of Gilbert in order to provide a variety of services to meet the needs of Gilbert residents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Due to the results of the 2014 Gilbert Human Services Needs Assessment, a number of new initiatives were implemented to discuss various community needs and to generate community based solutions to meet those needs. These new initiatives include the Behavioral Health and Substance Use Task Force, Police Community Partnership, and the Gilbert Wellness & Resource Center Stakeholder Group. The Behavioral Health and Substance Use Task Force consists of local and regional mental health and substance use providers and professionals, Town departments such as the Gilbert Youth and Adult Counseling and Victim's Advocates, Gilbert Police and community members to discuss and identify solutions to address mental health issues and substance use issues within the Town of Gilbert. The Police Community Partnership consists of Gilbert Police, community group board and committee members and residents and was developed to have an open dialogue regarding other needs and issues currently in the community. Finally, a group of local medical and dental providers, non-profits and mental health providers have been meeting to discuss potential opportunities to provide services in Gilbert at low or no cost to vulnerable and low income individuals and families.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Gilbert is a participant in the Maricopa County Regional Continuum of Care (CoC) and a member of the Maricopa Association of Governments (MAG). Gilbert provides support to the Maricopa Continuum of Care and regional homeless service providers that provide emergency shelter, transitional housing, and basic needs assistance to homeless individuals and families including chronically homeless, veterans and unaccompanied youth.

The MAG Continuum of Care Regional Committee on Homelessness is responsible for developing a regional plan to end homelessness and the CoC prepares the application for funding to support regional homeless assistance programs. Gilbert participates and contributes to data in preparation for the annual funding application by participating in MAG's regional Point-In-Time Homeless Street Count and MAG's annual Heat Relief Campaign.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Town of Gilbert does not receive ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	A New Leaf
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to submit comments related to housing, homeless services and other issues relevant to the Annual Action Plan. The anticipated outcome was to improve coordination with a regional organization whose mission is to assist individuals and families from homelessness to permanent supportive housing.

2	Agency/Group/Organization	Save the Family Foundation of Arizona
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was invited to submit comments related to housing, homeless services and other issues related to the second Annual Action Plan. The anticipated outcome is to improve coordination with a regional organization whose mission is to promote the general welfare and to enhance the quality of life for homeless families with dependent children and those moving from emergency housing to transitional housing.
3	Agency/Group/Organization	Central Arizona Shelter Services, Inc.
	Agency/Group/Organization Type	Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was invited to submit comments related to housing, homeless services and other issues relevant to the second Annual Action Plan. The anticipated outcome is to improve coordination with a regional organization whose mission is to assist in moving as many people as possible from homelessness to housing. The agency provides basic needs and emergency housing for single adult men and women. This organization is also a member of the local Coc.
4	Agency/Group/Organization	CHANDLER CHRISTIAN COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was invited to submit comments related to housing, homeless services, non-homeless special needs and other issues relevant to the second year Annual Action Plan. The anticipated outcome is to improve coordination with a local organization whose mission is to assist low to moderate income persons and families with food through the local food pantry, emergency financial services through the Community Action Programming (CAP) offices, and independent living through senior and disabled congregate and home delivered meals.
5	Agency/Group/Organization	Catholic Charities Community Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted for services to victims of domestic violence and their dependent children as well as the anti-poverty strategy. Catholic Charities provides emergency and transitional shelter for domestic violence victims and their children. Additional services include basic needs, employment assistance, child care assistance and case management.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Maricopa Association of Governments	Goals and strategies for the use of federal funds to address homelessness are consistent

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

According to Gilbert's Citizen Participation Plan, residents and stakeholders are given multiple opportunities to comment on the plan during the plan development and the completed plan. A 30 day comment period was posted on Gilbert's website as well as being advertised in a newspaper with local circulation. Two public meetings were held to provide opportunities for public comment. Notices provided information about alternative formats and accommodations for disabilities.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	6 respondents 25 in attendance	Comments received are included as a separate attachment to this report	All comments were accepted and included in the plan	www.gilbertaz.gov/housing
2	Public Hearing	Non-targeted/broad community	1 respondent 3 in attendance	Comments received are included as a separate attachment to this report	All comments were accepted and included in the plan	www.gilbertaz.gov/housing

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Non-targeted/broad community	0 responses received			www.gilbertaz.gov/housing

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The follow are the expected resources available to the Town of Gilbert for use during the second annual action planning period of July 1, 2016 through June 30, 2017.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	856,245	0	0	856,245	2,462,943	Gilbert's Annual Entitlement amount is anticipated to be \$856,245

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Town of Gilbert partners with local and regional non-profit partners to implement and administer many of the housing and human services programs in Gilbert. As such, non-profit partners are able to leverage Gilbert funds with other private, state, and local funds to provide additional services and support for Gilbert residents receiving assistance through the program.

If a non-profit partner is a recipient of Gilbert HOME funds, they are required to provide the non-federal Match before receipt of HOME funds. Match funds are documented and monitored to ensure federal regulations are followed.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

The Town of Gilbert anticipates utilizing fiscal year 2016-2017 funds as follows: \$260,000 for Emergency Home Repair, \$171,249 for CDBG Administration, and \$424,996 for the Page Park Center Facility Renovation Project. Previous year's CDBG funds in the amount of \$850,427 will also be allocated to the Page Park Center Facility Renovation Project for a total project budget of \$1,275,423.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Emergency & Minor Home Repair	2015	2019	Affordable Housing	Town-wide	Affordable Housing	CDBG: \$260,000	Homeowner Housing Rehabilitated: 75 Household Housing Unit
3	Public Facilities, Improvements and Infrastructure	2015	2020	Non-Housing Community Development	Heritage District	Non-housing Community Development	CDBG: \$424,996	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Emergency & Minor Home Repair
	Goal Description	In Fiscal Year 2016-2017, the second year of the Consolidated Plan, Gilbert will utilize \$260,000 for the Emergency and Minor Home Repair Program to alleviate health and safety hazards for seventy-five (75) Gilbert homeowners. Emergency and minor home repairs include repairing or replacing HVAC systems, repairing plumbing or electrical hazards, roof leaks, broken glass, installing fire detectors, and repairing trip hazards. Repairs may also include removing ADA accessible barriers in the home such as bathtub to roll in shower conversions, widening doorways or building wheelchair ramps.

3	Goal Name	Public Facilities, Improvements and Infrastructure
	Goal Description	<p>A significant portion of Gilbert's CDBG funds will be utilized for phase I rehabilitation of a Town owned facility to provide CDBG eligible public services to Gilbert residents.</p> <p>The National Objective being met with the Page Park Center Rehabilitation project is to benefit low and moderate income (LMI) persons, specifically, the CDBG eligible activity that is being met is a public facility improvement that will renovate an underutilized building to be used for services to benefit LMI persons. It is anticipated that 100% of the facility will be used for services provided to LMI persons and the target area is within the census tract within Gilbert's Heritage District where over 66.39% of the individuals have incomes of 80% of the median income or less, and 100% of the facility and services will serve LMI persons. 51% or more of the people served at the facility will be LMI. An example of an existing service that may be provided within the renovated building is the Community Action Program (CAP) office which provides utility assistance, rental eviction prevention and referral services. The Town of Gilbert is currently collaborating with an array of non-profit stakeholders to evaluate additional services to be provided to the LMI population.</p>

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Gilbert Five Year Consolidated Plan outlines proposed strategies for the expenditures of Gilbert's CDBG funds with the mission to provide suitable living environments by revitalizing low- to moderate income neighborhoods, to assist disadvantaged, low-income and homeless persons by providing adequate public facilities and services and generating affordable housing opportunities. Gilbert will utilize CDBG funds during the second year of the Five Year Consolidated Plan to assist low to moderate income residents with emergency and minor home repairs to alleviate health or safety hazards in their home and to implement Phase I renovations to Page Park Center in order to provide CDBG eligible public services to income eligible Gilbert residents.

#	Project Name
3	Page Park Center Facility Renovation Project
4	2016 - Gilbert Emergency & Minor Home Repair Program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects identified to be completed during year two of Gilbert consolidated plan directly align with the strategies to addressing obstacles to meeting underserved needs.

Obstacles to meeting underserved needs within Gilbert include the following:

- The geographic make-up of Gilbert; There are many areas in South Gilbert that are vacant parcels and/or under developed. The services and resources needed to provide infrastructure capacity, fire services, parks and ADA accessibility is currently limited in this area. Many services, including transportation access and public facilities are mostly located in North Gilbert.
- The areas of the build environment in the northern part of the community will require on-going maintenance and replacement costs due to age compared to the new and larger master-planned areas of central and southern Gilbert;
- The aging of homes in north Gilbert;
- Decreasing resources;
- Increased need for services due to population growth;
- State budget uncertainties.

To address some of the identified obstacles, Gilbert will:

- Continue to work with other Gilbert departments to provide services and develop new

partnerships for service availability in south Gilbert;

- Continue to target capital improvements and services in north Gilbert, including but not limited to: Gilbert Wellness & Resource Center; Heritage District water and sewer replacement; Remove vacant and blighted structures; Improve up to three neighborhood parks located in Heritage District; Purchase fire equipment to expand services within low/moderate income areas; Continue redevelopment of the downtown area; Improve accessibility access in strategic high pedestrian locations.
- Continue to provide supportive services such as: Senior activities, meals and health assessments; Provide emergency and minor home repairs to Gilbert homeowners; Provide basic needs services to low and moderate income residents; Support prevention and intervention services for vulnerable and at-risk youth; Referrals for housing counseling, foreclosure prevention, fair housing, and first time homebuyer assistance.
- Continue to expand volunteer and partnership opportunities to link with those in the community who are in need of assistance.

AP-38 Project Summary

Project Summary Information

1	Project Name	Page Park Center Facility Renovation Project
	Target Area	Heritage District
	Goals Supported	Public Facilities, Improvements and Infrastructure
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$424,996
	Description	CDBG funds will be utilized to rehabilitate a Town-owned facility to provide CDBG eligible public services to income eligible Gilbert residents.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	This is estimated that approximately 300 income eligible residents will receive new access to services with the renovation of Page Park Center.
	Location Description	The Page Park Center is located in the Downtown Heritage District of Gilbert, which is the 422401.20 Census Tract Block Group. The center is located at 132 W. Bruce Avenue, Gilbert Arizona which is located on the corner of Oak Street and Bruce Ave adjacent to the Gilbert Boys & Girls Club and the Gilbert Senior Center.
	Planned Activities	Page Park Center Renovation will allow exploration of possible services or partnerships that could provide identified gaps in services for Gilbert residents. All services provided will meet CDBG eligibility criteria.
2	Project Name	2016 - Gilbert Emergency & Minor Home Repair Program
	Target Area	Town-wide

Goals Supported	Emergency & Minor Home Repair
Needs Addressed	Affordable Housing
Funding	CDBG: \$260,000
Description	Emergency and minor home repair for income eligible Gilbert homeowners
Target Date	6/30/2017
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that a total of seventy-five (75) Gilbert households will benefit from the proposed activities. It is estimated that thirty percent (30%) or 23 households will be extremely low-income, forty percent (40%) or 30 households will be low-income and thirty percent (30%) or 22 households will be moderate income.
Location Description	The Gilbert Emergency and Minor Home Repair program is available to income eligible homeowners residing within the Town limits of Gilbert.
Planned Activities	The Gilbert Emergency and Minor Home Repair Program will address health and safety hazards in owner-occupied income eligible Gilbert homes. Activities may include repair and replacement of HVAC systems, electrical, plumbing, roof repairs, glass replacement or removing ADA accessibility barriers.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Gilbert will direct CDBG assistance to the areas of Gilbert which have the oldest housing stock, low-income and minority concentration as well as reaching out to income eligible residents scattered throughout town limits.

U.S. Census Tracts 422401 and 422402 which includes Gilbert's Downtown Heritage District contains Gilbert's highest concentration of low- to moderate-income residents and are two of the four census block groups that exceeds the HUD exception threshold for Gilbert. HUD typically defines a low- and moderate-income area as an area (often a Census Tract) where at least 51 percent of the residents are low and moderate income. However, in some communities, there are no or very few areas in which 51 percent of the residents are low and moderate income. For these grantees, the CDBG regulations authorize an exception criterion in order for such grantees to be able to undertake area benefit activities. The Town of Gilbert is one of the communities where the exception criteria apply. In the case of the Town of Gilbert, the threshold is 26.18% of the total population in an area. Gilbert has 31 census block groups that have low to moderate income residents that meet the exception criterion.

Geographic Distribution

Target Area	Percentage of Funds
Heritage District	80
Town-wide	20

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Gilbert's Downtown Heritage District has 2,706 housing units, many of which were built in the 1930's and 1940's. Of the population residing in the Heritage District, fifty-six percent (56%) are of Hispanic origin, 12% of have annual household incomes below poverty level and 40% of households are cost burdened, paying more than 30% of their income towards housing costs. Investments in this area including infrastructure, help stabilize the area, provide efficiencies for the residents and attract businesses which in turn offer new employment opportunities to local residents.

Low income households often experience multiple housing problems due to a much greater degree than the population in general. Therefore, Gilbert will offer emergency and minor home rehabilitation services to low income households regardless of their specific geographic location in Gilbert. These repairs can make the difference in a low-income household's financial stability by reducing hazards within the home and allowing the households to utilize their limited resources toward other areas to maintain stability.

Discussion

In Fiscal Year 2016-2017, Gilbert plans to complete phase I rehabilitation of a Town owned facility, Page Park Center which may be utilized to provide CDBG eligible public services to income eligible Gilbert residents. There are very few non-profit services providers with physical locations in Gilbert. Renovation of a Town owned facility may open opportunities for partnership and may encourage providers with local access to provide services within Gilbert.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The Town of Gilbert will continue to utilize findings from the 2014 Human Service Needs Assessment, public comments, and coordination with local service providers to identify the needs, gaps in services and prioritize local and federal resources to meet those needs. During the second annual action planning period, Gilbert will continue to implement programs and projects to meet the underserved needs in the community, address housing issues for low- and moderate-income households, support regional homelessness efforts, and support anti-poverty programming.

Actions planned to address obstacles to meeting underserved needs

Obstacles to meeting underserved needs within Gilbert include the following:

- The geographic make-up of Gilbert; There are many areas in South Gilbert that are vacant parcels and/or under-developed. The services and resources needed to provide infrastructure capacity, fire services, parks and ADA accessibility is currently limited in this area. Many services, including transportation access and public facilities are mostly located in North Gilbert.
- The areas of the build environment in the northern part of the community will require on-going maintenance and replacement costs due to age compared to the new and larger master-planned areas of central and southern Gilbert;
- The aging of homes in North Gilbert;
- Decreasing resources;
- Increased need for services due to population growth;
- State budget uncertainties.

To address these obstacles, Gilbert will:

- Continue to work with other Gilbert departments to provide services and develop new partnerships for service availability in South Gilbert;
- Continue to target capital improvements and services in North Gilbert, including but not limited to: Page Park Center Renovation project; Heritage District water and sewer replacement; Remove vacant and blighted structures; Improve up to three neighborhood parks located in Heritage District; Purchase fire equipment to expand services within low/moderate income areas; Continue redevelopment of the downtown area; Improve accessibility access in strategic high pedestrian locations.
- Continue to provide supportive services such as: Senior activities, meals and health assessments; Provide emergency and minor home repairs to Gilbert homeowners; Provide basic needs services to low and moderate income residents; Support prevention and intervention services for vulnerable and at-risk youth; Referrals for housing counseling, foreclosure

prevention, fair housing, and first time homebuyer assistance.

- Continue to expand volunteer and partnership opportunities to link with those in the community who are in need of assistance.

Actions planned to foster and maintain affordable housing

The high cost of housing in Gilbert significantly increases the difficulty of meeting affordable housing needs. Staff will continue to research and explore public/private partnerships in the construction and development of affordable housing. The Town will continue to look for opportunities to leverage its HOME funds and affordable housing options through the Maricopa County HOME Consortium.

In the second year of the Consolidated Plan, Gilbert will help maintain affordable housing by assisting Gilbert homeowners with emergency and minor home repairs. The program is designed to assist immediate health and safety needs within the home to allow homeowners to utilize their limited resources in other areas of stabilization while allowing the resident to maintain their homeownership.

Gilbert will also foster affordable housing during the second year of the Consolidated Plan to increase affordable housing units through the use of HOME funds. Gilbert will partner with a non-profit organization to purchase, rehabilitate and rent affordable housing units to income eligible residents.

Actions planned to reduce lead-based paint hazards

Gilbert has newer housing stock of which 41% were built between 1990 and 1999 and 31% were built between 2000 and 2004. Over 90% of Gilbert's housing stock was built after 1990. Approximately 50 housing units are pre-1940 construction and approximately 250 additional units are pre-1960 construction. This older housing stock is often occupied by low and moderate income families. Significant CDBG and HOME investment has been made over the years to rehabilitate much of this older housing. Emergency home repair and minor housing rehabilitation will continue as the program mechanism utilized by Gilbert to address lead based paint hazards.

The Town of Gilbert administers an Emergency and Minor Home Repair Program which may, at times, occur on a Gilbert home built prior to 1978. In addition, other programs such as acquisition and rehabilitation may occur with homes that are at risk for lead based paint or hazards. Each home that utilizes CDBG or HOME funds is researched to obtain the year in which the home was built. Each home is also inspected by a certified Lead Based Paint Inspector to ensure there are no hazards appearing on the property. If such hazards are present, Gilbert will contract with a consultant to test the level of lead based paint hazard to determine the appropriate mitigation techniques.

Actions planned to reduce the number of poverty-level families

The Town of Gilbert will support various public service programs with its own general funds. Essential services aimed at helping to reduce the number of poverty level families include supporting programs

that meet the critical needs of family, such as food and medical care, emergency financial assistance to prevent eviction and utility shut-offs, employment training and job search, child care assistance, and case management. These vital services are needed to assist persons and households maintain housing, employment, and stable environments for their dependents.

Actions planned to develop institutional structure

One of the institutional gaps identified are that very few service providers are physically located in the Town of Gilbert so residents have to travel to receive services. Gilbert will continue to work with service providers to offer services in Gilbert through satellite offices or co-locations and will continue to support organization that are located outside of Gilbert limits but continue to serve Gilbert residents in need.

The renovation of Page Park Center may add an additional facility location for service providers and allows them to have a local presence in the Gilbert community in which to provide services.

Actions planned to enhance coordination between public and private housing and social service agencies

Gilbert will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This may include ongoing meetings, special meetings and/or participation on relevant tasks forces.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The Town of Gilbert does not project to receive any program income for FY 2016-2017 and for the consequent years. However, if program income is received Gilbert will allocate those funds in the same program year. Gilbert does not intend to spend any CDBG funds on urgent need activities.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The years covered that include this Annual Action Plan are 2015, 2016, and 2017.

Attachments

Grantee SF-424's and Certification(s)

OMB Number: 4940-0004
Expiration Date: 6/31/2015

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 05/13/2016	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Town of Gilbert		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 86-6000246	* c. Organizational DUNS 142672570000	
d. Address:		
* Street1: 50 E. Civic Center Dr.	Street2: _____	
* City: Gilbert	County/Parish: Maricopa	
* State: AZ: Arizona	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 85296-3463	
e. Organizational Unit:		
Department Name: Town Manager's Office	Division Name: Community Resources	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Leah	Middle Name: _____
* Last Name: Hubbard-Rhineheimer	Suffix: _____	
Title: Assistant to the Town Manager		
Organizational Affiliation: _____		
* Telephone Number: 480-503-6840	Fax Number: 480-497-4943	
* Email: leah.hubbard@gilbertaz.gov		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type:			
<input type="text" value="C: City or Township Government"/>			
Type of Applicant 2: Select Applicant Type:			
<input type="text"/>			
Type of Applicant 3: Select Applicant Type:			
<input type="text"/>			
* Other (specify):			
<input type="text"/>			
* 10. Name of Federal Agency:			
<input type="text" value="Department of Housing & Urban Development"/>			
11. Catalog of Federal Domestic Assistance Number:			
<input type="text" value="14.210"/>			
CFDA Title:			
<input type="text" value="Community Development Block Grant - Entitlement"/>			
* 12. Funding Opportunity Number:			
<input type="text" value="B-16-MC-04-0311"/>			
* Title:			
<input type="text" value="Community Development Block Grant"/>			
13. Competition Identification Number:			
<input type="text"/>			
Title:			
<input type="text"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
* 15 Descriptive Title of Applicant's Project:			
<input type="text" value="CDBG administration and program implementation in the Town of Gilbert"/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="856,245.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="856,245.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 4/14/16

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period,
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;


Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

4.14.16

Date



Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature/Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature/Authorized Official

4/14/16
Date


Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A
Signature/Authorized Official

Date

Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A _____ Date _____
Signature/Authorized Official

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

