



Town of Gilbert
Consolidated
Annual
Performance and
Evaluation Report

2015-2016

Community Development Block Grant
Home Investment Partnership

September 29, 2016

Town of Gilbert, 2015 Program Year One CAPER

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

For the Fiscal Year 2015-2016 and first year of the five year plan, it was proposed that Gilbert would utilize funds for the Emergency and Minor Home Repair Program to alleviate health and safety hazards for seventy-five (75) Gilbert homeowners and begin Phase I of the Heritage District Water and Sewer Replacement Project. However, a substantial amendment was submitted and approved to reallocate funding from the Water and Sewer Replacement project to the Page Park Center Renovation project. The Page Park Center Renovation project proposes the rehabilitation of a Town owned facility to provide a centralized location for low and moderate income Gilbert residents to receive medical, dental, mental health, and resource services.

The emergency and minor home repair program (EMHR) was just shy of its goal by reaching 68 homeowners during the year. However, staff did assist an additional 8 households by completing an on-site assessment and referring them to alternative resources. One of the organizations that provided resources included Ability360. Ability360 does have funds provided by Gilbert to assist with homeowner needs. The EMHR program was successful in repairing and replacing HVAC systems (38%), making plumbing repairs (31%), assisting with roof replacements or repairs (15%) and other general repairs (16%) for low and moderate income residents.

The Page Park Center Renovation project was initiated with the selection of a contractor and completion of the facility assessment and master concept design plan. The master concept design was finalized in April 2016 with the input and active involvement of six major stakeholders who will assist in providing future services. This is a multiyear project that will continue to move forward in the second year with design construction documents and construction.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

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Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Emergency & Minor Home Repair	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	178	68	38.20%	75	68	90.67%
Gilbert Wellness & Resource Center	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	875	0	0.00%	800	0	0.00%
Homelessness	Homeless	General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	650	395	60.77%			
Public Facilities, Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5425	0	0.00%	800	0	0.00%

Table 8 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In preparation of Gilbert's Five Year Consolidated Plan, Gilbert completed its first Community Needs Assessment. The assessment identified gaps in resources and prioritized several vulnerable populations in need of additional services in Gilbert. Gilbert has used recommendations identified in the needs assessment to prioritize CDBG funds which were outlined in the five year plan. Families in crisis, individuals with behavioral health and substance use issues and low to moderate income individuals and families were identified as the top three populations in need residing in Gilbert. One of the highest priority activities utilizing CDBG to meet some of these needs is the renovation of Page Park Center. In Fiscal Year 2015-2016, Gilbert's primary objective is to begin the process of renovation of Page Park Center for use as a comprehensive medical, dental and resource center for uninsured, underinsured and low-income adults and children. Therefore, \$495,438 (\$413,838 in FY 15-16 CDBG funds and \$81,600 in FY 14-15 CDBG Funds) has been identified to complete the phased project and \$21,781.76 has been expended to date on the assessment and master concept plan.

The consolidated plan also outlines proposed strategies for the expenditures of Gilbert's CDBG funds with the mission to provide a suitable living environment by revitalizing low- to moderate income neighborhoods and generating affordable housing opportunities. Specifically, Gilbert allocated \$250,000 of CDBG resources during the first year to the emergency and minor home repair program to assist low and moderate residents with alleviating health or safety hazards in their home. Of those residents, 28% or 19 households were very low income, 56% or 38 households were low income and 16% or 11 households qualified as moderate income.

Furthermore, Gilbert received \$184,680 in HOME funds for Fiscal Year 2015-2016 and was able to add one additional affordable rental home in Gilbert through a contract with Save the Family bringing the total number of permanent affordable rental homes in Gilbert to fourteen (14).

Finally, Gilbert leverages general fund dollars with non-profit providers to enhance services for Gilbert residents. In 2015-2016, 19 different organizations were assisted with grant funding totaling \$417,000. The organizations funded focused on families in crisis, low/moderate income individuals, the elderly/seniors, homeless individuals and families, special needs individuals, and youth.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	65
Black or African American	3
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	68
Hispanic	46
Not Hispanic	22

Table 9 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The families were assisted through our emergency and minor home repair program. As noted, the majority of recipients were white and non hispanic with some black or African Americans receiving help. Of those families, 20 had a female head of household, 27 were elderly and 30 were handicapped or disabled.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		3,319,188	332,504

Table 10 – Resources Made Available

Narrative

In 2015 expenditures of \$332,503.98 supported the Page Park Center renovation project, the Central Arizona Shelter Services project (CASS) which was a project completed in FY 2014-15, Heritage District Infrastructure Improvement project (30% design), and the Gilbert Emergency and Minor Home Repair program. Although the CASS project was scheduled in plan year 2013, final payment was made in 2015. In addition, Gilbert expended \$417,000 in general fund dollars to support 23 different social services provided by 19 organizations to Gilbert residents.

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Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Heritage District	80	49.9	Page Park Renovation
Town-wide	20	50.1	Services are provided to income eligible residents town-wide

Table 11 – Identify the geographic distribution and location of investments

Narrative

The Heritage District continues to be the main focus of CDBG funds with an original plan to complete a major water/sewer infrastructure project. However, after completion of a needs assessment, Gilbert decided to focus on the renovation of Page Park Center which is located in the Heritage District area. The project was submitted as a substantial amendment and approved in 2015. The area of the Park Park Center includes U.S. Census Tracts 422401 and 422403 which contains Gilbert's highest concentration of low-to moderate-income residents and both block groups exceed the HUD exception threshold for Gilbert.

The Emergency and Minor Home Repair (EMHR) program does assist qualifying residents town wide. Specifically, 30% of funds are committed to the EMHR program and 20% is used for admin which is also considered a town wide impact. If administration costs are removed than the split would be 70% Heritage District and 30% Town wide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Town of Gilbert partners with local and regional non-profit partners to implement and administer many of the housing and human services programs in Gilbert. As such, non-profit partners are able to leverage Gilbert funds with other private, state, and local funds to provide additional services and support for Gilbert residents receiving assistance through the program.

If a non-profit provider is a recipient of Gilbert HOME funds, they are required to provide the non-federal match before receipt of HOME funds. Match funds are documented and monitored to ensure federal regulations are followed. In FY 2015-16, ARM of Save the Family, Gilbert's recipient of HOME

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funds provided \$37,685.10 in non-federal match to assist in purchasing and rehabilitating one permanent affordable rental home in Gilbert.

Finally, Gilbert began the architectural planning and overall building assessment for the Page Park Renovation project. This project leverages funds by utilizing a vacant, existing publicly owned facility located in the Gilbert Downtown Heritage District. As stated previously, the renovation of Page Park Center is proposed to be used as a comprehensive medical, dental and resource center for uninsured, underinsured and low-income adults and children.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units		0
Number of non-homeless households to be provided affordable housing units	1	1
Number of special-needs households to be provided affordable housing units		0
Total	1	1

Table 12- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		0
Number of households supported through the production of new units		0
Number of households supported through the rehab of existing units	75	68
Number of households supported through the acquisition of existing units	1	1
Total	76	69

Table 13 - Number of Households Supported

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Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Gilbert partnered with a non-profit organization to purchase and rehabilitate one single family dwelling unit to be used as permanent affordable rental housing which has increased Gilbert's affordable rental housing stock from 13 to 14 units.

Although Gilbert does not utilize the Tenant Based Rental Assistance program funds through CDBG or HOME, general funds are provided to the local Gilbert Community Action Program (CAP) office who provides emergency financial assistance to help individuals and families avoid eviction and prevent homelessness. Gilbert awarded the CAP office \$123,000 in 2015 and the CAP office provided 813 direct financial assistance payments utilizing all of the available funding sources.

In addition, Gilbert allocated \$125,000 in general fund dollars to support five organizations who provided services to the homeless including emergency and transitional housing. The organizations included Child Crisis Center, Central Arizona Shelter Services, A New Leaf (Family Shelter, Men's Center & Women's Center), the House of Refuge and Save the Family whom combined assisted 126 individuals with housing needs.

Furthermore, Gilbert funded the Emergency & Minor Home Repair program, Arizona Bridge to Independent Living, Mercy Housing and Aid to Adoption of Special Kids (AASK). Each of these organizations work with special need adults, children, disabled and the elderly. The EMHR program, which utilizes CDBG funds, assisted 27 elderly and 30 handicapped individuals with their home needs. In addition, \$35,500 was provided to the other organizations who served over 641 individuals.

Discuss how these outcomes will impact future annual action plans.

Gilbert continues to look strategically at how to best utilize CDBG funds for housing needs. With the limited dollars available, the focus has been on increasing the affordable rental home stock in Gilbert, assisting low and moderate income homeowners to allow them to stay in their homes, and leveraging general fund dollars to support entities that are able to provide additional housing resources for Gilbert residents. For example, Gilbert was successful in creating a partnership with a faith based organization who came alongside Gilbert to renovate a home in Gilbert. Over \$150,000 was donated in supplies and labor in the renovation of the home and the EMHR program provided funds to replace the roof. As Gilbert continues to grow and change it is anticipated that the need may change from infrastructure to housing. Gilbert is committed to keeping affordable housing as a priority consideration and also continues to work toward finding additional resources to assist homeowners in need.

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Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	19	0
Low-income	38	1
Moderate-income	11	0
Total	68	1

Table 14 – Number of Persons Served

Narrative Information

The Emergency and Minor Home Repair program serviced 68 households who income qualify for participation in the program. All program qualifiants are required to be homeowners, not renters. Of these, 20 are female head of houshold, 27 were elderly and 20 were handicapped or disabled. The single family dwelling unit purchased to be used as permananent affordable rental housing has a requirement of serving a family that is low income (60% or below AMI) and is a renter, not an owner.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Gilbert continues to participate in the Maricopa County Regional Continuum of Care (CoC) and is a member of the Maricopa Association of Governments (MAG). Gilbert provides support to the Maricopa Continuum of Care and regional homeless service providers including A New Leaf (emergency shelters for homeless men, women and families), Central Arizona Shelter Services (emergency shelter for men & women), House of Refuge (transitional housing for families), Catholic Community Services (domestic violence shelter), Child Crisis Center (temporary housing for children), and Save the Family (homeless families intervention program) that provided assistance to 141 (was 492) homeless individuals and families including the chronically homeless, veterans and unaccompanied youth. Gilbert provided \$85,500 in general fund dollars to support these providers. Gilbert also participated and contributed data in preparation for funding to support the regional homeless assistance programs by participating in MAG's regional Point-In-Time Homeless Street Count and MAG's annual Heat Relief Campaign. In addition, Gilbert contributed \$5,000 in funding to the non-profit organization, Shoebox Ministry, whom focuses on providing toiletries for the homeless and working poor serving 431 individuals this past year.

Addressing the emergency shelter and transitional housing needs of homeless persons

Homeless individuals' needs are assessed at a regional level by contacting a centralized intake system in which individuals information is taken, needs are assessed and appropriate placement to an emergency, transitional or other shelter/services are provided as available. The Town of Gilbert annually contributes general funds to regional homeless service providers in order for homeless Gilbert residents to receive assistance and shelter as needed.

In fiscal year 2015-16 Gilbert provided a total of \$208,500 in general funds and voluntary donations to non-profit organizations to assist in preventing homelessness. Several regional shelters including a New Leaf, Central Arizona Shelter Services, and House of Refuge were supported to provide emergency and transitional shelter to homeless individuals and families and victims of domestic violence to avoid them living on the streets. A total of 55 individuals received 931 bed nights in a clean, safe environment. Gilbert also funded the Gilbert CAP office who provides emergency financial assistance to families in crisis and on the verge of being evicted therefore causing homelessness. A total of 2,282 individuals and families received emergency financial assistance which included rent, mortgage or utilities assistance to help in alleviating a crisis and avoiding eviction or utility shut-offs.

Helping low-income individuals and families avoid becoming homeless, especially extremely

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low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Although Gilbert does not have a specific transition plan for those who are discharged from publicly funded institutions such as health care facilities, mental health facilities, etc.; staff work closely with both the fire and police departments to communicate Town staff resources and community resources available. In addition, as we outlined in our annual action plan, the Town of Gilbert committed to supporting the Gilbert Community Action Program (CAP) utilizing general funds. The CAP office provides emergency financial assistance, case management and referrals for other services to assist individuals and families from being evicted and becoming homeless. Those Gilbert households seeking financial assistance through the Gilbert CAP office typically have very limited or no cash resources to use as personal safety nets. Furthermore, Gilbert funded the Salvation Army who also provided rental assistance for 51 Gilbert residents, allowing them to find or stay in a place of residence.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Gilbert supports the regional efforts of the CoC, the Continuum of Care. This group has identified goals to end homelessness which includes mechanisms to ease the transition for people exiting emergency and transitional housing to permanent supportive housing. Actions include continuing case management and wrap-around supportive services for individuals who have found permanent supportive housing to assist with the transition and to alleviate any obstacles that may occur which would cause them to lose their permanent housing and return to emergency or transitional housing. Gilbert also completed a community needs assessment which identified homeless individuals and families as the fifth prioritized population group needing additional services. Although the Town of Gilbert does not have a local homeless shelter within its jurisdiction, the Town allocated \$85,500 to seven regional homeless service and domestic violence programs that provide emergency shelter, transitional shelter and support services. In regards to veterans, Gilbert is home to the Southeast VA Health Care clinic and the Town is supporting the development of a Welcome Home Veterans Park on Town property which will provide additional resources.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Town of Gilbert does not have its own Housing Authority therefore there are no Public Housing or Section 8 programs based in Gilbert. Gilbert falls under the jurisdiction of Maricopa County's Section 8 program which assists participants located in Gilbert. The Town has no immediate plan to establish a Housing Authority to administer Public Housing and Section 8 programming in Gilbert. This is due to the high administrative cost of operating the program compared to the number of units that would be allocated to Gilbert and no increased benefit from HUD in the form of additional vouchers or funding.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Town of Gilbert does not have any public housing. However, Gilbert continues to strive to keep residents in their own homes by offering the emergency and minor home repair program to low and moderate income homeowners. In addition, Gilbert partnered with a local faith group to rehabilitate a Gilbert residence so the family could remain homeowners in Gilbert. The project garnered over \$150,000 of donated labor and supplies from the community as well as funds from the emergency and minor home repair program to replace the roof.

Actions taken to provide assistance to troubled PHAs

The Town of Gilbert does not have a public housing administration.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Gilbert continued to work with internal departments to review any possible negative effects on public policies, fees and charges, and zoning ordinances to ensure they did not provide barriers to affordable housing efforts. There were no specific barriers or negative effects identified in fiscal year 2015-16.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Gilbert identified the obstacles as the on-going maintenance needs and replacement costs of the older built environment in north Gilbert, the aging of homes in north Gilbert, and increased need for services due to population growth. To address the identified obstacles, Gilbert targeted capital improvements in north Gilbert including beginning the design process for the renovation of Page Park Center to serve low and moderate income families, provision of home improvements through the Emergency and Minor Home repair program, and establishing a community partnership that allowed for the renovation of a Gilbert home. In addition, to support the increased need for services Gilbert provided assistance through its general fund for senior activities, senior meals and health assessments, services for at-risk youth, emergency & supplemental food distribution, and rental assistance.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Gilbert has newer housing stock of which 41% were built between 1990 and 1990, 31% were built between 2000 and 2004. Over 90% of Gilberts housing stock was built after 1990. Gilbert's Emergency and Minor Home Repair program is the mechanism utilized by Gilbert to address lead based paint hazards. For last fiscal year, Gilbert assisted 18 homeowners whose homes were built prior to 1978 and completed an on-site inspection done by an EPA certified Risk Assessor. This check is coupled with the environmental review.

In addition, Gilbert has in place that any program that utilizes CDBG or HOME funds is reasearched to obtain the year in which the home was built. Each home older than 1978 is inspected by a certified Lead Based Paint inspector to ensure there are not hazards appearing on the property. If such hazards are present, Gilbert will contract with a consultant to test the level of lead based paint hazard to determine the appropriate mitigation techniques.

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Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Gilbert supported various public service programs with its own general funds to assist in reducing the number of poverty level families. Specifically, Gilbert funded programs that focused on providing emergency financial assistance to prevent eviction and utility shut offs, employment training and job search information, child care assistance, and case management. These vital services assisted persons in maintaining their housing, employment and offering a stable environment for dependents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Town Manager's Office houses the Community Resources section, which administers and implements the plan through partnerships with public and private entities. An Assistant to the Town Manager oversees the Community Resources Supervisor, who in turn is responsible for the administration of the CDBG and HOME programs. The Housing Rehabilitation Specialist is responsible for managing the Town's Emergency and Minor Home Repair Program and is a direct report to the Supervisor. This section also works with the Town's Capital Improvement Project team, parks & recreation staff, and private consultants and contractors to carry out infrastructure projects. Most activities are performed by subrecipients, contractors or contracted service providers (Providers) and governed by binding contracts entered into between the Provider and the Town of Gilbert. The contract contains a scope of work, schedule of completion, budget and operational provisions through which Gilbert can determine provider compliance with all applicable regulations, and performance measures.

As identified in the annual action plan, there are very few service providers physically located in the Town of Gilbert. Therefore, Gilbert continued to partner with regional service providers and planning partnerships such as the Maricopa Association of Governments (MAG), to find new ways to provide services in the most efficient and effective manner. The Town has partnered with MAG in regional planning activities that identify strategies for overcoming regional homelessness, transportation issues, domestic violence, and aging services. Gilbert also participates in volunteer recruitment, days of service, and engages the faith community to assist in areas where service providers need assistance in outreach. Furthermore, Gilbert continued to provide funding to support the regional providers who assist in serving Gilbert residents.

Gilbert continued to also focus on closing the gap regarding local service providers by continuing the process for renovation of the Page Park Center to allow for service providers to have a presence in Gilbert.

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Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Gilbert continued to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This included ongoing meetings, special meetings and/or participation on relevant task forces such as the Mayor's Behavioral Health and Substance Use Coalition, Gilbert For Our City, Mission Community Church and various stakeholders involved in the planning of the Page Park Renovation project.

In addition, in FY 2015-16 Gilbert hosted a non-profit summit, in which local and regional non-profits met for half a day to discuss needs and gaps in services within the community, possible solutions, and shared best practices.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Gilbert is a member of the Maricopa County HOME Consortium and participated in the Regional Analysis of Impediments to Fair Housing Choice. One of the identified impediments was a lack of housing stock to serve the needs of disabled residents. Gilbert used general fund dollars to provide resources to the organization Arizona Bridge to Independent Living who assist in retrofitting housing to help address this need in the community. A second impediment noted was the lack of education regarding fair housing laws. Gilbert has created web pages with a variety of housing resources, information, and educational documents that are available to the public and are also used as a resource for other departments and non-profit providers to assist those with questions. The analysis also found that the cost of affordable housing limits housing choice. Gilbert continues to utilize its HOME funds to provide additional affordable housing within Gilbert as recommended. Maricopa County Housing Authority administers Section 8 housing choice vouchers on behalf of Gilbert. Vouchers may be used by participants Town-wide which decreases the opportunity of poverty concentration in specific areas of Gilbert. Gilbert has three Low Income Housing Tax Credit multi-family apartment complexes which are all located on public transit routes. Finally, Gilbert increased two morning transit timepoints this past year.

Gilbert hosts a Fair Housing Education seminar for service providers, tenants, landlords, real estate agents and property developers every two years. The last seminar was in 2014 and another is planned for April 2017 during Fair Housing Month. These general seminars help to train staff and professionals on general requirements and updates of fair housing laws. They also provide the public with identification techniques of discrimination and ways to file a complaint CR-40 - Monitoring 91.220 and 91.230

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Gilbert employs a Community Resource Supervisor to administer all CDBG and HOME funded projects and contracts plus a Housing Rehabilitation Specialist to administer the Emergency and Minor Home Repair Program. It is the responsibility of these positions to ensure compliance with requirements of the programs involved and create the comprehensive planning requirements.

The Town of Gilbert utilizes standards to monitor all CDBG funded activities to ensure long-term compliance of regulations. Each program/project funded with CDBG is reviewed to ensure it meets national CDBG objectives and complies with CDBG eligibility. A public process is utilized to determine funding priorities, strategies and goals for use of CDBG funds that aligns with both Town Council priorities and Town Strategic Initiatives. Each funded activity must enter into a contractual obligation with Gilbert to ensure that contracted services and Scope of Work activities are carried out as agreed-to, and to ensure compliance with federal regulations. This includes a subcontractor requirement to provide outreach to minority and Section 3 businesses when applicable. Documentation is provided from subcontractors to include outreach efforts and procurement of minority and Section 3 businesses for a CDBG funded project.

Each project is analyzed for eligibility, past performance, community impact and measurable outcomes that must ultimately benefit the Town of Gilbert. An environmental review is completed for each project and a Notice to Proceed is issued prior to any federal funds being expended.

Organizations contracted for services must report activities every quarter identifying program demographics and status of measurable outcomes as specified in their funding contract. In addition, financial reimbursements are required monthly with appropriate back up demonstrating that expenses were incurred for appropriate line items and that budgetary requirements are being met.

Gilbert staff performs on-site monitoring annually of all CDBG and HOME funded recipients. Monitoring consists of program evaluations, financial capacity, administrative procedures and policy review. Monitoring letters are issued after completion and organizations are notified of any suggestions, concerns or findings. The Town follows up with any organization that receives a concern or finding to ensure that corrective action has taken place.

For fiscal year 2015-2016, Gilbert completed internal spot checking of Emergency and Minor Home Repair client files to ensure compliance is maintained. Monthly review of budget and financial expenditures of the program are completed and discussed among staff to ensure annual budget projections are followed.

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In addition, CDBG funds were utilized to contract with an architectural firm to complete the Page Park Renovation project building assessment and master plan. Monthly phone calls and/or meetings took place to ensure measurable goals and budgets were being met and on schedule.

Finally, on-site monitoring of Gilbert's HOME fund recipient is scheduled to be completed in September 2016. A HOME Consortium monitoring tool will be utilized to ensure all regulations, contract provisions and budgetary expectations were completed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Gilbert's fiscal year 2015-2016 CAPER report was posted on Gilbert's Community Resources webpage for the required 15 day comment period from Wednesday, September 14, 2016 through Wednesday, September 28, 2016. Solicitation of public comments and notification of where to find the report was publicized on Gilbert's Facebook page, through Gilbert's Twitter account, and Gilbert's Home page . It was determined this was a more widely utilized mechanism to encourage public comment rather than posting in a public newspaper. A hard copy of the report was available for viewing at the Southeast Regional Library, Town of Gilbert Offices, Gilbert Community Center and Gilbert CAP office. There were no public comments received during the posting period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Following the completion of Gilbert's community needs assessment, Gilbert had a clearer picture of the specific needs and vulnerable populations in Gilbert. Gilbert used the results and recommendations in the needs assessment to complete its CDBG 5 Year Consolidated Plan to better align CDBG resources with priorities and needs identified in the needs assessment.

During the first annual plan year, Gilbert was presented with a new opportunity for partnership to provide much needed services to Gilbert low and moderate income residents. The original goal was to begin implementation of the Heritage District Infrastructure Replacement Project utilizing CDBG funds, however, the project was put on hold to further explore renovation of a vacant Town owned building to provide CDBG eligible services to Gilbert residents. Although this opportunity did not fundamentally change the objective of the Town to complete infrastructure improvements, it was determined that the proposed renovation of Page Park Center would provide a larger impact for the low to moderate income community and better meet the needs identified in the needs assessment rather than completing the original infrastructure improvements. Gilbert has postponed the Heritage District Infrastructure Replacement Project until final determination is made by Gilbert Council whether to move forward with the Page Park Renovation project.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60: ESG

Gilbert Does not receive ESG funds

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ATTACHMENTS:

Agency/Program	Funding Allocated FY 15/16	Program Focus	Funding Source	HUD Outcome	Persons Assisted
Rental Housing Objectives					
ARM of Save the Family	\$184,680	Permanent Affordable Rental Housing	HOME	DH-2	3
TOTAL	\$184,680				3
Owner Housing Objectives					
Emergency Home Repair	\$250,000	Emergency and Minor Home Repair Assistance	CDBG	DH-1	68
Arizona Bridge to Independent Living	\$20,000	Program for Home Accessibility	General Funds	DH-1	3
TOTAL	\$270,000				71
Homeless Prevention Objectives					
A New Leaf- East Valley Men's Center	\$6,000	Emergency Shelter for Homeless Men	General Funds	SL-1	14
A New Leaf – East Valley Women's Center	\$5,000	Emergency Shelter for Homeless Women	General Funds	SL-3	0
A New Leaf – La Mesita Shelter	\$6,500	Emergency Shelter for Homeless Families	General Funds	SL-3	6
Catholic Charities Community Services	\$10,000	My Sister's Place Domestic Violence Shelter	General Funds	SL-3	4
Central Arizona Shelter Services	\$10,000	Regional Emergency Shelter for Homeless Men & Women	General Funds	SL-1	18
Child Crisis Center	\$10,000	Temporary Housing for Children in Crisis	General Funds	SL-1	44
House of Refuge	\$28,000	Transitional Housing for Families	General Funds	SL-1	42
Save the Family	\$10,000	Homeless Families Intervention Program	General Funds	SL-1	13
Shoebox Ministry	\$5,000	Toiletries for the homeless	General Funds	SL-3	431
TOTAL	\$90,500				572
Community Development: Public Facilities/Infrastructure Objectives					
Page Park Center Renovation	\$495,438	Building renovation for use as a resource center	CDBG	SL-3	0
TOTAL	\$495,438				0
Community Development: Public Services Objectives					
Anti-poverty Objectives					
Clothes Cabin	\$5,000	Clothing bank	General Funds	SL-3	766
Chandler Christian Community Center	\$123,000	Gilbert CAP Office-emergency financial assistance & referrals	General Funds	SL-3	2,282
The Salvation Army	\$10,000	Emergency rent and utility assistance	General Funds	SL-3	50
United Food Bank	\$8,000	Emergency and supplemental food	General Funds	SL-3	42,882
TOTAL	\$146,000				45,980
Non-homeless Special Needs Objectives					
Aid to Adoption of Special Kids	\$5,500	Gilbert Foster/Adoption Support Program	General Funds	SL-3	158

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Alzheimer's Association	\$5,000	Alzheimer's Family Support Programs	General Funds	SL-3	278
East Valley Adult Resources	\$5,000	Retired Senior Volunteer Program	General Funds	SL-3	123,550
Gilbert Senior Center: Senior Meals	\$	Congregate & Home Delivered Meals and Senior Activities	General Funds	SL-3	1,323
Mercy Housing Southwest	\$10,000	Resident Services for Seniors	General Funds	SL-3	480
TOTAL					125,789
Youth Services					
Big Brothers Big Sisters	\$2,500	Mentoring Services	General Funds	SL-3	58
Child Crisis Center	\$5,000	Adoption & Foster Care	General Funds	SL-1	170
Junior Achievement	\$5,000	Financial Literacy Program for Low-Income Students	General Funds	EO-3	139
Gilbert Boys & Girls Club	\$115,000	After school activities and prevention services	General Funds	SL-3	4,131
TOTAL	\$127,500				4,498
TOTAL ALL SOURCES					176,913
HUD Outcome Code Key	Availability/Accessibility		Affordability	Sustainability	
Decent Housing	DH-1		DH-2	DH-3	
Suitable Living Environment	SL-1		SL-2	SL-3	
Economic Opportunity	EO-1		EO-2	EO-3	

REPORTS

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U.S. Department of Housing and Urban Development
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 Integrated Disbursement and Information System

Current CDBG Timeliness Report
 Grantee : GILBERT, AZ

PGM YEAR	PGM START DATE	TIMELINESS TEST DATE	CDBG GRANT AMT	--- LETTER OF CREDIT BALANCE ---		DRAW RATIO UNADJ	DRAW RATIO ADJ	MINIMUM DISBURSEMENT TO MEET TEST	
				UNADJUSTED	ADJUSTED FOR PI			UNADJUSTED	ADJUSTED
2015	07-01-15	05-02-16	829,797.00	1,065,519.59	1,065,519.59	1.28	1.28	496,471	496,471
2016	07-01-16	05-02-17	856,245.00	1,780,838.56	1,780,838.56	2.08	2.08		

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	PR26 - CDBG Financial Summary Report	
	Program Year 2015 GILBERT, AZ	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	473,280.44
02 ENTITLEMENT GRANT	829,797.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,303,077.44

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	332,503.98
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	332,503.98
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	111,892.04
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	444,396.02
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	858,681.42

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	332,503.98
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	332,503.98
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEAR(S) COVERED IN CERTIFICATION	PY: 2014 PY: 2015 PY: 2016
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%


PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	829,797.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	829,797.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	111,892.04
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	111,892.04
42 ENTITLEMENT GRANT	829,797.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	829,797.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.48%

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	3	131	5918693	2016 - Gilbert Wellness & Resource Center	03	LMA	\$4,418.19
					03	Matrix Code	\$4,418.19
2013	4	122	5829032	FY 13-14 CASS Facility Improvements Phase II	03C	LMC	\$45,435.00
					03C	Matrix Code	\$45,435.00
2015	4	128	5862557	Phase I Heritage District Infrastructure Improvement Project 031		LMA	\$17,051.98
2015	4	128	5887692	Phase I Heritage District Infrastructure Improvement Project 031		LMA	\$39,987.47
2015	4	128	5918693	Phase I Heritage District Infrastructure Improvement Project 031		LMA	\$13,388.57
					031	Matrix Code	\$70,428.02
2015	1	126	5829032	FY 14/15 GEHRS	14A	LMH	\$47,540.39
2016	1	129	5862557	2016- Gilbert Emergency & Minor Home Repair Program	14A	LMH	\$41,218.94
2016	1	129	5887692	2016- Gilbert Emergency & Minor Home Repair Program	14A	LMH	\$83,266.00
2016	1	129	5918693	2016- Gilbert Emergency & Minor Home Repair Program	14A	LMH	\$40,197.44
					14A	Matrix Code	\$212,222.77
Total							\$332,503.98

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	2	177	5829032	FY 14/15 CDBG Administration	21A		\$24,336.39
2016	2	130	5862557	2016 - CDBG Administration	21A		\$28,875.39
2016	2	130	5887692	2016 - CDBG Administration	21A		\$23,055.97
2016	2	130	5918693	2016 - CDBG Administration	21A		\$35,824.38
					21A	Matrix Code	\$111,892.04
Total							\$111,892.04

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PGM Year: 2013
Project: 0004 - FY 13-14 CASS Facility Improvements Phase II
IDIS Activity: 122 - FY 13-14 CASS Facility Improvements Phase II

Status: Completed 9/1/2015 12:00:00 AM
Location: 230 S 12th Ave Phoenix, AZ 85007-3101

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

Initial Funding Date: 10/09/2013

Description: FY 13-14 CASS Facility Improvements Phase II includes improvements to the men's emergency shelter facility including replacing water heaters, ductwork, add natural lighting and solar panels.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$51,569.00	\$0.00	\$0.00
	2012	B12MC040511		\$0.00	\$1,569.00
	2014	B14MC040511		\$45,435.00	\$50,000.00
Total			\$51,569.00	\$45,435.00	\$51,569.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	8	1
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	11	1

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Female-headed Households: 0 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	11
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	11
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2014	The CASS Facility Improvements were completed with a joint effort from the Town of Gilbert, City of Peoria and City of Scottsdale. Facility improvements included an efficiency evaluation and remediation repairs to improve the efficiency of dust work and HVAC systems of the facility	
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Town of Gilbert, 2015 Program Year One CAPER



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PGM Year: 2015
Project: 0001 - FY 14/15 Gilbert Emergency Home Repair
IDIS Activity: 126 - FY 14/15 GEHRS

Status: Completed 9/12/2015 12:00:00 AM
Location: 50 E Civic Center Dr Gilbert, AZ 85296-3463

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: IMH

Initial Funding Date: 10/20/2014

Description:
Gilbert Emergency and Minor Home Repair Program will assist 85 single family households by repairing health and safety issues in their home.
Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$252,126.07	50.00	\$0.00
	2013	B13MCO40511	\$0.00	\$0.00	\$122,013.35
	2014	B14MCO40511	\$252,126.07	\$47,540.39	\$130,112.72
Total			\$252,126.07	\$47,540.39	\$252,126.07

Proposed Accomplishments

Housing Units : 85

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	80	32	0	0	80	32	0	0
Black/African American:	6	0	0	0	6	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	86	32	0	0	86	32	0	0

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Female-headed Households: 0 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	24	0	24	0
Low Mod	32	0	32	0
Moderate	30	0	30	0
Non Low Moderate	0	0	0	0
Total	86	0	86	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	Gilbert's Emergency and Minor Home Repair Program has provided assistance to 77 Gilbert homeowners by alleviating their health and safety hazards within the home. Items include repairing or replacing HVAC systems, electrical, plumbing, roofing, glass, or eliminating accessibility barriers.	

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PGM Year: 2015
 Project: 0002 - CDBG Administration
 IDIS Activity: 127 - FY 14/15 CDBG Administration
 Status: Completed 9/1/2015 12:00:00 AM
 Location: *
 Objective: National Objective
 Outcome: National Objective
 Matrix Code: General Program Administration (Z1A)

Initial Funding Date: 10/20/2014
 Description: CDBG Administration
 Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
				Total	Hispanic	Total	Hispanic
CDBG	Pre-2015		\$96,052.32	\$0.00		\$0.00	
	2013	B13MC04C511		50.00		\$27,785.92	
	2014	B14MC04C511		\$24,336.39		\$68,266.40	
Total			\$96,052.32		\$24,336.39	\$96,052.32	

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0
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Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low/Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments
 No data returned for this view. This might be because the applied filter excludes all data.

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PGM Year: 2015

Project: 0004 - Phase I Heritage District Infrastructure Improvement Project

IDIS Activity: 128 - Phase I Heritage District Infrastructure Improvement Project

Status: Open
Location: 50 E Civic Center Dr Gilbert, AZ 85296-3463

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Water/Sewer Improvements (03J)
National Objective: LMA

Initial Funding Date: 06/17/2015

Description:

Based on the results from the Heritage District Water/Sewer Assessment completed in 2014, Phase I of the Heritage District Infrastructure Improvement Project will repair and replace water infrastructure along two streets in the Heritage District.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$70,428.02	\$0.00	\$0.00
		2014	B14MCO40511		\$70,428.02	\$70,428.02
Total				\$70,428.02	\$70,428.02	\$70,428.02

Proposed Accomplishments

People (General): 350
Total Population in Service Area: 695
Census Tract Percent Low / Mod: 66.39

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

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PGM Year: 2016
Project: 0001 - 2016 - Gilbert Emergency & Minor Home Repair Program
IDIS Activity: 129 - 2016 - Gilbert Emergency & Minor Home Repair Program
Status: Open
Local: 50 E Civic Center Dr Gilbert, AZ 85298-3463
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab, Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/28/2015

Description:
Gilbert Emergency & Minor Home Repair will assist 85 households with health or safety related issues within the home for income eligible homeowners.
Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$136,446.79	\$0.00	\$0.00
	2014	B14MCO40511		\$136,446.79	\$136,446.79
	2015	B15MCO40511	\$1,353,211	\$28,235.59	\$28,235.59
Total			\$250,000.00	\$164,682.38	\$164,682.38

Proposed Accomplishments

Housing Units : 85

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Parson	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	63	26	0	0	63	26	0	0
Black/African American:	6	0	0	0	6	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	5	1	0	0	5	1	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	74	27	0	0	74	27	0	0

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Female-headed Households:	24	0	24
Income Category:	Owner	Rentor	Person
Extremely Low	22	0	22
Low Mod	39	0	39
Moderate	13	0	13
Non Low Moderate	0	0	0
Total	74	0	74
Percent Low/Mod	100.0%		100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2018	<p>The Gilbert Emergency and Minor Home Repair Program assisted 74 low to moderate income homeowners with health and safety related repairs within their homes. Of the 74 households served, 42% were elderly, 43% were female, and 32% were female Head of Households. The majority of repairs requested continue to be HVAC related, especially air conditioning repair or replacement, roofing and plumbing.</p>	
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PGM Year: 2016
Project: 0002 - 2016- CDBG Administration
IDIS Activity: 130 - 2016 - CDBG Administration
Status: Open
Location: 1
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/28/2015

Description:
Administration for CDBG program
Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	2015	B15MCC040511	\$165,959.00	\$87,555.65	\$87,555.65
Total			\$165,959.00	\$87,555.65	\$87,555.65

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/Asian: American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

Income Category: Owner Renter Total Person

PR03 - GILBERT

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U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2015
 GILBERT



Extremely Low	0	0
Low Mod	0	0
Moderate	0	0
Non Low Moderate	0	0
Total	0	0
Percent Low/Mod		

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

Town of Gilbert, 2015 Program Year One CAPER

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U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
GILBERT



PGM Year: 2016
Project: 0003 - 2016 - Page Park Center Facility Renovation Project
IDIS Activity: 131 - 2016 - Gilbert Wellness & Resource Center
Status: Open
Location: 132 E Bruce Ave Gilbert, AZ 85234-5750
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Facilities and Improvement
National Objective: LMA
Initial Funding Date: 04/21/2015

Description:
 The Gilbert Wellness & Resource Center will utilize CDBG funds to rehabilitate an existing Town facility to be utilized by non-profit partners to provide health, wellness, education and resources to income eligible residents.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$331,271.98	\$0.00	\$0.00
	2014	814MCC040511		\$4,418.19	\$4,418.19
	2015	815MCC040511	\$543,836.02	\$0.00	\$0.00
Total			\$875,108.00	\$4,418.19	\$4,418.19

Proposed Accomplishments
 Public Facilities : 1
 Total Population in Service Area: 233,028
 Census Tract Percent Low / Mod: 66.30

Annual Accomplishments
Accomplishment Narrative # Benefiting
 2016 The Town of Gilbert proposes to utilize CDBG funds to renovate and rehabilitate a town-owned facility in which non-profit partners will provide medical, dental, behavioral health and family resource services.

Town of Gilbert, 2015 Program Year One CAPER

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U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
GILBERT



Total Funded Amount: \$1,761,242.41
Total Drawn Thru Program Year: \$726,631.63
Total Drawn In Program Year: \$444,396.02

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PR03 - GILBERT

Town of Gilbert, 2015 Program Year One CAPER

Annual Performance Report HOME Program

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2008)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (m/mdd/yyyy)	Date Submitted (m/mdd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 07/01/2015	Ending 09/30/2016
		09/30/2016

Part I Participant Identification

1. Participant Number	2. Participant Name Town of Gilbert		
3. Name of Person completing this report Melanie Dykstra		4. Phone Number (include Area Code) 480-503-6956	
5. Address 50 East Civic Center Dr.	6. City Gilbert	7. State AZ	8. Zip Code 85296

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
0	0	0	0	0

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			e. Hispanic	f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic		
A. Contracts						
1. Number	0					
2. Dollar Amount						
B. Sub-Contracts						
1. Number	0					
2. Dollar Amount						
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts						
1. Number	0					
2. Dollar Amount						
D. Sub-Contracts						
1. Number	0					
2. Dollar Amounts						

Town of Gilbert, 2015 Program Year One CAPER

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	
2. Businesses Displaced	0	
3. Nonprofit Organizations Displaced	0	
4. Households Temporarily Relocated, not Displaced	0	

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost						

Town of Gilbert, 2015 Program Year One CAPER

Name of the Participating Jurisdiction									Federal Fiscal Year (yyyy)
1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Mismatch	

page 2 of 4 pages
form HUD-40107-A (12/94)



Maricopa HOME Consortium 2015-2016 CAPER

HOME Consortium Contribution Format & Content Instructions

- ▲ Contributions are being solicited for each of the eCon Planning Suite IDIS templates in the enclosed Word document for HOME funded activities in your jurisdiction. These include the relevant templates that the lead agency is required to include. Questions that require your contributions or narratives throughout the plan are highlighted.
- ▲ Contributions are due to Carissa Cyr CyrC@mail.maricopa.gov at Maricopa County on or before **Friday, August 19, 2016**.
- ▲ HOME APR and Match Reports (separate PDFs) are due to Maricopa County on or before **August 31, 2016**.
- ▲ Maricopa County as the lead agency will be inserting all related information that you provide in the enclosed word document.
- ▲ Participating Grantees (the HOME Consortium members) will be responsible for creating, inputting information, and submitting their respective CDBG or CDBG/ESG CAPER Templates to HUD.
- ▲ Due to an overall character limit to each question of the CAPER, we ask that your comments be **focused and concise**. Our approach is to add the information that you provide to the Discussion section of each template, unless otherwise instructed to answer a specific question. If there is no Discussion section, your information will be compiled in the Appendix. For each of the eCon template sections (CR-05, CF-15, etc.), note the following format parameters:
 1. Submit all narrative text in the enclosed Microsoft Word format.
 2. Limit each text response to no more than 450 characters (max three sentences), inclusive of spacing and punctuation, per question.
 3. If you wish to add supplemental text, highlight the extra text to be included as a separate attachment. Submit only one text attachment per section. There are character limits to text attachments and we ask you seek to limit responses to no more than 2,000 characters.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)
This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Town of Gilbert contracted with a non-profit organization to purchase, rehabilitate and rent one single family home to a low income family with dependents. This purchase increased our total permanent affordable housing stock to 14 total units.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Gilbert L accomplished it's goals and objectives by utilizing its FY 2015 2016 HOME allocation of \$184,680 to purchase, rehabilitate and rent a single family home to low income renters with dependent children.

Provide total HOME and CDBG expenditures for all affordable housing activities during FY 15/16 (July 1 - June 30).

HOME Funds Expended	\$184,680
CDBG Funds Expended	\$250,000

Town of Gilbert, 2015 Program Year One CAPER

	HOME Dollars Expended	HOME Dollars Expended	CDBG Dollars Allocated	CDBG Dollars Expended	Proposed # of Units/Persons Assisted	Actual # of Units/Persons Assisted	Description of Accomplishments
Acquisition of Land and Construction of New Housing for Owner Occupants							
Acquisition and Rehabilitation for Resale of Single Family Homes							
Acquisition and Rehabilitation of Rental Housing	\$184,680	\$184,680			1	1	Purchased and rented one permanent affordable rental home in Gilbert

DMS Control No: 2506-0117 (exp. 07/31/2015)

CAPER

3

Town of Gilbert, 2015 Program Year One CAPER

Homebuyer Assistance									
Owner Occupied Housing Rehabilitation			\$250,000	\$250,000	75	68	Assisted 68 Gilbert homeowners with emergency home repair and minor rehabilitation		
TBRA									
HOME Program Administration									

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Town of Gilbert, 2015 Program Year One CAPER

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Town of Gilbert requires non-profit partners receiving HOME funds to provide the 25% non-federal match required by the HOME program. Affordable Rental Movement of Save the Family provided a total of \$46,170.01 in match funds to leverage the total \$184,680 received from Gilbert to purchase rehabilitate one single family home to be utilized as permanent affordable rental housing.

Town of Gilbert, 2015 Program Year One CAPER

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal (FROM AAP)	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	1	1
Number of special-needs households to be provided affordable housing units	0	0
Total	1	MUST MATCH TABLE 12 TOTAL

Table 1 – Number of Households

	One-Year Goal (FROM AAP)	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	1	1
Total	1	MUST MATCH TABLE 11 TOTAL

Table 2 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Town of Gilbert met its goals and outcomes by adding one permanent affordable rental unit to Gilbert's housing stock, bringing the total number of units available to fourteen (14).

Discuss how these outcomes will impact future annual action plans.

Gilbert will continue to strategize the best and most impactful way to utilize HOME funds to increase affordable housing opportunities in Gilbert.

Town of Gilbert, 2015 Program Year One CAPER

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income		
Low-income		1
Moderate-income		
Total		1

Table 3 – Number of Persons Served

Summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities. Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced. The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.

Gilbert utilizes its HOME funds to increase its affordable rental housing stock. These rentals are for households with dependent children whose income is at or below 60% of the area median income. This provides affordable housing opportunities for those who pay more than half of their income towards rent, homeless or in danger of being homeless households and those with disabilities.

Narrative Information (optional)

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

While Gilbert does not currently utilize CDBG or HOME funds to address needs of homeless persons, Gilbert did allocate \$417,000 in general funds to non-profit partners to meet basic and critical needs for vulnerable populations in Gilbert. This includes homeless persons and homeless families with dependent children.

Addressing the emergency shelter and transitional housing needs of homeless persons

Gilbert funded \$61,500 to nine non-profits that provide emergency shelter, transitional housing, and support services for homeless persons. In addition, other non-profits were funded that support basic needs for homeless persons or those in danger of becoming homeless such as emergency rental assistance to avoid addiction, food boxes and clothing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Gilbert provided \$417,000 in general funds to 23 non-profit partners in 15-16 to provide a wide variety of basic needs services including housing, food, clothing, services for the elderly, emergency financial assistance, youth prevention and mentoring programs and foster care assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Many of our homeless non-profit partners provide case management, workforce development, and benefit

Town of Gilbert, 2015 Program Year One CAPER

assistance to assist homeless persons and families to gain sustainable, affordable housing, increase their wage earning potential, increase their education and receive eligible benefits. This in turn, provides more stability for families to reduce the risk of becoming homeless again.

Town of Gilbert, 2015 Program Year One CAPER

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Town of Gilbert does not have public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

N/A

Town of Gilbert, 2015 Program Year One CAPER

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Gilbert continued to work with internal departments to review any possible negative effects on public policies, fees and charges, and zoning ordinances to ensure they did not provide barriers to affordable housing efforts.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In FY 2015-2016 Gilbert has met with several community stakeholders to partner in new ways which allows expansion of service to be provided within Gilbert geographic boundaries. New partnerships and services are anticipated to begin in late 2017.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All homes assisted with HOME or CDBG funds are inspected for lead-based paint hazards. All clients residing in those homes receive informational brochures on lead-based paint and must sign that they received and understood the material.

For activities involving lead-based paint requirements identify the number of units/persons assisted in reducing lead-based paint hazards in each category.

Category	Units/Persons Assisted
Housing Choice Voucher	0
HOME Assisted Rental Units	1
Single Family Housing Rehabilitation	6
Emergency Repair	62
Assisted Homeownership	0

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Town of Gilbert, 2015 Program Year One CAPER

Gilbert continued to assist in reducing the number of poverty-level families by funding non-profit partners who provide case management, food boxes, emergency clothing, emergency financial assistance and utility assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Gilbert continues to meet with community stakeholders and partners to increase institutional structure. This included hosting a non-profit summit, participating in meetings with faith organizations and meeting with regional partners to strategize on better meeting the needs of our community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In FY 2015-16 Gilbert hosted a non-profit summit, in which local and regional non-profits met for half a day to discuss needs and gaps in services within the community, possible solutions, and sharing best practices.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Gilbert completed the annual goals and objectives of our Analysis of Impediments for FY 2015-16. This included disseminating information to the public, tracking phone calls and making appropriate referrals to partner agencies regarding any possible fair housing violations.

For activities that may involve possible displacement (acquisition, rehab, or demolition of occupied real property) describe steps taken to minimize displacement. Identify if the grantee has a Displacement Mitigation Plan and briefly describe the grantees strategy to minimize displacement.

Gilbert does not allow purchases of property that may need significant rehab or may cause displacement to current occupants. If this was the case, Gilbert would not provide approval for the home purchase. There was no displacement in FY 2015-16.

Town of Gilbert, 2015 Program Year One CAPER

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Gilbert completes an annual risk assessment to determine whether contracts need an on-site monitoring or desk monitoring. On site monitorings are conducted every two years. One contract was issued for HOME funds in FY 2015-16 and is scheduled for on-site monitoring in FY 2016-15.

# of Organizations/Activities Monitored FY15/16	0
# of Findings	0
# of Findings Resolved	0
# of Concerns	0
# of Concerns Resolved	0

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Town of Gilbert, 2015 Program Year One CAPER

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

# of Properties within Affordability Period	14
# of Properties Monitored	0
# of Units Inspected	14
# of Units that Passed Minimum Property Standards	14

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

All homes are inspected on an annual basis during lease renewal. There were no significant issues detected during FY 2015-16.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Gilbert's partner agency, ARM of Save the Family, received HOME funds to increase the permanent affordable housing stock in Gilbert. ARM is responsible for providing affirmative marketing techniques to ensure equal access to available units.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

Gilbert continued to strategize and utilize federal funds to best meet the affordable housing needs within the community by providing HOME funds to assist low-income renters and providing CDBG funds to assist low-income homeowners to stay in their homes by alleviating hazardous and safety related issues.

Town of Gilbert, 2015 Program Year One CAPER

Semi-Annual Labor Standards Enforcement Report - Local Contracting Agencies (HUD Programs)	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 4710 <small>OMB Approval Number 2501-3015 (Exp. 09/30/2013)</small>
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Agency Name: Town of Gilbert	Agency Type: <small>(i.e., CDBG, PHA, TDHE/IIHA)</small> CDBG	State: AZ	LR2000 Agency ID #: <small>(HUD Use Only)</small>
Period Covered: Check One and Enter Year(s)			
<input type="checkbox"/> Period 1: October 1, ____ to March 31, ____		<input checked="" type="checkbox"/> Period 2: April 1, 2016 to September 30, 2016	
Agency Contact Person: Melanie Dykstra	Agency Contact Phone/E-mail: 480-503-6956		

PART II - ENFORCEMENT ACTIVITY*

Pertains to all projects, not just contract(s) awarded during the reporting period.

4. Number of employers against whom **complaints** were received (list employers and projects involved below): 0

Employer	Project(s)
----------	------------

5. (a) Number of cases (employers) referred to HUD Labor Relations for investigation or §5.11 hearing (list referrals below): 0

(b) Number of cases (employers) referred to the Department of Labor (DOL) for investigation or §5.11 hearing (list referrals below): 0

Employer	Project	HUD or DOL	Invest. Or Hearing
----------	---------	------------	--------------------

6. (a) **Number of workers for whom wage restitution was collected/dispursed:** 0
Report only once; if you previously reported workers for whom restitution was collected, do not report the same workers when funds are dispursed. Include workers to whom restitution was paid directly by the employer.

(b) **Total amount of straight time wage restitution collected/dispursed during this period:** \$0
Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.

(c) **Total amount of CWHHSA overtime wage restitution collected/dispursed during this period:** \$0
Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.

(d) **Total amount of liquidated damages collected:** \$0

* Use additional pages if necessary.

Town of Gilbert, 2015 Program Year One CAPER

Semi-Annual Labor Standards Enforcement Report - Local Contracting Agencies (HUD Programs)	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 4710 <small>UMB Approval Number 25.11 0319 (Ext. DB322112)</small>
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Agency Name: Town of Gilbert	Agency Type: <small>(e.g. CDBG, PHA, TDHILL)</small> CDBG	State: AZ	LR2000 Agency ID #: <small>(HUD Use Only)</small>
Period Covered: Check One and Enter Year(s)			
<input type="checkbox"/> Period 1: October 1, _____ to March 31, _____		<input checked="" type="checkbox"/> Period 2: April 1, <u>2016</u> to September 30, <u>2016</u>	
Agency Contact Person: Melanie Dykstra	Agency Contact Phone/E-mail: 480-503-6956 melanie.dykstra@gilbertaz.gov		

PART I - CONTRACTING ACTIVITY*
Pertains ONLY to projects awarded during the reporting period.

1. Number of prime contracts subject to the Davis-Bacon and Related Acts (DBRA) and/or the Contract Work Hours and Safety Standards Act (CWHSSA) awarded this period 0
 Note: Do not include contracts included in previous semi-annual reports

2. Total dollar amount of prime contracts reported in item 1 above \$0

3. List for each contract awarded this period:

Project Name/Number	Contract Amount	Wage Decision Number	Wage Decision Lock-In Date
EXAMPLE:			
"Boy's Club Renovation # CD54005-65"	"\$0,000,000.00"	"FL040001/Mod 3, 6/25/04, Building"	"07/02/04 bid open date" ◀ Lock

*Use additional pages if necessary.

WHAT IS THE LOCK-IN DATE? For contracts entered into pursuant to competitive bidding procedures, the bid opening date "locks-in" the wage decision provided that the contract is awarded within 90 days. If the contract is awarded more than 90 days after bid opening, the contract award date "locks-in" the wage decision. For contracts, purchase orders or other agreements for which there is no bid opening or award date, use the construction start date as the lock-in date. However, for projects receiving assistance under Section 8 of the U.S. Housing Act of 1937 or contracts involving a project wage determination, the lock-in rules may vary from above. See Department of Labor Regulations, 29 CFR, Part 1, Section 1.6 and/or HUD Handbook 1344.1, or consult the HUD Labor Relations staff.

WHAT IT ISN'T: Do not use the wage decision publication date, unless that happens to correspond to one of the trigger events described above. If you are not sure about any of this, please feel free to contact the Labor Relations staff in your state or region.

Public Notice Documents

Consolidated Annual Performance and Evaluation Report

2015-2016 (CAPER)

Public Notice Community Development Block Grant Home Investment Partnership

Town of Gilbert FY 2015-16 CDBG Consolidated Annual Performance and Evaluation Report Public Notice

The Town of Gilbert has made available for public review and comment Gilbert's 2015-2016 CDBG CAPER. The document is available to allow public comment and feedback of the accomplishments that had been outlined in the 2015-16 annual plan.

The CAPER provides a summary of Gilbert's performance in accomplishing the goals and objectives identified in the FY 2015-2016 Annual Action Plan that focused on the community needs, goals, and priorities in the areas of affordable housing, human services, community development and other programs designed to improve the quality of life for low- and moderate income Gilbert residents.

The public is encouraged to review a draft of the plan available on the Town's website <http://www.gilbertaz.gov/housing/> or review a copy of the document at one of the following locations:

- Town of Gilbert Offices 50 E Civic Center Dr Gilbert 85296
- Southeast Regional Library 775 N Greenfield Rd Gilbert 85234
- Gilbert Community Center 130 N Oak St Gilbert 85233
- CAP office (in Boys & Girls Club) 44 N Oak St Gilbert 85233

Persons with disabilities or requesting information in other languages are encouraged to contact Melanie Dykstra at 480-503-6956, TTY 480-503-6080 or Melanie.dykstra@gilbertaz.gov to request information in an alternate format or language. To the extent possible, additional reasonable accommodations will be made within the time constraints of the request.

September 19, 2016



Town of Gilbert

50 E Civic Center Dr
Gilbert AZ 85296

Phone: 480-503-6946

E-mail:

melanie.dykstra@gilbertaz.gov



Town of Gilbert, 2015 Program Year One CAPER

Melanie Dykstra

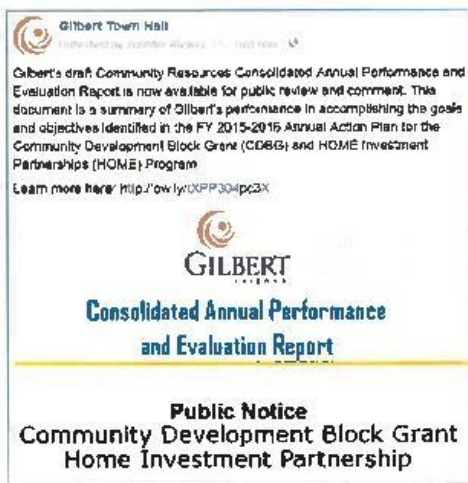
From: Jennifer Alvarez
Sent: Tuesday, September 20, 2016 6:00 PM
To: Melanie Dykstra
Subject: RE: CAPER info

Hi Melanie,

This has been posted on both Facebook and Twitter, see below. I have also added a link to the spotlight section on Gilbert's website.

Please let me know if I can help with anything else.


Thanks,
Jen



Gilbert Town Hall
Published by Jennifer Alvarez · 17 · 10/1/16 · 10/1/16

Gilbert's draft Community Resources Consolidated Annual Performance and Evaluation Report is now available for public review and comment. This document is a summary of Gilbert's performance in accomplishing the goals and objectives identified in the FY 2015-2016 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program.

Learn more here: <http://ow.ly/0XPP304pc2X>


GILBERT
CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT

Public Notice
Community Development Block Grant
Home Investment Partnership

Town of Gilbert, 2015 Program Year One CAPER



From: Melanie Dykstra
Sent: Tuesday, September 20, 2016 1:50 PM
To: Jennifer Alvarez
Subject: CAPER Info

Not sure I sent it correctly, so just in case! Also, here is the link to my page where info is also posted. <https://www.gilbertaz.gov/residents/housing-community-development> THANKS!

Melanie Dykstra
Program Supervisor
Community Resources Department
480-503-6956



From the Gilbert Green Team: Please consider the environment before printing this email.

Under Arizona Law, email to and from public entities may be public records subject to release upon request. This message (including any attachments) contains information intended for a specific individual and purpose. If you are not the intended recipient, please notify the sender immediately by either reply email or by telephone and delete this message from your system.

Town of Gilbert, 2015 Program Year One CAPER

Community Resources

Public Notice

The Town of Gilbert Community Resources Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal year 2015-2016 is available for public review and comment. The DRAFT CAPER is a summary of Gilbert's performance in accomplishing the goals and objectives identified in the FY 2015-2016 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program. During FY 2015-2016, Gilbert expended CDBG and HOME funds to provide citizens with affordable housing, viable neighborhoods, and quality living environments. A description of each activity, along with the accomplishments achieved, is provided in the DRAFT CAPER.

The DRAFT CAPER will be available for public review and comment from Wednesday, September 14-Wednesday September 28, 2016.

Citizens who would like more information of the DRAFT CAPER, or who would like to make comments regarding the DRAFT CAPER, may contact Melanie Dykstra, Community Resources Supervisor, at 50 E Civic Center Dr, Gilbert AZ 85296, via phone (480) 503-6956, or email at melanie.dykstra@gilbertaz.gov. Review a copy of the plan here: [DRAFT CAPER](#)

Housing, Community Development & Non-Profit Funding

The Community Resources division of the Town Manager's Office provides assistance to residents and neighborhoods to increase, enhance and stabilize their quality of life in Gilbert. Services include:

 <p>Housing Assistance</p> <ul style="list-style-type: none">· Emergency & Minor Home Repair Assistance <p>Homebuyer Assistance</p> <ul style="list-style-type: none">· Affordable Housing· Fair Housing & Equal Opportunity· Foreclosure Prevention	 <p>Social Services</p> <ul style="list-style-type: none">· Find Assistance· Earned Income Tax Credit· Relocation Information
 <p>Funding</p> <ul style="list-style-type: none">· Town Funding Process· Community Development Block Grant (CDBG)· HOME Investment Partnership Funds (HOME)	 <p>Get Involved</p> <ul style="list-style-type: none">· Neighbor 2 Neighbor Program· Volunteer Opportunities· Community Volunteer Opportunities

Human Services Needs Assessment



IN THE SPOTLIGHT



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[Community Resources Consolidated Annual Performance and Evaluation Report](#)

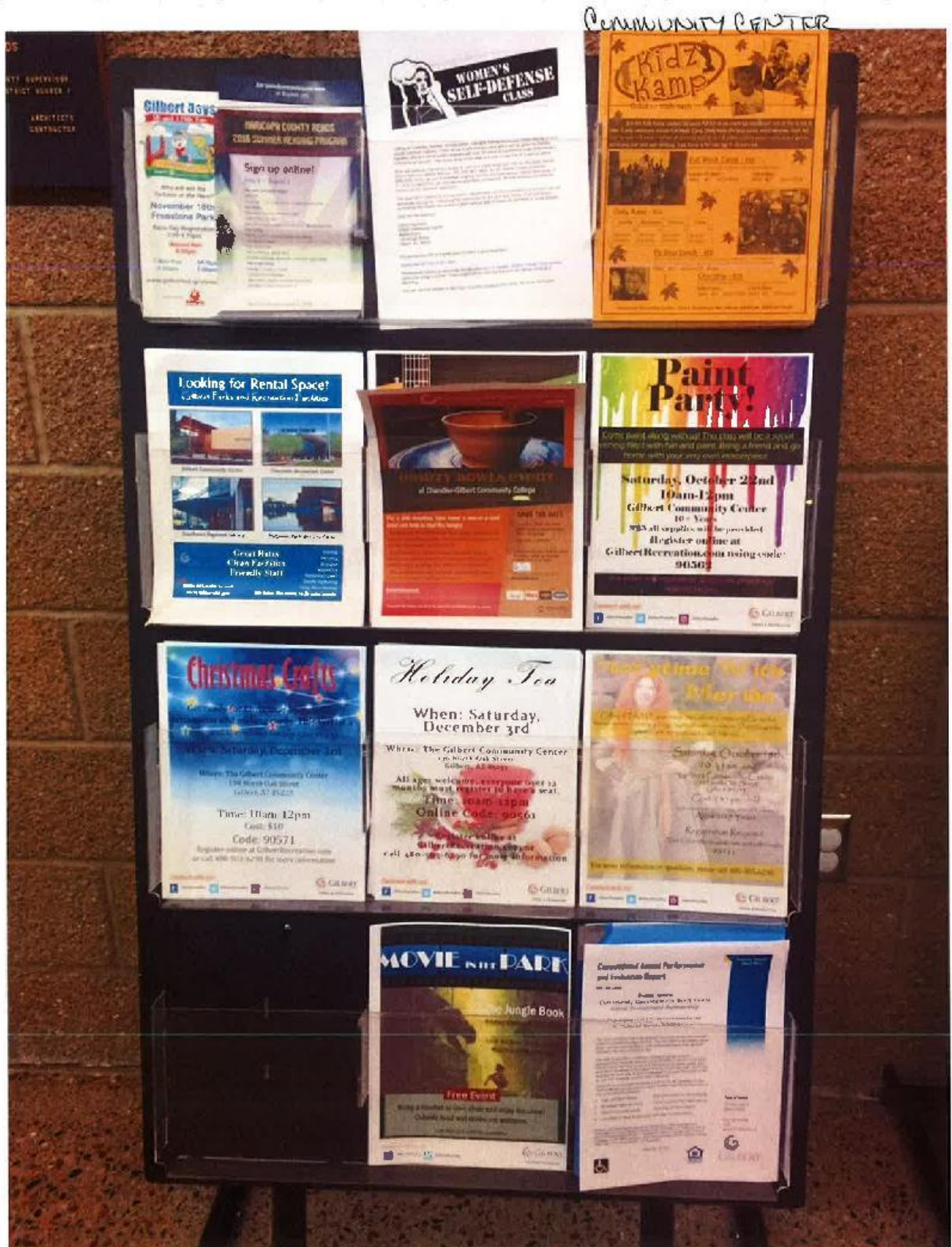
LATEST NEWS

Jenn Daniels Appointed as Mayor of Gilbert, Arizona

On Tuesday, July 19, 2016, Jenn Daniels was appointed as Mayor of Gilbert, Arizona to fill the vacancy left by John Lewis, who leaves office after serving for more than seven years in the role. Daniels has served on the Gilbert Town Council since 2009.

Southeast Regional Library to Save Big on Water Costs

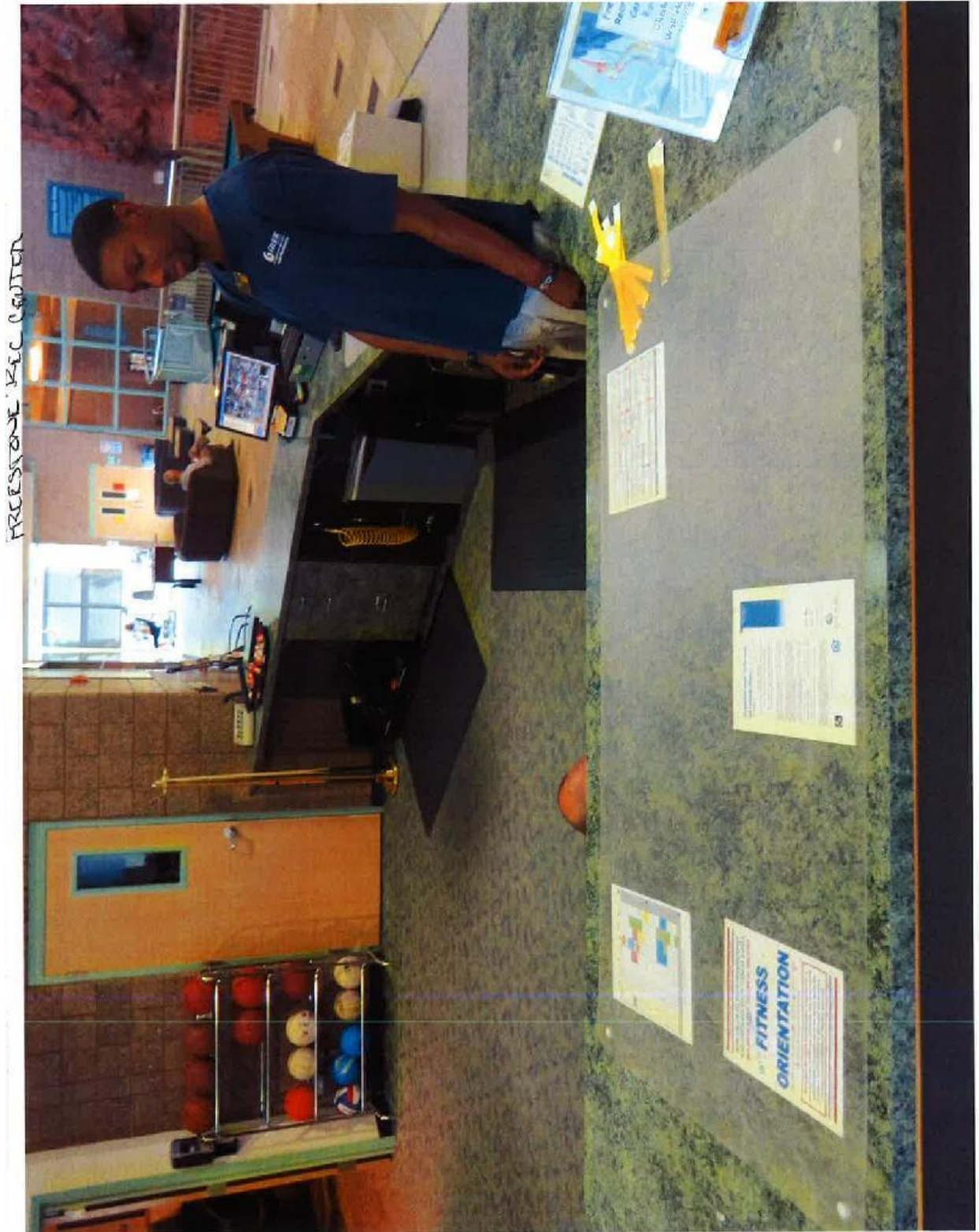
Town of Gilbert, 2015 Program Year One CAPER



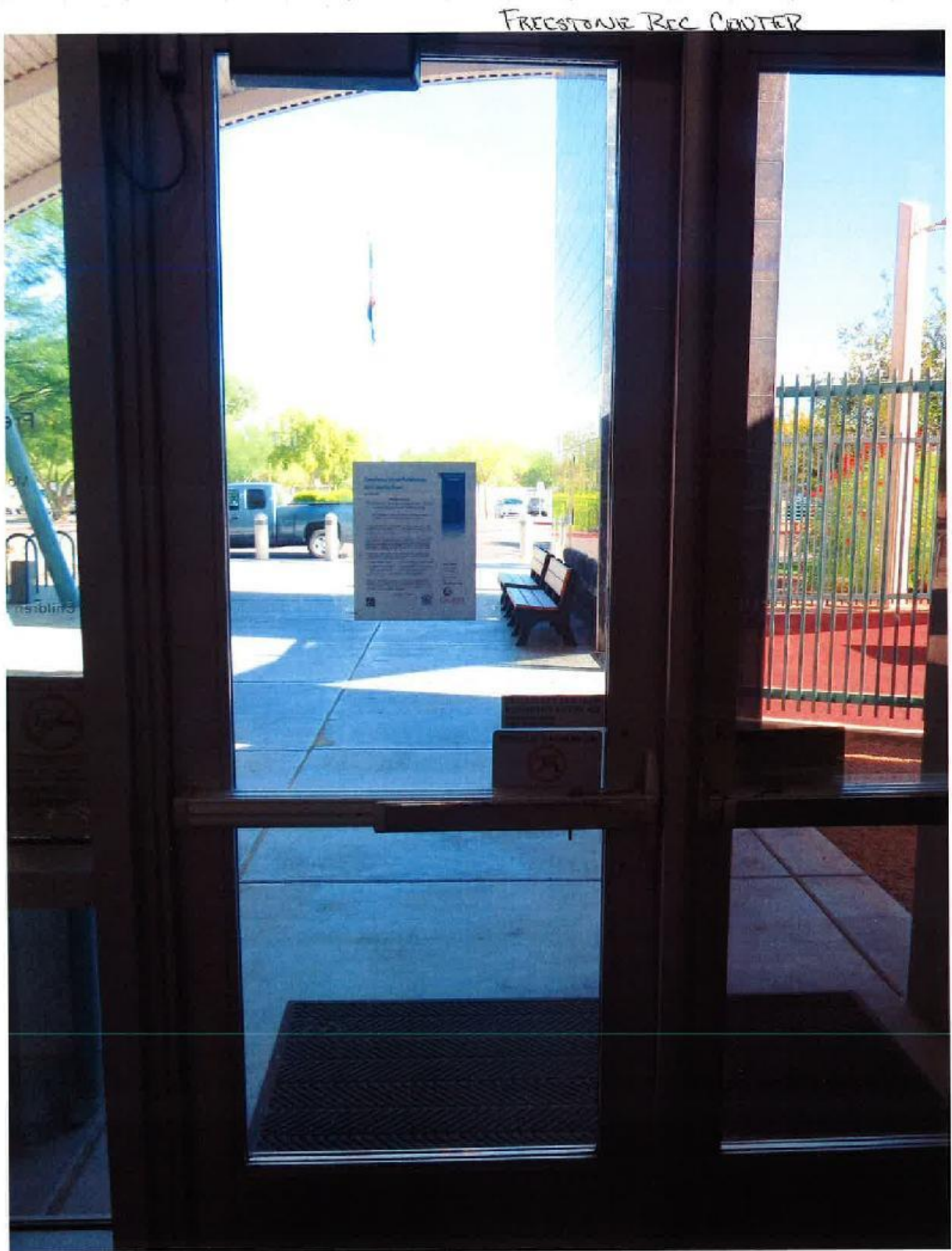
Town of Gilbert, 2015 Program Year One CAPER



Town of Gilbert, 2015 Program Year One CAPER



PROCESORNE REC CENTER



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