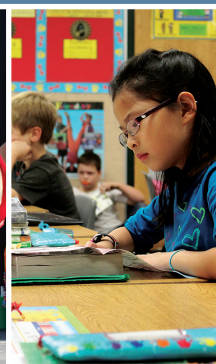


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Annual Budget

2015-2016

GILBERT, ARIZONA



Adopted June 4, 2015



INSTRUCTIONS FOR NAVIGATING IN ANNUAL BUDGET PDF FILES

- **Bookmarks** for major sections are provided in the navigation pane on the left. Click on the bookmark to jump directly to that section.
- If a "+" sign is at the left of a bookmark, click on the "+" to bring up subheadings.
- All pages are linked to the **Table of Contents**. To jump to a specific page or subsection from the Table of Contents, put the pointer finger on the title or page number within and click the mouse.
- Click the **"Table of Contents"** text located in the top right hand corner of any page or click the Table of contents bookmark on the left.

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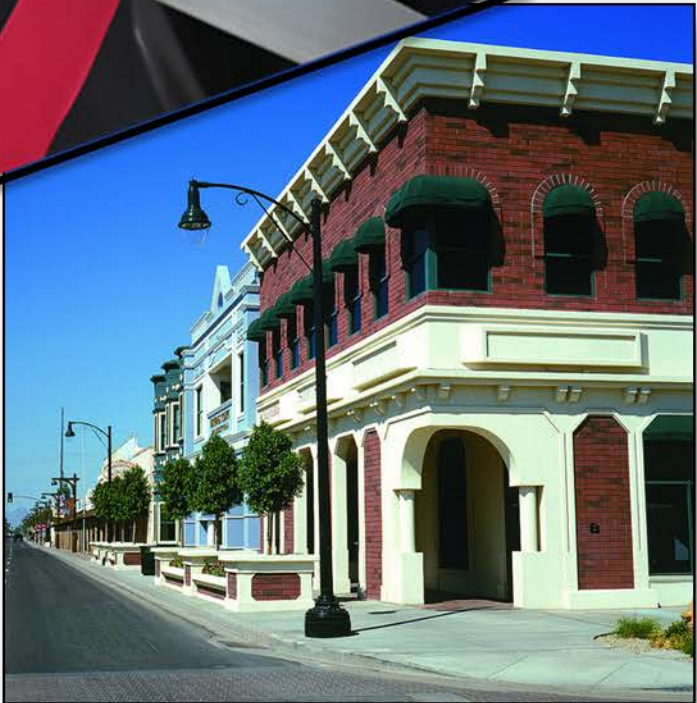
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Fund Structure
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Financial Policies



Vaughn Avenue Parking Structure in the Heritage District



Heritage District – Downtown Gilbert

June 4, 2015

Honorable Mayor, Council Members, and the Gilbert Community.

Gilbert, Arizona is successfully managing rapid growth and community change. In May 2014, the U.S. Census Bureau rated Gilbert as the 12th fastest growing community in the nation with a population over 50,000. Over the past five years, about 30,000 new residents have come to call Gilbert home. New fire stations, police services, park amenities, roads, and water resources have been added to accommodate these new residents. To give perspective to the magnitude of growth and increased services, it is interesting to note that the Town provides approximately *170 million gallons of additional water annually* to accommodate the residents who moved in over the past 12 months. Yet, amid this growth, Gilbert has been deemed Money Magazine's 22nd Best Place to Live and Wallethub's 3rd Best Place to find a Job.

Gilbert is also very proud to report that Moody's upgraded Gilbert's general obligation bond rating to Aaa, which is the highest rating available. Moody's based their decision on Gilbert's exceptionally strong credit characteristics, including a demonstrated commitment to building and maintaining strong reserves, broad property tax base, strengthening regional economy, and manageable debt burdens. The increased credit rating will help Gilbert qualify for lower interest rates in the future which will save taxpayers money and reduce the cost of future bond-funded projects. There are only four communities in Arizona rated Aaa by Moody's and 180 in the United States.

Gilbert also opened its first university in 2015. Saint Xavier University in the Downtown Heritage District is a new campus associated with the Chicago-based University of the same name. The Gilbert campus spans 87,000 square feet of building space. At full capacity it will provide for the educational needs of approximately 1,000 students.

A progressive community demands progressive governance, and Gilbert's Council and executive leadership stepped up. Gilbert now undertakes a zero-based process every third year, and always applies priority, program, and performance-based approaches. Directors are now tasked with balancing the budget through consensus, rather than presenting requests and waiting to hear back. Only once the directors achieve consensus is the Town Manager presented with the recommended budget. This method allows Gilbert to promote transparency and the importance of short- and long-term planning, while maintaining a strong return on investment for the zero-based process.

Our strategic initiatives are a guide for formulating the organizational goals and corresponding budget for the following fiscal year. With both a Council retreat and a budget kickoff in August 2014, staff began the process with clear direction and focus governing the priorities for service delivery in FY 2016. Through the Council workshop and a subsequent study session, the Council and the Executive Team began by formulating key focus areas to center our efforts and resources on accomplishing our goals with excellence:

- Maintaining Service Levels
- Deferred Maintenance
- Long-Range Infrastructure Planning
- Staffing Plans
- Compensation Maintenance/Performance Management
- Innovations and Efficiencies

The budget for FY 2016 reflects an effort to deliver both effective and efficient services to our community. Even given Gilbert's growth, the budget is balanced assuming **no increases in taxes or utility rates**, and applies the non-recurring level of construction-related revenues toward non-recurring costs. Recommended increases in ongoing expenses are within the growth in ongoing levels of revenue recognized as a result of growth both in population and in additional retail opportunities within Gilbert.

FINANCIAL IMPACT

With carry forwards and contingency adjustments, the proposed budget of \$615,009,220 is just slightly less than the \$621,134,250 adopted on June 4, 2015 as the legal limitation for FY 2016, and is an increase of \$60 million from FY 2015. The change from FY 2015 primarily reflects the budget necessary for carry forward and new/potential capital projects.

Balanced Financial Plan: The proposed FY 2016 Budget is balanced based upon identified revenues and expenditures.

Constitutional Expenditure Limit: The proposed FY 2016 Budget reflects expenses that will be under the constitutional expenditure limitation. Staff regularly monitors conformity with the constitutional expenditure requirements and will recommend, if necessary, continuing adjustments and modifications necessary to comply with expenditure limitation requirements.

State Shared Revenues: The proposed FY 2016 Budget reflects State Shared Revenues based upon statutory distribution formulas, taking into account currently projected State sales and income tax collections (provided by the Arizona League of Cities and Towns), which reflect the state's budgeted HURF distributions. Gilbert is participating in a mid-decade census to update the official population, which may affect state shared revenue distribution in future years. Much credit goes to Gilbert's Intergovernmental Relations staff and to our state legislators. We understand that there are difficult decisions that our legislators must address. We greatly appreciate the consideration that was given to protecting and restoring cities' and towns' abilities to provide necessary public service.

Secondary Property Tax Levy: Previously collections in the current fiscal year could be applied to debt service payments in the following fiscal year, allowing for a consistent property tax levy when scheduled debt service payments fluctuated. House Bill 2347 from the 2013 Legislative Session requires municipalities to adopt a property tax levy based on the exact amount of scheduled debt service for the year, plus a reasonable amount for delinquencies and certain costs. As debt service payments and property values fluctuate, the property tax rate will also fluctuate from year to year. In FY 2015 the secondary property tax rate was \$1.06 per \$100 of assessed value. In FY 2016, the rate would have increased to cover the required payments, but Council chose to use fund balance in the debt service fund to make up the difference so the rate could be kept at the \$1.06 level (the actual rate is \$1.0567 due to rounding and changes in total property value).

Utility Rate Modifications: The proposed FY 2016 Budget reflects revenues projected from Gilbert's current water, wastewater, environmental services, and reclaimed water rates. No rate increases are recommended for this fiscal year.

Capital Project Financing – System Development Fees: The FY 2016 adopted budget reflects revenues projected from the continued collection of System Development Fees as allowed under current State Law. Staff monitors system development fees to ensure our continued compliance.

FUNDING CHALLENGES

The challenge continues to responsibly apply one-time revenues generated by growth to the ongoing service demands created by growth. Retail sales tax supports a significant portion of the budget, making diversification and expansion of this revenue source a critical component of Gilbert's future. Construction sales tax is viewed and applied as primarily one-time revenue. Sales tax overall, however, continues to be a highly volatile revenue source to pay for ongoing expenditures as has been demonstrated in this most recent economic downturn. This will improve over time, but it demonstrates the risk of reliance on local and state-shared sales tax to fund ongoing operating and maintenance requirements.

Another challenge is the new Arizona Department of Revenue (DOR) fee which will be assessed to all cities, towns, and counties to offset the State's cost to collect and distribute revenues through DOR operations. This is a new, ongoing annual fee which will be charged to maintain the existing level of service. The cost to Gilbert is anticipated to be about \$450,000 in FY 2016 and has been included as an expense in the budget.

A third challenge is Gilbert's effort to maintain an accurate population count so state shared revenues can be more accurately distributed given Gilbert's substantial growth since the last Census in 2010. As allowed in state statute, Gilbert chose to strategically invest \$4 million for the U.S. Census Bureau to conduct a mid-decade census. The updated population figure should help the Town realize a greater, more accurate, portion of state shared revenues which are divided based on relative populations of the recipient jurisdictions. Future legislation may change the distribution formula to be updated more regularly and thus remove the need for costly special census operations.

QUALITY GOVERNANCE

In the midst of so much change, Gilbert remains consistent in its relentless pursuit of quality service. While Gilbert boasts the lowest staffing ratio of any of our peer communities, it is the caliber of those staff members that makes the difference that we see here every day. I am thankful and honored to serve by their side.

Respectfully,



Patrick S. Banger
Town Manager

PURPOSE OF THE BUDGET DOCUMENT

The budget sets forth a strategic resource allocation plan that is aligned with strategic initiatives, community goals, preferences, and needs. Through the budget, Gilbert demonstrates accountability to its residents and customers. Toward that end, the budget documents acts as a policy document, financial plan, operations guide, and a communication device. This section provides the reader with a basic understanding of the components of the budget document and what is included in each.

ORGANIZATION OF THE BUDGET DOCUMENT

The budget document includes seven major areas:

1. The **Introduction** provides the Manager's budget message along with information about Gilbert, including the organization, vision, mission and values, strategic initiatives, Gilbert facts, fund structure, budget process, and policy statements.
2. The **Financial Overview** illustrates the total financial picture of Gilbert, including projected fund balances, five year fund forecasts, the sources and uses of funds, and property tax information.
3. The operating fund tabs – **General, Enterprise, Streets** - include information on all business units within each fund. Each operating fund section is organized in the same manner with a business unit page and a page for each Department within the business unit.
4. The non-operating fund tabs – **Internal Service, Replacement Funds, Special Revenue, and Debt** – include information at the fund level.
5. The **Capital Improvement** section includes information regarding the scheduled current year capital projects and the projected operating costs for the projects currently under construction.
6. The **Debt** section provides an overview of the types of debt issued, debt capacity, and outstanding debt.
7. The **Appendix** includes a detailed listing of authorized positions (FTE basis), the approved capital outlay list, Arizona Auditor General Schedules A-G, transfer schedules, and a glossary (including acronyms).

Manager's Budget Message

The Manager's budget message is a transmittal letter introducing the budget and the long and short-term goals that the budget addresses. The message outlines the assumptions used in budget development such as economy, revenue constraints, and Council priorities. Also included is an overview of the budget development process, major changes to the budget from prior years, and challenges facing the organization.

Financial Overview

The financial overview begins with charts displaying the Gilbert's available revenues (sources) and the expenditures (intended uses). The fund balance pages provide a look at the level of starting balances, budgeted revenues and expenditures, and projected ending fund balance. Every year the budget must be balanced, ensuring that expenditures will never exceed the total available resources.

The Budget Summary provides an overview of the revenue and expenditure history and projections for each category. The Long-Term Financial Planning pages provide the reader with background information on the process, as well as the Five Year Plans for the major operating funds. Revenues and expenses are shown in detail, followed by a discussion of the major funding sources by type, including assumptions and anticipated future growth.

The property tax page includes all of the property tax rates for each taxing jurisdiction within Gilbert. Gilbert includes four school districts, and taxes are shown for each.

Fund Tabs

The first page in each Fund tab is an overview of the fund(s) within that section. It includes an explanation of the fund's purpose and a summary financial outlook for each of the funds. Next are department descriptions that outline each functional area, the strategic initiatives addressed by divisions within that department, an organization chart, benchmarks, and summary personnel and financial information.

Benchmarks listed in the fund tabs are a sample of those included in the Gilbert's 2013-2014 Benchmark Report, available online at <http://www.gilbertaz.gov/home/showdocument?id=2862>. Each department identified two to three local and two to three national municipal benchmarks that were appropriate for their particular functional area, based on population and service delivery. A complete list of benchmark communities and performance metrics may be found online in the aforementioned report.

Organization Charts

Throughout the document are charts that depict the budget organizational structure (not a reporting structure). Shading in a given functional area indicates that the area is funded by an alternate funding source.

Department summaries include the following components:

Purpose Statement: Explains why the Department exists and provides a list of services provided.

Accomplishments: Highlight success and improvements that were completed during the prior fiscal year.

Objectives: Communicate what is going to be accomplished during the budget year, and aligns with the Business Unit goals and Strategic Initiatives of the entire organization.

Budget Notes: Explain any noteworthy changes.

Strategic Initiatives: Each department/division has selected the Strategic Initiatives that align with the stated goals for the new budget year. Please refer to the Strategic Initiatives section of this document to view a full description of the icons that will be represented on the department/division pages.

Performance/Activity Measures: Identify desired outcomes and measure results to better define whether we are doing the right things at the right cost.

Personnel by Activity: Depict total staffing by Division within the Department for the prior three fiscal years and for the budget year.

Expenses by Division: Reflect total expenses by Division within the Department for the prior three fiscal years and the budget year, including transfers out to cover a division's share of expenses that were incurred elsewhere in the budget.

Expenses by Category: Break out expenses into the categories of personnel, supplies and contractual, capital outlay, and transfers out to provide an overview of the allocation of resources by type.

Operating Results: Some functional areas charge user fees when a specific service provided has a direct benefit to a specific user. Other services provide general public benefit, such as public safety, streets, or parks, and are primarily paid by general revenues, such as sales tax or state-shared revenues. The operating results show the net of direct revenues less expenditures.

Graph: The graphs are unique to each department in an effort to show a relevant efficiency measure. For graphs based on FTE (full-time equivalent positions), the total FTE for Gilbert is used unless stated otherwise.

Replacement Funds

Replacement funds relate directly to an operating fund, but are tracked separately to ensure that aging equipment and/or infrastructure can be replaced or reconstructed. The sole financing source is the respective operating fund. Each replacement fund has a separate fund number in order to identify the fund balance for these activities. In the Comprehensive Annual Financial Report (CAFR), these funds roll up to and are reported as part of the operating fund.

Capital Improvements

The Capital Improvement Plan (CIP) is an integral part of the budget process, and is updated each year. This document describes all known capital projects with a dollar value greater than \$100,000. The first five years, considered the Capital Improvement Program, are fully funded within Gilbert's anticipated revenue collections. The Plan itself extends out beyond the program in an effort to identify and plan for future infrastructure needs and anticipated costs. Each project must be approved by Council before the construction begins.

The first year of the CIP is included in the adopted budget each year. Both the initial capital investment and the subsequent impacts to the operating budget need to be integrated into Gilbert's short and long-term balanced financial plans.

Debt

Gilbert issues debt to finance buildings, recreation facilities, and infrastructure construction. The debt section explains the types of bonds, the legal criteria, debt limits and capacity, and outstanding debt.

Appendix

Capital Outlay: Items with a useful life greater than one fiscal period, with capitalized acquisition costs of \$10,000 or more, are individually approved and included in this section.

Personnel Detail: Every staff position is approved by the Council and is included in the personnel detail. Historic information is included for the prior three years. A small number of positions are shown on the personnel listing as 'Limited Term Agreements'. These positions are typically for a one year period and must be re-authorized/prioritized through the budget process.

Schedules A-G: This section includes (A) summaries of estimated revenues and expenditures, (B) tax levy and tax rate information, (C) revenues other than property tax, (D) fund types of other financing resources and interfund transfers, (E) expenditures within each fund by department, (F) expenditures by department, and (G) full-time employees and personnel compensation by fund. The State of Arizona Office of the Auditor General requires cities and towns to include this information in their annual budgets.

Transfer Schedules: This part of the budget document illustrates interfund transfers (by fund) that are scheduled for the current fiscal year.

Glossary/Acronyms: Many of the terms used in government are unique. The unique terms are described in the glossary.

Any questions regarding the document can be directed to 480-503-6757 or budget@gilbertaz.gov.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Town of Gilbert**Arizona**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada presented an award for Distinguished Budget Presentation to the Town of Gilbert for its annual budget for the fiscal year beginning July 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to determine eligibility for another award.



Leaders at the Core of Better Communities

This
Certificate of Distinction

is presented to

Gilbert, AZ

for exemplifying the standards established by the ICMA Center for Performance Analytics™ in the application of performance data to local government management, including training, verification, public reporting, planning and decision making, networking and accountability.

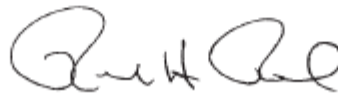
Presented at the 101st ICMA Annual Conference
Seattle/King County, Washington
28 September 2015



ROBERT J. O'NEILL JR.
ICMA EXECUTIVE DIRECTOR



JAMES BENNETT
ICMA PRESIDENT



RANDALL H. REID
DIRECTOR OF PERFORMANCE INITIATIVES
ICMA CENTER FOR PERFORMANCE ANALYTICS

The International City/County Management Association (ICMA) recognized Gilbert, Arizona with a Certificate of Distinction from the ICMA Center for Performance Analytics™ for its performance management efforts.

The 2015 certificate recipients were recognized on the basis of criteria that include data collection and verification, training and support, public reporting, accountability and process improvement, networking, and leadership. Certificates are awarded at the levels of Achievement, Distinction, and Excellence. In 2015, ICMA recognized 48 local governments for exemplary performance management initiatives. Gilbert is among 10 jurisdictions receiving the Certificate of Distinction.

The Town was incorporated July 6, 1920, and operates under the Council-Manager form of government. Six council members are elected at large to four-year staggered terms. The Council establishes policy through the enactment of laws (ordinances). The Mayor is a member of the Council, directly elected by the voters for a four-year term, and serves as the chairperson of the Council.

MAYOR AND COUNCIL



Mayor John Lewis



Vice Mayor
Jordan Ray



Councilmember
Eddie Cook



Councilmember
Jenn Daniels



Councilmember
Victor Petersen



Councilmember
Brigette Peterson



Councilmember
Jared Taylor

EXECUTIVE TEAM

Town Manager, *Patrick Banger*
Assistant Town Manager, *Marc Skocypec*

Chief Digital Officer, *Dana Berchman*
Development Services Director, *Kyle Mieras*
Economic Development Director, *Dan Henderson*
Finance Director, *Cindi Mattheisen*
Fire Chief, *Jim Jobusch*
Human Resources Director, *Carrie Bosley*
Information Technology Director, *Mark Kramer*
Intergovernmental Relations Director, *Leah Hubbard-Rhineheimer*
Management and Budget Director, *Dawn-Marie Buckland*
Parks and Recreation Director, *Rod Buchanan*
Police Chief, *Tim Dorn*
Presiding Judge, *John Hudson*
Public Works Director, *Kenneth Morgan*
Town Attorney, *L. Michael Hamblin*
Town Clerk, *Catherine Templeton*
Town Prosecutor, *Lynn Arouh*

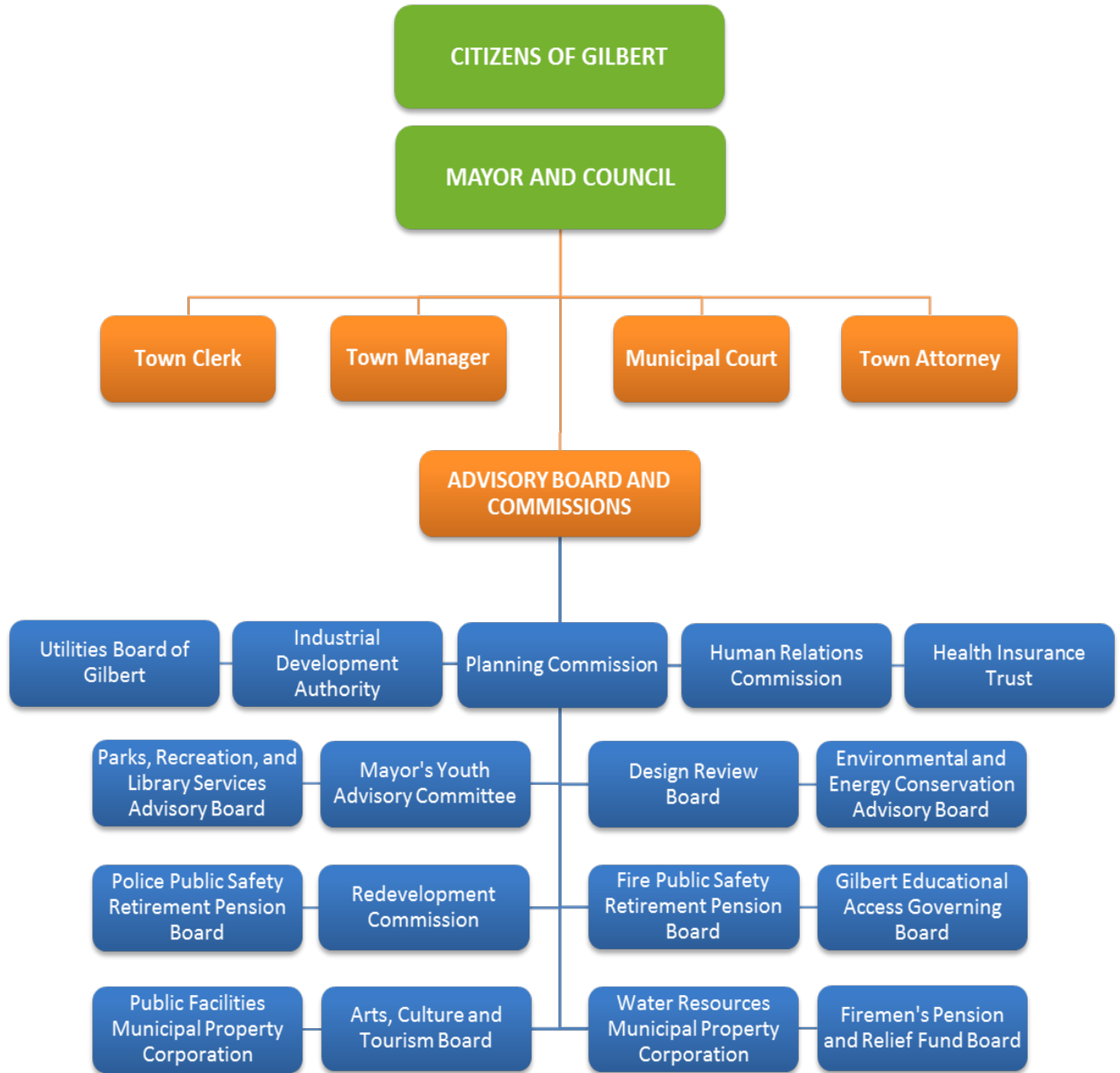
Assistant to Town Manager, *Andi Welsh*
Assistant to Town Manager, *Vacant*
Assistant to Town Manager, *Vacant*

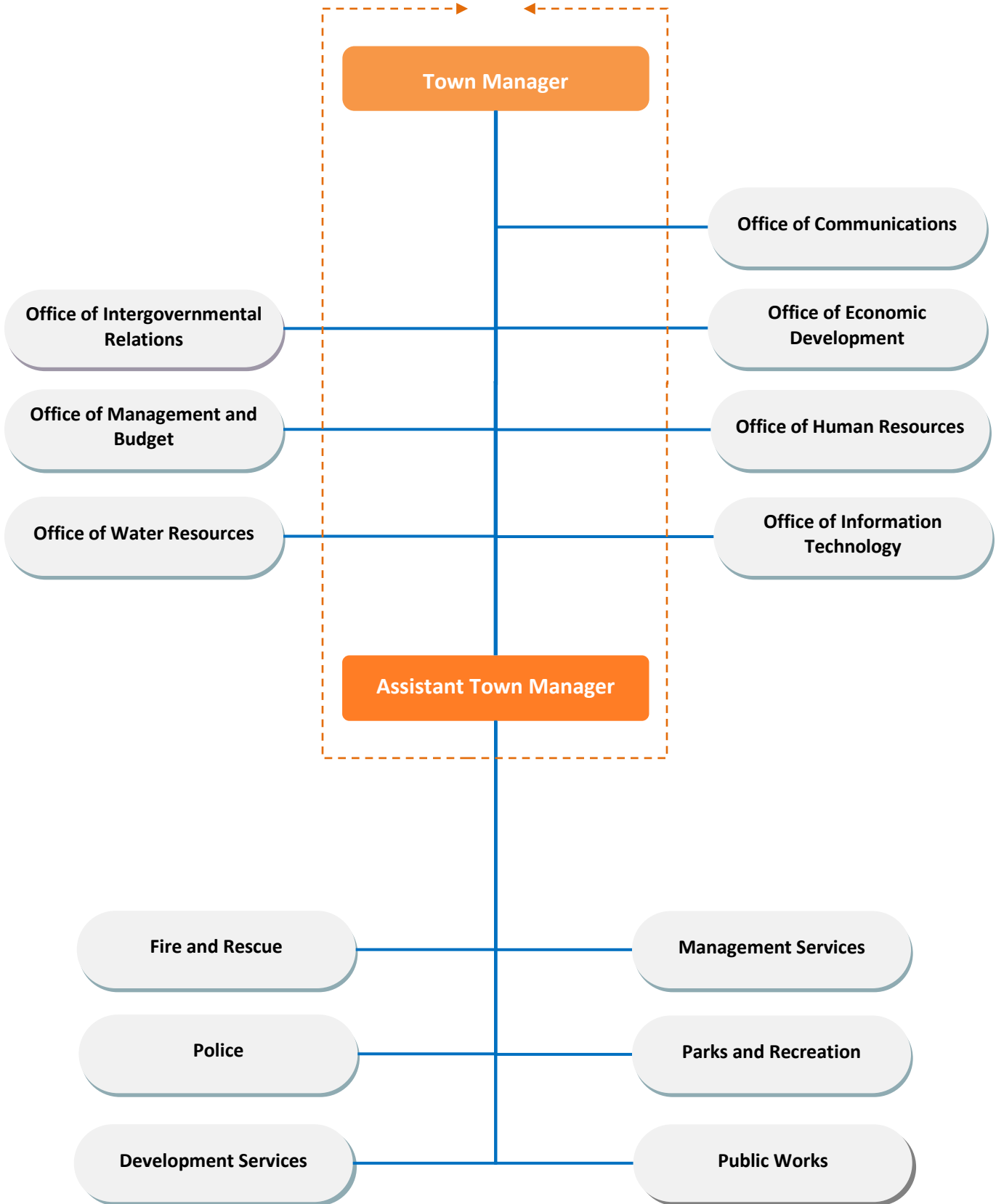
ACKNOWLEDGEMENTS

Management and Budget Director, *Dawn-Marie Buckland*

Management and Budget Administrator, *Amber Costa*
Management and Budget Analyst, *Cris Parisot*
Management and Budget Analyst, *Laura Lorenzen*
Management and Budget Analyst, *Mary Vinzant*
Management Support Specialist, *Jocelyn Smith*

Special thanks to *Zara Bish*, Multi-Media Analyst, for cover design





ORGANIZATIONAL VISION

Gilbert will be the best in class in all lines of service.

ORGANIZATIONAL MISSION

We are a service organization committed to enhancing quality of life and serving with integrity, trust, and respect.

ORGANIZATIONAL VALUES

As a team, the Town of Gilbert values:

<u>Integrity</u>	by being ethical, professional and trustworthy
<u>Respect</u>	by being fair, courteous and valuing others
<u>Accountability</u>	by being responsible for our actions and following through on our commitments
<u>Innovation</u>	by continuously improving services through progressive and creative outcomes
<u>Learning</u>	by developing our knowledge and skills
<u>Communication</u>	through transparency, collaboration and accessible information



Mission
We are a **service organization** committed to **enhancing** quality of life and serving with **integrity, trust, and respect.**

Vision
as Team Gilbert we **Gilbert will be best in class in all lines of service.**

Value

Integrity
by being ethical, professional, and trustworthy.

Respect
by being fair, courteous, and valuing others.

Accountability
by being responsible for our actions and following through on our commitments.

Innovation
by continuously improving services through progressive and creative outcomes.

Learning
by developing our knowledge and skills.

Communication
through transparency, collaboration, and accessible information.



In FY 2011, the Town Council adopted a new Strategic Plan for the Town of Gilbert. This plan is centered around the community vision, which guides the development of the strategic initiatives of the plan. From these initiatives, strategic action plans are implemented, and results are produced and measured.

COMMUNITY VISION

Gilbert, a safe, healthy, clean, attractive community that embraces our town's heritage yet recognizes the opportunities of the future without sacrificing the resources of today.



Organizational alignment with the Gilbert community vision is achieved by establishing individual performance measures and benchmarks that compliment department goals, and town-wide strategic initiatives. The FY 2016 budget was developed with the Council strategic initiatives as a key factor in the decision-making process. The goals and objectives included in the department information tie directly to the strategic initiatives, and represent intermediate steps to achieving those Council-identified priorities. **Accordingly, icons (pictured below) are included on each division and department page to highlight the link between the strategic initiatives and individual goals.**

The Council reviews and updates the Strategic Initiatives during their annual retreat. Management staff and departmental personnel utilize the Strategic Initiatives to guide daily operations. An administrative interpretation of each initiative is included as a starting point from which department goals and strategic action plans follow.

STRATEGIC INITIATIVES



Community Livability

Community Livability

The Town of Gilbert takes pride in being a community with a family focus, special welcoming feel, outstanding service delivery, and firm commitment to retain its defining characteristics while it continues to grow. This strategic initiative provides direction to include livability considerations in all decision-making and service delivery. Our motto is: "Gilbert: Clean, Safe, Vibrant."



Technology Leader

Be a Technology Leader

Gilbert leaders place a high value on the potential for applied technology to improve service efficiency. While technology has a cost, it can be used to reduce expenses while expanding service to a growing population. This initiative directs the organization to seek technology improvement that can provide the greatest benefit for the investment. If all segments of service delivery embrace the intention to be a technology leader we will continually improve systems and results.



Financial Plan

Long-and Short-Term Balanced Financial Plans

Gilbert is committed to providing a comprehensive financial perspective that enables proactive management of government finances. Long-term financial planning ensures that financial perspective is strategically incorporated into organizational planning, demonstrates good management to all stakeholders including bond rating agencies, and clarifies the organization's strategic direction by identifying and prioritizing the most important issues it faces. Short-term financial planning is more tactical in nature, identifying the specific near term objectives that will ultimately help to achieve the long term goals. Gilbert will provide transparency, clarity, and timely visibility and insight into impending issues, allowing for flexibility in decision making and incremental corrections.



Proactively Address Infrastructure Needs

Gilbert will have a strong and effective infrastructure management system. A growing community must pay attention to infrastructure needs by planning for both the future expansion and the deterioration of existing infrastructure. This serves the residents, business and future economic development and contributes to community livability. We will create an infrastructure plan and management system that will support policy decision-making and inform administrative processes.



Economic Development with Primary Emphasis on Advancing Science and Technology

Gilbert is committed to attracting, growing and retaining business and industry within the community. The Town Council will be well prepared for the recovering economy and encourage collaboration and innovation that contributes to the community vision. As such, it is important to identify and execute a sound economic development plan that supports an advanced economy conducive to attracting the talent and investment of science and technology-based organizations with an emphasis on the biomedical and life science industry. The appropriate policies and procedures to be business-friendly in support of the Vision and Strategic Initiatives are paramount.



High Performing Government

Gilbert is committed to highly efficient operations while delivering superior results. Excellent performance requires aligning efforts that drive internal effectiveness with those that create external impact. Gilbert will achieve optimal performance by aligning strategy with operational goals supported by best management practices and effective internal and external collaboration. Committed to the initiative of becoming a high performing organization, Gilbert will deliver unparalleled quality of service at the highest value for all of its stakeholders.

The following town-wide goals have been identified for FY 2016:



FY 2016 Organizational Strategic Goals

 <i>Community Livability</i>	 <i>Technology Leader</i>	 <i>Financial Plan</i>	 <i>Infrastructure</i>	 <i>Economic Development</i>	 <i>High Performing Gov.</i>
<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Master Plan FY16 Implementation</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Parks & Facility Optimization Strategy Implementation (cont.)</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Implement Threat Assessment Plan</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Develop a Strategy for Trail & Railroad Crossing</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Community Needs Strategy</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">Ambulance Services</div>	<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Electronic Document Imaging</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">On-Officer Camera (cont)</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Digital Evidence Mgmt & Storage</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Permit System Implementation (cont)</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">SilkRoad Implementation (cont)</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Digital Roadmap-Phase II Implementation</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Recreation Registration System Replacement</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Constituent Inquiry System</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">Fire Radio Replacements</div>	<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Special Census</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Rates and Fees Study</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Bonding Efforts for Parks, Streets & Public Safety</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">Long Range Financial Plan</div>	<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Long Range Infrastructure Plan-Phase III</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">Implement Heritage District Study</div>	<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Tourism Strategic Plan Development</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Implement Supported Policy Recommendations for Northwest & Heritage District Employment Corridor</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">Land Planning-Focus on Retail Zoning</div>	<div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Customer Service</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Digital Roadmap-Branding</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">STAR Performance Management</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">Employee Safety Strategy Implementation-Phase II</div> <div style="background-color: #1a3d54; color: white; padding: 5px; margin-bottom: 5px;">TM – Leadership Development Phase II</div> <div style="background-color: #1a3d54; color: white; padding: 5px;">TM- Employee Development Phase II</div>

The Gilbert General Plan was approved by voters on May 17, 2011. It is the Community's vision and guide for future physical, economic, and social development, and is a long-range policy document covering a period of ten to twenty years. The General Plan contains visions, goals, policies, and implementation strategies that guide decisions such as Gilbert grows and looks in the future, areas appropriate for residential, employment, and commercial uses, areas to reserve for parks and open space, the location of new roads and energy, and resource conservation and sustainability. The General Plan seeks to ensure that decisions are consistent with the Community's Vision.

PROCESS

Gilbert's previous General Plan was approved by voters in 2001. According to State Law, the plan must be updated every ten years. Since the Town's General Plan is a reflection of the Vision and Goals of the Community, a transparent process was established to obtain as much public input as possible during the drafting of the updated document. Work began in August 2008 and by January 2009, a General Plan Steering Committee was formed, consisting of Town Council members, Planning Commissioners, a Design Review Board member, a Redevelopment Commission member, an Economic Development Advisory Board member and a member-at-large. The purpose of the Steering Committee was to oversee the process of the update and ensure consistency within the document.

Town staff solicited applications from Gilbert residents willing to serve on sub-committees dedicated to drafting the chapters. A total of fifty-six (56) volunteers were chosen for the sub-committees. Chairs were selected to lead the sub-committees and the four (4) chairs also sat on the steering committee. Each member of the steering committee was also appointed as a liaison to a sub-committee. Planning Division Staff provided support for the Steering Committee and Sub-Committees. The General Plan steering committee and all four sub-committees held a kick-off meeting in May 2009.

A total of fifteen (15) Steering Committee and fifty-one (51) Sub-Committee meetings were held between May 2009 and June 2010. During this time, each group heard from experts in the fields, reviewed the existing General Plan, reviewed other General Plans and created the new chapters. All minutes and draft documents were placed on Gilbert's website after each meeting. Once drafted and approved by the Steering Committee, the Chapters were put on Gilbert's web page as one of several methods of soliciting public input.

In January 2010, the Steering Committee began holding open houses at various locations and attended events throughout the town. The goal was to present the draft chapters to the citizens in order to gather public input. A total of ten (10) events and open houses were held. Handouts at the events included survey sheets that could be filled out and sent to staff for inclusion in the update.

Staff was also very active in providing information to the public via local newspapers, cable television, Nixle and Twitter. These social media networks were utilized to advertise open houses and public events to solicit public input on the creation of the plan. Additionally, Gilbert's website had an interactive survey that could be filled out and submitted directly to staff.

The result of this effort was a citizen-driven public document that reflects the Vision and Goals of the community. This document will guide and direct the development of Gilbert for the decade.

The General Plan is reviewed annually by staff to ensure that the document remains relevant and captures any changes in the community. Any revisions are brought before the Town Council for their consideration and approval at a public meeting.

GENERAL PLAN ELEMENTS AND VISION STATEMENTS**Land Use and Growth Areas**

Deliver a mix of synergistic land uses that are appropriately located to promote employment opportunities while enhancing Gilbert's quality of life.

Circulation

Provide a safe, efficient, and aesthetically pleasing circulation network that considers all modes of vehicular and non-vehicular movement and does so in a manner that is sensitive to the environment.

Parks, Open Space, Trails, Recreation, Arts and Culture

Gilbert encourages the health and well-being of its residents through diverse recreational opportunities. The Town offers safe, well maintained facilities, parks and open spaces including locally and regionally connected multi-use trails, equestrian paths and bicycle lanes. Our community also fosters arts and cultural experiences.

Public Facilities and Services

Provide a high level of municipal services and facilities to properly serve the community in a manner that enhances quality of life, optimizes existing facilities, and provides for future needs.

Community Design

Provide the citizens of Gilbert and the development community with guidelines and assistance to continue to develop Gilbert emphasizing its heritage, yet open to innovative design opportunities that result in projects that are diverse and complementary, promoting stewardship of community resources.

Environmental Planning

Gilbert recognizes its environmental stewardship and is committed to being in the forefront as it plans, manages and conserves resources.

Housing and Conservation

Gilbert is committed to maintaining its housing quality and will continue offering in its land use mix a variety of residential developments for all family types and income levels. This will provide housing opportunities by creating new neighborhoods and rehabilitating existing ones while creating a balanced maturing community.

Economic Development

Gilbert is "open to business" and attracts, retains, and grows innovative, entrepreneurial businesses of all sizes that provide high-wage job opportunities for Gilbert residents and enhance Gilbert's outstanding quality of life.

Character Areas

Gilbert desires to create and protect unique areas of town by identifying and providing guidance through the use of Character Areas and guidelines.

Energy

Gilbert is committed to being at the forefront of energy efficiency, reducing energy demand, and furthering the use of alternative and renewable energy sources.

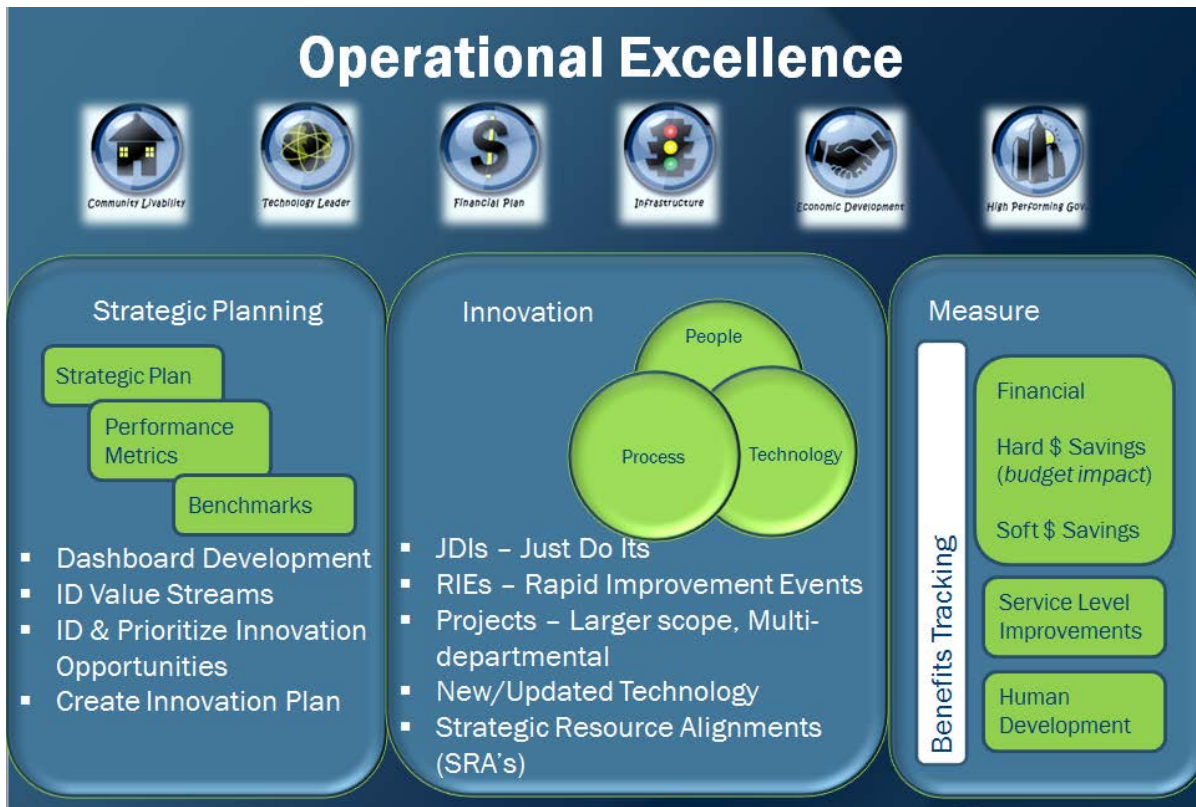
Neighborhood Preservation and Revitalization

Preserve, reinforce and, where appropriate, revitalize the core characteristics and stability that define all of Gilbert's neighborhoods, commercial and residential.

Continuous Improvement: the Foundation to Being a High Performing Organization

For over 20 years, Gilbert has been committed to Continuous Quality Improvement (CQI). CQI began in 1994 and established Gilbert’s culture and commitment to continually improving the services we provide. In 2012, the town introduced Franklin Covey’s *The 4 Disciplines of Execution*TM and the concept of Wildly Important Goals (WIGs). In 2014, Gilbert embarked on enhancing the commitment to quality service by introducing Lean Six Sigma. As Gilbert grows and the demand for service increases, the organization has to be in a position to respond thoughtfully, strategically and in a fiscally responsible manner. Therefore the introduction of Lean Six Sigma was an intentional and systematic approach to enhancing our improvement efforts and relying on best practices to deliver continuous efficiency and effectiveness from a customer-centric point of view. Since departments are so diverse and there is no “one size fits all,” we believe by taking the best aspects of both CQI and Lean Six Sigma, we are equipping the organization with a variety of quality tools and proven techniques in order to:

- Improve Service Delivery
- Increase Customer Satisfaction
- Encourage Innovation
- Enhance the Culture of Continuous Improvement
- Yield a Return on Investment
- Reduce Costs
- Increase Internal Capacity (without adding staff)



Dedicated to being a High Performing Organization, we are committed to delivering unparalleled quality of service at the highest value for all of our stakeholders. Through the various process improvement efforts; Continuous Quality Improvement (CQI), Franklin Covey’s *The 4 Disciplines of Execution*TM, and Lean-Six Sigma we strive to continuously evaluate, improve and optimize our operations while delivering superior results to our customers.

Gilbert History

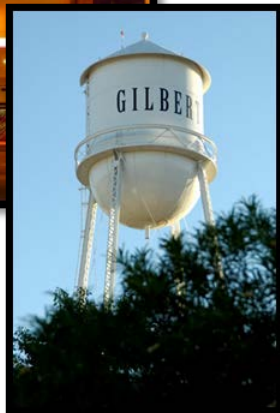
HISTORY

In 1902, the Arizona Eastern Railway asked for donations of right of way in order to establish a rail line between Phoenix and Florence. A rail siding was established on property owned by William "Bobby" Gilbert. The siding, and the town that sprung up around it, eventually became known as Gilbert. Gilbert was a prime farming community, fueled by the construction of the Roosevelt Dam and the Eastern and Consolidated Canals in 1911. It remained an agriculture town for many years, and was known as the "Hay Capital of the World" until the late 1920s. Gilbert began to take its current shape during the 1970s, when the Town Council approved a strip annexation that encompassed 53 square miles of county land. Although the population was only 1,971 in 1970, the Council realized that Gilbert would eventually grow and develop much like the neighboring communities of Tempe, Mesa, and Chandler. This proved to be a farsighted decision as Gilbert positioned itself for growth in the 1980s and beyond. Today, Gilbert's estimated population is 239,572 with 72.6 square miles within its planning area.



GILBERT TODAY

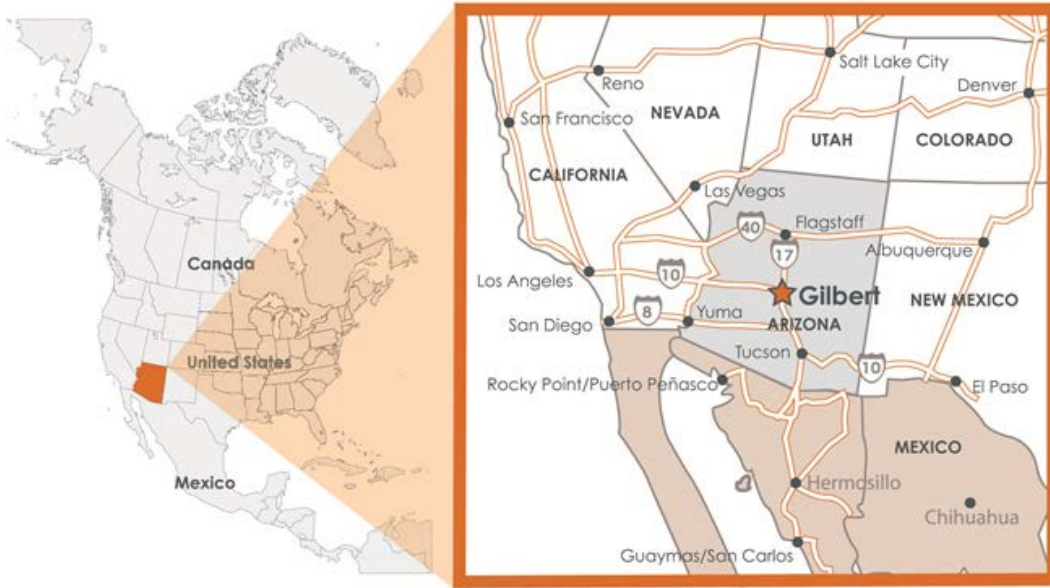
Located in the Southeast Valley of the Phoenix metropolitan area, Gilbert is actively growing and diversifying its economic base, citing global-minded innovation and entrepreneurship as keys to productivity. A community that boasts solid infrastructure, a high availability of skilled labor, close proximity to other major markets and an unbeatable quality of life, Gilbert offers an advantageous business climate.



The community also offers one of the highest concentrations of graduate and professional degrees among competing western U.S. cities. According to 2013 American Community Survey data, approximately 40 percent of Gilbert residents hold a bachelor's degree or higher, compared to the national average of 29 percent. In addition, Gilbert boasts one of the highest median household incomes in the state at \$84,090*.

Gilbert's current estimated population of 239,572 continues to grow, having experienced 58 percent growth between 2000 and 2005; and 21 percent between 2005 and 2010. With attractive demographics, award-winning amenities, and a business-friendly environment, Gilbert was recently named the 22nd Best Place to Live by Time's Money Magazine. This past year, the thriving community was also named the 3rd Best City to Find a Job by WalletHub, and the 2nd Safest City in the United States for communities over 100,000 residents by Law Street Media.

*Source: 2013 5-Year ACS Estimates


GILBERT AT A GLANCE:

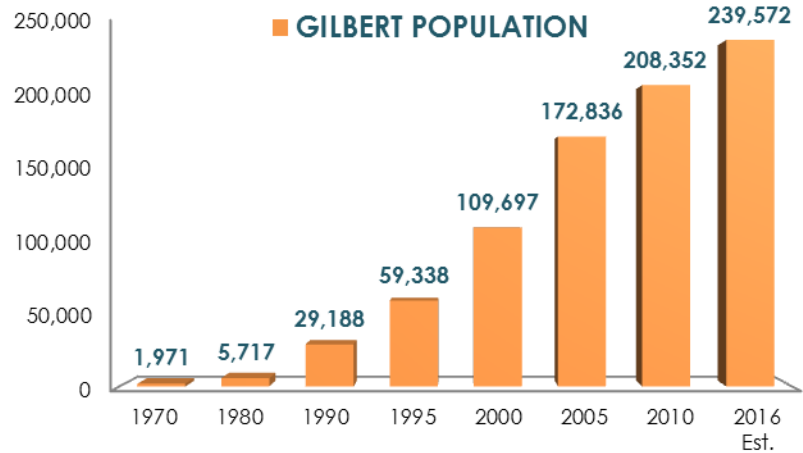
Year Founded:	1891	Census 2010 Population:	208,352
Year Incorporated:	1920	Estimated Population (as of 7/1/15):	239,572
Planning Area:	72.6 square miles	Median age:	32.4
Elevation:	1,273 feet	Age Distribution:	
Annual average rainfall:	8.1" inches	Under 18	32.0%
Annual sunshine days:	296 days	18-24	7.6%
Average Temperature (High/Low):		25-44	31.3%
January	61/38	45-64	22.1%
April	79/53	65 and over	6.9%
July	101/88	Highway Distances from Gilbert:	
October	80/70	Albuquerque, NM	477 Miles
Transaction Privilege Tax Rate:	7.8%	Dallas, TX	1,028 Miles
State/County	6.3%	Denver, CO	841 Miles
Gilbert	1.5%	Las Vegas, NV	315 Miles
Total Housing Units:	75,660	Los Angeles, CA	415 Miles
Vacancy Rate	7.3%	Phoenix, AZ	12 Miles
		Salt Lake City, UT	708 Miles
		San Diego, CA	381 Miles
		San Francisco, CA	813 Miles
		Tucson, AZ	104 Miles

More information and statistics can be found at:
<http://www.gilbertaz.gov>

Demographics:

MEDIAN AGE

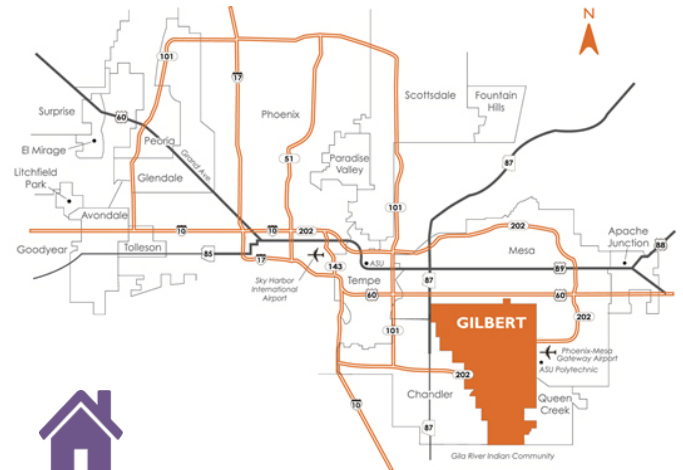
Gilbert	Greater Phoenix
32.4	35.1



EDUCATIONAL ATTAINMENT

	Gilbert	Greater Phoenix
High school graduate	17.5%	23.8%
Some college, no degree	27.6%	25.3%
Associate degree	10.9%	8.4%
Bachelor's degree	27.3%	18.5%
Graduate/ professional degree	12.3%	10.2%
High school graduate or higher	95.5%	86.3%
Bachelor's degree or higher	39.6%	28.7%

Source: U.S. Census American Community Survey, 2009-2013



Gilbert



Greater Phoenix
\$170,700
\$53,037
2.73

HOUSEHOLD CHARACTERISTICS

Median owner-occupied housing value	\$225,800	\$170,700
Median household income	\$84,090	\$53,037
Average household size	3.06	2.73

Source: U.S. Census American Community Survey, 2009-2013. Median household income: ESRI Business Analyst, 2015

RACE / ETHNICITY



- White, 71.8%
- Black or African American, 3.4%
- Hispanic, 14.9%
- American Indian or Alaska Native, 0.6%
- Asian, 6.6%
- Native Hawaiian and Other Pacific, 0.1%
- Other Race, 0.1%
- Two or More Races, 2.5%

Source: U.S. Census American Community Survey, 2009-2013

AWARDS / RECOGNITION

- **22nd Best Place to Live in the U.S.** (Money Magazine, 2014)
- **3rd Best City to Find a Job in the U.S.** (Wallet Hub, 2015)
- **2nd Safest City in the United States** (Law Street Media, 2014)
- **Best City for Working Parents** (WalletHub, 2014)
- **14th Best City for Families**, (WalletHub, 2015)
- **17th Best City for First-Time Home Buyers** (WalletHub, 2014)
- **8th Most Thriving City in the United States** (The Daily Beast, 2013)
- **23rd Fastest Growing Community**, (U.S. Census 2014 Population Estimates, 2015)
- **2nd Best City in Arizona** (Movoto.com, 2013)
- **Playful City USA: 9-Time** Honoree (KaBoom!, 2015)
- **Tree City USA** (National Arbor Day Foundation, 2013)
- **Bicycle Friendly Community** (League of American Bicyclists, 2013)

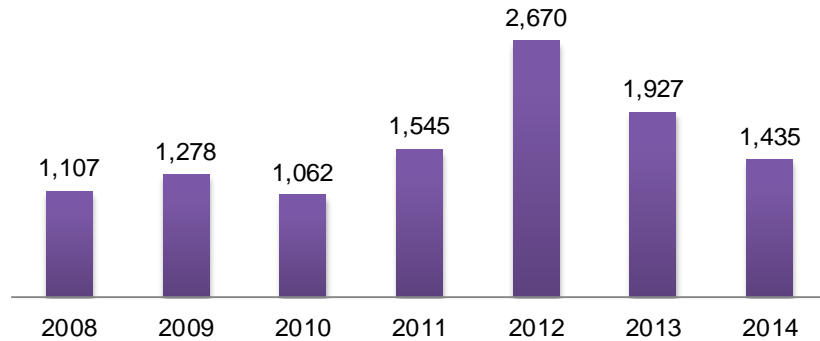
22nd

Best Place to Live in U.S.

GILBERT GROWTH

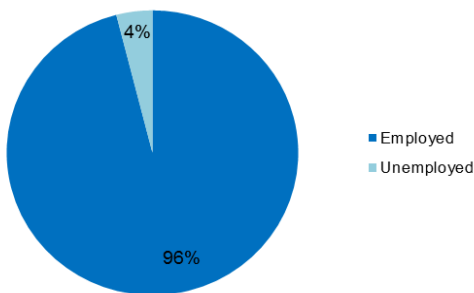


■ Single-Family Housing Permits, Calendar Year



CIVILIAN LABOR FORCE

2015 Labor force = 126,135



Source: Arizona Department of Administration, Special Unemployment Report - 2015

PRINCIPAL EMPLOYERS

Gilbert Unified School District	3,649
Banner Health	2,219
Dignity Health	1,500
Town of Gilbert	1,297
B H Drywall	997
Fry's Food and Drug	952
GoDaddy Software, Inc.	858
Hunter Contracting	848
Chandler Unified School District	565
Sam's Club	548

ECONOMIC HIGHLIGHTS

- **More than 74,000** estimated jobs in Gilbert (Maricopa Association of Governments, 2013)
- **1st** Arizona economic development organization to be accredited by the International Economic Development Council; 2nd in the country (IEDC, 2013)
- With more than 1,200 buildings with rentable space, Gilbert boasts: **3.5 million square feet of office**; **11.1 million square feet of retail**; and **8.0 million square feet of industrial/flex spaces**. (CoStar, 2015)

The financial accounts for Gilbert are organized on the basis of funds or account groups. In governmental accounting, a fund is a separate self-balancing set of accounts used to show operating results for a particular activity or activities. Funds are categorized into three classes: governmental, proprietary, or fiduciary. Different fund types are found within each of these three classes. Major funds are identified and described below.

GOVERNMENTAL FUNDS

General Fund (Major Fund) – The General Fund accounts for the resources and uses of various Gilbert departments. A majority of the daily operating activity is recorded in this fund. Governmental accounting requires the General Fund be used for all financial resources except those required to be accounted for in another fund. Departments included:

- Management and Policy
- Management Services
- Municipal Court
- Development Services
- Police
- Fire and Rescue
- Parks and Recreation

Special Revenue Funds – These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.

→ ***Street Fund (Highway User Revenue Fund) (Major Fund)***

Street operating costs eligible for state highway revenues are included in this fund. Revenues are primarily derived from state-shared fuel tax and vehicle license tax. The Streets Department is a division of the Public Works Department.

→ ***Community Development Block Grant Fund***

This fund accounts for all federal CDBG revenue. The revenue is used for expenditures that create a more viable community, such as downtown renovation and social services.

→ ***HOME Fund***

This fund accounts for Federal Home Investment Partnership revenue. The revenue is used for expenditures that create and maintain affordable housing within the Town.

→ ***Grants (Major Fund)***

The Town accounts for grant revenue and the related expenditures in a separate fund. The entire expense is typically included in this fund and any amount not supported by grant revenue is transferred from another fund.

→ ***Other Special Revenue (Major Fund)***

Other special projects are accounted for in this group of funds. The activity extends beyond one fiscal year and is for a specific event.

→ ***System Development Fees (Major Fund)***

This set of funds segregates the revenue to pay for growth-related capital projects. The revenue is transferred, as needed, to Capital Project funds to pay for eligible projects or to Debt funds to repay debt issued for growth-related construction.

→ ***Maintenance Improvement Districts***

Arizona Statutes provide that improvement districts can be established to pay for streetlights and parkway improvements. Gilbert established two funds for these districts. Revenue is received from the benefitting property owners.

Other Capital Funds – These funds include CIP Admin, bonds, outside sources and Maricopa County of Government funding.

Debt Service Funds – The short and long-term payment of principal and interest on borrowed funds is accounted for in these funds.

Special Assessment Funds – Property owners requiring specific capital improvements, from which benefit is primarily restricted to those specific property owners, may form a special assessment district. Special levies are collected from those property owners to cover those costs. There are presently three special assessment districts in Gilbert.

PROPRIETARY FUNDS

Enterprise Funds (Major Funds) – These are funds in which the services provided are financed and operated similarly to those of a private business. User fees are established and revised as needed to ensure that revenues are adequate to meet all necessary expenditures. The following are considered major enterprise funds:

- Water
- Wastewater
- Environmental Services - Commercial
- Environmental Services - Residential

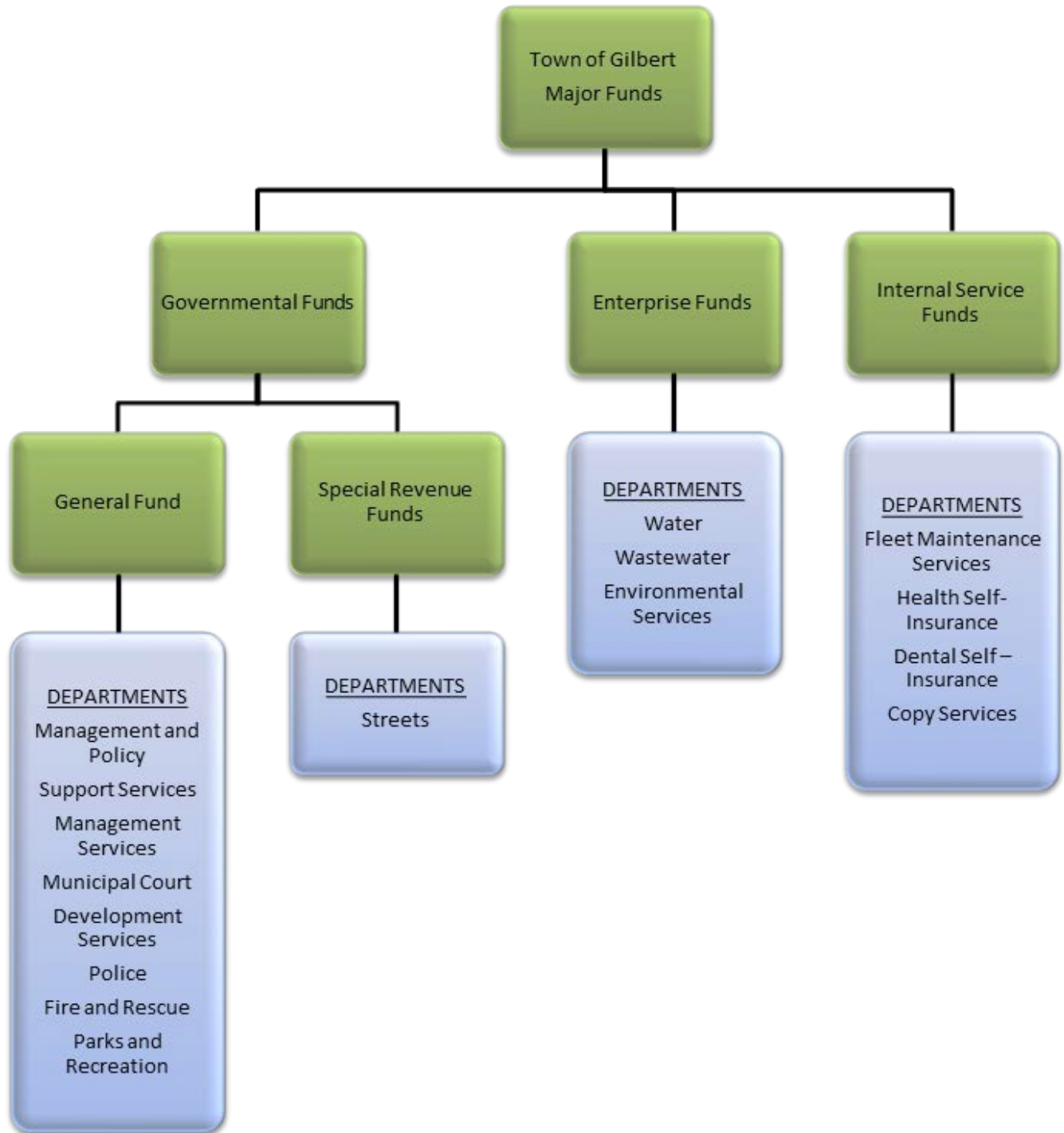
Internal Service Funds (Major Funds) – Gilbert has four Internal Service Funds: fleet maintenance, copy services, health self insurance, and dental self insurance. The Internal Service Funds are used to provide service to other departments and to recover the cost of that service. The use of these funds provides a more complete picture of the cost to provide a given public service, because more of the total costs are included in the respective

cost center. The following are considered major internal service funds:

- Fleet
- Health Self Insurance

FIDUCIARY FUNDS

Trust and Agency Funds – This fund type is for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governmental units or other funds. Use of these funds facilitates discharge of responsibilities placed upon the governmental unit by virtue of law or other similar authority. Gilbert has one Trust and Agency Fund: Volunteer Fire Pension.



Represents Major Funds

Represents Departments that are substantially funded by the Major Fund

BUDGET DEVELOPMENT

The Council determines the priorities for the year and staff develops a budget that best incorporates Council priorities and fits within the resources available.

Council set the following boundaries for budget preparation:

- ✓ No change in local sales tax rate (1.5%)
- ✓ A minor decrease in property tax for debt service repayment. The FY 2015 rate of \$1.0659 per \$100 has decreased for FY 2016 to \$1.0567 per \$100.
- ✓ Maintain minimum fund balance policies

The major steps in preparation of the budget were:

- ✓ Update FY 2015 revenue and expense projections and five-year projections for operating funds
- ✓ Council input on initiatives, boundaries, and priorities
- ✓ Perform zero-base budget analysis
- ✓ Justify new requests or changes to existing requests for funding tying each back to specific services to be funded deliberately
- ✓ Collaborative budget process with Executive Team members to determine requests that will be recommended to the Town Manager
- ✓ Prioritization of available resources to align with Council priorities
- ✓ Town Manager finalizes and balances the proposed budget
- ✓ Present draft to Council
- ✓ Council review and adoption

The Budget Calendar page depicts the timing in more detail.

STATE EXPENDITURE LIMIT

The State of Arizona sets a limit on the expenditures of local jurisdictions. State statute sets the limits unless otherwise approved by the voters. The Town of Gilbert received voter approval to increase this limit to match the community's desired service levels. Gilbert must budget at or below this limit.

The expenditure limit base approved by the voters must be used in determining Gilbert's expenditure

limit until a new base is adopted. The expenditure limit for FY 2016 is \$374,425,789. Some of the specific items excluded from the expenditure limit are: revenue from bond sales, revenues received for interest, trust and agency accounts, federal and state grants, and amounts accumulated for the purchase of land, buildings, or improvements if the voters approved.

BUDGET AMENDMENTS

Under Arizona Revised Statutes, the budget cannot increase once the Council adopts the preliminary budget.

Transfers between budget line items are submitted throughout the year to align the budget with actual expenses and requirements. This provides a more refined picture of what the base should be for the next budget year.

BUDGET CARRYFORWARD

If completion of a project or acquisition is not guaranteed during a fiscal year, the amount must be included in the budget for the following fiscal year and balanced along with other requests.

CONTINGENCY

The contingency account is used for emergency or unanticipated needs or opportunities.

The General Fund Minimum Fund Balance Policy states that 25% of ongoing expenditures and one year of debt service must be maintained. Annually, this is evaluated to ensure that the proposed budget will allow the minimum fund balance to be maintained. For FY 2016 the ongoing budgeted expenditures were \$123.3M. When calculated at 25%, the result is \$30.8M. Adding in one year of debt service; \$5.8M, the minimum fund balance requirement is \$36.6M.

Any fund balance remaining in excess of the minimum fund balance is allocated as contingency. For FY 2016, the General Fund contingency is approximately \$13.9M. The Town budgets for contingencies in the following funds:

- ✓ General
- ✓ Streets

- ✓ Water
- ✓ Wastewater
- ✓ Environmental Services – Residential
- ✓ Environmental Services – Commercial
- ✓ Replacement Funds
- ✓ CIP
- ✓ Grants
- ✓ Special Revenues

BUDGET BASIS

The budget is prepared on an annual basis generally consistent with Generally Accepted Accounting Principles (GAAP). The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and other Capital Funds. Governmental fund type budgets are developed using the modified accrual basis of accounting.

Under the modified accrual basis, revenues are estimated for the fiscal year that they are accrued. Principal and interest on general long-term debt is budgeted as expenditures when due, whereas other expenditures are budgeted based on the timing of receipt of the goods or services.

Proprietary Fund Budgets – Water, Wastewater, Solid Waste, and Internal Service Funds - are adopted using the full accrual basis of accounting whereby revenue projections are developed recognizing revenues earned in the period. Expenditure estimates are developed for all expenses incurred during the fiscal year.

The major differences between the budget and the Comprehensive Annual Financial Report (CAFR) are:

- ✓ Certain revenues, expenditures, and transfers are not included in the budget, but are accrued and reported on the GAAP basis. For example, the increases or decreases in compensated absences are not included for budget purposes but are in the CAFR
- ✓ Indirect administrative cost allocations to the Enterprise Funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues and expenses for the CAFR
- ✓ New capital outlays in the Enterprise Funds are presented as expenses in the budget, but recorded as assets in the CAFR
- ✓ Depreciation expense is not included in the budget, but is an expense in the CAFR
- ✓ Debt service principal payments in the Enterprise Funds are expenses in the budget, but reported as reduction of long-term debt liability in the CAFR
- ✓ Encumbrances are treated as expenses in the year the purchase is made for budget purposes

Date	Action
September 9, 2014	Budget kickoff - Public Safety Amphitheater
August 15 – September 26, 2014	Departments enter and update new and existing CIP projects into SharePoint
September 15 – December 7, 2014	Departments enter requests in SharePoint for FY 2016 budget and 5 year plans
September 15 – December 7, 2014	Analysts meet with Departments to review base budgets, new budget requests, CIP needs, position changes, possible re-org's, and contract renewal needs
October - November 2014	CIP - Initial departmental meetings (review/prioritize new/existing CIP projects)
October 13, 2014	Deadline for updated CIP Project Sheets (project timing, scope, cash flows)
December 30, 2014	Financial review of CIP projects
January 15 - 30, 2015	Executive Team reviews departmental requests
January - February 27, 2015	Departments revise year end projections based on six months activity
January 30, 2015	CIP - Follow-up Department meetings
February 2 - 25, 2015	Executive Team FY 2016 budget recommendation meetings
February 2015	Present Executive Team recommendations to Town Manager
March 2 – April 30, 2015	Departments complete; purpose statements, current year accomplishments, FY 2016 objectives, and performance measures/benchmarks.
March 15, 2015	Town Manager recommendations to Executive Team
April 2015	Council Study Session - FY 2016 Budget Approach and Framework
April 2015	Council Study Session - FY 2016 Budget Recommendations
April 2015	OMB discussions with Council members
May 14, 2015	Council adopts preliminary budget
May 14, 2015	Declare the Draft FY2016-2025 CIP/IIP a public document and direct staff to publish the notice of public hearing
May 14, 2015	Public Hearing to consider declaring June 25, 2015 as the date of public hearing and adoption of the FY2016 property tax levy
June 4, 2015	Public Hearing and Adopt/Amend FY2016-2025 CIP/IIP
June 4, 2015	Council Adopts final budget
June 25, 2015	Property Tax public hearing

INTRODUCTION

The Policies of Responsible Financial Management were revised and adopted in February 2014 by Council and establish the framework for overall fiscal planning and management by setting forth guidelines for current activities and long range planning. These Policies of Responsible Financial Management are intended to foster and support the continued financial strength and stability of the Town of Gilbert.

PURPOSE

The Town's financial policies establish the framework for overall fiscal planning and management. The policies set forth guidelines for both current activities and long range planning. The purposes of the financial policies are:

- **Balanced Budget** – The Town is required, by Arizona Revised Statute, to adopt a balanced budget each fiscal year. A balanced budget is one in which the sum of estimated revenues and appropriated fund balances is equal to appropriations.
- **Fiscal Conservatism** – To ensure that the Town is at all times in solid financial condition, defined as:
 - ✓ **Maximized efficiency** – best possible service at the lowest possible cost
 - ✓ **Cash solvency** – the ability to pay bills
 - ✓ **Budgetary solvency** – the ability to balance the budget
 - ✓ **Long-term solvency** – the ability to pay future costs
 - ✓ **Service level solvency** – the ability to provide needed and desired services
- **Flexibility** – To ensure the Town is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
- **Transparency and Communication** – To utilize best practices in communicating financial information to facilitate sound decision-making, to promote openness and transparency, and to inspire public confidence and trust.
- **Adherence to the Highest Accounting and Management Practices** – As set by the Governmental Accounting Standards Board and the Government Finance Officers Association standards for financial reporting and budgeting.

SCOPE

The Town has an important responsibility to its citizens to carefully account for public funds, to manage its finances wisely, and to plan for the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure. In times of tight budgets, of major changes in federal and state policies toward local government, and of limited growth in the Town's tax base, Gilbert needs to ensure that it is capable of adequately funding and providing those government services desired by the community. Ultimately, the Town's reputation and success will depend on the public's awareness and acceptance of the management and delivery of these services.

These adopted Policies of Responsible Financial Management establish guidelines for the Town's overall fiscal planning and management. These principles are intended to foster and support the continued financial strength and stability of the Town of Gilbert as reflected in its financial goals. Gilbert's financial goals are broad, fairly timeless statements of the financial position the Town seeks to attain:

- To deliver quality services in an affordable, efficient and cost-effective basis providing full value for each tax dollar
 - To maintain an adequate financial base to sustain a sufficient level of municipal services, thereby preserving the quality of life in the Town of Gilbert
-

- To have the ability to withstand local and regional economic fluctuations, to adjust to changes in the service requirements of our community, and to respond to changes in Federal and State priorities and funding as they affect the Town's residents
- To maintain a high bond credit rating to ensure the Town's access to the bond markets and to provide assurance to the Town's taxpayers that the Town government is well managed and financially sound

Following these policies will enhance the Town's financial health as well as its credibility with its citizens; the public in general, bond rating agencies and investors. To achieve these purposes as the Town of Gilbert continues to grow and develop, it is important to regularly engage in the process of financial planning including reaffirming and updating these financial guidelines. Policy changes will be needed as the Town continues to grow and become more diverse and complex in the services it provides, as well as the organization under which it operates to provide these services to its citizens.

POLICY STATEMENT SUMMARY

The following is intended as a summary of each policy. For the full and current version of the policies please visit our web page: [Policies of Responsible Financial Management](#).

1) Accounting, Auditing and Financial Procedures

Defines financial reporting and audit requirements. A Comprehensive Annual Financial Report (CAFR) is produced annually according to Generally Accepted Accounting Principles. Independent annual audits are performed; procurement for these services is completed every five years.

2) Budget Administration

Defines levels of budgetary controls, transfer authority, and appropriation carry forward consideration. The Town Council sets policy and adopts the annual budget at the fund level as a total amount of expenditures. Financial control is set by Council at the fund level, with budgetary control for operating performance administered at the departmental level by the Town Manager. Budget adjustments for special revenue funds, excluding Highway User Revenue Funds, will be administered by the Office of Management and Budget, and will not exceed the available revenues. Grants and restricted appropriations are administered by department. Directors may authorize transfers within non-personnel budget lines at the same fund, department, and project level. The Town Manager or his/her designee is authorized to administer a budget adjustment process *within* a fund between departments or projects. The Budget Manager or his/her designee is authorized to approve any adjustments *between* funds, projects, or contingency transactions up to \$25,000. The Town Manager or his/her designee is authorized to approve any adjustments between funds, projects, or contingency transactions up to \$50,000. Council action is required to approve adjustments between funds, projects, or contingency transactions over \$50,000. All annual appropriations lapse at year-end and are considered for inclusion in the subsequent year's budget on a case-by-case basis.

3) Long-Range Planning

The Town needs to have the ability to anticipate future challenges in revenue and expense imbalances so that corrective action can be taken before a crisis develops. In order to provide Town officials with pertinent data to make decisions, the Budget Director shall annually develop, in coordination with Town departments, five-year revenue and expenditure forecasts for the General Fund, Enterprise Funds, and Streets Fund. These forecasts will identify changes in revenue and expenditures due to projected new development in the Town, economic indicators, legislative or program changes, labor agreements, and capital projects coming online. Oversight of Intergovernmental Agreements, Development Agreements and grant applications is the responsibility of the Office of Management and Budget.

4) Repair and Replacement Funding

Outlines requirements for each of the Town's repair and replacement funds; Infrastructure, Fleet and

Rolling Stock, Information Technology Equipment, and Facilities. Funding for each of the replacement funds will be determined based on the needs of the Town in accordance with plans established to manage the repair and replacement cycles of fleet and infrastructure. An annual review of the replacement fund balances will be done to determine if the fund is over/under funded. The Information Technology Equipment repair and replacement fund policy outlines the recommended replacement cycle for various types of devices and network equipment that is managed by the IT Department.

5) Contingency

Outlines the budgeting of contingency funds for the General, Water, Wastewater, Environmental Services, and Streets Funds. Funding levels for contingency in each of these funds is determined annually during the budget process and will reflect the most-likely occurrences and levels of service for the following fiscal year. Contingency funds may be requested for unanticipated needs and opportunities that arise during the year.

6) Revenue Diversification

Provides guidelines for improving the stability of revenue sources in the General Fund. The Town values a diversified mix of revenue sources to mitigate the risk of volatility. The General Fund revenue base includes sales taxes, state shared revenues, and other revenue sources. Gilbert has a secondary property tax which cannot be used for operating expenditures. The Town will strive to maintain a diversified and stable revenue base to shelter it from economic changes or short-term fluctuations by doing the following:

- Periodically conducting a cost of service study to determine if all allowable fees are being properly calculated and set at an appropriate level;
- Establishing new charges and fees as appropriate and as permitted by law;
- Pursuing legislative change, when necessary, to permit changes or establishment of user charges and fees;
- Aggressively collecting all revenues, related interest and late penalties as authorized by the Arizona Revised Statutes.

7) Use of Revenue

Gilbert avoids dependence on temporary revenue sources to fund recurring government services. One-time revenues should be used only for one-time expenditures and not for ongoing expenditures. By definition, one-time revenues cannot be relied on in future budget years. Examples of one-time revenues are unexpected audit collections for sales tax, sales of Town assets, or one-time payments to the Town.

Sales tax revenue is a volatile source of revenue since it is a direct function of economic cycles. Sales tax revenues that exceed the normal growth rate should be used for one-time expenditures or to increase reserves for the inevitable economic downturns. When sales tax revenue growth is less than the normal growth rate, it may be necessary to use reserves until appropriate expenditure reductions or other measures can be implemented. Interest income is also volatile. Any interest earnings that exceed the average annual earnings over the last ten years should be used for one-time expenditures or to increase reserves.

The best use of one-time revenues is to invest in projects that will result in long term operating cost savings. Appropriate uses of one-time revenues include strategic investments, such as early debt retirement, capital expenditures that will reduce operating costs, information technology projects that will improve efficiency and special projects that will not incur ongoing operating costs. If projects are deemed appropriate strategic investments and do include increased ongoing operating costs, these costs should be acknowledged and planned for in long-range planning efforts prior to approval.

8) Fees and Charges

User fees and charges are payments for purchased, publicly provided services that benefit specific individuals. The Town relies on user fees and charges to supplement other revenue sources in order to provide public services. On a regular basis, the Town will conduct a cost of service study to identify the full cost of providing a service for which fees are charged. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components; direct labor, direct materials, and departmental or Town-wide indirect cost. User fees related to Enterprise fund operations are calculated to recover the entire cost of operations, including indirect, debt service, reserve for replacement and overhead.

9) Debt Management

Provides guidelines for the issuance of debt, preservation of the Town's bond ratings, maintenance of adequate debt reserves, and compliance with debt instrument covenants and provisions, and required disclosure to investors, underwriters and rating agencies.

While issuance of bonds is frequently an appropriate method of financing long-term capital projects, such issuance must be carefully monitored to preserve the Town's credit strength and to provide the necessary flexibility to fund future capital needs.

- Identify and prioritize potential capital investments, the related costs and benefits.
- Identify potential funding sources for each improvement as outlined in the Capital Improvement Plan.
- Utilize other professionals as necessary to ensure compliance with the requirements of the issuance of bonds. (Approval from Town Council must also be obtained.)
- Utilize other professionals as necessary to determine whether the bonds will be sold competitively, or as a negotiated sale, or as a direct placement with a financial institution. The determination will be based on the financing needs and prevailing market conditions.
- Other conditions that need to be considered include: market conditions, financial limits (see below under "Restrictions on Debt Issuance"), long-term forecasts and specific funding sources. Finance and OMB will be responsible for reviewing the funding sources and financial forecasts to ensure compliance with existing bond covenants, debt limits and the potential impact on existing bond ratings prior to the issuance of any new bonds.
- Finance and OMB will ensure that pledged resources of the Town are adequate, in any general economic situation, so as to not hinder the Town's ability to pay its debt when due.

Types of debt instruments utilized by the Town include General Obligation (G.O.) bonds, Revenue bonds, Municipal Property Corporation (MPC) bonds, and Improvement District bonds.

Restrictions on debt issuance:

- Where appropriate, the Town will consider "pay as you go" capital financing and/or the use of impact fees.
- The Town will not issue bonds to fund current operations.
- The Town will comply with applicable debt service coverage limitations in the bond covenants for Revenue bonds.
- Under the provisions of the Arizona Constitution, outstanding general obligation bonded debt for combined water, wastewater, electric, parks and open space, streets and public safety purposes may not exceed 20% of Gilbert's net secondary assessed valuation, nor may outstanding general obligation bonded debt for all other purposes exceed 6% of Gilbert's net secondary assessed valuation.

Debt Management Process:

- The Town will monitor the debt portfolio for restructuring or refunding opportunities. Refunding bonds will be measured against a standard of the net present value debt service savings

exceeding 3% of the principal amount of the bonds being refunded, or if the net present value savings exceed \$500,000, or for the purposes of modifying restrictive covenants or to modify the existing debt structure to the benefit of the Town.

- The Town will maintain regular contact with rating agencies through telephonic conferences, meetings, or visits on and off-site. The Town will secure ratings on all bonds issued when economically feasible.
- The Finance Department shall maintain a debt book for all bonds issued and update the book on an annual basis. This debt book shall include specific information regarding the size and type of debt issued, projects financed by the bonds, debt service schedules and other pertinent information related to each specific bond issue.
- This policy shall be reviewed and updated each year by the Finance and Budget Departments.

10) Post-Issuance Compliance for Tax-Exempt Governmental Bonds

Outlines responsible parties within the organization to ensure compliance with the Internal Revenue Code and Treasury Regulations.

11) Purchasing

The Town shall require adequate financial controls to be included in the Town's standard contract terms so as to provide assurance of minimum risk and access to review compliance with contract terms and conditions. Among these controls are the right to audit all provisions of contracts, the right to require appropriate levels of insurance, and the right to require complete financial reports if appropriate for the solicitation. All Purchasing transactions in the Town shall adhere to the adopted Purchasing Code.

12) Capital Improvement Plan

Gilbert adopts a Capital Improvement Plan that provides for all improvements needed. The Capital Improvement Plan is a public document that communicates timing and costs associated with constructing, staffing, maintaining, and operating publicly financed facilities and improvements with a total cost over \$100,000 and represents Gilbert's Infrastructure Improvement Plan. This Plan serves as the basis for Gilbert's System Development Fee calculations.

Projects included within the five-year program must have sound cost estimates, an identified site, and verified financing sources, as well as confirmation it can be operationally staffed and maintained within the budget resources. The first five years of projected costs are combined with other data gathering techniques to project operating results for five years. This information is the basis for developing the next year's budget and is incorporated into the five-year financial forecasts.

The purpose of the Capital Improvement Plan is to systematically identify, plan, schedule, finance, track and monitor capital projects to ensure cost-effectiveness as well as conformance to established policies.

- The Town Manager will annually submit a financially balanced, multi-year Capital Improvement Plan for review by the Town Council pursuant to the timeline established in the annual budget preparation schedule. Submission of the Capital Improvement Plan shall be consistent with the requirements of Title 42, Chapter 17, Article 3 of the Arizona Revised Statutes. The Capital Improvement Plan will incorporate a methodology to determine a general sense of project priority according to developed criteria.
- The Capital Improvement Plan shall provide:
- A statement of the objectives of the Capital Improvement Plan, including the relationship with the Town's General Plan, department master plans, necessary service levels, and expected facility needs.
- An implementation program for each of the capital improvements that provides for the coordination and timing of project construction among various Town departments.

- An estimate of each project's costs, anticipated sources of revenue for financing the project, and an estimate of the impact of each project on Town revenues and operating budgets. No capital project shall be funded unless operating impacts have been assessed and the necessary funds can be reasonably anticipated to be available when needed.
- For the systematic improvement, maintenance, and replacement of the Town's capital infrastructure as needed.
- A summary of proposed debt requirements.
- The Town will match programs and activities identified in the Capital Improvement Plan with associated funding sources. Reimbursements shall be applied to like projects and activities.
- The performance and continued use of capital infrastructure is essential to delivering public services. Deferring essential maintenance and/or asset replacement can negatively impact service delivery and increase long term costs. As such, the Town will periodically assess the condition of assets and infrastructure and appropriately plan for required major maintenance and replacement needs. Efforts will be made to allocate sufficient funds in the multi-year capital plan and operating budgets for condition assessment, preventative and major maintenance, and repair and replacement of critical infrastructure assets.

13) Fund Balance Classifications

The Governmental Accounting Standards Board (GASB) Statement No. 54 establishes accounting and financial reporting standards for all governments that report governmental funds. Governmental funds are defined as funds generally used to account for activities supported by taxes, grants, and similar resources and include the general fund, special revenue funds, debt service funds, and capital projects funds. GASB No. 54 does not apply to proprietary or fiduciary funds that include the enterprise, internal service, trust and agency funds.

For purposes of this policy and in accordance with GASB No. 54, unrestricted fund balance shall consist of the "committed", "assigned" and "unassigned" portions of fund balance.

- When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, as a general rule, the Town would consider the restricted amount to have been spent first.
- When an expenditure is incurred for purposes for which committed, assigned and unassigned fund balances are available, as a general rule, the Town would first reduce the committed amounts, followed by assigned amounts, and then unassigned.
- For committed fund balance: formal action by Council through resolution is required to establish, modify or rescind committed fund balance. Such Council resolution must occur before the end of the reporting period.
- For assigned fund balance: The Council authorizes the Finance Director to assign fund balance amounts to a specific purpose.

14) Minimum Unrestricted Fund Balance for the General Fund

GASB No. 54 requires entities to create a formal policy that establishes a minimum level at which unrestricted general fund balance is to be maintained.

Fund balance is an important indicator of Gilbert's financial position. Maintaining reserves is considered a prudent management practice. Adequate fund balances are maintained to allow Gilbert to continue providing services to the community in case of unexpected emergencies or requirements and/or economic downturns.

A minimum unrestricted fund balance policy ensures the continuance of sound financial management of public resources when faced with unanticipated events that could adversely affect the financial

condition of Gilbert and jeopardize the continuation of public services. This policy will ensure Gilbert maintains adequate unrestricted fund balance in the general fund to provide the capacity to:

- Provide funds for unforeseen expenditures related to emergencies
- Mitigate significant economic downturns or revenue shortfalls
- Stabilize the volatility of primary revenue streams
- Allow for responsiveness to legislative changes
- Secure and maintain investment grade bond ratings
- Provide for long-term stability of the Town's financial status

Gilbert shall establish and maintain a minimum unrestricted fund balance for the General Fund. This fund balance shall be adjusted for non-spendable funds to ensure adequate balance is retained based on actual cash available. For purposes of initially establishing the balance and maintaining hereafter, Gilbert shall retain a minimum requirement of 90 days working capital of the current fiscal year, which is equal to approximately 25% of General Fund budgeted expenditures, plus one year's worth of General Fund debt service payments. Current fiscal year expenditures shall be less capital outlay and transfers out budgeted for the General Fund. For purposes of this calculation, the expenditures shall be the budget as originally adopted by ordinance. Appropriation from the minimum unrestricted fund balance shall require the approval of Council. The Council may authorize use of the minimum unrestricted fund balance for unanticipated events threatening the public health, safety or welfare. The use of minimum unrestricted fund balance should be utilized only after all budget sources have been examined for available funds.

Any use of the minimum unrestricted fund balance must include a repayment plan based on a multi-year financial projection that plans to restore the fund balance to the minimum adopted level within the three fiscal years following the fiscal year in which the event occurred. Compliance with the provisions of this policy shall be reviewed as part of the annual budget adoption process.

15) Economic Development Reserve

Recognizing the importance of investment in local economic development activities, the Town shall annually budget an Economic Development Reserve of \$5 million in the General Fund for the purpose of supporting economic development activities in Gilbert. Utilization of this funding shall occur within existing Town policies on expenditures and use of funding, requiring Council approval for expenditures exceeding \$50,000.

16) Cost Containment

Gilbert values its history and emphasis of maximizing cost containment opportunities, as demonstrated by its continual placement amongst the lowest cost per citizen of comparative communities in the Phoenix metropolitan area. As a trendsetter in this regard, comparisons with other communities will be important, but they will only be used as an indication of how the town can improve. Gilbert will continually strive to improve upon this performance, embedding cost containment into its budget strategies and daily operations.

17) Acceptance and Use of Federal Funds

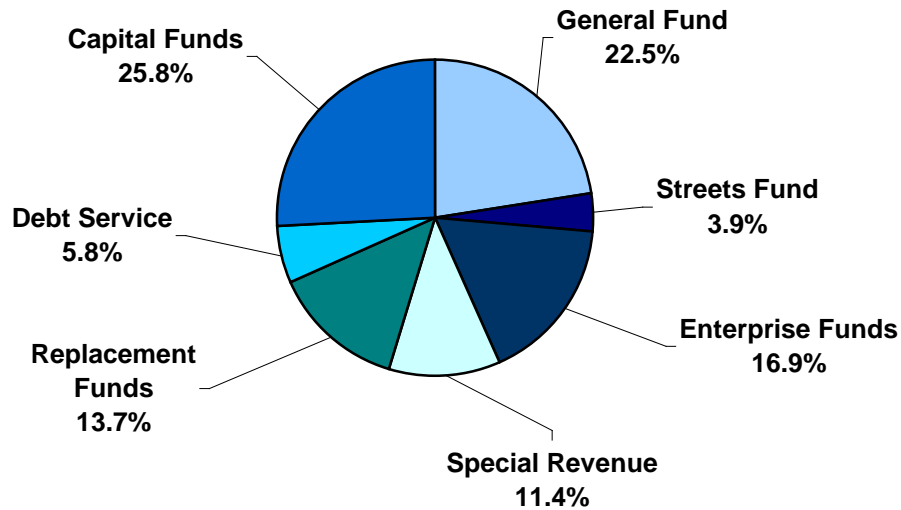
Gilbert assesses each instance of acceptance of federal funding, considering the tax impact, value to the local taxpayer, financial and regulatory burden, appropriate use of temporary funding, and resolution of genuine problem/need. Any additional requirements such as; matching funds, federal regulation or hiring compliance, are also communicated to Council prior to formal action authorizing acceptance of federal funding.



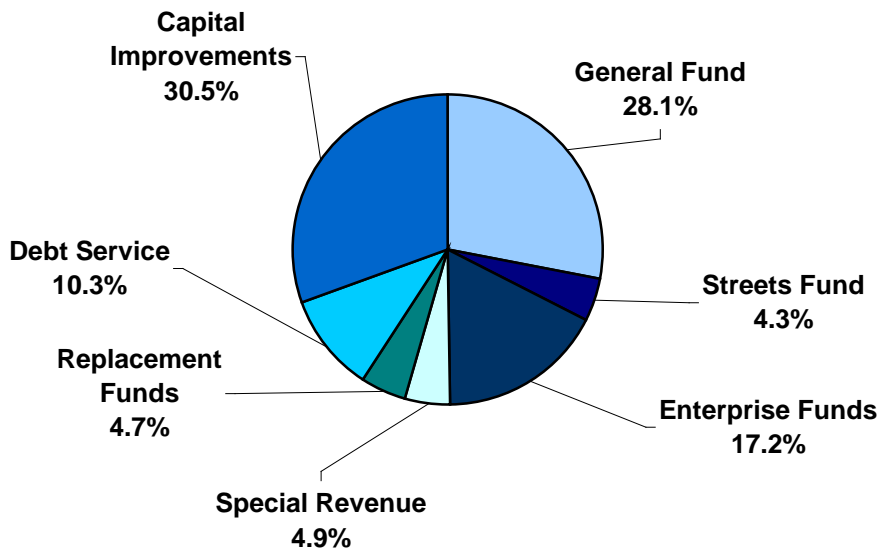
Financial Overview

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The funds available for FY 2016 are approximately \$936,532,000. This consists of new revenue and funds carried forward from the previous fiscal years. The revenue detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percentage of sources by major category, excluding Internal Service Funds.



The total expenditures for FY 2016 are approximately \$615,009,000. The expenditure detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percent of expenditures by major category, excluding Internal Service Funds.

	<u>Starting Balance</u>	<u>Revenue</u>	<u>Transfer Revenue</u>	<u>Total Sources</u>
GENERAL FUND	\$ 67,160,531	\$ 137,079,000	\$ 4,939,900	\$ 209,179,431
ENTERPRISE FUNDS				
Water	34,588,859	40,391,000	-	\$ 74,979,859
Wastewater	17,020,013	25,302,000	920,000	\$ 43,242,013
Enviro Svcs - Residential	15,900,472	15,875,000	155,000	\$ 31,930,472
Enviro Svcs - Commercial	1,843,832	2,427,000	-	\$ 4,270,832
STREETS	13,313,581	21,838,000	50,000	\$ 35,201,581
INTERNAL SERVICE				
Fleet Maintenance	759,534	8,159,000	-	\$ 8,918,534
Copy Services	157,719	401,000	-	\$ 558,719
Health Self-Insurance	3,665,132	13,855,000	-	\$ 17,520,132
Dental Self-Insurance	415,164	1,157,000	-	\$ 1,572,164
REPLACEMENT FUNDS				
General	13,317,288	40,000	1,043,160	\$ 14,400,448
Water	50,937,974	200,000	10,971,440	\$ 62,109,414
Wastewater	47,401,573	200,000	9,305,750	\$ 56,907,323
Enviro Svcs - Residential	6,888,146	40,000	496,660	\$ 7,424,806
Enviro Svcs - Commercial	577,054	3,000	112,370	\$ 692,424
Streets	4,652,200	20,000	428,290	\$ 5,100,490
Fleet Maintenance	241,040	-	-	\$ 241,040
SUB TOTAL OPERATING FUNDS	<u>\$ 278,840,112</u>	<u>\$ 266,987,000</u>	<u>\$ 28,422,570</u>	<u>\$ 574,249,682</u>
SPECIAL REVENUE FUNDS				
CDBG/HOME	(75,007)	1,895,160	-	\$ 1,820,153
Solid Waste Container	5,000	165,000	-	\$ 170,000
Traffic Signal SDF	7,210,642	2,015,000	-	\$ 9,225,642
Police SDF	(3,393,391)	2,300,000	-	\$ (1,093,391)
Fire SDF	(13,203,064)	3,100,000	-	\$ (10,103,064)
General Government SDF	(7,708,914)	2,300,000	-	\$ (5,408,914)
Parks and Recreation SDF	21,976,556	8,065,000	-	\$ 30,041,556
Water SDF	15,173,758	9,600,000	-	\$ 24,773,758
Water Resource Fee	8,302,574	2,150,000	-	\$ 10,452,574
Wastewater SDF	7,847,310	5,950,000	-	\$ 13,797,310
Grants	1,605,876	7,963,510	-	\$ 9,569,386
Police Impound	136,116	298,000	-	\$ 434,116
Street Light Improvement	89,187	1,731,680	-	\$ 1,820,867
Parkway Improvement	159,664	839,640	-	\$ 999,304
Other Special Revenue	2,755,337	3,503,480	-	\$ 6,258,817
OTHER CAPITAL FUNDS				
CIP Administration	-	882,480	-	\$ 882,480
Outside Sources	8,034,910	12,590,000	-	\$ 20,624,910
GO Bonds Proceeds	36,580,543	48,040,000	-	\$ 84,620,543
Contingency	-	100,000,000	-	\$ 100,000,000
Prop 400	23,565,299	2,407,000	-	\$ 25,972,299
Municipal Property Corporation	2,552,218	-	-	\$ 2,552,218
Water	74,315	-	-	\$ 74,315
DEBT SERVICE	23,919,728	28,300,060	32,726,630	\$ 84,946,418
TRUST ACCOUNTS	92,278	-	-	\$ 92,278
TOTAL ALL FUNDS	<u>\$ 414,541,047</u>	<u>\$ 511,083,010</u>	<u>\$ 61,149,200</u>	<u>\$ 986,773,257</u>

	<u>Expense</u>	<u>Transfer Expense</u>	<u>Total Uses</u>	<u>Ending Balance</u>
GENERAL FUND	\$ 165,613,710	\$ 6,886,910	\$ 172,500,620	\$ 36,678,811
ENTERPRISE FUNDS				
Water	51,258,600	13,774,490	\$ 65,033,090	\$ 9,946,769
Wastewater	26,513,150	10,295,360	\$ 36,808,510	\$ 6,433,503
Enviro Svcs - Residential	20,198,610	1,326,070	\$ 21,524,680	\$ 10,405,792
Enviro Svcs - Commercial	3,067,790	261,680	\$ 3,329,470	\$ 941,362
STREETS	25,117,500	4,575,940	\$ 29,693,440	\$ 5,508,141
INTERNAL SERVICE				
Fleet Maintenance	8,533,880	-	\$ 8,533,880	\$ 384,654
Copy Services	310,740	-	\$ 310,740	\$ 247,979
Health Self-Insurance	16,134,680	-	\$ 16,134,680	\$ 1,385,452
Dental Self-Insurance	1,160,000	-	\$ 1,160,000	\$ 412,164
REPLACEMENT FUNDS				
General	4,290,340	-	\$ 4,290,340	\$ 10,110,108
Water	10,544,530	-	\$ 10,544,530	\$ 51,564,884
Wastewater	8,255,520	-	\$ 8,255,520	\$ 48,651,803
Enviro Svcs - Residential	2,789,810	-	\$ 2,789,810	\$ 4,634,996
Enviro Svcs - Commercial	609,870	-	\$ 609,870	\$ 82,554
Streets	1,068,340	-	\$ 1,068,340	\$ 4,032,150
Fleet Maintenance	-	-	\$ -	\$ 241,040
SUB TOTAL OPERATING FUNDS	<u>\$ 345,467,070</u>	<u>\$ 37,120,450</u>	<u>\$ 382,587,520</u>	<u>\$ 191,662,162</u>
SPECIAL REVENUE FUNDS				
CDBG/HOME	1,895,160	-	\$ 1,895,160	\$ (75,007)
Solid Waste Container	-	155,000	\$ 155,000	\$ 15,000
Traffic Signal SDF	3,368,850	-	\$ 3,368,850	\$ 5,856,792
Police SDF	-	2,663,170	\$ 2,663,170	\$ (3,756,561)
Fire SDF	826,300	763,500	\$ 1,589,800	\$ (11,692,864)
General Government SDF	-	2,326,950	\$ 2,326,950	\$ (7,735,864)
Parks and Recreation SDF	871,910	5,331,210	\$ 6,203,120	\$ 23,838,436
Water SDF	430,330	12,503,000	\$ 12,933,330	\$ 11,840,428
Water Resource Fee	5,137,650	-	\$ 5,137,650	\$ 5,314,924
Wastewater SDF	921,120	100,000	\$ 1,021,120	\$ 12,776,190
Grants	7,963,510	-	\$ 7,963,510	\$ 1,605,876
Police Impound	308,560	55,920	\$ 364,480	\$ 69,636
Street Light Improvement	1,825,450	-	\$ 1,825,450	\$ (4,583)
Parkway Improvement	1,033,960	-	\$ 1,033,960	\$ (34,656)
Other Special Revenue	4,248,250	130,000	\$ 4,378,250	\$ 1,880,567
OTHER CAPITAL FUNDS				
CIP Administration	882,480	-	\$ 882,480	\$ -
Outside Sources	12,728,560	-	\$ 12,728,560	\$ 7,896,350
GO Bonds Proceeds	51,288,980	-	\$ 51,288,980	\$ 33,331,563
Contingency	100,000,000	-	\$ 100,000,000	\$ -
Prop 400	14,905,850	-	\$ 14,905,850	\$ 11,066,449
Municipal Property Corporation	-	-	\$ -	\$ 2,552,218
Water	-	-	\$ -	\$ 74,315
DEBT SERVICE	60,902,730	-	\$ 60,902,730	\$ 24,043,688
TRUST ACCOUNTS	2,500	-	\$ 2,500	\$ 89,778
TOTAL ALL FUNDS	<u>\$ 615,009,220</u>	<u>\$ 61,149,200</u>	<u>\$ 676,158,420</u>	<u>\$ 310,614,837</u>

The Fund Balances table shows the estimated carry forward balance combined with new revenue and transfers from other funds to provide an available resources column. Total uses include expenses and transfers to other funds that subtract from the available resources. The ending balance is a projection based on estimated beginning balance plus an assumption of 100% budgeted revenue collection and 100% budgeted funds expended.

Some of the funds indicate a planned deficit position during this fiscal year. Following is an explanation of the variance:

- The Police SDF, Fire SDF, and General Government SDF Funds have planned deficits due to cash funding of capital projects. Gilbert updates the 10-Year Capital Improvement Plan annually to determine long range cash balances in these funds.
- The Street Light Improvement District Fund assesses a levy on a homeowner's property tax bill for the street light usage in their subdivision. The amount assessed each year is calculated on projected expenditures and number of lots in the subdivision. The amount levied cannot exceed a certain percentage of the assessed value of the property. As the property values rise, the amount that is levied can increase accordingly.
- Under Arizona Revised Statutes, the budget cannot increase once Council adopts the preliminary budget. To protect Gilbert against unforeseen emergencies or opportunities, any fund balance remaining in excess of the minimum fund balance is allocated as contingency. The ending balances in the major operating funds will reflect this change from the beginning balance.
- The General Fund expenditures include an one-time expenditure of \$2.5 million for the special census.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Fund	869.02	890.54	900.88	901.18	917.67
Enterprise Funds	238.88	246.13	245.84	245.69	261.78
Streets Fund	51.00	57.00	57.00	57.00	50.67
Internal Service Funds	26.00	26.00	26.00	26.00	26.00
Replacement Funds	0.00	0.00	0.00	0.00	0.00
Special Revenue	9.55	10.30	11.60	11.45	11.45
Capital Improvements	8.15	7.40	7.40	7.40	7.40
Debt Service	0.00	0.00	0.00	0.00	0.00
Trust Accounts	0.00	0.00	0.00	0.00	0.00
Total Personnel	1,202.60	1,237.37	1,248.72	1,248.72	1,274.97

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Fund	102,199,859	121,637,925	152,365,484	128,175,500	165,613,710
Enterprise Funds	51,424,005	68,829,760	97,278,671	61,121,088	101,038,150
Streets Fund	11,474,882	17,442,871	22,619,484	18,668,560	25,117,500
Internal Service Funds	21,102,222	24,144,222	24,812,868	23,762,480	26,139,300
Replacement Funds	1,868,478	5,023,936	23,174,967	6,230,790	27,558,410
Special Revenue	5,741,495	10,893,688	24,153,030	13,165,590	28,831,050
Capital Improvements	40,917,326	18,130,244	149,535,514	31,678,130	179,805,870
Debt Service	53,453,612	56,454,578	60,786,682	55,186,720	60,902,730
Trust Accounts	2,500	2,500	2,500	2,500	2,500
Total Expenses	\$288,184,379	\$322,559,724	\$ 554,729,200	\$337,991,358	\$ 615,009,220

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	98,243,534	108,179,246	115,942,653	111,774,540	123,778,500
Supplies & Contractual	144,621,313	164,446,985	195,816,566	163,426,158	201,933,780
Capital Outlay	45,319,532	49,933,493	242,969,981	62,790,660	289,296,940
Total Expenses	\$288,184,379	\$322,559,724	\$ 554,729,200	\$337,991,358	\$ 615,009,220

REVENUE BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Fund	121,662,524	129,306,121	131,601,191	134,993,000	137,079,000
Enterprise Funds	78,146,291	80,617,041	80,848,661	82,216,000	83,995,000
Streets Fund	18,707,581	19,475,356	19,674,000	20,954,000	21,838,000
Internal Service Funds	21,597,679	22,434,268	23,264,000	25,126,000	23,572,000
Replacement Funds	659,796	897,614	223,000	503,000	503,000
Special Revenue	55,318,250	45,724,923	55,142,089	43,875,947	51,876,470
Capital Improvements	14,085,722	5,886,753	130,379,962	51,316,240	163,919,480
Debt Service	20,680,962	20,545,732	25,761,577	24,267,883	28,300,060
Trust Accounts	104	49	-	-	-
Total Revenue	\$330,858,909	\$324,887,857	\$ 466,894,480	\$383,252,070	\$ 511,083,010

REVENUE BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Taxes and Fees	134,018,639	128,672,728	133,976,160	130,827,160	134,546,320
License and Permits	5,494,634	4,817,422	4,448,000	4,653,000	4,458,000
Intergovernmental	76,636,216	71,706,195	99,510,057	84,705,530	96,213,670
Charges for Service	104,212,772	108,003,684	109,693,267	110,941,307	113,409,570
Fine and Forfeits	4,711,446	4,470,095	3,902,000	3,951,000	3,966,000
Special Assessments	2,012,911	2,311,579	71,835,577	5,591,883	107,000,060
Other Non-Operating	3,772,291	4,906,154	43,529,419	42,582,190	51,489,390
Total Revenue	\$330,858,909	\$324,887,857	\$ 466,894,480	\$383,252,070	\$ 511,083,010

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	330,858,909	324,887,857	466,894,480	383,252,070	511,083,010
Transfers In	69,769,123	82,318,732	59,625,896	61,207,896	61,149,200
Total Sources	\$400,628,032	\$407,206,589	\$ 526,520,376	\$444,459,966	\$ 572,232,210
Total Expenses	288,184,379	322,559,724	554,729,200	337,991,358	615,009,220
Transfers Out	69,769,123	82,318,731	59,625,896	61,207,896	61,149,200
Total Uses	\$357,953,502	\$404,878,455	\$ 614,355,096	\$399,199,254	\$ 676,158,420
Net Operating Result	\$ 42,674,530	\$ 2,328,134	\$ (87,834,720)	\$ 45,260,712	\$(103,926,210)

Background

The Town of Gilbert prepares an annual update to the Town's Long Term Financial Plan (LTFP). The LTFP is a tool that provides Council and citizens with information necessary to understand the Town's financial condition. The Long Term Financial Plan consists of several sections with objectives for each identified below:

Financial Trend/Environmental Analysis

Objective

A number of financial indicators are analyzed to determine significant impacts in financial trends. This annual analysis focuses on the Town's General Fund, Special Revenue Funds, Highway User Revenue Fund (HURF), Vehicle License Tax (VLT), and Enterprise Funds (Water, Wastewater, and Environmental Services).

This analysis is conducted annually through the Office of Management and Budget working with the departments to analyze the prior five year period. Departments rate the revenue or expense trend with one of the following ratings: Favorable, Favorable/Caution, Warning, or Unfavorable. Departments are then required to provide contributing factors that will have an impact on the upcoming five year planning period.

Long-Term Revenue and Expenditure Forecasting

Objective

To update the five-year financial forecast for the General Fund and Enterprise Funds, and Streets fund, incorporating adopted Town policies of Responsible Financial Management, expenditure patterns, revenue trends, fund balances, and other known financial impacts. Other significant factors are analyzed, such as SDF analysis, the Long-Range Infrastructure Plan, Long-Range Staffing Plan, and the annual rate and fee analysis.

The five year plans for the General Fund, Enterprise Funds, and Streets Fund have been included in this document. Please visit www.gilbertaz.gov to view the entire Long-Term Financial Plan.

Fiscal Policy Review

Objective

To annually review the Town's Policies of Responsible Financial Management in an effort to determine any updates that will need to be brought to Council for adoption.

Debt Analysis

Objective

To review existing debt structure in relation to long-range financing options (sources) for debt service and repayment, and to recommend alternatives to fund major capital programs, when appropriate.

Financial Balance Analysis

Objective

To analyze and recommend appropriate levels of reserve to ensure adequate resources are available to fund operations. Ensures compliance with Town policies of Responsible Financial Management and legal requirements.

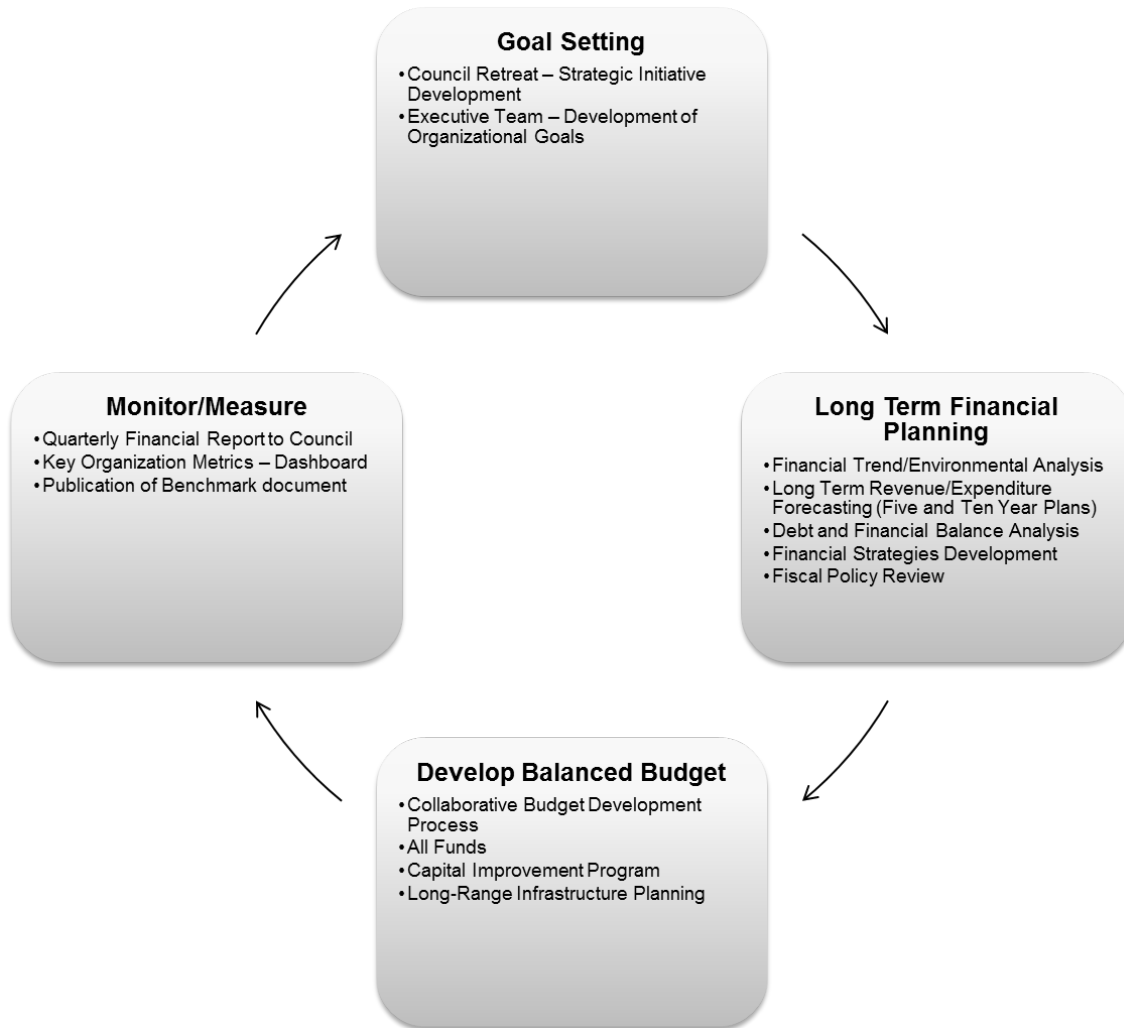
Financial Strategies Development

Objective

To analyze cash flows and funding gaps for the Town's capital projects and develop a gap-closing which will meet the future infrastructure needs of the Town, and ensure that anticipated resources will be able to sustain ongoing operations.

Long Term Financial Plan Process

The long term financial planning activities of the Town of Gilbert are ongoing throughout the fiscal year and coordinate with the budget development process. The illustration below represents strategic planning, long term financial planning and budget activities that are executed in a coordinated fashion. Elected officials, Administration, the Office of Management and Budget, and staff in various departments are tasked throughout the year to participate in teams that complete each of these activities.



Goal Setting

Each year, usually in August, the Town Council meets with staff at a Council Retreat. Topics of particular interest to Council and staff are presented and discussed. Among those topics is the development of the Strategic Initiatives or organization goals that will guide the organization for the upcoming fiscal year. Currently the Council has identified six Strategic Initiatives, of which, one is Long and Short Term Balanced Financial Plans. The six Strategic Initiatives were adopted in 2011 and will guide the organization through 2016. After the Strategic Initiatives are developed, the Executive Team is tasked with assessing the Town’s needs and determining organizational goals that will drive requests for resources during the budget process.

For example, in FY 2016, one of the organizational goals relates to the implementation of a new permitting system for Development Services. This goal was supported by budget requests for one-time

IT hardware and accessories that staff will need, as well as ongoing monthly costs related to data usage for mobile devices that can access the new permitting system.

Long Term Financial Planning

During the second quarter of the fiscal year, the Town begins the Financial Trend and Environmental Analysis. Team members, from various departments, are utilized as they can provide expertise on operations of a given area. The team members are tasked with reviewing a five-year history for revenues and expenses. Any significant changes in the trends shown are investigated and contributing factors are noted. For example, revenues for a particular area may show an increase in year three of the five-year period and that increase corresponds to the implementation of a new fee. This analysis is the foundation of our Long Term Financial Plan.

After the historical trends are analyzed, the same team is tasked to anticipate impacts in the coming five-year period. Any significant changes in revenues or expenses are noted. Information gathered during this process also becomes important when developing the Long-Term Revenue/Expenditure Forecast.

Also during the second quarter of the fiscal year, the Town begins the annual budget development. During this process increases or decreases to the base budgets are requested. Any significant increases/decreases should be consistent with information received during the financial trend and environmental analysis phase of Long Term Financial Planning. The Long-Term Revenue/Expenditure Forecasting combine information received from the financial trend and environmental analysis with information received during the upcoming year's budget development process and use it to develop the forecasting models for the General Fund and Enterprise Funds.

In a related effort, the Office of Management and Budget analyzes the current debt structure to evaluate the revenue sources for debt service and repayment. Fund balances are also analyzed to ensure that the appropriate levels of reserves are maintained for compliance with State, County and Local Ordinance, as well as Town policies and best practices. If any policy changes are anticipated related to debt or financial (fund) balances, the proposed revisions are brought to Council for consideration and adoption. To date, the revisions made have been to make the policies more, rather than less, restrictive.

Development of financial strategies combines all known information related to cash flows, capital projects, and long range infrastructure plans to obtain a comprehensive forecast of required future resources. This is compared to current available resources, then gap closing strategies are developed.

Develop Balanced Budget

In January each year, once the Long-Term Financial Plan has been outlined, the collaborative budget development process begins with the Executive Team. The Executive Team meets frequently throughout January and February, to review all submitted requests from the departments and evaluate them based on their contributions towards organization goal achievement. This would include all CIP and operating requests for General Fund, Enterprise Funds, Streets, Internal Service Funds and Special Revenues Funds.

After the Executive Team makes final recommendation to the Town Managers Office, the budget is presented by the Office of Management and Budget to the Town Council for Preliminary and Final Adoption in accordance with Arizona Revised Statute.

Monitoring of Budget

Budgets are maintained by the departments throughout the year, utilizing their budget analysts for special requests related to emergencies, or unforeseen opportunities that arise. Quarterly budget

reports are provided to Council by the Office of Management and Budget following receipt of that quarter's final sales tax revenues from the Department of Revenue.

FY 2016 Considerations

Each year, based on organizational needs, the process described above may be modified. For FY 2016, the process will include:

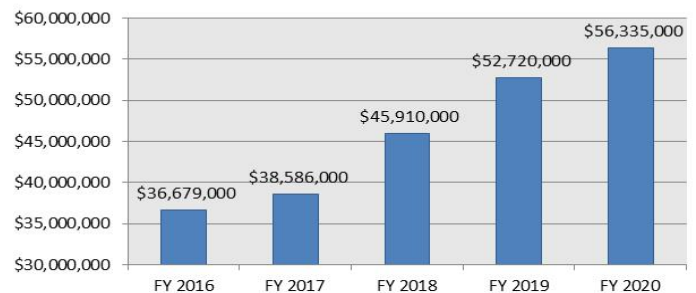
- General Fund – A comprehensive analysis of the General Fund will be performed. Although Gilbert is still in a growth phase ensuring the stability of the General Fund through build out and beyond is critical to ensuring that levels of service are sustainable.
- Enterprise and Streets Funds – Currently, each of these funds is forecasted for a five year planning period. These will be expanded to a ten year forecast with a more comprehensive analysis completed in future years.

	Budget FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE (Less Committed)	67,161,000	36,679,000	38,586,000	45,910,000	52,720,000
REVENUE	137,079,000	151,582,000	148,749,000	151,987,000	155,345,000
TOTAL REVENUE	137,079,000	151,582,000	148,749,000	151,987,000	155,345,000
TRANSFERS IN	4,940,000	5,162,000	5,394,000	5,637,000	5,891,000
TOTAL SOURCES	209,180,000	193,423,000	192,729,000	203,534,000	213,956,000
EXPENDITURES					
BASE EXPENDITURES	123,286,000	128,073,000	133,060,000	138,256,000	143,670,000
CIP MAINTENANCE COSTS	-	540,000	3,079,000	3,143,000	4,416,000
FIVE YEAR DEPARTMENT FORCAST	-	1,230,000	545,000	107,000	569,000
SUB-TOTAL ONGOING EXPENDITURES	123,286,000	129,843,000	136,684,000	141,506,000	148,655,000
ONE-TIME EXPENDITURES					
SUPPLIES AND CONTRACTUAL	8,457,000	-	-	-	-
FIVE YEAR DEPARTMENT FORCAST	-	10,991,000	322,000	1,189,000	158,000
CAPITAL	19,881,000	7,705,000	2,794,000	961,000	1,645,000
CONTINGENCY	8,990,000	-	-	-	-
ECONOMIC DEVELOPMENT INCENTIVE	5,000,000	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES	42,328,000	18,696,000	3,116,000	2,150,000	1,803,000
TRANSFERS OUT	6,887,000	6,298,000	7,019,000	7,158,000	7,163,000
TOTAL USES	172,501,000	154,837,000	146,819,000	150,814,000	157,621,000
ANNUAL OPERATING RESULT	(30,482,000)	1,907,000	7,324,000	6,810,000	3,615,000
FUND BALANCE	36,679,000	38,586,000	45,910,000	52,720,000	56,335,000
MINIMUM FUND BALANCE	36,670,000	36,030,000	38,090,000	39,400,000	41,190,000
FUND BALANCE ABOVE MINIMUM	9,000	2,556,000	7,820,000	13,320,000	15,145,000

Five Year Plan Assumptions:

- ✓ Compensation structure is maintained as implemented for FY 2015
- ✓ No increases to the cost of health insurance are forecasted
- ✓ Average inflationary factor of 2%
- ✓ Minimum fund balance per policy is calculated at three months of operating expenses and one year of debt service
- ✓ Contingency is included in FY 2016 at \$8,990,000, but will be evaluated annually during the budget process to determine appropriate budget levels in subsequent years
- ✓ FY 2017 projected revenue includes an adjustment to state shared revenue due to the special census

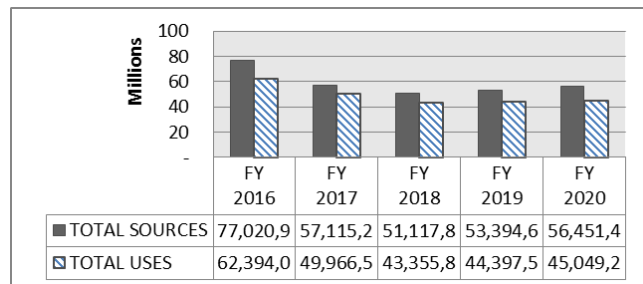
General Fund - Total Fund Balance



	Notes	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE		35,639,240	14,626,931	7,148,693	7,761,923	8,997,081
AVAILABLE FUND BALANCE		35,639,240	14,626,931	7,148,693	7,761,923	8,997,081
REVENUE						
REVENUES - ONGOING	1, 2	40,811,295	41,939,473	43,114,659	44,336,853	45,606,054
REVENUES - ONE-TIME	3	409,275	488,311	793,331	1,234,149	1,785,998
TOTAL REVENUE		41,220,569	42,427,784	43,907,990	45,571,002	47,392,051
TRANSFERS IN		161,188	60,563	61,139	61,730	62,336
TOTAL SOURCES		77,020,997	57,115,278	51,117,821	53,394,655	56,451,468
EXPENDITURES						
PERSONNEL	4	8,120,986	8,287,154	8,524,030	8,779,751	9,043,144
VARIABLE OPERATING COSTS	4	9,120,000	9,717,597	10,329,064	10,889,719	12,390,515
FIXED OPERATING COSTS	4	9,226,120	8,404,923	8,870,099	11,305,152	9,091,611
DEBT SERVICE	5	-	-	-	1,052,119	2,106,416
SUB-TOTAL ONGOING EXPENDITURES		26,467,106	26,409,673	27,723,193	32,026,742	32,631,686
ONE-TIME EXPENDITURES						
CAPITAL OUTLAY		267,630	-	-	-	-
CAPITAL IMPROVEMENT PROGRAM		21,884,840	12,535,002	3,890,713	628,840	675,600
CONTINGENCY		-	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES		22,152,470	12,535,002	3,890,713	628,840	675,600
TRANSFERS OUT		13,774,490	11,021,910	11,741,992	11,741,992	11,741,992
TOTAL USES		62,394,066	49,966,585	43,355,898	44,397,574	45,049,278
ANNUAL OPERATING RESULT		(21,012,309)	(7,478,238)	613,230	1,235,158	2,405,109
UNRESERVED FUND BALANCE		14,626,931	7,148,693	7,761,923	8,997,081	11,402,190

The Five Year Forecast for the Water Fund is based on the FY 2016 budget and includes the following assumptions:

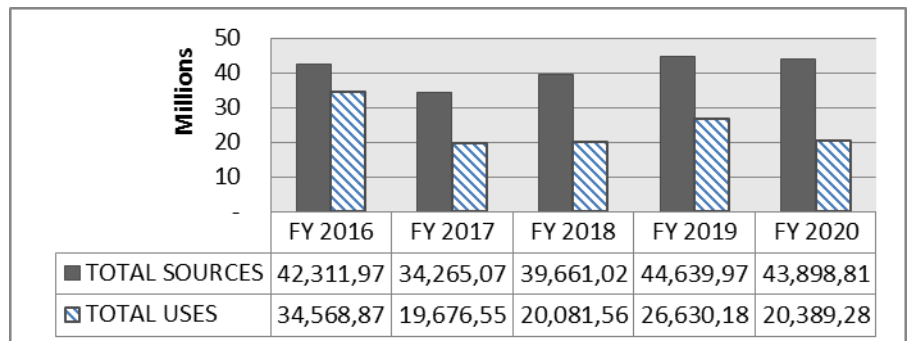
- ✓ Note 1 – Growth in customer accounts is estimated at 2,300 for FY 2016
- ✓ Note 2 – Water rates are reviewed annually to ensure that operating revenues meet operating needs. During the FY 2015 rate analysis, it was determined that a rate increase was not necessary, however the Capital Improvement Plan will be reviewed/analyzed annually and the impact on rates will be evaluated
- ✓ Note 3 – One time revenues include investment income and other related account fees
- ✓ Note 4 – Personnel is assumed spent 98% of the FY 2016 budget, while fixed and variable operating costs are assumed spent at 100% of budget. A cost escalation factor of 3% is applied to personnel, and an average cost escalation factor of 2.6% is applied to fixed and variable operating costs
- ✓ Note 5 – Debt Service in FY 2019 is attributed to the Capital Improvement Plan funding needs related to the San Tan Vista Water Treatment Plant expansion



	Notes	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE		16,498,453	7,743,105	12,307,015	16,487,010	14,917,342
AVAILABLE FUND BALANCE		16,498,453	7,743,105	12,307,015	16,487,010	14,917,342
REVENUE						
REVENUES - ONGOING	1, 2	24,859,828	25,541,709	26,223,589	26,905,470	27,587,350
REVENUES - ONE-TIME	3	133,694	160,264	310,418	427,495	574,119
TOTAL REVENUE		24,993,523	25,701,973	26,534,008	27,332,964	28,161,469
TRANSFERS IN		820,000	820,000	820,000	820,000	820,000
TOTAL SOURCES		42,311,975	34,265,077	39,661,023	44,639,974	43,898,811
EXPENDITURES						
PERSONNEL	4	3,530,780	3,530,780	3,633,889	3,740,021	3,849,265
VARIABLE OPERATING COSTS	4	1,577,456	1,577,456	1,629,043	1,682,215	1,737,020
FIXED OPERATING COSTS	4	9,902,140	8,735,812	9,183,559	9,801,777	9,462,639
DEBT SERVICE		-	-	-	-	-
SUB-TOTAL ONGOING EXPENDITURES		15,010,376	13,844,047	14,446,491	15,224,013	15,048,924
ONE-TIME EXPENDITURES						
CAPITAL OUTLAY		-	-	-	-	-
CAPITAL IMPROVEMENT PROGRAM		9,263,140	900,220	689,650	6,066,150	-
CONTINGENCY		-	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES		9,263,140	900,220	689,650	6,066,150	-
TRANSFERS OUT		10,295,355	4,932,290	4,945,423	5,340,019	5,340,356
TOTAL USES		34,568,871	19,676,557	20,081,564	26,630,182	20,389,280
ANNUAL OPERATING RESULT		(8,755,348)	6,845,416	7,272,444	1,522,782	8,592,189
UNRESERVED FUND BALANCE		7,743,105	14,588,520	19,579,459	18,009,792	23,509,532

The Five Year Forecast for the Wastewater Fund is based on the FY 2016 budget and includes the following assumptions:

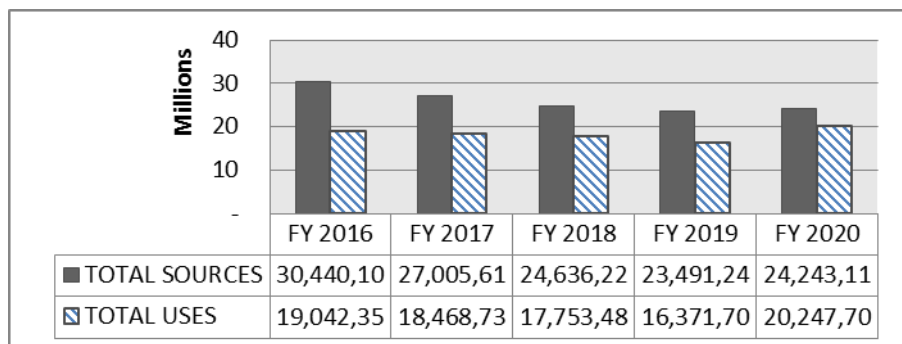
- ✓ Note 1 - Growth in customer accounts is estimated at 2,000 annually
- ✓ Note 2 – Wastewater rates are reviewed annually to ensure that operating revenues meet operating needs. During the FY 2015 rate analysis, it was determined that no rate increases are necessary for the planning period of FY 2016-20
- ✓ Note 3 – One time revenues include investment income and other related account fees
- ✓ Note 4 – Personnel and variable operating costs are assumed spent at 95% of the budget, while fixed operating costs are assumed spent at 100% of the budget. A cost escalation factor of 3% is applied to personnel, and an average cost escalation factor of 2.6% is applied to variable and fixed operating costs



	Notes	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE		15,295,529	11,397,746	8,536,880	6,882,740	7,119,549
AVAILABLE FUND BALANCE		15,295,529	11,397,746	8,536,880	6,882,740	7,119,549
REVENUE						
REVENUES - ONGOING	1, 2	14,837,298	15,299,413	15,783,887	16,290,852	16,820,437
REVENUES - ONE-TIME	3	152,276	153,455	160,453	162,657	148,130
TOTAL REVENUE		14,989,574	15,452,868	15,944,340	16,453,509	16,968,567
TRANSFERS IN		155,000	155,000	155,000	155,000	155,000
TOTAL SOURCES		30,440,102	27,005,614	24,636,221	23,491,249	24,243,117
EXPENDITURES						
PERSONNEL	4	6,313,768	6,501,313	6,694,438	6,893,309	7,098,096
VARIABLE OPERATING COSTS	4	1,774,525	1,848,895	1,927,316	2,009,979	2,097,080
FIXED OPERATING COSTS	4	5,379,640	5,492,863	5,834,910	5,866,494	6,098,944
DEBT SERVICE		-	-	-	-	-
SUB-TOTAL ONGOING EXPENDITURES		13,467,932	13,843,070	14,456,664	14,769,781	15,294,120
ONE-TIME EXPENDITURES						
CAPITAL OUTLAY		219,514	237,404	256,170	275,849	296,477
CAPITAL IMPROVEMENT PROGRAM		4,028,840	3,062,190	1,714,576	-	1,417,186
CONTINGENCY		-	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES		4,248,354	3,299,594	1,970,746	275,849	1,713,664
TRANSFERS OUT		1,326,070	1,326,070	1,326,070	1,326,070	3,239,916
TOTAL USES		19,042,356	18,468,734	17,753,480	16,371,700	20,247,700
ANNUAL OPERATING RESULT		(3,897,782)	(2,860,866)	(1,654,140)	236,809	(3,124,132)
UNRESERVED FUND BALANCE		11,397,746	8,536,880	6,882,740	7,119,549	3,995,417

The Five Year Forecast for the Residential Fund is based on the FY 2016 budget and includes the following assumptions:

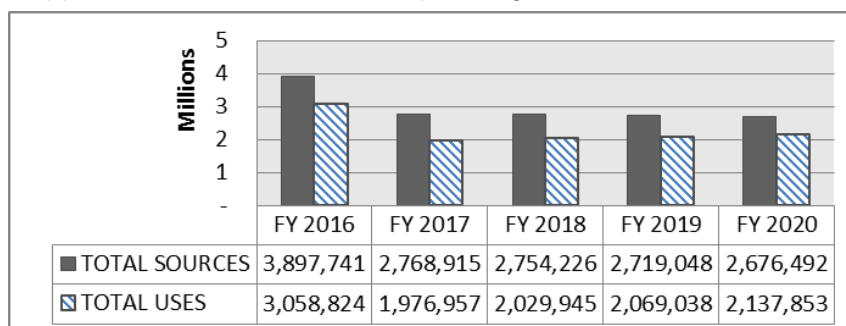
- ✓ Note 1 - Growth in customer accounts is estimated at 2,000 annually
- ✓ Note 2 – Residential rates are reviewed annually to ensure that operating revenues meet operating needs. During the FY 2015 rate analysis, it was determined that no rate increases are necessary for the planning period of FY 2016-20
- ✓ Note 3 – One time revenues include investment income and other related account fees
- ✓ Note 4 – Personnel, variable and fixed operating costs are assumed spent at 98% of the FY 2016 budget. A cost escalation factor of 3% is applied to personnel, and an average cost escalation factor of 2.6% is applied to variable and fixed operating



	Notes	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE		1,470,283	838,917	791,958	724,281	650,011
AVAILABLE FUND BALANCE		1,470,283	838,917	791,958	724,281	650,011
REVENUE						
REVENUES - ONGOING	1, 2	2,399,098	1,902,374	1,932,446	1,962,519	1,992,592
REVENUES - ONE-TIME	3	28,360	27,624	29,822	32,248	33,889
TOTAL REVENUE		2,427,459	1,929,998	1,962,268	1,994,767	2,026,481
TRANSFERS IN		-	-	-	-	-
TOTAL SOURCES		3,897,741	2,768,915	2,754,226	2,719,048	2,676,492
EXPENDITURES						
PERSONNEL	4	601,484	545,492	561,783	578,560	595,839
VARIABLE OPERATING COSTS	4	354,093	311,491	319,297	327,110	334,929
FIXED OPERATING COSTS	4	1,167,052	858,294	879,759	901,688	924,094
DEBT SERVICE		-	-	-	-	-
SUB-TOTAL ONGOING EXPENDITURES		2,122,629	1,715,277	1,760,838	1,807,358	1,854,862
ONE-TIME EXPENDITURES						
CAPITAL OUTLAY		322,000	-	-	-	-
CAPITAL IMPROVEMENT PROGRAM		352,515	-	7,427	-	-
CONTINGENCY		-	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES		674,515	-	7,427	-	-
TRANSFERS OUT		261,680	261,680	261,680	261,680	282,991
TOTAL USES		3,058,824	1,976,957	2,029,945	2,069,038	2,137,853
ANNUAL OPERATING RESULT		(631,366)	(46,959)	(67,677)	(74,271)	(111,372)
UNRESERVED FUND BALANCE		838,917	791,958	724,281	650,011	538,639

The Five Year Forecast for the Commercial Fund is based on the FY 2016 budget and includes the following assumptions:

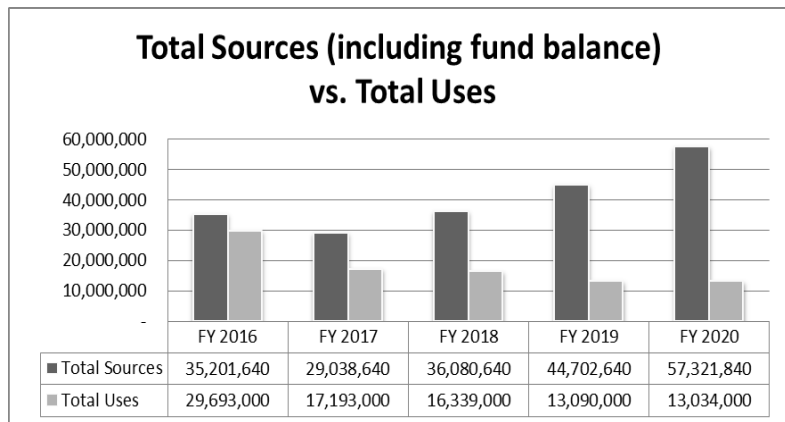
- ✓ Note 1 - Growth in customer accounts is estimated at 10 annually
- ✓ Note 2 – Commercial rates are reviewed annually to ensure that operating revenues meet operating needs. During the FY 2015 rate analysis, it was determined that no rate increases are necessary for the planning period of FY 2016-20
- ✓ Note 3 – One time revenues include investment income and other related account fees
- ✓ Note 4 – Personnel, variable and fixed operating costs are assumed spent at 99% of the FY 2016 budget. A cost escalation factor of 3% is applied to personnel, and an average cost escalation factor of 2.6% is applied to variable and fixed operating



	Budget FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020
BEGINNING FUND BALANCE	13,313,640	5,508,640	4,845,640	5,601,640	10,190,640
AVAILABLE FUND BALANCE	13,313,640	5,508,640	4,845,640	5,601,640	10,190,640
REVENUE					
REVENUES - ONGOING	21,838,000	23,478,000	24,181,000	24,905,000	25,651,000
REVENUES - ONE-TIME	-	-	-	-	-
TOTAL REVENUE	21,838,000	23,478,000	24,181,000	24,905,000	25,651,000
TRANSFERS IN	50,000	52,000	54,000	56,000	58,200
TOTAL SOURCES	35,201,640	29,038,640	29,080,640	30,562,640	35,899,840
EXPENDITURES					
BASE EXPENDITURES	10,470,000	7,259,000	7,524,000	7,797,000	8,081,000
CIP MAINTENANCE COSTS	-	100,000	100,000	100,000	100,000
FIVE YEAR PLAN	-	-	-	-	-
SUB-TOTAL ONGOING EXPENDITURES	10,470,000	7,359,000	7,624,000	7,897,000	8,181,000
ONE-TIME EXPENDITURES					
ONE-TIME EXPENDITURES	904,000	-	-	-	-
FIVE YEAR PLAN - ONE TIME	-	2,920,000	2,947,000	2,974,000	3,001,000
CIP - ONE TIME EXPENDITURES	7,071,000	1,722,000	552,000	390,000	-
OTHER CAPITAL OUTLAY	4,672,000	7,000,000	7,140,000	7,283,000	7,428,000
CONTINGENCY	2,000,000	-	-	-	-
SUB-TOTAL ONE-TIME EXPENDITURES	14,647,000	11,642,000	10,639,000	10,647,000	10,429,000
TRANSFERS OUT	4,576,000	5,192,000	5,216,000	1,828,000	1,853,000
TOTAL USES	29,693,000	24,193,000	23,479,000	20,372,000	20,463,000
ANNUAL OPERATING RESULT	(7,805,000)	(663,000)	756,000	4,589,000	5,246,200
UNRESERVED FUND BALANCE	5,508,640	4,845,640	5,601,640	10,190,640	15,436,840

Five Year Plan Assumptions:

- ✓ Revenues - Ongoing - Highway User Revenue Fund (HURF) and Auto Lieu Tax – increase in FY 2017 based on an increase in state shared revenues due to the special census
- ✓ Base Expenditures - 2% increase for inflation annually
- ✓ Contingency is included in FY 2015-16 at \$2M, but will be evaluated annually during the budget process to determine appropriate budget level in subsequent years



	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
GENERAL FUND:					
Non-Allocated	104,202,344	112,131,357	116,649,000	119,450,000	121,665,000
Management and Policy	67,001	99,543	102,000	91,500	91,000
Management Services	873,585	716,689	629,000	520,500	522,000
Municipal Court	241,907	240,498	213,000	219,000	219,000
Development Services	7,240,774	6,783,444	6,244,500	6,494,000	6,244,000
Public Works - Engineering	1,179	24,200	-	-	-
Police	4,083,593	3,920,204	3,335,000	3,406,000	3,405,000
Fire and Rescue	1,375,873	1,551,762	1,392,691	1,536,000	1,619,000
Parks and Recreation	3,561,321	3,248,239	3,036,000	3,276,000	3,314,000
Non Departmental	14,947	590,185	-	-	-
TOTAL GENERAL FUND	\$121,662,524	\$129,306,121	\$131,601,191	\$134,993,000	\$137,079,000
ENTERPRISE OPERATIONS:					
Water	37,940,591	39,283,038	39,235,839	39,426,000	40,391,000
Wastewater	23,425,163	23,983,043	24,448,662	24,925,000	25,302,000
Environmental Svc - Residential	14,367,820	14,866,687	14,700,929	15,375,000	15,875,000
Environmental Svc - Commercial	2,412,717	2,484,273	2,463,231	2,490,000	2,427,000
TOTAL ENTERPRISE	\$ 78,146,291	\$ 80,617,041	\$ 80,848,661	\$ 82,216,000	\$ 83,995,000
STREETS	\$ 18,707,581	\$ 19,475,356	\$ 19,674,000	\$ 20,954,000	\$ 21,838,000
INTERNAL SERVICES	\$ 21,597,679	\$ 22,434,268	\$ 23,264,000	\$ 25,126,000	\$ 23,572,000
REPLACEMENT FUNDS:					
General	82,296	69,964	30,000	40,000	40,000
Street	32,503	184,614	-	20,000	20,000
Water	289,709	293,322	50,000	200,000	200,000
Wastewater	207,141	279,678	100,000	200,000	200,000
Environmental Svc - Residential	42,818	64,898	40,000	40,000	40,000
Environmental Svc - Commercial	3,847	3,865	3,000	3,000	3,000
Fleet	1,482	1,273	-	-	-
TOTAL REPLACEMENT FUNDS	\$ 659,796	\$ 897,614	\$ 223,000	\$ 503,000	\$ 503,000
SUB TOTAL OPERATING FUNDS	\$240,773,871	\$252,730,400	\$255,610,852	\$263,792,000	\$266,987,000
SPECIAL REVENUE FUNDS:					
CDBG/HOME	826,442	1,120,219	834,624	557,130	1,895,160
Development Fees	48,860,729	38,992,837	42,030,000	36,359,000	35,645,000
Grants	1,163,164	1,137,914	6,548,048	595,400	7,963,510
Police Impound	238,951	290,907	285,000	285,000	298,000
Special Districts	2,365,396	2,368,248	2,536,160	2,536,160	2,571,320
Other Special Revenue	1,863,568	1,814,798	2,908,257	3,543,257	3,503,480
TOTAL SPECIAL REVENUE	\$ 55,318,250	\$ 45,724,923	\$ 55,142,089	\$ 43,875,947	\$ 51,876,470
OTHER CAPITAL FUNDS	\$ 14,085,722	\$ 5,886,753	\$130,379,962	\$ 51,316,240	\$163,919,480
DEBT SERVICE	\$ 20,680,962	\$ 20,545,732	\$ 25,761,577	\$ 24,267,883	\$ 28,300,060
TRUST ACCOUNTS	\$ 104	\$ 49	\$ -	\$ -	\$ -
GRAND TOTAL REVENUE	<u>\$330,858,909</u>	<u>\$324,887,857</u>	<u>\$466,894,480</u>	<u>\$383,252,070</u>	<u>\$511,083,010</u>
CARRY OVER FUNDS					\$103,926,210
TOTAL RESOURCES					<u>\$615,009,220</u>

Revenue Summary By Fund By Type

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
GENERAL FUND					
Taxes and Fees	64,263,539	69,471,587	71,214,000	73,745,000	75,525,000
License and Permit	5,433,766	4,748,311	4,388,000	4,593,000	4,398,000
Intergovernmental	41,347,579	44,039,433	46,639,691	46,910,000	47,404,000
Charges for Service	5,575,665	5,850,987	5,148,500	5,559,000	5,570,000
Fines and Forfeits	4,121,805	3,861,173	3,361,000	3,410,000	3,405,000
Special Assessments	-	-	-	-	-
Other Non-Operating	920,170	1,334,630	850,000	776,000	777,000
TOTAL GENERAL FUND	\$ 121,662,524	\$ 129,306,121	\$ 131,601,191	\$ 134,993,000	\$ 137,079,000
ENTERPRISE OPERATIONS					
Taxes and Fees					
License and Permit	60,868	69,111	60,000	60,000	60,000
Intergovernmental	985,176	1,082,133	900,000	1,000,000	1,000,000
Charges for Service	76,149,821	78,898,249	79,366,925	80,651,000	82,392,000
Fines and Forfeits	852	1,293	-	-	-
Other Non-Operating	949,574	566,255	521,736	505,000	543,000
TOTAL ENTERPRISE	\$ 78,146,291	\$ 80,617,041	\$ 80,848,661	\$ 82,216,000	\$ 83,995,000
STREETS FUND					
Intergovernmental	18,389,548	19,172,565	19,570,000	20,850,000	21,734,000
Charges for Service	6,294	6,462	4,000	4,000	4,000
Fines and Forfeits	2,776	2,321	-	-	-
Other Non-Operating	308,963	294,008	100,000	100,000	100,000
TOTAL STREETS FUND	\$ 18,707,581	\$ 19,475,356	\$ 19,674,000	\$ 20,954,000	\$ 21,838,000
INTERNAL SERVICES					
Intergovernmental	610,132	625,447	670,000	604,000	605,000
Charges for Service	20,906,216	21,681,650	22,514,000	22,288,000	22,908,000
Other Non-Operating	81,331	127,171	80,000	2,234,000	59,000
TOTAL INTERNAL SERVICES	\$ 21,597,679	\$ 22,434,268	\$ 23,264,000	\$ 25,126,000	\$ 23,572,000
REPLACEMENT FUNDS					
Charges for Service	-	30,372	-	-	-
Fines and Forfeits	1,276	731	-	-	-
Special Assessments	-	8,886	-	-	-
Other Non-Operating	658,520	705,010	223,000	503,000	503,000
TOTAL REPLACEMENT FUNDS	\$ 659,796	\$ 897,614	\$ 223,000	\$ 503,000	\$ 503,000
SPECIAL REVENUE FUNDS					
Taxes and Fees	50,571,404	40,886,058	44,186,160	38,506,160	37,821,320
License and Permit	-	-	-	-	-
Intergovernmental	1,875,296	2,236,108	7,382,672	1,767,530	10,473,670
Charges for Service	1,568,231	1,515,692	1,682,067	1,677,067	1,653,090
Fines and Forfeits	584,737	604,577	541,000	541,000	561,000
Special Assessments	87,530	957	-	-	-
Other Non-Operating	631,052	481,531	1,350,190	1,384,190	1,367,390
TOTAL SPECIAL REVENUE	\$ 55,318,250	\$ 45,724,923	\$ 55,142,089	\$ 43,875,947	\$ 51,876,470

Revenue Summary By Fund By Type

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
CAPITAL FUNDS					
Intergovernmental	13,428,485	4,397,894	24,347,694	13,574,000	14,997,000
Charges for Service	-	-	977,775	762,240	882,480
Special Assessments	632,943	232,121	64,750,000	-	100,000,000
Other Non-Operating	24,294	1,256,738	40,304,493	36,980,000	48,040,000
TOTAL CAPITAL FUNDS	\$ 14,085,722	\$ 5,886,753	\$ 130,379,962	\$ 51,316,240	\$ 163,919,480
DEBT SERVICE					
Taxes and Fees	19,183,696	18,315,083	18,576,000	18,576,000	21,200,000
Special Assessments	1,292,438	2,069,615	7,085,577	5,591,883	7,000,060
Other Non-Operating	198,283	140,762	100,000	100,000	100,000
TOTAL DEBT SERVICE	\$ 20,680,962	\$ 20,545,732	\$ 25,761,577	\$ 24,267,883	\$ 28,300,060
TRUST ACCOUNTS					
Other Non-Operating	104	49	-	-	-
TOTAL TRUST ACCOUNTS	\$ 104	\$ 49	\$ -	\$ -	\$ -
GRAND TOTAL REVENUE	<u>\$ 330,858,909</u>	<u>\$ 324,887,857</u>	<u>\$ 466,894,480</u>	<u>\$ 383,252,070</u>	<u>\$ 511,083,010</u>

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
GENERAL FUND					
NON-ALLOCATED:					
Privilege License Tax	61,138,257	66,187,929	68,345,000	70,980,000	72,760,000
CATV Franchise Fee	1,522,598	1,834,769	1,500,000	1,500,000	1,500,000
Electric Franchise	375,059	380,324	385,000	385,000	385,000
Natural Gas Franchise	476,255	484,833	480,000	480,000	480,000
State Shared Privilege License Tax	17,062,262	18,118,706	18,664,000	18,810,000	19,375,000
Urban Revenue Sharing	21,293,026	23,204,633	25,220,000	25,220,000	25,085,000
SRP in Lieu	1,376,579	1,286,862	1,375,000	1,375,000	1,375,000
Investment Income	636,333	386,895	400,000	450,000	475,000
Other Revenue	321,975	246,406	280,000	250,000	230,000
TOTAL NON-ALLOCATED	\$ 104,202,344	\$ 112,131,357	\$ 116,649,000	\$ 119,450,000	\$ 121,665,000
MANAGEMENT AND POLICY					
Mayor and Council	39,667	61,596	80,000	70,000	70,000
Town Manager	129	2,352	-	-	-
Human Resources:					
Administration	13,972	8,967	10,000	5,000	7,000
Risk Management	-	2,256	-	3,000	-
Total Human Resources	13,972	11,223	10,000	8,000	7,000
Economic Development Admin	-	3,285	-	-	-
InformationTechnology:					
Application Operations	-	1,214	-	-	-
Total InformationTechnology	-	1,214	-	-	-
Town Clerk	2,851	8,342	2,000	1,500	2,000
Prosecutor	10,382	11,531	10,000	12,000	12,000
TOTAL MANAGEMENT AND POLICY	\$ 67,001	\$ 99,543	\$ 102,000	\$ 91,500	\$ 91,000
MANAGEMENT SERVICES					
Accounting	37,437	45,248	25,000	20,500	22,000
Purchasing	84,778	87,709	100,000	100,000	100,000
Tax Compliance	751,370	583,732	504,000	400,000	400,000
TOTAL MANAGEMENT SERVICES	\$ 873,585	\$ 716,689	\$ 629,000	\$ 520,500	\$ 522,000
MUNICIPAL COURT					
Municipal Court	241,907	240,498	213,000	219,000	219,000
TOTAL MUNICIPAL COURT	\$ 241,907	\$ 240,498	\$ 213,000	\$ 219,000	\$ 219,000

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
DEVELOPMENT SERVICES					
Administration	358,166	-	-	-	-
Permits and Licensing	50	379,722	574,500	429,000	429,000
Plan Review and Inspection - Bldg	3,715,115	3,394,959	3,250,000	3,500,000	3,300,000
Plan Review and Inspection - Fire	409,453	386,135	350,000	350,000	350,000
Plan Review and Inspection - Eng	2,082,515	1,964,713	1,535,000	1,630,000	1,580,000
Plan Review and Inspection - Code	480	695	-	-	-
Planning Services	674,995	657,220	535,000	585,000	585,000
TOTAL DEVELOPMENT SERVICES	\$ 7,240,774	\$ 6,783,444	\$ 6,244,500	\$ 6,494,000	\$ 6,244,000
PUBLIC WORKS					
Engineering Services	1,179	24,200	-	-	-
TOTAL PUBLIC WORKS	\$ 1,179	\$ 24,200	\$ -	\$ -	\$ -
POLICE DEPARTMENT					
Animal Control	101	184	-	-	-
Incarceration	948,275	869,365	800,000	750,000	750,000
Uniform Patrol	526,701	477,834	440,000	447,000	445,000
Traffic Unit	1,673,591	1,569,331	1,300,000	1,350,000	1,350,000
Detention / Court Support	369,029	405,771	305,000	355,000	355,000
School Programs	3,876	-	-	-	-
Records	28,632	34,791	25,000	30,000	30,000
Property	10,511	9,586	-	4,000	5,000
Alarm Management	119,590	142,735	115,000	120,000	120,000
Counseling Services	394,548	380,526	350,000	350,000	350,000
General Investigations	-	15,199	-	-	-
Property Crimes	8,739	11,900	-	-	-
Persons Crimes VCU	-	2,982	-	-	-
TOTAL POLICE DEPARTMENT	\$ 4,083,593	\$ 3,920,204	\$ 3,335,000	\$ 3,406,000	\$ 3,405,000
FIRE AND RESCUE DEPARTMENT					
Administration	12,970	23,376	10,000	10,000	10,000
Training	15,953	13,960	15,000	13,000	13,000
Operations	1,268,498	1,421,844	1,305,691	1,445,000	1,523,000
Prevention	76,012	91,947	62,000	68,000	73,000
Investigations	2,440	635	-	-	-
TOTAL FIRE AND RESCUE DEPT	\$ 1,375,873	\$ 1,551,762	\$ 1,392,691	\$ 1,536,000	\$ 1,619,000
PARKS AND RECREATION					
Administration	-	(70,449)	40,000	-	15,000
Public Safety Center	211,888	217,800	218,000	218,000	218,000
Heritage Annex	35,962	35,962	35,000	10,000	10,000
Municipal Center	-	148	-	-	-
Facilities Administration	-	112	-	-	-
Parks and Open Space	17,912	42,423	8,000	3,000	8,000
Freestone Park	43,691	70,381	51,000	58,000	66,000
Crossroads Park	113,814	176,053	107,000	135,000	137,000

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
McQueen Park	71,795	99,704	76,000	101,000	96,000
Hetchler Park	15,680	7,135	13,000	8,000	8,000
Discovery Park	55,907	58,623	55,000	61,000	62,000
Cosmo Park	1,054	4,931	2,000	1,000	2,000
Elliot District Park	277,283	193,706	240,000	200,000	200,000
Page Park	3,699	-	-	-	-
Sunview Park	-	663	-	-	-
Water Tower Park	-	1,470	-	-	-
Trail System	22,330	2,032	-	-	-
Gilbert Pool	-	95	-	-	-
Mesquite Pool	82,913	83,929	85,000	82,000	82,000
Greenfield Pool	123,381	138,651	130,000	137,000	137,000
Perry Pool	105,531	96,440	105,000	104,000	105,000
Willilams Field Pool	99,567	97,056	100,000	103,000	103,000
Community Center	127,154	145,071	98,000	143,000	143,000
McQueen Activity Center	218,741	245,187	191,000	196,000	215,000
Page Park Center	22,908	4,367	4,000	-	-
Freestone Recreation Center	782,159	805,352	720,000	734,000	845,000
Southeast Regional Library	352,927	144,179	105,000	157,000	142,000
Perry Branch Library	199,782	117,635	118,000	139,000	125,000
Youth Sports	44,865	70,599	55,000	55,000	55,000
Adult Sports	297,993	218,262	275,000	350,000	275,000
Special Events	221,163	226,379	195,000	262,000	250,000
Special Needs	11,231	14,343	10,000	19,000	15,000
Outdoor Programs	(9)	-	-	-	-
TOTAL PARKS AND RECREATION	\$ 3,561,321	\$ 3,248,239	\$ 3,036,000	\$ 3,276,000	\$ 3,314,000
NON DEPARTMENTAL					
Transportation	14,947	-	-	-	-
Capital Projects	-	590,185	-	-	-
TOTAL NON DEPARTMENTAL	\$ 14,947	\$ 590,185	\$ -	\$ -	\$ -
TOTAL GENERAL FUND	\$ 121,662,524	\$ 129,306,121	\$ 131,601,191	\$ 134,993,000	\$ 137,079,000
ENTERPRISE FUNDS					
WATER					
Non-Allocated:					
Meter Water Sales	34,297,303	35,784,566	36,233,621	36,050,000	37,000,000
Meter Installation	282,070	249,924	275,000	275,000	275,000
Hydrant Water Metered Sales	222,361	282,574	200,000	200,000	200,000
Account Activation Fee	318,658	301,021	310,000	300,000	300,000
Delinquency/Late Fee	1,090,108	1,103,989	1,045,000	1,065,000	1,065,000
Investment Income	425,855	246,498	266,218	260,000	275,000
Other Non-Allocated	131,228	157,260	6,000	6,000	6,000
Total Non-Allocated	36,767,583	38,125,832	38,335,839	38,156,000	39,121,000

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Production:					
North Water Plant Production	1,794	2,347	-	-	-
Santan Vista Water Plant	985,176	1,082,133	900,000	1,000,000	1,000,000
Well Production	-	-	-	-	-
Total Production	986,970	1,084,480	900,000	1,000,000	1,000,000
Distribution					
Metering	139,290	16,554	-	-	-
Public Works Administration	46,291	30,516	-	40,000	40,000
	-	-	-	230,000	230,000
TOTAL WATER	\$ 37,940,591	\$ 39,283,038	\$ 39,235,839	\$ 39,426,000	\$ 40,391,000
WASTEWATER					
Non-Allocated:					
Reuse/Recharge Use Charge	772,810	782,962	869,643	800,000	800,000
Commercial Wastewater	1,985,553	2,042,193	2,010,586	2,200,000	2,300,000
Residential Wastewater	19,912,715	20,570,940	21,433,000	21,800,000	22,072,000
Investment Income	337,716	120,265	97,933	100,000	120,000
Other Non-Allocated	-	-	-	-	-
Total Non-Allocated	23,008,794	23,516,360	24,411,162	24,900,000	25,292,000
Administration					
Collection	61	-	-	-	-
	381,775	422,979	-	-	-
Plant Operations:					
Neely Treatment Facility	-	5,836	-	-	-
Total Plant Operations	-	5,836	-	-	-
Reclaimed:					
Effluent Recharge	-	3,444	-	-	-
Total Reclaimed	-	3,444	-	-	-
Quality					
Riparian Programs	9,868	9,111	10,000	10,000	10,000
	24,665	25,313	27,500	15,000	-
TOTAL WASTEWATER	\$ 23,425,163	\$ 23,983,043	\$ 24,448,662	\$ 24,925,000	\$ 25,302,000
ENVIRONMENTAL SVC - RESIDENTIAL					
Non-Allocated:					
Collection	13,418,455	14,055,635	13,693,437	14,500,000	15,000,000
Investment Income	108,569	89,415	133,127	100,000	100,000
Other Non-Allocated	1,971	3,600	603	-	-
Total Non-Allocated	13,528,995	14,148,650	13,827,167	14,600,000	15,100,000
Administration					
Uncontained	4,000	-	-	-	-
Recycling	34,716	27,333	38,000	25,000	25,000
Environmental Programs	789,676	675,086	825,762	735,000	735,000
	10,433	15,618	10,000	15,000	15,000
TOTAL ENVIRO SVC RESIDENTIAL	\$ 14,367,820	\$ 14,866,687	\$ 14,700,929	\$ 15,375,000	\$ 15,875,000

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
ENVIRONMENTAL SVC - COMMERCIAL					
Non-Allocated:					
Collection	(1,499)	(501)	-	-	-
Investment Income	9,610	9,854	15,345	10,000	13,000
Other Non-Allocated	2,007	2,220	-	-	-
Total Non-Allocated	10,118	11,573	15,345	10,000	13,000
Administration	51,000	60,000	50,000	50,000	50,000
Collections	1,787,755	1,793,387	1,706,045	1,840,000	1,767,000
Rolloffs	563,844	619,313	691,841	590,000	597,000
TOTAL ENVIRO SVC COMMERCIAL	\$ 2,412,717	\$ 2,484,273	\$ 2,463,231	\$ 2,490,000	\$ 2,427,000
TOTAL ENTERPRISE FUNDS	\$ 78,146,291	\$ 80,617,041	\$ 80,848,661	\$ 82,216,000	\$ 83,995,000
STREETS					
Non-Allocated:					
Highway User Tax	11,414,425	11,747,325	12,200,000	13,000,000	13,500,000
Auto Lieu Tax	6,975,123	7,425,240	7,370,000	7,850,000	8,234,000
Investment Income	147,127	93,593	100,000	100,000	100,000
Other Non-Allocated	10,029	42,428	-	-	-
Total Non-Allocated	18,546,704	19,308,586	19,670,000	20,950,000	21,834,000
Street Maintenance:					
Street Cleaning	207	-	-	-	-
Total Street Maintenance	207	976	-	-	-
Traffic Control:					
Street Signs	3,671	6,157	-	-	-
Street Lighting	99,766	117,823	4,000	4,000	4,000
Traffic Signal Maintenance	50,646	38,397	-	-	-
Traffic Operations Center	720	-	-	-	-
Total Traffic Control	154,803	162,377	4,000	4,000	4,000
Right of Way Maintenance:					
Landscape Maintenance	3,687	2,347	-	-	-
Concrete Repair	2,180	1,070	-	-	-
Total Right of Way Maintenance	5,867	3,417	-	-	-
TOTAL STREETS	\$ 18,707,581	\$ 19,475,356	\$ 19,674,000	\$ 20,954,000	\$ 21,838,000
INTERNAL SERVICE					
Fleet Maintenance	7,449,241	7,478,957	8,210,000	7,998,000	8,159,000
Copy Services	256,353	435,167	588,000	401,000	401,000
Health Self-Insurance	12,782,960	13,407,723	13,345,000	15,580,000	13,855,000
Dental Self-Insurance	1,109,125	1,112,421	1,121,000	1,147,000	1,157,000
TOTAL INTERNAL SERVICES	\$ 21,597,679	\$ 22,434,268	\$ 23,264,000	\$ 25,126,000	\$ 23,572,000

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
REPLACEMENT FUNDS					
General	82,296	69,964	30,000	40,000	40,000
Water	289,709	293,322	50,000	200,000	200,000
Wastewater	207,141	279,678	100,000	200,000	200,000
Environmental Svc - Residential	42,818	64,898	40,000	40,000	40,000
Environmental Svc - Commercial	3,847	3,865	3,000	3,000	3,000
Streets	32,503	184,614	-	20,000	20,000
Fleet	1,482	1,273	-	-	-
TOTAL REPLACEMENT FUNDS	\$ 659,796	\$ 897,614	\$ 223,000	\$ 503,000	\$ 503,000
SUB TOTAL OPERATING FUNDS	\$ 240,773,871	\$ 252,730,400	\$ 255,610,852	\$ 263,792,000	\$ 266,987,000
SPECIAL REVENUE FUNDS					
CDBG/HOME	826,442	1,120,219	834,624	557,130	1,895,160
Solid Waste Container	189,778	152,664	165,000	160,000	165,000
Traffic Signal SDF	2,648,996	1,675,177	2,500,000	1,814,000	2,015,000
Police SDF	1,932,966	1,473,004	1,400,000	2,300,000	2,300,000
Fire SDF	2,592,575	1,976,294	2,000,000	3,100,000	3,100,000
General Government SDF	1,192,913	904,497	1,000,000	2,300,000	2,300,000
Parks and Recreation SDF	9,644,728	7,560,378	8,815,000	8,065,000	8,065,000
Water SDF	12,650,233	10,675,921	11,100,000	9,600,000	9,600,000
Water Resource Fee	4,181,006	3,419,860	3,050,000	2,150,000	2,150,000
Wastewater SDF	13,827,534	11,155,042	12,000,000	6,870,000	5,950,000
Grants	1,163,164	1,137,914	6,548,048	595,400	7,963,510
Police Impound	238,951	290,907	285,000	285,000	298,000
Street Light Improvement	1,507,319	1,430,942	1,634,020	1,634,020	1,731,680
Parkway Improvement	858,077	937,306	902,140	902,140	839,640
Other Special Revenue	1,863,568	1,814,798	2,908,257	3,543,257	3,503,480
TOTAL SPECIAL REVENUE FUNDS	\$ 55,318,250	\$ 45,724,923	\$ 55,142,089	\$ 43,875,947	\$ 51,876,470
OTHER CAPITAL FUNDS					
Administration	7	738,408	977,775	762,240	882,480
CIP Contingency Source	-	-	64,750,000	-	100,000,000
Outside Sources	2,560,066	3,349,597	24,347,694	1,307,000	12,590,000
Prop 400	-	1,566,627	-	12,267,000	2,407,000
Bond Proceeds	13,799,449	232,121	40,304,493	36,980,000	48,040,000
Traffic Control	85,499	-	-	-	-
Redevelopment	(2,499,592)	-	-	-	-
Municipal Facilities	33,291	-	-	-	-
Water	25,000	-	-	-	-
Parks, Recreation and Open Space	82,002	-	-	-	-
TOTAL OTHER CAPITAL FUNDS	\$ 14,085,722	\$ 5,886,753	\$ 130,379,962	\$ 51,316,240	\$ 163,919,480

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
DEBT SERVICE					
General Obligation	19,364,204	18,397,512	18,676,000	18,676,000	21,300,000
Improvement Districts	1,299,801	2,094,274	7,085,577	5,591,883	7,000,060
MPC - Public Facilities	2,236	42,882	-	-	-
MPC - Water	6,607	3,942	-	-	-
Miscellaneous	8,114	7,122	-	-	-
TOTAL DEBT SERVICE	<u>\$ 20,680,962</u>	<u>\$ 20,545,732</u>	<u>\$ 25,761,577</u>	<u>\$ 24,267,883</u>	<u>\$ 28,300,060</u>
TRUST ACCOUNTS	<u>\$ 104</u>	<u>\$ 49</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
GRAND TOTAL REVENUE	<u>\$ 330,858,909</u>	<u>\$ 324,887,857</u>	<u>\$ 466,894,480</u>	<u>\$ 383,252,070</u>	<u>\$ 511,083,010</u>

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
GENERAL FUND:					
Management and Policy	14,542,662	21,295,942	19,692,045	21,179,760	22,872,060
Management Services	1,560,986	1,813,211	2,069,096	1,927,320	2,115,660
Municipal Court	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Development Services	5,252,465	5,288,148	5,565,694	5,305,280	5,572,570
Public Works - Engineering	637,935	770,330	758,368	659,540	765,430
Police	37,098,268	40,369,015	41,824,523	41,400,880	44,176,410
Fire and Rescue	22,338,515	24,771,708	26,429,823	26,271,070	28,807,110
Parks and Recreation	14,191,478	15,062,399	16,983,259	16,881,720	17,645,970
Non-Departmental	3,824,802	9,287,363	20,248,855	11,437,290	26,551,120
Contingency/Reserves	-	-	15,647,500	-	13,990,000
TOTAL GENERAL FUND	\$ 102,199,859	\$ 121,637,925	\$ 152,365,484	\$ 128,175,500	\$ 165,613,710
ENTERPRISE OPERATIONS:					
Water	24,584,659	36,663,759	50,030,312	26,723,590	51,258,600
Wastewater	13,447,022	18,695,632	26,244,464	18,103,660	26,513,150
Environmental Svc - Residential	11,525,017	11,495,175	17,772,107	14,132,168	20,198,610
Environmental Svc - Commercial	1,867,307	1,975,194	3,231,788	2,161,670	3,067,790
TOTAL ENTERPRISE	\$ 51,424,005	\$ 68,829,760	\$ 97,278,671	\$ 61,121,088	\$ 101,038,150
STREETS	\$ 11,474,882	\$ 17,442,871	\$ 22,619,484	\$ 18,668,560	\$ 25,117,500
INTERNAL SERVICES	\$ 21,102,222	\$ 24,144,222	\$ 24,812,868	\$ 23,762,480	\$ 26,139,300
REPLACEMENT FUNDS:					
General	705,220	599,824	4,053,950	1,000,000	4,290,340
Streets	297,310	368,768	743,900	100,000	1,068,340
Water	205,993	2,535,898	11,519,053	1,102,930	10,544,530
Wastewater	80,612	267,994	4,488,064	3,265,040	8,255,520
Environmental Svc - Residential	579,343	914,318	2,020,000	755,230	2,789,810
Environmental Svc - Commercial	-	337,134	350,000	7,590	609,870
TOTAL REPLACEMENT FUNDS	\$ 1,868,478	\$ 5,023,936	\$ 23,174,967	\$ 6,230,790	\$ 27,558,410
SUBTOTAL OPERATING FUNDS	\$ 188,069,446	\$ 237,078,714	\$ 320,251,474	\$ 237,958,418	\$ 345,467,070
SPECIAL REVENUE FUNDS:					
CDBG/HOME	826,623	1,120,160	991,732	557,130	1,895,160
Development Fees	-	4,361,713	9,662,351	6,533,000	11,556,160
Grants	589,479	1,057,955	6,548,048	595,400	7,963,510
Police Impound	274,982	278,880	302,732	252,140	308,560
Special Districts	2,456,273	2,452,104	2,733,270	2,547,450	2,859,410
Other Special Revenue	1,594,138	1,622,876	3,914,897	2,680,470	4,248,250
TOTAL SPECIAL REVENUE	\$ 5,741,495	\$ 10,893,688	\$ 24,153,030	\$ 13,165,590	\$ 28,831,050
OTHER CAPITAL FUNDS	\$ 40,917,326	\$ 18,130,244	\$ 149,535,514	\$ 31,678,130	\$ 179,805,870
DEBT SERVICE	\$ 53,453,612	\$ 56,454,578	\$ 60,786,682	\$ 55,186,720	\$ 60,902,730
TRUST ACCOUNTS	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
GRAND TOTAL EXPENSES	\$ 288,184,379	\$ 322,559,724	\$ 554,729,200	\$ 337,991,358	\$ 615,009,220

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
GENERAL FUND					
MANAGEMENT & POLICY					
Mayor and Council	584,642	647,739	751,956	682,930	825,090
Boards and Commissions	29,050	23,477	34,420	31,290	35,500
Town Manager	917,032	986,120	1,349,456	4,079,720	3,833,970
Communications	531,434	750,129	772,986	773,700	825,110
Intergovernmental Relations	218,988	274,637	296,768	296,700	297,460
Human Resources:					
Administration	1,070,591	1,282,524	1,353,870	1,314,200	1,474,740
Learning and Development	369,947	409,367	398,376	402,550	487,880
Risk Management	319,843	362,085	345,847	348,440	346,490
Payroll	245,070	227,847	213,008	223,330	228,880
Total Human Resources	2,005,451	2,281,823	2,311,101	2,288,520	2,537,990
Economic Development:					
Economic Development Admin	953,817	1,260,311	1,442,157	1,387,320	1,434,250
Redevelopment	19,055	3,643,227	168,936	168,940	202,070
Shop Gilbert	1,991	-	10,000	10,000	13,500
Tourism	-	28,529	102,000	111,420	425,200
Total Economic Development	974,863	4,932,067	1,723,093	1,677,680	2,075,020
Information Technology:					
Administration	250,744	254,723	301,475	262,880	292,920
Communication Services	2,238,065	3,960,699	3,628,091	3,488,520	3,396,900
Application Operations	2,363,250	2,429,234	3,555,080	3,075,220	3,761,300
GIS Application and Support	671,510	720,317	658,048	642,720	782,040
Imaging Support	156,779	4	-	-	-
Total Information Technology	5,680,348	7,364,977	8,142,694	7,469,340	8,233,160
Management and Budget	391,636	629,184	698,269	743,590	710,480
Town Clerk	674,792	515,470	667,680	569,640	593,380
Neighborhood Services	101,523	110,951	109,921	20,340	136,280
Legal:					
General Counsel	794,065	1,023,362	1,084,437	790,140	1,015,130
Prosecutor	1,638,838	1,756,006	1,749,264	1,756,170	1,753,490
Total Legal	2,432,903	2,779,368	2,833,701	2,546,310	2,768,620
TOTAL MANAGEMENT & POLICY	\$ 14,542,662	\$ 21,295,942	\$ 19,692,045	\$ 21,179,760	\$ 22,872,060
MANAGEMENT SERVICES					
Finance:					
Administration	184,493	184,786	187,480	194,350	187,090
Accounting	800,526	896,590	1,081,685	922,070	919,220
Purchasing	257,359	356,054	386,856	395,450	543,930
Tax Compliance	318,608	375,781	413,075	415,450	465,420
Total Finance	1,560,986	1,813,211	2,069,096	1,927,320	2,115,660
TOTAL MANAGEMENT SERVICES	\$ 1,560,986	\$ 1,813,211	\$ 2,069,096	\$ 1,927,320	\$ 2,115,660

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
MUNICIPAL COURT					
Municipal Court	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
TOTAL MUNICIPAL COURT	\$ 2,752,748	\$ 2,979,809	\$ 3,146,321	\$ 3,112,640	\$ 3,117,380
DEVELOPMENT SERVICES					
Administration	349,344	289,904	279,328	234,530	265,800
Permits and Licensing	486,665	395,243	618,034	595,860	618,540
Plan Review and Inspection:					
Administration	296,150	221,850	228,919	231,000	232,500
Building	1,187,316	1,389,701	1,373,090	1,350,650	1,417,340
Fire	204,087	177,975	205,819	187,400	210,120
Engineering	900,183	845,905	918,864	891,070	913,330
Planning	254,176	261,135	264,387	264,820	264,410
Code	538,995	567,319	575,207	504,350	578,010
Total Plan Review and Inspect	3,380,907	3,463,885	3,566,286	3,429,290	3,615,710
Planning Services	1,035,549	1,139,116	1,102,046	1,045,600	1,072,520
TOTAL DEVELOPMENT SERVICES	\$ 5,252,465	\$ 5,288,148	\$ 5,565,694	\$ 5,305,280	\$ 5,572,570
PUBLIC WORKS					
Engineering Services:					
Administration	235,882	265,239	239,460	148,250	199,730
Development	122,944	153,928	191,775	126,510	189,200
Traffic	279,109	351,163	327,133	384,780	376,500
Total Engineering Services	637,935	770,330	758,368	659,540	765,430
TOTAL PUBLIC WORKS	\$ 637,935	\$ 770,330	\$ 758,368	\$ 659,540	\$ 765,430
POLICE DEPARTMENT					
Administration	618,303	832,230	676,381	669,210	699,930
Animal Control	143,966	91,035	148,325	143,970	145,000
Incarceration	1,462,747	1,463,378	1,650,000	1,500,000	1,500,000
Professional Standards:					
Internal Affairs	471,758	509,184	508,269	509,600	526,630
Hiring/Inspections	296,252	312,640	335,583	418,790	430,300
Alarm Management	68,335	89,482	68,782	63,190	70,410
Training & Program Coord	123,159	359,021	442,456	436,660	549,880
Crime Prevention	236,604	238,661	241,771	240,820	245,180
Total Professional Standards	1,196,108	1,508,988	1,596,861	1,669,060	1,822,400
Patrol Services:					
Uniform Patrol	16,379,822	16,413,487	16,535,390	17,158,950	17,482,380
Detention / Court Support	456,359	509,888	709,807	675,510	664,400
Enforcement Support	135	756,465	771,295	787,660	791,210
Civilian Support	-	-	455,932	270,470	520,340
Total Patrol Services	16,836,316	17,679,840	18,472,424	18,892,590	19,458,330

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Support Services:					
Administration	561,980	546,285	488,286	473,620	419,390
Records	881,996	935,972	1,002,949	803,910	1,018,620
Communications	2,489,246	2,982,823	3,029,046	2,949,640	3,022,780
Property	572,364	635,806	616,961	574,180	607,150
Planning and Research	167,519	164,332	166,134	166,600	167,280
Total Support Services	4,673,105	5,265,218	5,303,376	4,967,950	5,235,220
 Counseling Services	 815,861	 910,116	 916,603	 747,200	 853,080
Investigations:					
General Investigations	1,131,221	1,178,304	1,359,044	1,156,740	1,448,630
Persons Crimes - CSCU	1,035,345	1,204,665	1,260,881	1,178,160	1,496,450
Persons Crimes - VCU	948,175	1,005,163	1,065,533	1,043,290	1,337,130
Property Crimes	1,258,821	1,372,166	1,375,088	1,361,290	1,522,520
Intel and Analysis Unit	752,071	810,640	968,465	959,240	1,169,220
Total Investigations	5,125,633	5,570,938	6,029,011	5,698,720	6,973,950
Special Enforcement:					
Crime Suppression	1,270,449	1,440,637	1,495,030	1,548,620	1,857,740
Traffic Unit	2,234,958	2,662,280	2,445,020	2,496,850	2,546,010
School Programs	1,070,686	1,079,840	1,227,017	1,122,840	1,155,280
Total Special Enforcement:	4,576,093	5,182,757	5,167,067	5,168,310	5,559,030
Tactical Operations:					
SWAT	139,544	159,121	227,024	250,670	223,030
Crime Apprehension	840,173	918,696	802,209	822,260	809,900
Special Investigations	670,419	786,698	835,242	870,940	896,540
Total Tactical Operations	1,650,136	1,864,515	1,864,475	1,943,870	1,929,470
 TOTAL POLICE DEPARTMENT	 <u>\$ 37,098,268</u>	 <u>\$ 40,369,015</u>	 <u>\$ 41,824,523</u>	 <u>\$ 41,400,880</u>	 <u>\$ 44,176,410</u>
 FIRE AND RESCUE DEPARTMENT					
Administration:					
Administration	782,984	677,211	718,001	759,980	680,460
Organizational Performance	-	-	-	-	466,610
Total Administration	782,984	677,211	718,001	759,980	1,147,070
Operations:					
Training	858,529	864,232	737,833	696,550	741,920
Operations	19,740,864	22,150,831	23,699,135	23,540,080	23,371,250
Resource	-	-	-	5,000	2,126,580
Total Operations	20,599,393	23,015,063	24,436,968	24,241,630	26,239,750
Prevention					
Community	565,679	603,321	654,424	622,370	752,160
Emergency Operations Center	107,948	183,885	382,948	431,960	513,910
	282,511	292,228	237,482	215,130	154,220
 TOTAL FIRE AND RESCUE	 <u>\$ 22,338,515</u>	 <u>\$ 24,771,708</u>	 <u>\$ 26,429,823</u>	 <u>\$ 26,271,070</u>	 <u>\$ 28,807,110</u>
 PARKS AND RECREATION					
Administration	758,806	886,561	997,142	1,049,620	1,200,200

	<u>Actual</u> <u>FY 2013</u>	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
Facilities Maintenance:					
Facilities Maintenance	839,126	881,557	979,010	990,190	1,203,160
Municipal Office I	380,353	426,753	620,300	617,610	470,230
Public Works Facility	148,676	120,973	233,735	241,820	181,230
Municipal Office II	148,955	150,225	158,560	170,990	197,850
Public Safety Center	854,472	762,522	894,965	916,930	933,250
South Area Service Center	225,545	209,256	179,980	195,930	220,040
Heritage Annex	39,667	24,395	35,660	34,430	30,980
Traffic Center/Radio Facility	17,123	14,982	23,510	19,090	42,060
Total Facilities Maintenance	2,653,917	2,590,663	3,125,720	3,186,990	3,278,800
Parks and Open Space:					
Parks Administration	1,950,832	2,014,891	2,221,834	2,154,900	2,290,900
Freestone Park	379,910	408,683	387,580	398,800	468,000
Crossroads Park	223,931	286,381	441,770	482,160	406,130
McQueen Park	191,025	205,350	284,805	283,870	259,240
Hetchler Park	104,623	209,097	162,186	172,760	119,030
Nichols Park	38,909	52,916	49,400	55,840	54,140
Elliot District Park	64,330	60,850	33,555	35,150	35,150
Rittenhouse Basin	154	491	225	-	5,000
Riparian Preserve	-	-	-	-	372,040
John Allen Park	7,148	6,224	10,160	11,140	10,700
Veterans Park	4,772	5,276	7,725	7,510	5,320
Page Park	40,194	45,223	45,690	47,300	46,300
Circle G Basin	17,199	26,942	32,820	31,750	26,970
Oak Tree Park	18,192	24,893	30,430	27,190	25,520
Village II Park	7,442	11,344	16,430	16,090	13,300
Old West Park	10,311	6,245	7,640	9,400	8,400
Sunview Park	20,300	23,923	27,570	27,130	24,210
Villa Madeira Park	8,210	11,572	10,900	11,900	12,720
Vista Allegre Park	11,009	14,861	18,160	18,070	16,680
Discovery Park	178,025	177,686	210,009	210,410	217,870
Cosmo Park	89,490	91,903	126,185	142,190	117,870
Water Tower Park	100,911	70,831	114,130	97,500	76,050
Western Canal Amenities	67,281	19,047	56,575	43,270	30,620
Vaughn Avenue Basin	22,145	20,328	29,310	25,140	23,650
Zanjero Park	15,141	36,437	26,955	35,150	26,270
Sonoqui Wash	5,148	5,040	22,725	22,500	47,750
Trail System	81,516	76,859	77,270	76,620	68,050
Other Parks	4,073	9,213	16,600	14,600	12,000
Heritage District	72,087	66,641	84,480	84,480	72,020
Total Parks and Open Space	3,734,308	3,989,147	4,553,119	4,542,820	4,891,900
Aquatics:					
Gilbert Pool	22,629	3,970	25,000	25,000	-
Mesquite Pool	239,696	270,897	275,619	265,760	275,600
Greenfield Pool	200,509	209,670	250,360	250,860	251,600
Perry Pool	166,277	175,983	219,394	219,210	216,330
Williams Field Pool	168,574	195,428	219,808	219,690	213,800
Total Aquatics	797,685	855,948	990,181	980,520	957,330

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Recreation Centers:					
Community Center	348,296	383,553	398,537	412,980	406,720
McQueen Activity Center	452,222	597,249	580,915	544,310	599,590
Page Park Center	14,273	16,927	13,021	11,680	26,410
Freestone Recreation Center	1,107,746	1,255,959	1,233,813	1,186,730	1,368,730
SE Regional Library	2,616,566	2,691,914	3,104,856	3,057,730	2,888,970
Perry Branch Library	867,461	961,708	997,469	952,320	1,036,890
Total Recreation Centers	5,406,564	5,907,310	6,328,611	6,165,750	6,327,310
Recreation Programs:					
Youth Sports	65,818	74,860	85,005	71,040	85,160
Adult Sports	248,426	225,206	275,591	273,330	272,810
Special Events Administration	268,368	293,864	301,140	292,110	304,420
Special Events	210,949	188,753	269,410	257,500	271,820
Special Needs	46,637	50,087	57,340	62,040	56,220
Total Recreation Programs	840,198	832,770	988,486	956,020	990,430
TOTAL PARKS AND RECREATION	\$ 14,191,478	\$ 15,062,399	\$ 16,983,259	\$ 16,881,720	\$ 17,645,970
NON-DEPARTMENTAL					
Transportation:					
Transit	101,408	-	-	-	-
Phoenix Mesa Gateway Airport	350,000	350,000	350,000	350,000	350,000
Total Transportation	451,408	350,000	350,000	350,000	350,000
Outside Agencies:					
Youth Special Programs	125,000	123,000	-	-	-
Senior Programs	14,093	-	137,000	137,000	138,030
Social Services	118,657	238,059	305,000	305,000	305,000
Museum Support	51,623	51,459	51,500	51,500	51,500
Culture and Arts	200	-	-	-	-
Total Outside Agencies	309,573	412,518	493,500	493,500	494,530
ED Reserve	-	-	5,000,000	-	5,000,000
Capital Projects	-	4,470,440	14,795,685	6,559,120	19,528,530
Contingency	-	-	10,647,500	-	8,990,000
Other	3,063,821	4,054,405	4,609,670	4,034,670	6,178,060
TOTAL NON-DEPARTMENTAL	\$ 3,824,802	\$ 9,287,363	\$ 35,896,355	\$ 11,437,290	\$ 40,541,120
TOTAL GENERAL FUND	\$ 102,199,859	\$ 121,637,925	\$ 152,365,484	\$ 128,175,500	\$ 165,613,710
ENTERPRISE FUNDS					
WATER					
Administration	396,794	342,788	427,205	455,250	417,340
Water Conservation	192,488	254,735	330,789	332,450	468,460
Production:					
North Water Treatment Plant	5,257,969	3,967,199	4,786,776	4,761,800	4,937,950
Santan Vista Water Plant	1,981,982	2,201,447	2,355,213	2,450,380	2,637,160
Well Production	2,552,385	2,813,559	3,216,911	3,049,960	3,471,110

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Backflow Prevention	193,779	194,119	196,085	196,560	196,670
Total Production	9,986,115	9,176,324	10,554,985	10,458,700	11,242,890
Quality	491,593	552,418	738,853	630,260	711,080
Distribution	1,691,532	1,537,088	1,808,993	1,632,550	2,381,510
Metering	3,431,232	2,902,901	4,120,332	3,408,470	4,165,020
Utility Customer Service	620,467	675,116	619,269	577,220	624,750
Public Works Administration	258,128	190,645	377,507	379,010	201,430
Utility Locates	210,969	224,492	227,796	197,620	309,500
Water Resources	3,684,742	5,098,600	5,723,045	5,624,710	5,989,230
Non-Departmental:					
Debt Service	3,429,220	13,169,464	1,463,600	1,463,600	-
Contingency	-	-	2,500,000	-	2,500,000
Capital Projects	-	2,329,777	20,837,278	1,340,090	21,884,840
Other	191,379	209,411	300,660	223,660	362,550
Total Non-Departmental	3,620,599	15,708,652	25,101,538	3,027,350	24,747,390
TOTAL WATER FUND	\$ 24,584,659	\$ 36,663,759	\$ 50,030,312	\$ 26,723,590	\$ 51,258,600
WASTEWATER					
Administration:					
Administration	104,906	260,934	250,133	322,140	292,890
Utility Customer Service	573,109	623,429	589,950	589,950	582,530
Public Works Administration	129,818	101,183	160,063	160,060	78,100
Utility Locates	208,216	224,306	227,808	227,800	309,500
Total Administration	1,016,049	1,209,852	1,227,954	1,299,950	1,263,020
Collection	3,271,174	3,258,151	3,628,368	3,601,850	4,098,660
Plant Operations:					
Neely Treatment Facility	4,317,668	3,964,578	4,503,523	4,503,520	4,549,190
Greenfield Treatment Facility	1,777,139	2,793,236	3,891,173	3,891,170	2,722,650
Total Plant Operations	6,094,807	6,757,814	8,394,696	8,394,690	7,271,840
Reclaimed:					
Effluent Reuse	939,960	1,068,325	1,033,559	1,012,590	1,411,360
Effluent Recharge	497,697	576,462	598,115	592,750	635,230
Total Reclaimed	1,437,657	1,644,787	1,631,674	1,605,340	2,046,590
Quality	483,326	522,354	528,640	484,760	483,210
Riparian Programs	423,864	574,017	514,390	460,460	-
Storm Water	-	-	67,000	49,500	-
Non-Departmental:					
Debt	664,968	3,417,023	656,580	656,580	-
Contingency	-	-	3,750,000	-	2,000,000
Capital Projects	-	1,241,458	5,738,132	1,485,500	9,233,650
Other	55,177	70,176	107,030	65,030	116,180
Total Non-Departmental	720,145	4,728,657	10,251,742	2,207,110	11,349,830

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
TOTAL WASTEWATER	<u>\$ 13,447,022</u>	<u>\$ 18,695,632</u>	<u>\$ 26,244,464</u>	<u>\$ 18,103,660</u>	<u>\$ 26,513,150</u>
ENVIRONMENTAL SERVICES - RESIDENTIAL					
Administration:					
Residential Administration	314,402	390,533	528,142	410,960	517,270
Utility Customer Service	569,571	619,579	580,090	580,090	578,660
Public Works Administration	93,256	78,264	129,293	129,298	62,540
Total Administration	977,229	1,088,376	1,237,525	1,120,348	1,158,470
Residential Collections	5,661,550	5,576,075	7,338,760	6,578,090	6,984,630
Uncontained Collections	2,331,413	2,296,023	3,034,934	3,179,270	2,498,090
Recycling	1,685,517	1,648,997	2,168,631	2,298,030	1,792,810
Environmental Programs	386,687	433,863	481,044	442,890	445,600
Recycling Outreach	402,895	357,275	364,948	244,780	366,860
Street Cleaning	-	-	-	-	940,250
Storm Water	-	-	-	-	323,420
Non-Departmental:					
Contingency	-	-	1,500,000	-	1,500,000
Capital Projects	-	8,350	1,497,125	179,620	4,019,620
Other	79,726	86,216	149,140	89,140	168,860
Total Non-Departmental	79,726	94,566	3,146,265	268,760	5,688,480
TOTAL ENVIRO SVC - RES	<u>\$ 11,525,017</u>	<u>\$ 11,495,175</u>	<u>\$ 17,772,107</u>	<u>\$ 14,132,168</u>	<u>\$ 20,198,610</u>
ENVIRONMENTAL SERVICES - COMMERCIAL					
Administration:					
Commercial Administration	25,033	29,810	38,906	26,270	38,700
Utility Customer Service	6,193	6,737	5,150	5,150	6,480
Public Works Administration	16,256	11,733	20,044	20,050	12,640
Total Administration	47,482	48,280	64,100	51,470	57,820
Commercial Collections	1,426,511	1,512,536	1,807,842	1,579,100	1,853,460
Commercial Rolloffs	385,587	405,500	416,299	505,590	535,250
Non-Departmental:					
Contingency	-	-	800,000	-	250,000
Capital Projects	-	743	127,577	15,540	351,720
Other	7,727	8,135	15,970	9,970	19,540
Total Non-Departmental	7,727	8,878	943,547	25,510	621,260
TOTAL ENVIRO SVC - COMM	<u>\$ 1,867,307</u>	<u>\$ 1,975,194</u>	<u>\$ 3,231,788</u>	<u>\$ 2,161,670</u>	<u>\$ 3,067,790</u>
TOTAL ENTERPRISE FUNDS	<u>\$ 51,424,005</u>	<u>\$ 68,829,760</u>	<u>\$ 97,278,671</u>	<u>\$ 61,121,088</u>	<u>\$ 101,038,150</u>
STREETS					
Administration:					
Administration	144,180	269,535	260,910	218,810	377,580
Public Works Administration	81,107	73,080	112,070	112,070	64,070
Utility Locates	46,270	49,846	50,622	50,620	68,780
Total Administration	271,557	392,461	423,602	381,500	510,430

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Streets Maintenance:					
Asphalt Patching	262,836	338,937	299,504	335,250	342,270
Street Cleaning	932,425	906,699	870,874	859,350	-
Preventive Maintenance	2,874,132	3,359,630	3,183,741	3,141,570	5,170,130
Crack Sealing	326,016	525,268	620,661	634,170	633,390
Fog Sealing	479,501	457,048	649,492	646,930	651,840
Total Streets Maintenance	4,874,910	5,587,582	5,624,272	5,617,270	6,797,630
Traffic Control:					
Street Marking	510,509	509,494	681,063	677,030	640,260
Street Signs	419,722	527,314	453,411	571,390	441,680
Street Lighting	1,440,343	1,537,700	1,478,286	1,477,080	1,844,250
Traffic Signal Maintenance	1,212,943	1,171,470	1,147,952	1,168,850	1,613,310
Traffic Operations Center	362,348	426,387	514,656	513,050	512,300
Total Traffic Control	3,945,865	4,172,365	4,275,368	4,407,400	5,051,800
Right of Way Maintenance:					
Landscape Maintenance	1,194,624	1,710,702	2,023,895	2,032,940	2,197,160
Shoulder Maintenance	282,086	213,469	264,809	238,500	235,290
Concrete Repair	684,181	776,653	830,338	839,420	884,150
Total Right of Way Maintenance	2,160,891	2,700,824	3,119,042	3,110,860	3,316,600
Hazard Response					
Storm Water	133,089	194,278	197,948	210,220	204,810
	-	34,521	64,750	60,400	-
Non-Departmental:					
Contingency	-	-	2,000,000	-	2,000,000
Capital Projects	-	4,270,832	6,559,152	4,575,560	7,071,250
Other	88,570	90,008	355,350	305,350	164,980
Total Non-Departmental	88,570	4,360,840	8,914,502	4,880,910	9,236,230
TOTAL STREETS FUND	\$ 11,474,882	\$ 17,442,871	\$ 22,619,484	\$ 18,668,560	\$ 25,117,500
INTERNAL SERVICE					
Fleet Maintenance	7,439,037	7,508,266	8,676,874	7,979,460	8,533,880
Copy Services	252,143	418,243	802,974	450,000	310,740
Health Self Insurance	12,366,316	15,186,080	14,275,920	14,275,920	16,134,680
Dental Self Insurance	1,044,726	1,031,633	1,057,100	1,057,100	1,160,000
TOTAL INTERNAL SERVICE	\$ 21,102,222	\$ 24,144,222	\$ 24,812,868	\$ 23,762,480	\$ 26,139,300
REPLACEMENT FUNDS					
General	705,220	599,824	4,053,950	1,000,000	4,290,340
Water	205,993	2,535,898	11,519,053	1,102,930	10,544,530
Wastewater	80,612	267,994	4,488,064	3,265,040	8,255,520
Environmental Svc - Residential	579,343	914,318	2,020,000	755,230	2,789,810
Environmental Svc - Commercial	-	337,134	350,000	7,590	609,870
Streets	297,310	368,768	743,900	100,000	1,068,340
TOTAL REPLACEMENT FUNDS	\$ 1,868,478	\$ 5,023,936	\$ 23,174,967	\$ 6,230,790	\$ 27,558,410

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
SUB-TOTAL OPERATING FUNDS	\$ 188,069,446	\$ 237,078,714	\$ 320,251,474	\$ 237,958,418	\$ 345,467,070
SPECIAL REVENUE FUNDS					
CDBG/HOME:					
Administration	106,653	87,380	162,924	95,010	168,740
Projects	719,970	1,032,780	828,808	462,120	1,726,420
Total CDBG/HOME	826,623	1,120,160	991,732	557,130	1,895,160
System Development Fees:					
Traffic Signal SDF	-	350,075	2,692,998	744,280	3,368,850
Fire SDF	-	197,153	1,884,796	870,970	826,300
Parks and Recreation SDF	-	20,257	69,175	1,840	871,910
Water SDF	-	19,648	897,050	855,420	430,330
Water Resource Fee	-	3,771,339	4,027,332	4,053,180	5,137,650
Wastewater SDF	-	3,241	91,000	7,310	921,120
Total System Development Fees	-	4,361,713	9,662,351	6,533,000	11,556,160
Grants	589,479	1,057,955	6,548,048	595,400	7,963,510
Police Impound	274,982	278,880	302,732	252,140	308,560
Special Districts:					
Street Light Improvement	1,535,735	1,596,201	1,731,670	1,631,670	1,825,450
Parkway Improvement	920,538	855,903	1,001,600	915,780	1,033,960
Total Special Districts	2,456,273	2,452,104	2,733,270	2,547,450	2,859,410
Other Special Revenue	1,594,138	1,622,876	3,914,897	2,680,470	4,248,250
TOTAL SPECIAL REVENUE FUND	\$ 5,741,495	\$ 10,893,688	\$ 24,153,030	\$ 13,165,590	\$ 28,831,050
OTHER CAPITAL FUNDS					
Administration	775,881	738,408	977,775	762,240	882,480
CIP Contingency	-	-	64,750,000	-	100,000,000
Outside Sources	170	2,895,022	24,347,694	782,870	12,728,560
Bond Proceeds	25,842,248	11,889,762	59,460,045	23,393,160	51,288,980
Prop 400	-	1,357,036	-	6,739,860	14,905,850
Traffic Control	327,600	-	-	-	-
Redevelopment	18,674	1,250,016	-	-	-
Municipal Facilities	1,116,987	-	-	-	-
Water	10,802,493	-	-	-	-
Wastewater	75,930	-	-	-	-
Parks, Recreation & Open Space	1,957,343	-	-	-	-
TOTAL OTHER CAPITAL FUNDS	\$ 40,917,326	\$ 18,130,244	\$ 149,535,514	\$ 31,678,130	\$ 179,805,870
DEBT SERVICE					
General Obligation Debt	19,077,886	19,092,886	18,577,030	18,577,030	22,816,500
Street and Highway	3,332,724	2,724,150	3,383,320	3,383,320	3,396,300
Public Facilities MPC	16,574,929	20,902,853	19,148,642	13,548,680	13,650,980
Water Resources MPC	13,324,153	12,205,559	13,093,640	13,093,640	12,503,250
Subordinate Lien	-	-	-	-	2,020,230
Improvement Districts	1,143,920	1,529,130	6,584,050	6,584,050	6,515,470
TOTAL DEBT SERVICE	\$ 53,453,612	\$ 56,454,578	\$ 60,786,682	\$ 55,186,720	\$ 60,902,730

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
TRUST ACCOUNTS					
Fire Pension	2,500	2,500	2,500	2,500	2,500
TOTAL TRUST ACCOUNTS	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>
GRAND TOTAL EXPENSES	<u>\$ 288,184,379</u>	<u>\$ 322,559,724</u>	<u>\$ 554,729,200</u>	<u>\$ 337,991,358</u>	<u>\$ 615,009,220</u>

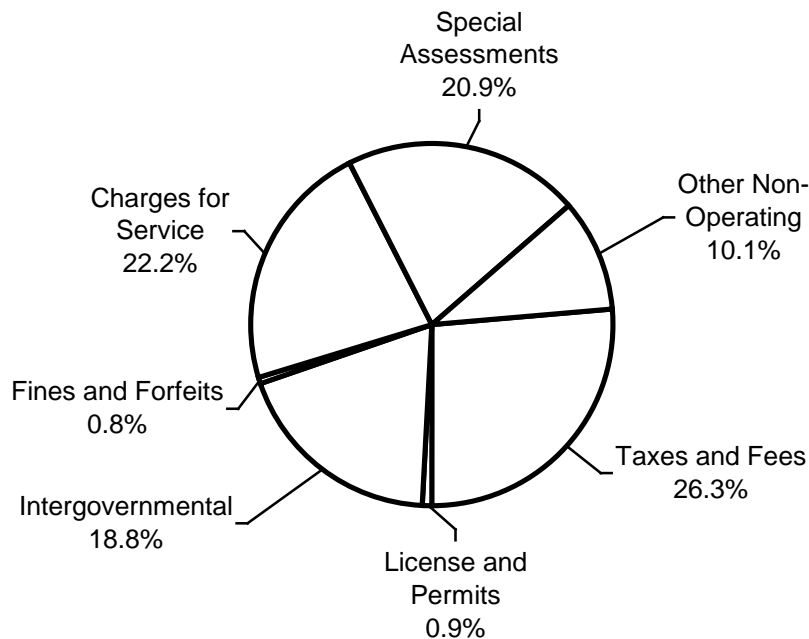
ALL REVENUE SOURCES

This section of the budget document includes detail information regarding revenue types, including historical information, assumptions for the FY 2016 budget, and future projections. Information on bond proceeds, property tax, and special assessments is found in the debt section.

The total new revenue anticipated for FY 2016 is \$511,083,010. Of this amount, \$462,436,810 is anticipated in new revenue collections and \$48,646,200 in transfers of resources from one fund to another to cover the appropriate cost of business expenses by the benefitting fund. Fund balance is also applied for one-time expenses. Historically, large spikes in revenue in a given year can typically be attributed to the sale of bonds for capital projects, however current levels of construction-related revenues are also considered nonrecurring, and are therefore applied toward nonrecurring expenses. Details on areas of change are found in the sections in this summary area of the budget. The major revenue sources for all funds are shown on the table and graph below:

FY 2016 Revenue Sources All Funds by Type (Excludes Transfers)

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Taxes and Fees	134,018,639	128,672,728	133,976,160	130,827,160	134,546,320
License and Permit	5,494,634	4,817,422	4,448,000	4,653,000	4,458,000
Intergovernmental	76,636,216	71,706,195	99,510,057	84,705,530	96,213,670
Charges for Service	104,212,772	108,003,684	109,693,267	110,941,307	113,409,570
Fines and Forfeits	4,711,446	4,470,095	3,902,000	3,951,000	3,966,000
Special Assessments	2,012,911	2,311,579	71,835,577	5,591,883	107,000,060
Other Non-Operating	3,772,291	4,906,154	43,529,419	42,582,190	51,489,390
SUBTOTAL	\$ 330,858,909	\$ 324,887,857	\$ 466,894,480	\$ 383,252,070	\$ 511,083,010



TAXES AND FEES

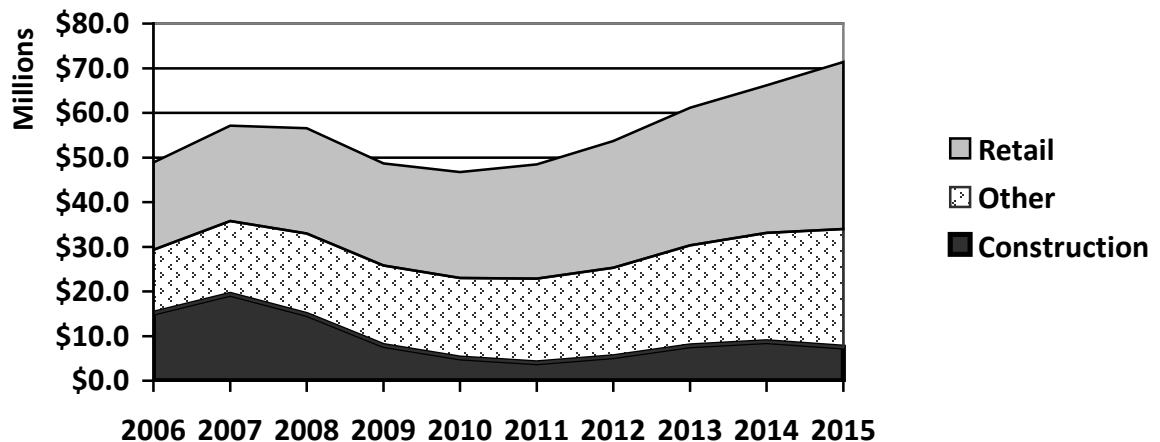
Local Sales Tax

Gilbert levies a one and one-half percent sales tax on sales collected within Gilbert's boundary. The State collects sales tax revenue and remits the amount collected weekly. During the recession, Gilbert experienced a decline in sales tax collections similar in nature to reductions seen around the state and nation, but has continued to see steady increases over the last couple of years. Staff cautiously monitors the amounts attributable to construction as the town approaches build out.

The projections are based on the following assumptions, which remain consistent from last year:

- Retail sales tax will remain somewhat stable in Gilbert, and slowly increase over time
- Any future spikes in construction sales tax will be considered one-time, not sustainable
- Permit activity will level off; sustainable levels significantly lower than peak in prior years
- No significant new non-retail sources will develop
- Other sales tax areas will grow at the same pace as retail
- The sales tax rate will hold steady at 1.5%

Sales Tax



Property Tax

Gilbert has only a secondary property tax rate, which can only be used to repay debt issued for voter approved bonds. General Obligation bonds are issued to pay for construction of streets, parks, facilities, and utility infrastructure. The rate is \$1.0567 per \$100 in secondary assessed value, which equates to about 10% of the total property tax rate for property in the Gilbert School District. While the Gilbert School District is the largest, there are four school districts that cover Gilbert including Gilbert, Higley, Mesa, and Chandler.

More information on general obligation debt and the property tax is found in the debt section as well as on the property tax rate page following the revenue source information.

Assessments

Assessment districts are established for street lights, parkway improvements, and capital improvements that benefit specific users. The street light district (SLID) revenue is based on the cost of electricity for the district area. The amount is revised and levied every year, and each district is calculated separately.

Parkway Improvement Districts (PKID) pay for the cost of maintenance and improvements in parkway areas for eleven subdivisions in Gilbert. The amount for each PKID is levied on an equal per lot basis. The levy for these districts is calculated and levied annually based on projected and historical costs. The levy for street lights and parkway maintenance is collected on the property tax bill and is included with taxes and fees.

Capital Improvement Districts repay improvement debt issued for one-time construction of infrastructure. The benefited property in the area is levied an assessment to repay the debt issued. This revenue is included in the other non-operating category. An allowance of \$100,000,000 is included in contingency in the event a project presents itself after the budget is adopted.

System Development Fees

System Development Fees (SDF) are charged to all new development. The fees are collected to pay for infrastructure required due to growth, so that new growth is provided the same level of service as the existing community. Fees are collected for traffic signals, water, wastewater, parks, public safety and general government (debt service only). A water resource fee is charged to pay for the cost of increasing water rights to accommodate new growth and guarantee a 100-year assured water supply.

SDFs are reviewed and revised annually based on changes in the cost of construction and changes in the infrastructure requirements. Gilbert recently completed a full SDF study in partnership with a third party consultant to ensure that our fee structure is in line with the current environment and compliant with recent legislative changes.

LICENSE AND PERMITS

License fees are charged for business registration and alcoholic beverage licenses. Permit fees are charged for building, fire, engineering, signs, and alarms. Permit fee revenue trends with construction activity.

INTERGOVERNMENTAL

Funding received from any other government agency is considered intergovernmental. The largest source is state shared revenue for sales tax, income tax, highway user revenue, vehicle license tax and local transportation assistance fund. The state shared revenue is distributed as follows:

Sales Tax: Twenty-five percent of the distribution base of state sales tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the state.

Income Tax: Fifteen percent of the state income tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the state. There is a two year time lag in distribution. So the tax on income earned in FY 2014 is distributed to cities in FY 2016.

Highway User Revenue: Cities and towns receive 27.5% of the highway user revenue fund. One half of the monies received are distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the State. The remaining one half is distributed based on the basis of the "county of origin" of gasoline sales and the relation of Gilbert's population to the total incorporated population of Maricopa County. These funds must be used solely for street purposes.

Vehicle License: Twenty-five percent of the net revenues collected for the licensing of motor vehicles by the county are distributed back based on the population of Gilbert in relation to the total incorporated population of Maricopa County.

Local Transportation Assistance Fund: The State Lottery distributes funds based on population. LTAF funds are applied only to transit-related expenses.

CHARGES FOR SERVICE

All charges for service are based on the philosophy that whoever benefits from the service should pay a portion or all of the cost to provide that service. Charges for service include user fees for recreation services, water consumption, wastewater, and solid waste disposal. The goal is for internal services, enterprise operations, and all adult sports to be 100% self-supporting. The town recently completed an internal study to examine the rates and rate structures for water, wastewater, environmental services, and storm water functions. No rate increases or structure changes are recommended for FY 2016.

Water

Water user fees are reviewed annually to ensure that revenue is able to cover 100% of the actual and anticipated cost of providing water to customers. The cost includes pumping water from the ground, treating the surface and ground water, distributing the water to customers, reading the meters, and maintaining the system. There was no rate increase necessary for FY 2016.

Wastewater

Staff reviews wastewater fees annually to ensure revenue covers 100% of the cost of operations. Wastewater operations include collection, treatment, and recovery of wastewater. There was no rate increase necessary for FY 2016.

Environmental Services

Environmental services includes solid waste collection of residential barrels, uncontained, and recycling, and for commercial and roll-off customers. The operation also includes street sweeping and the household hazardous waste facility. Annual rate reviews ensure that revenue covers all the cost of operations. The costs impacting rates the most in these funds are personnel, landfill tipping fees, equipment maintenance, and replacement. The residential rates for environmental services were reduced by 7.5% in FY 2013. There was no rate increase necessary for FY 2016.

FINES AND FORFEITS

Fines are collected by the Court based on citations issued by the Police Department and cases prosecuted by the Prosecutor's office.

INVESTMENT INCOME

In order to maximize available resources, Gilbert reviews upcoming expenditure needs, and works with a financial advisor to appropriately invest cash. Often this is done with the State of Arizona Local Government Investment Pool (LGIP). The State has recently made available investment pool options with higher interest rates for longer investment terms. Gilbert is utilizing some of those pools in an effort to maximize investment income.

OTHER NON-OPERATING

This revenue category includes property rental, insurance recoveries, donations and contributions, and other one-time revenue not categorized elsewhere. Most of the other non-operating is highly unpredictable and is included in the budget at a minimal amount unless a specific source is known during budget preparation.

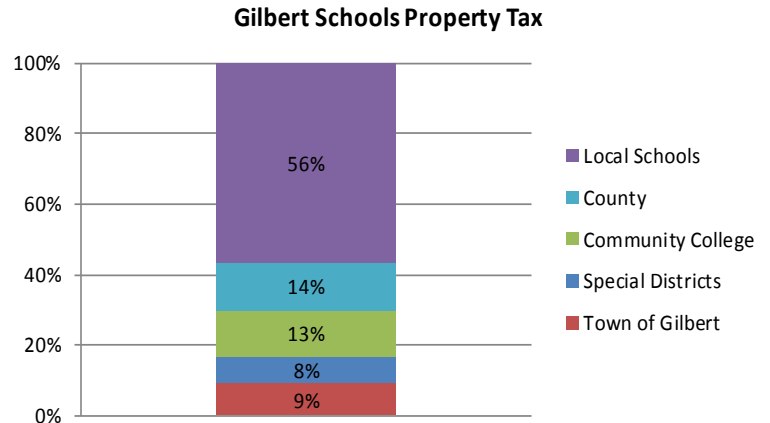
BOND PROCEEDS

The FY 2016 revenue budget does not include any bond proceeds. If a bond is issued, there is a reserve for Capital Improvements to provide the necessary expenditure authorization for capital development.

More information on debt and bond proceeds is found in the Debt section.

The property tax rate for Gilbert is approximately \$1.06/\$100 in secondary assessed valuation, there is no primary property tax. Town of Gilbert property tax is collected for debt repayment only, not for operations.

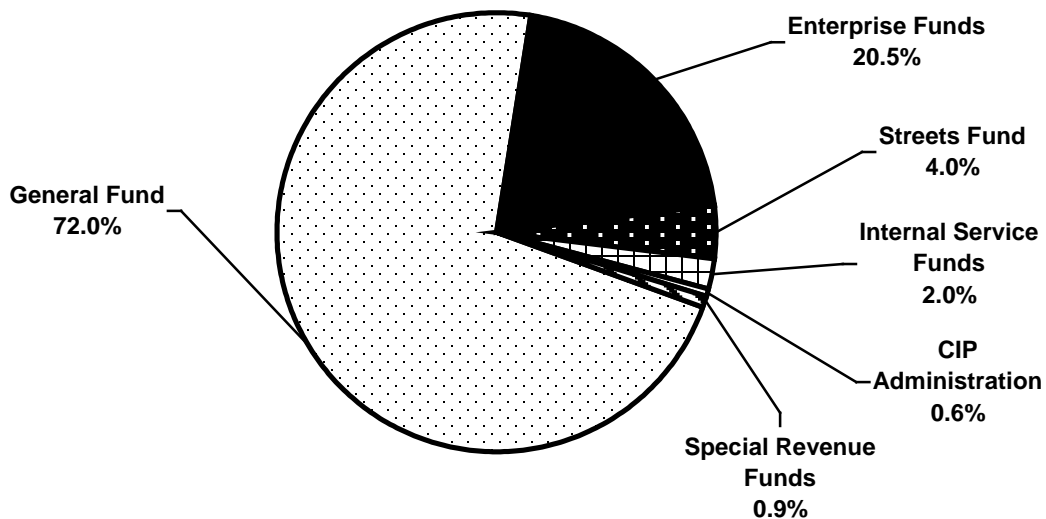
Residents in Gilbert, based on address, are served primarily within four school districts. Each district has a unique primary and secondary tax rate. The distribution of property tax based on FY 2016 information is shown below for each district. These figures exclude certain special districts. The graph to the right shows the percentage allocation for the Gilbert School District.



	<u>Gilbert</u> <u>School District</u>	<u>Chandler</u> <u>School District</u>	<u>Higley</u> <u>School District</u>	<u>Mesa</u> <u>School District</u>
Primary (Operating)				
State	\$0.00	\$0.00	\$0.00	\$0.00
County	1.36	1.36	1.36	1.36
Community College	1.26	1.26	1.26	1.26
Education Equalization	0.51	0.51	0.51	0.51
Special Health Care District	0.19	0.19	0.19	0.19
Gilbert	0.00	0.00	0.00	0.00
East Valley Institute	0.00	0.00	0.00	0.00
Local School District	5.26	4.16	5.17	4.62
Total Primary	\$8.58	\$7.48	\$8.49	\$7.94
Secondary (Debt)				
County	\$0.00	\$0.00	\$0.00	\$0.00
Community College	0.23	0.23	0.23	0.23
Fire District	0.01	0.01	0.01	0.01
Flood Control	0.16	0.16	0.16	0.16
County Library	0.06	0.06	0.06	0.06
Central Arizona Project	0.01	0.01	0.01	0.01
Special Health Care District	0.11	0.11	0.11	0.11
Gilbert	1.06	1.06	1.06	1.06
East Valley Institute	0.05	0.05	0.05	0.05
Local School District	1.20	2.45	1.78	2.74
Total Secondary	\$2.89	\$4.14	\$3.47	\$4.43
Total				
State	\$0.00	\$0.00	\$0.00	\$0.00
County	1.36	1.36	1.36	1.36
Community College	1.49	1.49	1.49	1.49
Education Equalization	0.51	0.51	0.51	0.51
Fire District	0.01	0.01	0.01	0.01
Flood Control	0.16	0.16	0.16	0.16
County Library	0.06	0.06	0.06	0.06
Central Arizona Project	0.01	0.01	0.01	0.01
Special Health Care District	0.30	0.30	0.30	0.30
Gilbert	1.06	1.06	1.06	1.06
East Valley Institute	0.05	0.05	0.05	0.05
Local School District	6.46	6.61	6.95	7.36
Total Tax Rate	\$11.47	\$11.62	\$11.96	\$12.37

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
GENERAL FUND					
Management and Policy	107.49	115.75	118.00	118.15	120.15
Management Services	18.00	19.00	19.00	19.00	21.00
Court	29.92	30.92	30.92	30.92	30.92
Development Services	55.80	55.80	59.30	59.30	59.30
Public Works	5.60	5.60	6.60	6.60	6.60
Police	342.00	345.00	350.00	350.00	354.00
Fire and Rescue	197.00	201.00	201.00	201.00	203.00
Parks and Recreation	113.21	117.47	116.06	116.21	122.70
TOTAL GENERAL FUND	869.02	890.54	900.88	901.18	917.67
ENTERPRISE FUNDS					
Water	118.20	117.95	116.45	116.45	124.95
Wastewater	41.68	44.68	45.39	45.24	42.50
Environmental Svc - Residential	71.72	76.22	76.72	76.72	86.05
Environmental Svc - Commercial	7.28	7.28	7.28	7.28	8.28
ENTERPRISE FUNDS	238.88	246.13	245.84	245.69	261.78
STREETS FUND	51.00	57.00	57.00	57.00	50.67
INTERNAL SERVICE FUNDS	26.00	26.00	26.00	26.00	26.00
SPECIAL REVENUE	9.55	10.30	11.60	11.45	11.45
CIP ADMINISTRATION	8.15	7.40	7.40	7.40	7.40
TOTAL TOWN POSITIONS	<u>1,202.60</u>	<u>1,237.37</u>	<u>1,248.72</u>	<u>1,248.72</u>	<u>1,274.97</u>

**FY 2016
Personnel By Fund**



General Fund

General Fund Summary
Management and Policy
Management Services
Municipal Court
Development Services
Public Works
Police Department
Fire and Rescue Department
Parks and Recreation
Non-Departmental



Gilbert Fire and Rescue



Gilbert Police Department



Splash Pad Water Feature in Gilbert's Downtown Heritage District

FUND DESCRIPTION

The General Fund is the largest operating fund in the budget and includes the most diverse operations. The General Fund provides accounting for all activities that do not have a specific revenue source. The revenue collected for support of the entire community is deposited in the General Fund to finance Public Safety, Development Services, Parks and Recreation, and Internal Support functions. Much of the General Fund is supported by tax revenues, but services that benefit a specific user often recover all or part of the cost of service through a user fee. The following table indicates the percentage of tax support provided for each major area:

Program	FY 2016 Budgeted Expenses	FY 2016 Fee Supported	FY 2016 Transfer Supported	FY 2016 Tax Supported	FY 2016 % Tax Supported
Management and Policy*	\$ 22,872,060	\$ 91,000	\$ 3,575,690	\$ 19,205,370	84%
Management Services*	2,115,660	522,000	591,580	1,002,080	47%
Municipal Court	3,117,380	219,000	100,000	2,798,380	90%
Development Services	5,572,570	6,244,000	-	(671,430)	-12%
Public Works Engineering	765,430	-	-	765,430	100%
Police	44,176,410	3,405,000	85,920	40,685,490	92%
Fire and Rescue	28,807,110	1,619,000	35,000	27,153,110	94%
Parks and Recreation	17,645,970	3,314,000	451,710	13,880,260	79%
Non-Departmental*	47,428,030	-	100,000	47,328,030	100%
Total General Fund	\$ 172,500,620	\$ 15,414,000	\$ 4,939,900	\$ 152,146,720	88%

* Expenses include transfers.

The total General Fund Revenue budget including fees and taxes is \$137,079,000. Fees charged to recover the cost of service total \$15,414,000. The tax supported (non-allocated) revenue of \$121,665,000 is detailed in the Financial Overview section of this document. In addition, transfers from other operating funds as a recovery of costs incurred to support the operations of Water, Wastewater, Environmental Services Residential, Environmental Services Commercial, and Streets total \$4,939,900.

More detail on revenue and expenditures is included in the Financial Overview section and in the individual sections for that activity.

FUND NARRATIVE

The single largest revenue source that supports the General Fund is local sales tax collected by current and new businesses locating in the community. Construction sales tax has historically been a driving element of local sales tax. However, as the town approaches build out, construction revenues will continue to lessen. Some of this result has been offset by additional retail sales tax opportunities. Development of the Five-Year Rolling Balanced Financial Plan must account for not only economic cycles, but the anticipated build-out structure of the town's revenues.

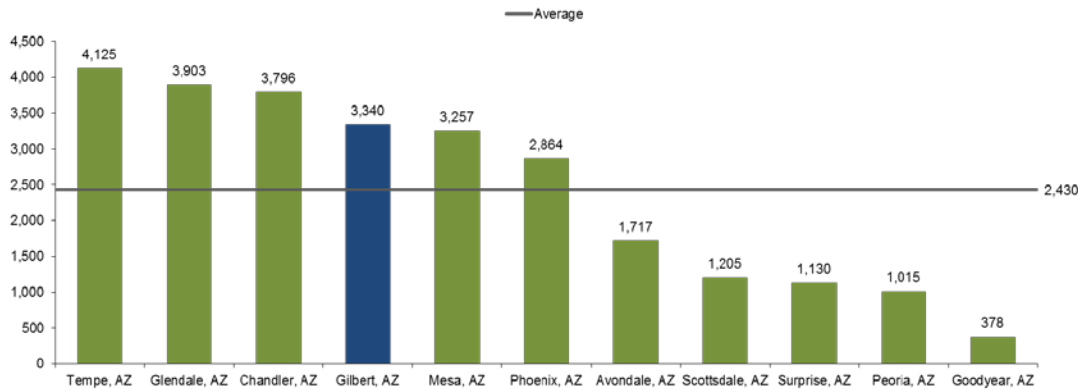
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Management and Policy	107.49	115.75	118.00	118.15	120.15
Management Services	18.00	19.00	19.00	19.00	21.00
Municipal Court	29.92	30.92	30.92	30.92	30.92
Development Services	55.80	55.80	59.30	59.30	59.30
Public Works Engineering	5.60	5.60	6.60	6.60	6.60
Police	342.00	345.00	350.00	350.00	354.00
Fire and Rescue	197.00	201.00	201.00	201.00	203.00
Parks and Recreation	113.21	117.47	116.06	116.21	122.70
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	869.02	890.54	900.88	901.18	917.67

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Management and Policy	14,542,662	21,295,942	19,692,045	21,179,760	22,872,060
Management Services	1,560,986	1,813,211	2,069,096	1,927,320	2,115,660
Municipal Court	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Development Services	5,252,465	5,288,148	5,565,694	5,305,280	5,572,570
Public Works Engineering	637,935	770,330	758,368	659,540	765,430
Police	37,098,268	40,369,015	41,824,523	41,400,880	44,176,410
Fire and Rescue	22,338,515	24,771,708	26,429,823	26,271,070	28,807,110
Parks and Recreation	14,191,478	15,062,399	16,983,259	16,881,720	17,645,970
Non-Departmental	3,824,802	9,287,363	35,896,355	11,437,290	40,541,120
Total Expenses	\$ 102,199,859	\$ 121,637,925	\$ 152,365,484	\$ 128,175,500	\$ 165,613,710

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	75,376,437	83,991,255	89,183,769	86,669,390	96,176,290
Supplies & Contractual	26,298,144	29,295,132	48,437,452	34,787,720	49,556,740
Capital Outlay	525,278	8,351,538	14,744,263	6,718,390	19,880,680
Total Expenses	\$ 102,199,859	\$ 121,637,925	\$ 152,365,484	\$ 128,175,500	\$ 165,613,710

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	121,662,524	129,306,121	131,601,191	134,993,000	137,079,000
Transfers In	4,341,711	4,552,329	5,038,920	6,620,920	4,939,900
Total Sources	\$ 126,004,235	\$ 133,858,450	\$ 136,640,111	\$ 141,613,920	\$ 142,018,900
Total Expenses	102,199,859	121,637,925	152,365,484	128,175,500	165,613,710
Transfers Out	7,130,383	5,706,271	11,345,340	11,345,340	6,886,910
Total Uses	\$ 109,330,242	\$ 127,344,196	\$ 163,710,824	\$ 139,520,840	\$ 172,500,620
Net Operating Result	\$ 16,673,993	\$ 6,514,254	\$ (27,070,713)	\$ 2,093,080	\$ (30,481,720)

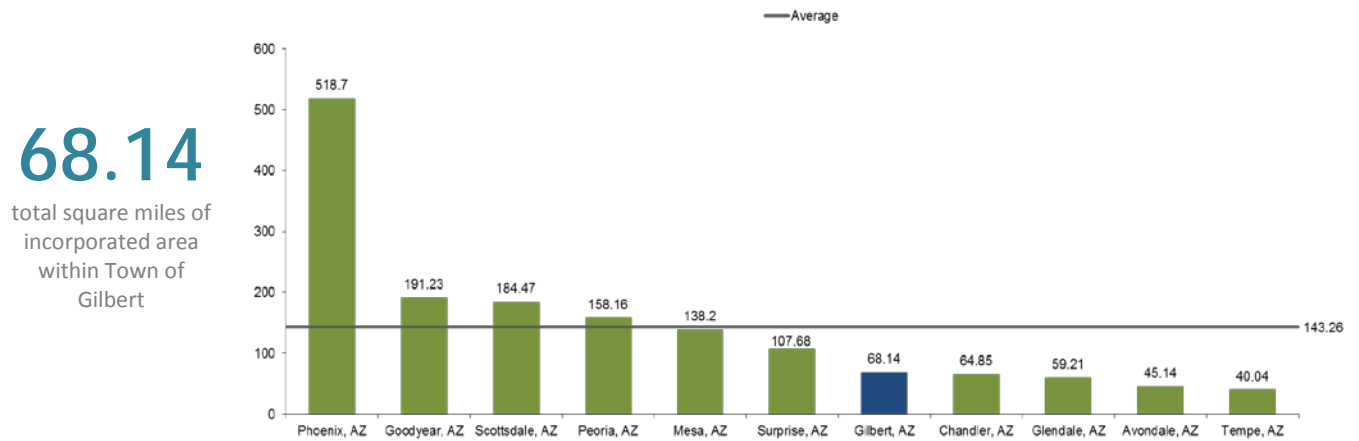
Benchmark: Population Density



3,340
 average number of residents who live in a square mile within Gilbert

Source: Valley Benchmark Cities, FY 2013/14

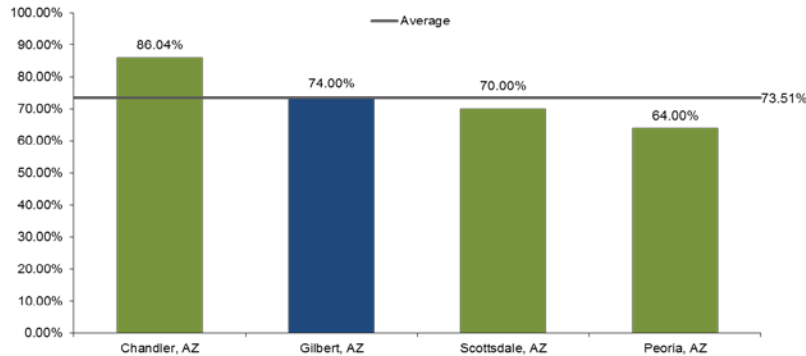
Benchmark: Incorporated Land Area in Square Miles



68.14
 total square miles of incorporated area within Town of Gilbert

*The Municipal Planning Area of Gilbert is 72.6 square miles; the total incorporated land area is 68.14 square miles.
 Source: Valley Benchmark Cities, FY 2013/14

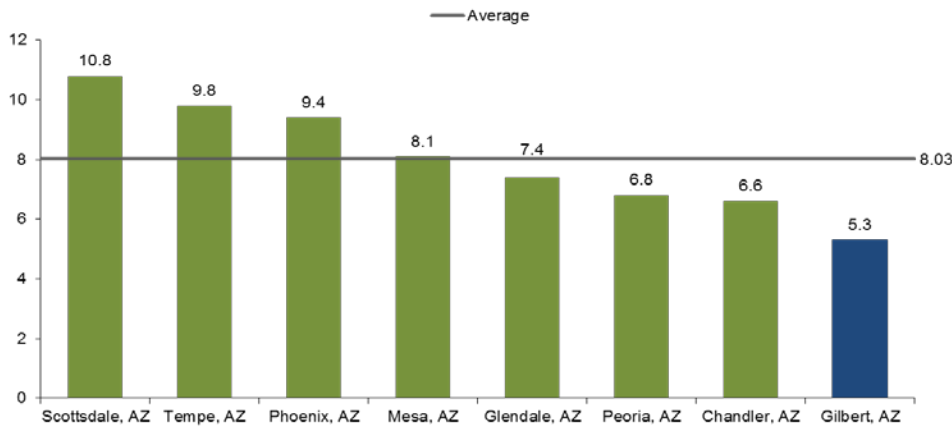
Benchmark: Value of Services for Taxes Paid



74%
 of Gilbert residents who rate quality of services for taxes paid as good or excellent

*Figures represent survey respondents in each community who answered "good" or "excellent"
 Source: National Citizens Survey, City of Chandler, AZ Citizen Survey

Benchmark: Full Time Equivalents per 1,000 Residents



5.3

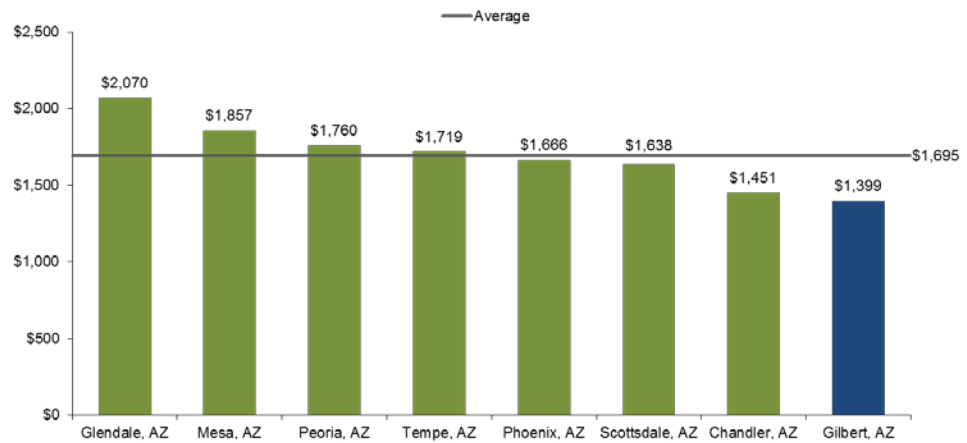
Adopted Full Time Equivalents (FTE) per 1,000 residents in Gilbert for FY 2016

Source: City of Chandler, Budget Division, FY 2016

Benchmark: Average Residential Household Cost of Service

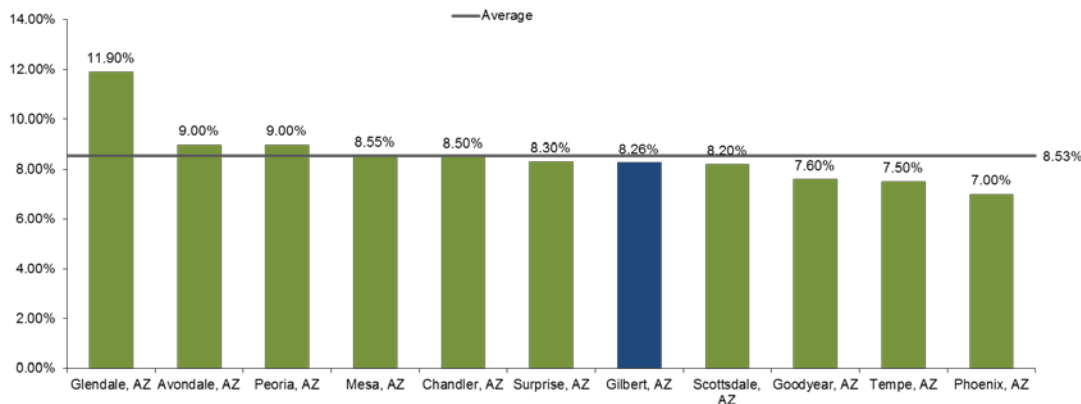
\$1,399

average residential household cost of service in Gilbert



Source: City of Tempe, 2015 Average Residential Household Cost of Service

Benchmark: Rate of Turnover

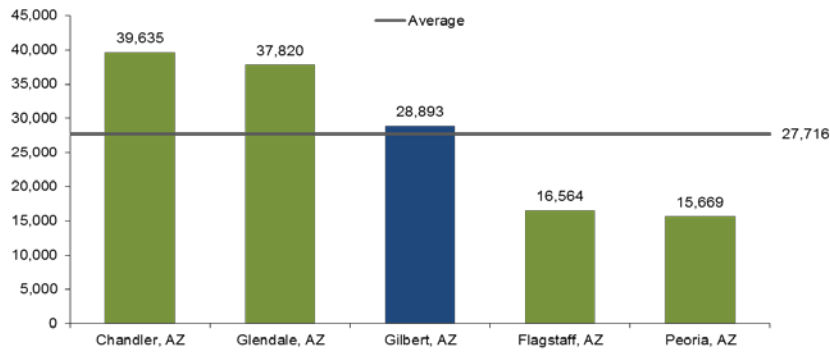


8.26%

rate of turnover for Gilbert employees in FY 2014 (excludes seasonal)

Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Number of Cases Filed



28,893

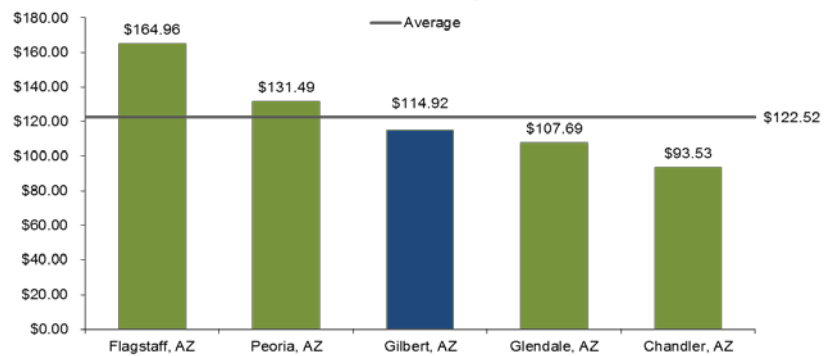
court cases filed in Gilbert
in FY 2014

*The total number of cases that are filed annually with the Town Court in Gilbert.
Source: Arizona Administrative Office of the Courts Statistical Data Reports, FY 2014

Benchmark: Cost per Case

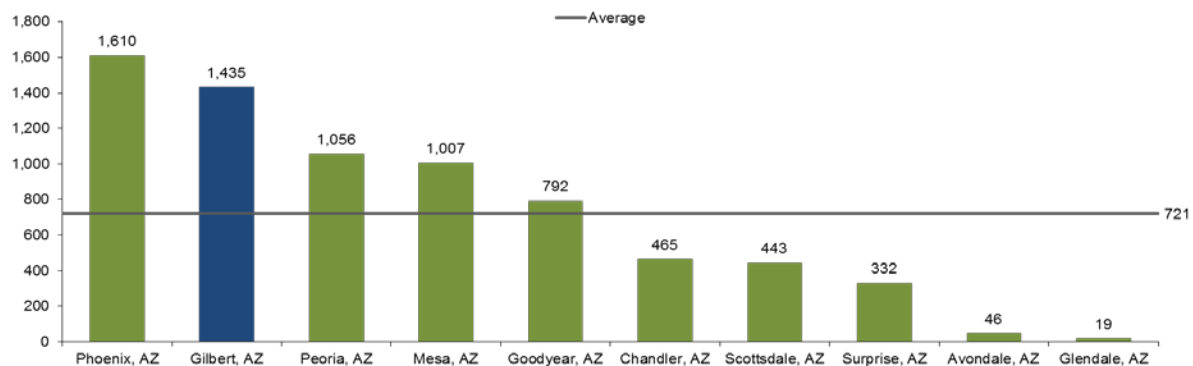
\$114.92

average cost
per court case



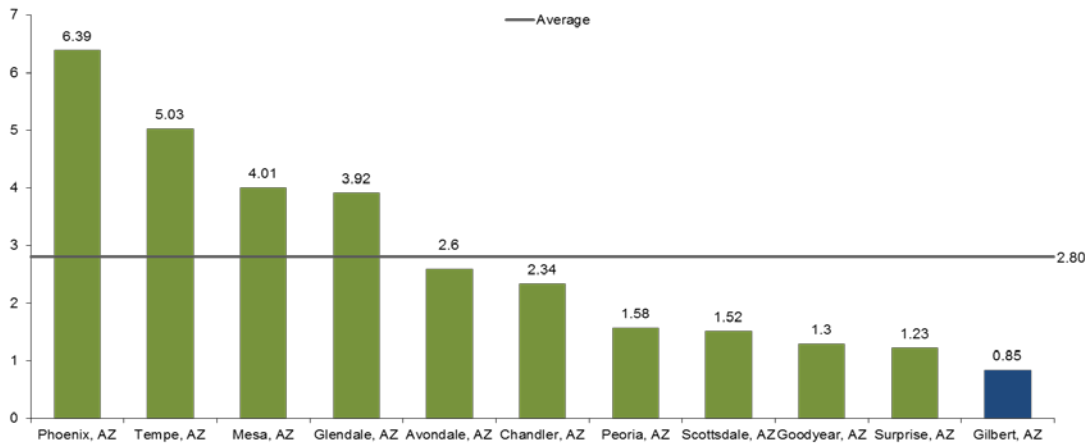
*Cost of processing a case that results in a sufficient outcome.
Source: Arizona Administrative Office of the Courts Statistical Data Reports, FY 2014

Benchmark: Total Single Family Building Permits



*Total number of single family building permits for calendar year 2014 in Gilbert
Source: Central Homebuilders Association of Arizona

Benchmark: Violent Crime Rates



0.85

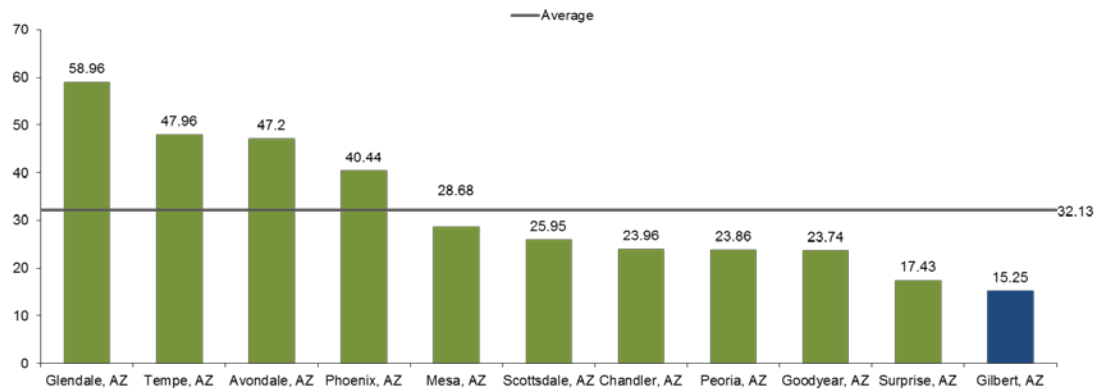
reported violent crimes per 1,000 residents of Gilbert in FY 2014

*Violent crime rate measures the reported number of violent crimes per 1,000 residents.
 Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Property Crime Rates

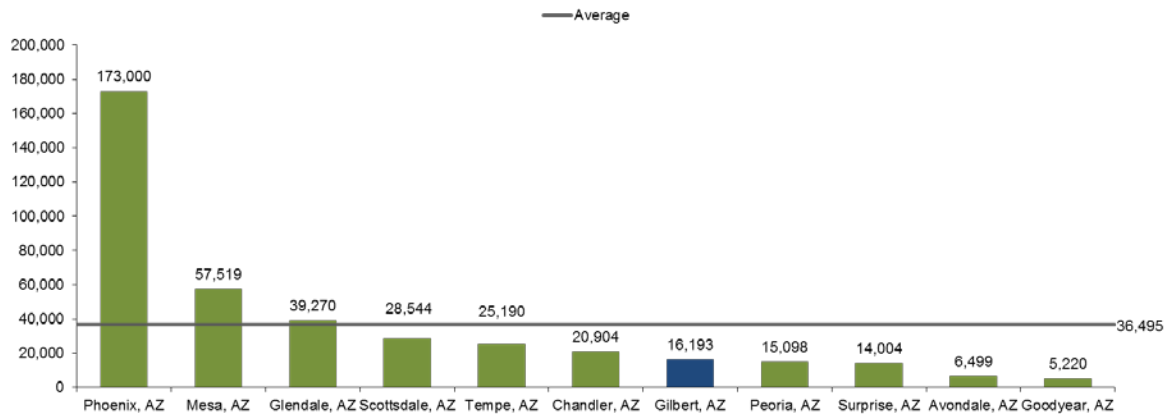
15.25

reported property crimes per 1,000 residents of Gilbert in FY 2014



Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Total Fire Calls for Service

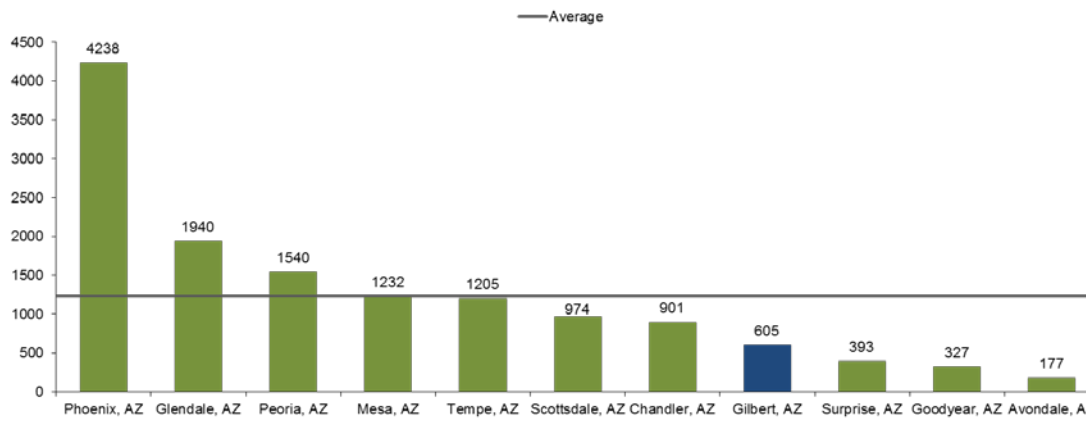


16,193

calls for service in FY 2014

Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Total Park Acreage

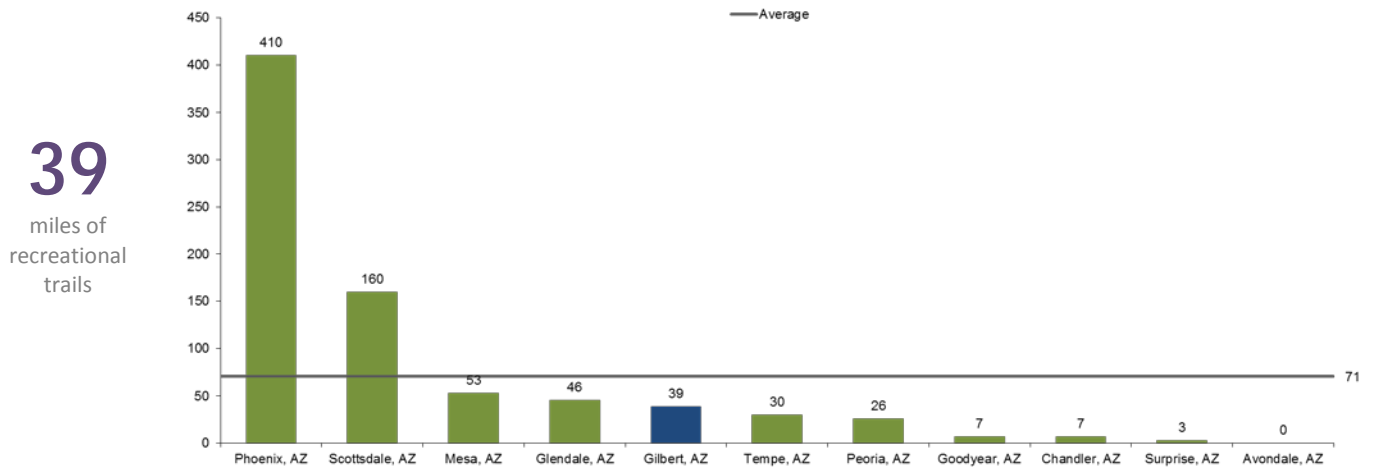


605

total developed acres
of Parks and
Recreation space in
Gilbert

Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Total Miles of Trails



39

miles of
recreational
trails

Source: Valley Benchmark Cities, FY 2013/14



Management and Policy

Management and Policy Summary

Mayor and Council

Town Manager

Communication

Intergovernmental Relations

Human Resources

Economic Development

Information Technology

Management and Budget

Town Clerk

General Counsel

Prosecutor

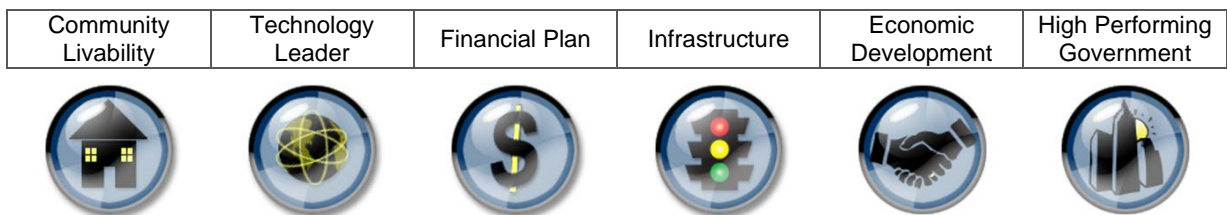
DEPARTMENT DESCRIPTION

This unit represents the core policy and managerial functions of Gilbert, including Mayor and Council, Town Manager, Town Clerk, General Counsel, and Prosecutor. The Mayor and Council represent the legislative side of government and establish policy for Gilbert. The Mayor and Council also approve the budget and capital improvement plans; determine and set the annual tax levy; and appoint the Town Manager, Town Attorney, Town Clerk, Municipal Court Judge, and citizen Boards and Commissions.

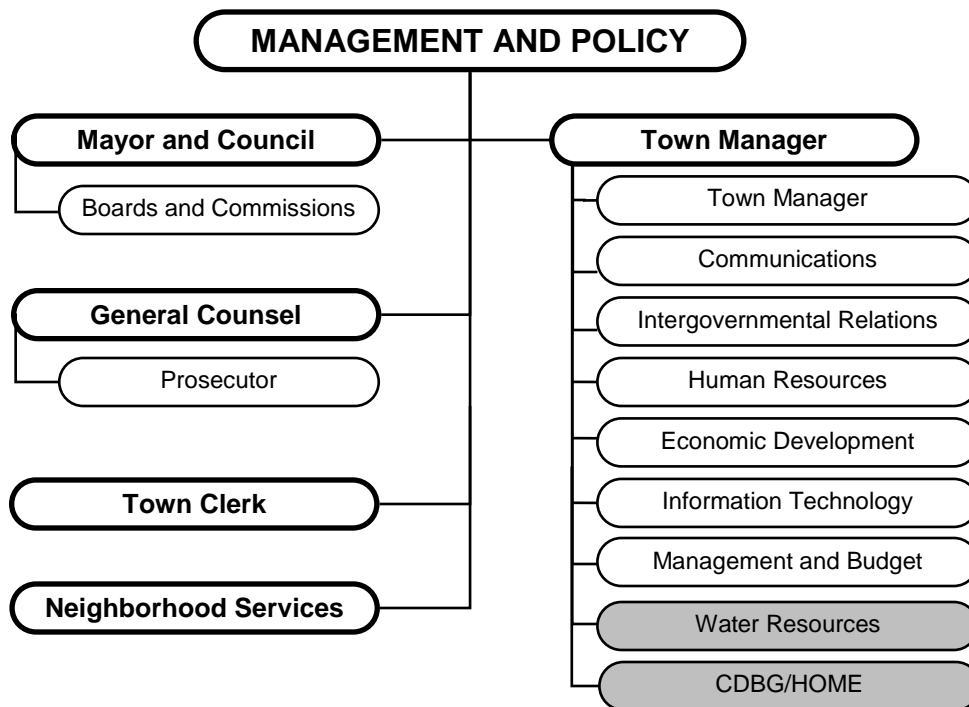
The Town Manager, representing the executive side of government, is responsible for the day-to-day oversight and management of all departments and coordination of all municipal programs and services. The Town Clerk’s main responsibilities include the coordination of the Town Council agenda process, administration of elections, and administration of the town’s records management program. Legal services are provided by an in-house attorney and contracted services.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.



ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Mayor and Council	2.00	2.00	2.00	2.00	2.00
Boards and Commissions	0.00	0.00	0.00	0.00	0.00
Town Manager	6.00	7.00	7.00	7.00	7.00
Communications	5.00	5.00	6.00	6.00	6.00
Intergovernmental Relations	2.00	2.00	2.00	2.00	2.00
Economic Development	7.00	8.00	8.00	8.00	8.00
Human Resources	18.75	20.75	21.00	21.00	21.00
Information Technology	34.00	36.00	36.00	36.00	38.00
Management and Budget	4.25	6.00	6.00	6.00	6.00
Town Clerk	6.49	6.00	6.00	6.00	6.00
Neighborhood Services	1.00	1.00	1.00	1.15	1.15
General Counsel	3.00	3.00	4.00	4.00	4.00
Prosecutor	18.00	19.00	19.00	19.00	19.00
Total Personnel	107.49	115.75	118.00	118.15	120.15

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Mayor and Council	584,642	647,739	751,956	682,930	825,090
Boards and Commissions	29,050	23,477	34,420	31,290	35,500
Town Manager	917,032	986,120	1,349,456	4,079,720	3,833,970
Communications	531,434	750,129	772,986	773,700	825,110
Intergovernmental Relations	218,988	274,637	296,768	296,700	297,460
Economic Development	974,863	4,932,067	1,723,093	1,677,680	2,075,020
Human Resources	2,005,451	2,281,823	2,311,101	2,288,520	2,537,990
Information Technology	5,680,348	7,364,977	8,142,694	7,469,340	8,233,160
Management and Budget	391,636	629,184	698,269	743,590	710,480
Town Clerk	674,792	515,470	667,680	569,640	593,380
Neighborhood Services	101,523	110,951	109,921	20,340	136,280
General Counsel	794,065	1,023,362	1,084,437	790,140	1,015,130
Prosecutor	1,638,838	1,756,006	1,749,264	1,756,170	1,753,490
Total Expenses	\$ 14,542,662	\$ 21,295,942	\$ 19,692,045	\$ 21,179,760	\$ 22,872,060

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	9,320,886	11,292,134	12,729,352	11,890,430	15,413,270
Supplies & Contractual	4,844,171	5,719,090	6,928,757	9,255,390	7,408,790
Capital Outlay	377,605	4,284,718	33,936	33,940	50,000
Total Expenses	\$ 14,542,662	\$ 21,295,942	\$ 19,692,045	\$ 21,179,760	\$ 22,872,060

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	67,001	99,543	102,000	91,500	91,000
Total Expenses	14,542,662	21,295,942	19,692,045	21,179,760	22,872,060
Net Operating Result	\$(14,475,661)	\$(21,196,399)	\$(19,590,045)	\$(21,088,260)	\$(22,781,060)

PURPOSE STATEMENT

The Mayor and Council provide community leadership, develop policies to guide Gilbert in delivering services and achieving community goals, and advance and promote the physical, social, cultural, and economic environment of Gilbert through effective civic leadership and through the active democratic participation of our citizens.

The Town Council is comprised of a Mayor and six Council Members. The Council establishes policy through the enactment of laws (ordinances) and the adoption of resolutions. The Mayor and Councilmembers are elected “at large”; that is, they represent the entire community. Members are elected for four-year terms at general municipal elections that are held every two years, resulting in an overlap in the terms of office.

ACCOMPLISHMENTS FY 2015

- Held the third annual Digital State of the Town
- Developed, fostered, maintained and facilitated meaningful relationships and partnerships between Gilbert and numerous local, regional, tribal, statewide and federal individuals, organizations and agencies
- Improved the current Citizen Inquiry System







OBJECTIVES FY 2016

- Continue to implement strategic initiatives
- Continue review of town operating and budgetary practices for efficiency
- Develop, foster, maintain and facilitate meaningful relationships and partnerships between the town and numerous local, regional, tribal, statewide and federal individuals, organizations and agencies
- Enhance the Citizen Inquiry System responsiveness to constituent inquiries

BUDGET NOTES

Change in supplies and contractual expenditures include; increase in membership and dues, additional travel and training, and costs for a public relations consultant. In FY 2015, the public relations consultant was budgeted in the Town Manager's Office.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

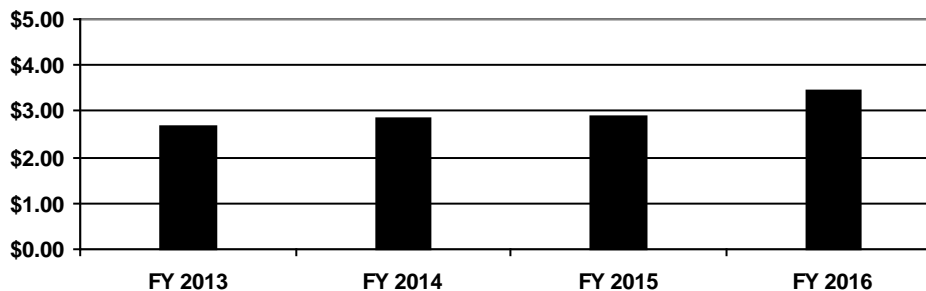
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Overall direction Gilbert is taking (good or excellent) per Citizen Survey	80%	76%	80%	80%
Percentage of citizens who are satisfied with the overall quality of life in Gilbert per Citizen Survey	96%	96%	96%	96%
Percentage of citizens rating Gilbert as a place to live (good or excellent) per Citizen Survey	98%	99%	99%	99%
Citizen ranking for job Gilbert government does at welcoming citizen involvement (good or excellent) per Citizen Survey	71%	63%	70%	75%
G.O. Bond Rating – Moody's	Aa1	Aa1	Aaa	Aaa
G.O. Bond Rating – Standard and Poor's	AA	AA	AA+	AA+

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Mayor and Council	2.00	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00	2.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Mayor and Council	584,642	647,739	751,956	682,930	825,090
Total Expenses	\$ 584,642	\$ 647,739	\$ 751,956	\$ 682,930	\$ 825,090

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	428,338	497,673	537,096	473,070	550,480
Supplies & Contractual	156,304	150,066	214,860	209,860	274,610
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 584,642	\$ 647,739	\$ 751,956	\$ 682,930	\$ 825,090

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	39,667	61,596	80,000	70,000	70,000
Total Expenses	584,642	647,739	751,956	682,930	825,090
Net Operating Result	\$ (544,975)	\$ (586,143)	\$ (671,956)	\$ (612,930)	\$ (755,090)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The Town Manager implements the policies developed by the Town Council by providing leadership to departments while working with outside agencies, and by ensuring responsive, cost effective local government services to Gilbert residents.

The Town Manager's Office directs and coordinates organizational activities; promotes community relations; reviews and recommends the annual operating and capital budgets; reviews financial forecasts and management analyses; performs budgetary control functions; submits recommendations to the Town Council; promotes economic development; coordinates special projects; and supervises and coordinates the daily activities of the Town government.

ACCOMPLISHMENTS FY 2015

- Developed the second phase of Gilbert's first long-range infrastructure plan and long-range revenue forecast to assist with financial planning and ensure financial sustainability
- Worked with the Office of Economic Development to identify existing and new business development opportunities within Gilbert and develop a tourism strategy
- Implemented pay-for-performance in partnership with Human Resources Department







OBJECTIVES FY 2016

- Complete mid-decade Census to ensure Town receives state shared revenue based on updated population figures
- Finalize construction of St. Xavier University in the Heritage District
- Collaborate with community, health care, and non-profits to open the Gilbert Wellness & Resource Center
- Foster relationships with the community, businesses, and other agencies, while furthering the goals and objectives of the organization by serving on various governmental and community boards
- Continue implementation of the Town Council's Strategic Plan and the six initiatives
- Finalize and implement a new personnel performance management system
- Foster regional partnerships with Native American tribes, municipalities and other regional government agencies, in addition to local, state and federal elected officials

BUDGET NOTES

Staffing levels remain consistent from FY 2015. Supplies and contractual budget increases significantly in FY 2015 Projected and FY 2016 Budget as a result of the Special Census being conducted by Gilbert. Expenditures for the Special Census are budgeted as one time appropriations in FY 2016. Contract for a public relation consultant was transferred to the Mayor and Council budget for FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

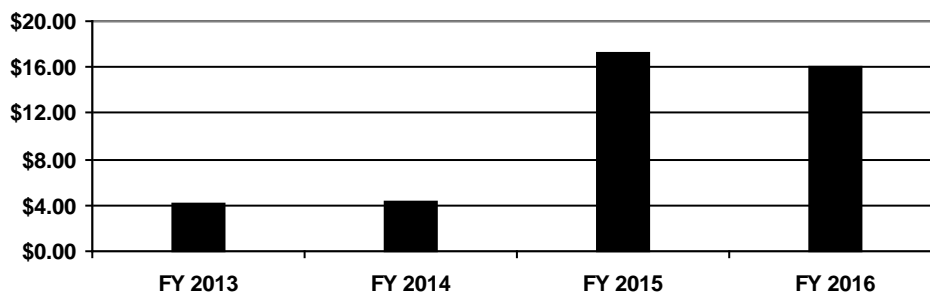
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Overall quality of life in Gilbert (good or excellent) per Citizen Survey	96%	96%	96%	96%
Value of services for the taxes paid to Gilbert (good or excellent) per Citizen Survey	77%	75%	78%	80%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Town Manager	6.00	7.00	7.00	7.00	7.00
Total Personnel	6.00	7.00	7.00	7.00	7.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Town Manager	917,032	986,120	1,349,456	4,079,720	3,833,970
Total Expenses	\$ 917,032	\$ 986,120	\$ 1,349,456	\$ 4,079,720	\$ 3,833,970

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	815,192	819,890	1,170,466	1,055,670	3,565,850
Supplies & Contractual	101,840	166,230	178,990	3,024,050	268,120
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 917,032	\$ 986,120	\$ 1,349,456	\$ 4,079,720	\$ 3,833,970

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	129	2,352	-	-	-
Total Expenses	917,032	986,120	1,349,456	4,079,720	3,833,970
Net Operating Result	\$ (916,903)	\$ (983,768)	\$ (1,349,456)	\$ (4,079,720)	\$ (3,833,970)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The Office of Communications is focused on establishing Gilbert as a leader in digital government. Responsible for all internal, external, and digital communications, video production, broadcast, public relations, media relations social media and marketing efforts for Gilbert, the Communications department leverages digital tools to connect with residents. Through our innovative use of technology, we engage residents and visitors with sleek web design, high-quality and high-definition video production, mobile applications, social media and other forms of digital media - establishing Gilbert as a leader in digital government not only in Arizona but nationally.

ACCOMPLISHMENTS FY 2015

- Developed and began implementation of Town-wide branding and guidelines
- Produced high-quality commercial spots that aired on television and our networks
- Produced television spots in coordination with Saint Xavier University to promote the Gilbert campus and assist with recruitment
- Created and designed Phase II of the Digital Roadmap
- Expanded social media channels to Parks and Recreation for tourism efforts
- Held first Social Media 101 class for more than 75 employees
- Expanded audience for Digital State of the Town, including 4,000 views on YouTube, an off-site theater screening at the local Harkins movie theater, sponsored by Saint Xavier University
- Expanded the participation of SPARK App League and brought on Google as a primary sponsor

OBJECTIVES FY 2016

- Continue with the development and implementation of a Town-wide social media strategy
- Digital Roadmap Phase II Implementation
- Incorporate training for teachers and sponsors for SPARK App League
- Continue to implement Town-wide branding into all departments, across all channels

BUDGET NOTES

Staffing levels remain consistent at FY 2015 levels. Expanded budget for advertising and promotion of Gilbert Digital videos and commercial spots. Funding was approved for a Social Media consultant to assist with major campaigns, develop strategy, track metrics, promote hashtags, assist with development of all channels, and YouTube promotion. The adopted budget also reflects an ongoing digital communications initiative on behalf of the Mayor's State of the Town address. One time funding of \$7,500 was allocated for printing posters and banners for various events and for the light poles on Gilbert Road in the Heritage District.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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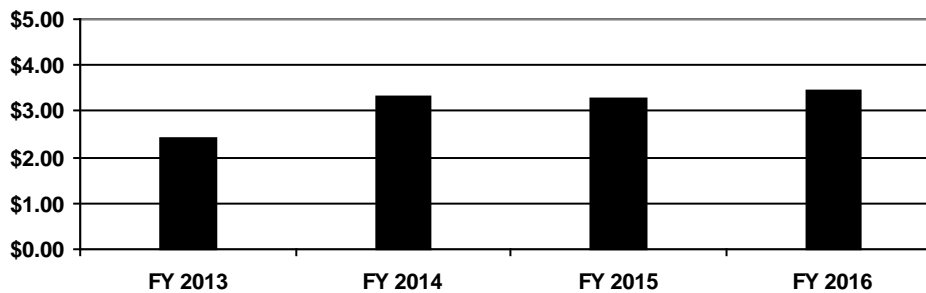
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Facebook Followers	1,314	1,511	2,578	3,000
Twitter Followers	5,013	5,765	8,253	10,000
Views of Digital State of the Town	2,194	2,540	4,000	5,000
Instagram Followers	N/A	N/A	1,200	2,000
Press Releases: Traditional & Video	134	120	175	175

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Communications	5.00	5.00	6.00	6.00	6.00
Total Personnel	5.00	5.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Communications	531,434	750,129	772,986	773,700	825,110
Total Expenses	\$ 531,434	\$ 750,129	\$ 772,986	\$ 773,700	\$ 825,110

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	468,369	651,447	657,391	660,110	663,090
Supplies & Contractual	63,065	98,682	115,595	113,590	162,020
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 531,434	\$ 750,129	\$ 772,986	\$ 773,700	\$ 825,110

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	-	-	-	-
Total Expenses	531,434	750,129	772,986	773,700	825,110
Net Operating Result	\$ (531,434)	\$ (750,129)	\$ (772,986)	\$ (773,700)	\$ (825,110)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The purpose of the Gilbert Office of Intergovernmental Relations is to represent and advocate the interests of the Town of Gilbert to the benefit of its citizens and business community.

The mission is to build, foster, maintain and facilitate meaningful and strategic relationships on behalf of Gilbert both internally and with local, regional, state and federal organizations, agencies, groups and individuals. The Office of Intergovernmental Relations houses the town's policy and legislative team and staff for the Mayor and Council. It is a part of the Town Manager's Office and serves all town departments as well as the Mayor and Council.

ACCOMPLISHMENTS FY 2015

- Represented the town in contacts with the Governor's Office, Arizona Legislature, other municipalities, regional and statewide agencies and organizations, tribal nations, and local and regional business and community organizations
- Developed, fostered, and maintained meaningful relationships and partnerships between the town and numerous local, regional, tribal, statewide and federal agencies, organizations and individuals
- Actively reviewed, researched and tracked all state legislation potentially impacting Gilbert
- Created and executed all legislative activities on behalf of the town
- Protected the town's interests in various legislative and stakeholder processes and worked to resolve town issues with key partners
- Represented Mayor and Council and town management on state and regional policy committees, including the Maricopa Association of Governments (MAG), the Regional Public Transit Authority (RPTA), the Arizona Municipal Water User's Association (AMWUA), the League of Arizona Cities and Towns

- Created internship and mentorship opportunities for students pursuing educational and career prospects in local government and public policy




OBJECTIVES FY 2016

- Strengthen our ability to anticipate, recognize and better position the town for major trends and opportunities
- Implement a constituent inquiry system
- Increase the timeliness and efficiency of responsiveness to constituent inquiries and issues by the Mayor and Council Office and Office of Intergovernmental Relations
- Enhance the effectiveness of the Mayor and Council and town management in external relationships and on internal and external issues
- Continue internship and mentorship opportunities for students pursuing educational and career prospects in local government and public policy
- Represent the town in contacts with the Governor's Office, Arizona Legislature, other municipalities, regional and statewide agencies and organizations, tribal nations, and local and regional business and community organizations
- Develop, foster, and maintain meaningful relationships and partnerships between the town and numerous local, regional, tribal, statewide, and federal agencies, organizations and individuals
- Identify key legislative and policy issues and protect the town's interests in various legislative and stakeholder processes
- Provide research and analysis, and successfully execute special projects and events as assigned by town management and Mayor and Council
- Represent Mayor and Council and management on statewide and regional policy committees

BUDGET NOTES

There were no significant changes to the budget in FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Total number of bills introduced during the annual Arizona State Legislative Session	1,305	1,163	1,250	1,250
Number of bills tracked that had a direct impact on Gilbert and received staff input	N/A	262	250	TBD
Representation at assigned committees (MAG, RPTA, EVM) and meetings (League of Arizona Cities and Towns)	100%	100%	100%	100%

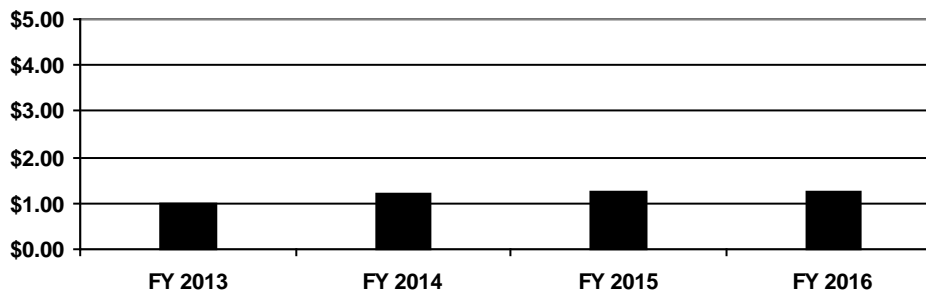
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Intergovernmental Relations	2.00	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00	2.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Intergovernmental Relations	218,988	274,637	296,768	296,700	297,460
Total Expenses	\$ 218,988	\$ 274,637	\$ 296,768	\$ 296,700	\$ 297,460

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	196,933	250,487	268,423	268,350	268,730
Supplies & Contractual	22,055	24,150	28,345	28,350	28,730
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 218,988	\$ 274,637	\$ 296,768	\$ 296,700	\$ 297,460

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	-	-	-	-
Total Expenses	218,988	274,637	296,768	296,700	297,460
Net Operating Result	\$ (218,988)	\$ (274,637)	\$ (296,768)	\$ (296,700)	\$ (297,460)

ANNUAL COST PER CAPITA



PURPOSE STATEMENT

The purpose of the Human Resources department is to partner with stakeholders in providing the programs, services and professional assistance necessary to: attract, retain and develop high quality employees, supervisors and managers that reflect the increasing diversity of the community; maintain competitive compensation and benefits; promote compliance with employment and environmental laws, rules and policies; promote an organizational culture of respect, communication, alignment, accountability and continuous improvement; promote employee safety, organizational loss control and the effective management of risk; process and maintain employee records.

ACCOMPLISHMENTS FY 2015

- Implemented the new competency based STAR Employee Performance Management program
- Launched Situational Leadership-Building Leaders to all supervisors, managers and directors in the organization
- Implemented a Talent Management System that includes performance management, compensation management, onboarding, learning management and recruitment
- Launched Phase I Employee Safety Strategy

OBJECTIVES FY 2016

- Develop and implement sustainment plan for STAR Employee Performance Management program
- Continue deployment of Talent Management system to end users
- Implement Phase II Employee Safety Strategy
- Deploy SkillSoft eLearning
- Begin implementation of HRIS/Payroll system
- Recruit and onboard 500+ employees for the FY 2016 Special Census

BUDGET NOTES

No additional FTE were added for FY 2016. One time appropriations of approximately \$218,000 are included in the supplies and contractual line items for Human Resources. One time expenditures include; conduct compensation and benefit study in alignment with the compensation philosophy, and employee and leadership training.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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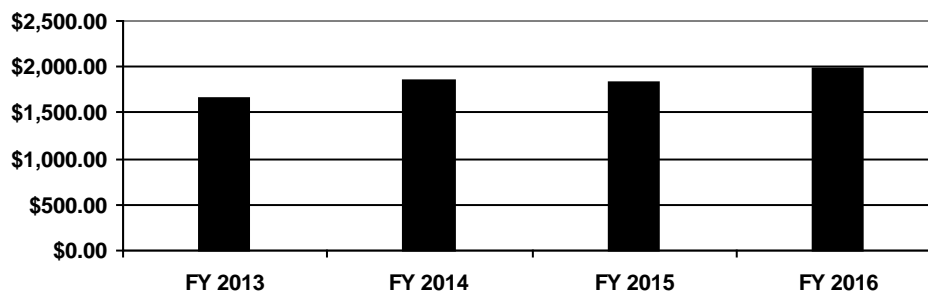
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Turnover rate for regular employees	8.18%	8.26%	8.50%	8.50%
Percentage of successful placements	82%	83%	85%	88%
Direct learning expenditures per employee	\$375	\$377	\$350	\$404
Benefits as a % of total compensation (not including overtime)	40%	40%	40%	40%
Experience modification rate	0.94	0.97	0.98	1.29
Workers' Compensation premium cost per employee	\$889	\$1,351	\$1,473	\$1,815
Average value of public entity insurance claims	\$2,300	\$2,400	\$2,400	\$2,400
Human Resources staff to employee ratio	1:64.14	1:59.63	1:59.46	1:60.71

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
HR Administration	10.00	12.00	12.00	12.00	12.00
Learning and Development	3.00	3.00	3.00	3.00	3.00
Risk Management	3.00	3.00	3.00	3.00	3.00
Payroll	2.75	2.75	3.00	3.00	3.00
Total Personnel	18.75	20.75	21.00	21.00	21.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
HR Administration	1,070,591	1,282,524	1,353,870	1,314,200	1,474,740
Learning and Development	369,947	409,367	398,376	402,550	487,880
Risk Management	319,843	362,085	345,847	348,440	346,490
Payroll	245,070	227,847	213,008	223,330	228,880
Total Expenses	\$ 2,005,451	\$ 2,281,823	\$ 2,311,101	\$ 2,288,520	\$ 2,537,990

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,601,251	1,937,823	2,046,373	1,972,720	2,025,370
Supplies & Contractual	404,200	344,000	264,728	315,800	512,620
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 2,005,451	\$ 2,281,823	\$ 2,311,101	\$ 2,288,520	\$ 2,537,990

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	13,972	11,223	10,000	8,000	7,000
Total Expenses	2,005,451	2,281,823	2,311,101	2,288,520	2,537,990
Net Operating Result	\$ (1,991,479)	\$ (2,270,600)	\$ (2,301,101)	\$ (2,280,520)	\$ (2,530,990)

COST PER FTE


PURPOSE STATEMENT

The purpose of the Gilbert Office of Economic Development is to attract, grow, and retain business and industry to the community. The Office of Economic Development works with other divisions and departments to ensure Gilbert's tourism, redevelopment, real estate and overall business climate remains competitive and open to business.

ACCOMPLISHMENTS FY 2015

- Competed year three of a 5-year strategic plan focused on job growth and capital investment
- Distributed a RFP to gain an understanding of the demand and supply conditions relative to higher education in metro Phoenix
- Developed a 3-year business retention and expansion (BR&E) plan focused on technology-based firms and entrepreneurship and incorporated "Economic Gardening" into the plan
- Completed a Tourism Needs Assessment
- Completed a Redevelopment Plan Update with a focus on real estate and land use, traffic and circulation, and developing a real time parking model for the Heritage District
- Implemented an Information, Communication and technology (ICT) campaign designed to target Canadian investors to meet forecasted business development goals
- Invested in datasets and networks that build geographic and skills vs. employer demand, and out-of-market market intelligence in IL and enhance the competitiveness intelligence on science and technology programs in the for Gilbert's science and technology industries
- Leveraged and developed Ambassador Network to broaden site selection networks and create 1:1 lead connections in CA, CO, IL, TX and UT
- Digitally engaged customers utilizing web content management, web analytics and marketing campaigns integrated with Gilbert's CRM system for automated platform history capture




OBJECTIVES FY 2016

- Compete year four of a 5-year strategic plan focused on job growth and capital investment
- Develop a 5-year Tourism Strategic Plan
- Work with the Gilbert community as well as with departments and divisions to develop the santan character area in accordance with the vision
- Implement the approved policy recommendations in each of employment corridors
- Implement the approved recommendations from the higher education study
- Implement year one of the 3-year business retention and expansion plan focused on technology-based firms and entrepreneurship using the principals and tactics from economic gardening
- Implement the approved policy recommendations from the Redevelopment Plan Update
- Continue to leverage and develop the Ambassador Network to broaden site selection networks and create 1:1 lead connections in CA, CO, IL, TX and UT
- Digitally engage customers utilizing web content management, web analytics and marketing campaigns integrated with Gilbert's CRM system for automated platform history capture
- Conduct in-market intelligence to understand jobs and skills vs. employer demand, and out-of-market intelligence on science and technology programs in the states of CA, CO, IL, TX and UT

BUDGET NOTES

Funding supports implementation of a framework for attracting, retaining and growing businesses and high-wage, high-growth Science, Technology, Engineering, and Math (STEM) industries over the next five years. Strategic communications tools and geographic intelligence marketing databases were also a priority. One time funding for a contract position was approved to implement the findings in the Tourism Needs Assessment.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Lead Generation	172	230	250	300
Staff Assisted Projects	30	23	42	45
Announced Capital Investment	\$194,004,709	\$198,395,800	\$235,000,000	\$295,000,000
Job Announcements	1,645	1,772	2,000	2,600
Retention Calls	51	55	50	50

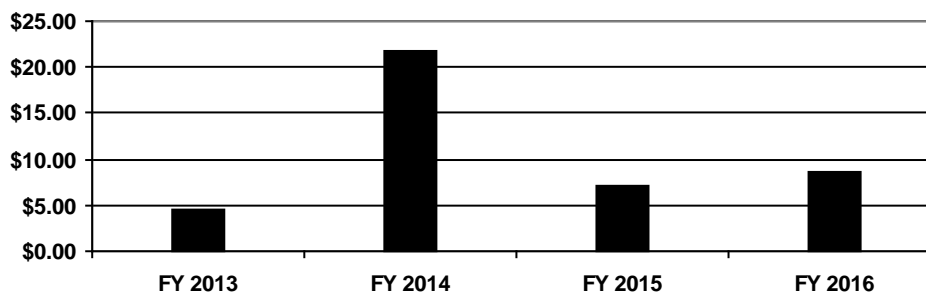
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Economic Development	7.00	8.00	8.00	8.00	8.00
Total Personnel	7.00	8.00	8.00	8.00	8.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Economic Development	953,817	1,260,311	1,442,157	1,387,320	1,434,250
Redevelopment	19,055	3,643,227	168,936	168,940	202,070
Shop Gilbert	1,991	-	10,000	10,000	13,500
Tourism	-	28,529	102,000	111,420	425,200
Total Expenses	\$ 974,863	\$ 4,932,067	\$ 1,723,093	\$ 1,677,680	\$ 2,075,020

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	536,662	749,219	847,408	792,570	857,040
Supplies & Contractual	419,146	542,489	841,749	851,170	1,167,980
Capital Outlay	19,055	3,640,359	33,936	33,940	50,000
Total Expenses	\$ 974,863	\$ 4,932,067	\$ 1,723,093	\$ 1,677,680	\$ 2,075,020

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	3,285	-	-	-
Total Expenses	974,863	4,932,067	1,723,093	1,677,680	2,075,020
Net Operating Result	\$ (974,863)	\$ (4,928,782)	\$ (1,723,093)	\$ (1,677,680)	\$ (2,075,020)

ANNUAL COST PER CAPITA



PURPOSE STATEMENT

Protect the Gilbert's information, ensure technology infrastructure is sustainable, invest in strategic technologies that empower departments to provide exceptional service to the community while keeping staff levels lean, and build adequate infrastructure to prepare for localized disaster that may cause IT service interruptions.

ACCOMPLISHMENTS FY 2015

- Agenda management system implemented for Town Council meetings
- Performance management system implemented
- Learning management system is prepared to go live at the start of FY 2016
- Permitting, business licensing, and code compliance software implementation is underway and on schedule
- Went live with the electronic citations for Police Traffic Unit
- Disaster response testing completed for 911 dispatch, core financials, timekeeping and document management systems

OBJECTIVES FY 2016

- Learning management system will go live
- Employee onboarding system will go live
- Online employee recruitment system will be implemented and go live
- Permitting, business licensing, and code compliance system implementation will continue with go live anticipated in early FY 2017
- Refine testing of disaster recovery systems for 911 dispatch
- Refine testing of disaster recovery systems for financial, timekeeping, and document management systems
- Complete first testing of half of tier 2 information technology systems

BUDGET NOTES

Two new FTE were approved for the FY 2016 budget; Help Desk Technician and GIS Administrator. Approximately \$860,000 in one time projects are included in the FY 2016 IT budget. Projects include; electronic patient care tablet replacements, replace 911 call recorder system, date center network 10Gb upgrade, and modeling software.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

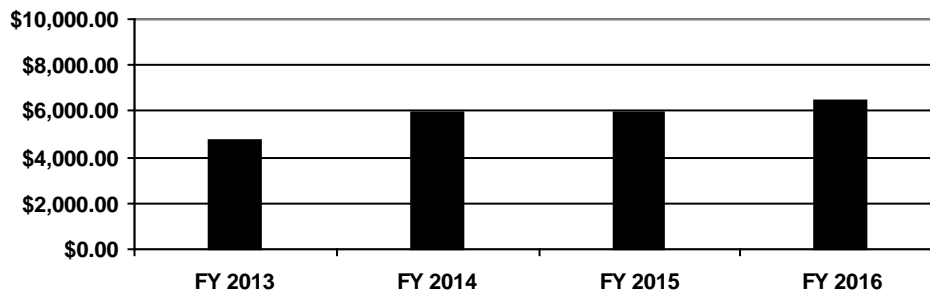
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of high priority work-orders resolved by Information Technology in 24 hours	70	74	77	80
% of critical work orders resolved in 2 hours	52	54	72	80
% Unplanned down time for phone system	0.004	0.009	0.025	<0.050
% Unplanned down time for data network	0.00	0.00	0.01	<0.05
% In service time for Utility Bill payment system	99.97	99.98	99.38	>99.90
% In service time for Building Inspection scheduling and results	99.97	99.98	99.38	>99.90
% In service time for Parks and Recreation reservations systems	99.95	99.99	99.91	>99.90

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Information Technology Admin	2.00	2.00	2.00	2.00	2.00
Communication Services	8.00	9.00	9.00	9.00	9.00
Application Operations	16.00	18.00	18.00	18.00	19.00
GIS Application and Support	7.00	7.00	7.00	7.00	8.00
Imaging Support	1.00	0.00	0.00	0.00	0.00
Total Personnel	34.00	36.00	36.00	36.00	38.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Information Technology Admin	250,744	254,723	301,475	262,880	292,920
Communication Services	2,238,065	3,960,699	3,628,091	3,488,520	3,396,900
Application Operations	2,363,250	2,429,234	3,555,080	3,075,220	3,761,300
GIS Application and Support	671,510	720,317	658,048	642,720	782,040
Imaging Support	156,779	4	-	-	-
Total Expenses	\$ 5,680,348	\$ 7,364,977	\$ 8,142,694	\$ 7,469,340	\$ 8,233,160

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	2,724,130	3,260,712	3,742,327	3,319,800	3,924,500
Supplies & Contractual	2,597,668	3,459,906	4,400,367	4,149,540	4,308,660
Capital Outlay	358,550	644,359	-	-	-
Total Expenses	\$ 5,680,348	\$ 7,364,977	\$ 8,142,694	\$ 7,469,340	\$ 8,233,160

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	1,214	-	-	-
Total Expenses	5,680,348	7,364,977	8,142,694	7,469,340	8,233,160
Net Operating Result	\$ (5,680,348)	\$ (7,363,763)	\$ (8,142,694)	\$ (7,469,340)	\$ (8,233,160)

COST PER FTE


PURPOSE STATEMENT

The Office of Management and Budget (OMB) is responsible for developing, enacting, and implementing the town's budget, strategic planning, and performance accountability management. The department assists in the oversight of the town's resources, including meeting legal requirements for financial management and developing town-wide policies.

ACCOMPLISHMENTS FY 2015

- Received the Distinguished Budget Presentation Award for the 16th consecutive year from the Government Finance Officers Association (GFOA)
- Received the ICMA Center for Performance Management Certificate of Distinction Award for the second consecutive year; one of only 10 communities nationwide
- Refinanced the Town's 2006 Public Facilities MPC Revenue Bonds at a net present value savings of over \$2.3 million
- Assisted in the achievement in the Town receiving an upgrade to a Aaa bond rating
- Successful in sale of \$36.9 million subordinate lien pledged revenue obligations. Saint Xavier University will pay lease payments equal to the debt service payment
- Restructuring of Executive Team budget approval process
- Creation of a centralized fee schedule
- Successfully completed 66 Lean Six Sigma projects and 19 are currently in progress

OBJECTIVES FY 2016

- Update the Gilbert Benchmark Report
- Receive the Distinguished Budget Presentation Award for the 17th consecutive year from the Government Finance Officers Association
- Receive the ICMA Center for Performance Management Certificate of Excellence Award for the 3rd consecutive year
- Revise Policies of Sound Financial Management to include minimum fund balance for Enterprise funds and debt service
- Complete analysis of town's fees and charges
- Complete CIP optimization
- Complete Lean Six Sigma greenbelt certification
- Complete General Fund Long-Range Financial Plan

BUDGET NOTES

Staffing levels remain consistent at FY 2015 levels. A consultant to assist with the Lean Six Sigma initiative is budgeted with one time funding in FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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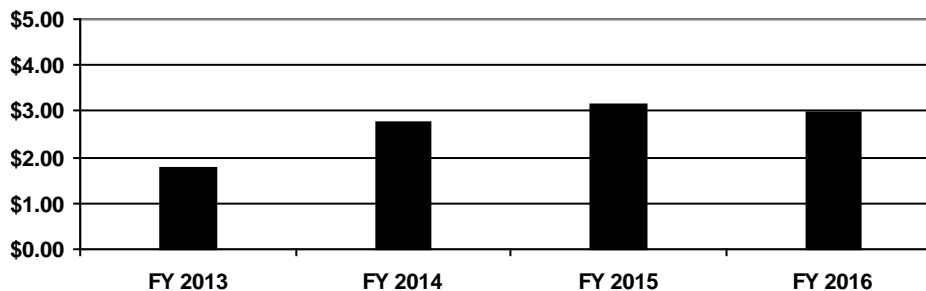
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Maintain high quality bond rating and ultimately achieve AAA for G.O. (Standard & Poor's)	AA	AA	AA+	AA+
Maintain high quality bond rating and ultimately achieve Aaa for G.O. (Moody's)	Aa1	Aa1	Aaa	Aaa
Percentage of budgeted operating funds spent	92.39%	93.92%	97.32%	100.00%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Management and Budget	4.25	6.00	6.00	6.00	6.00
Total Personnel	4.25	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Management and Budget	391,636	629,184	698,269	743,590	710,480
Total Expenses	\$ 391,636	\$ 629,184	\$ 698,269	\$ 743,590	\$ 710,480

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	380,705	589,532	641,019	642,740	642,180
Supplies & Contractual	10,931	39,652	57,250	100,850	68,300
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 391,636	\$ 629,184	\$ 698,269	\$ 743,590	\$ 710,480

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	-	-	-	-
Total Expenses	391,636	629,184	698,269	743,590	710,480
Net Operating Result	\$ (391,636)	\$ (629,184)	\$ (698,269)	\$ (743,590)	\$ (710,480)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The Town Clerk serves citizens in a courteous, impartial manner that promotes confidence and trust, provides all customers with quality service in an efficient and timely manner, and works in harmony with elected officials. The Clerk's Office prepares Council agendas and related documents; records legislative actions; attests official actions of the Council; maintains, protects, preserves official records of the town; and conducts fair and impartial town elections in accordance with federal, state, and local laws.

ACCOMPLISHMENTS FY 2015

- Conducted 2014 Primary Election
- Responded to approximately 100 public records requests with approximately 80% of responses in less than 24 hours
- Continued to work in partnership with Information Technology on OnBase Administration for implementation of electronic document management
- Continued to deliver hands-on user training for OnBase search/retrieval and email retention
- Completed Wildly Important Goal (WIG) to update procedures and cross-train staff so there is at least one back up in all functions
- Implemented OnBase Agenda Manager for Council agendas and trained all end users
- Created a Board and Commission Member Resource page on the website that contains the Board and Commission Handbook, other publications, and links to other records




OBJECTIVES FY 2016

- Respond to 100% of all subpoenas within timeframe established by law
- Respond to 65% of all public records requests within 24 hours of receipt, excluding Fridays, Saturdays, Sundays, and holidays
- Post agendas and public notices at official posting locations at least 24 hours prior to meeting or event
- Post draft minutes containing legal actions taken by the Council to the Gilbert website within three (3) working days of a meeting
- Post approved minutes of Council to the website within two (2) working days of approval
- Monitor departments that serve as liaisons to boards and commissions to assure compliance with posting requirements
- Plan Fall 2016 elections in compliance with federal, state, and local laws
- Continue focus on records management activities and programs in the organization
- Begin implementation of OnBase Agenda Manager for all Board and Commission agendas and meetings

BUDGET NOTES

No major changes in funding or level of service. Expenditures for FY 2015 were lower than anticipated as there was no general election, only a primary in the fall of calendar year 2014. Reduced appropriation in FY 2016 is the result of there being no election next year.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

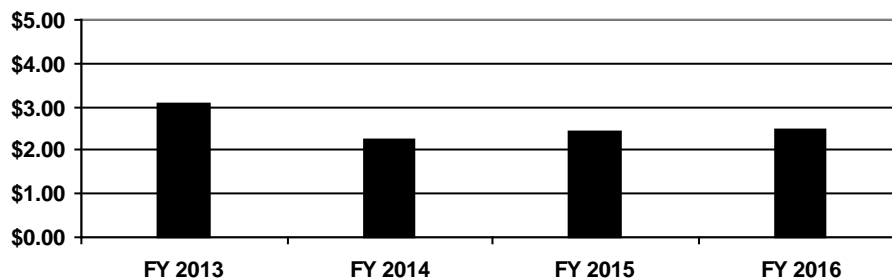
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percentage of public records requests responded to within 24 hours	65%	71%	80%	65%
Percentage of subpoenas responded to within timeframe established by law	100%	100%	100%	100%
Percentage of agendas and public notices posted at least 24 hours prior to meeting in conformance with Open Meeting Law	100%	100%	100%	100%
Percentage of draft minutes posted to the website within three working days of meeting for accessibility and transparency	100%	100%	100%	100%
Percentage of elections held that comply with federal, state, and local laws	100%	N/A	100%	N/A
Percentage of regular Council meeting agendas and items posted to the website for accessibility and transparency at least 7 days prior to the meeting	N/A	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Town Clerk	6.49	6.00	6.00	6.00	6.00
Total Personnel	6.49	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Town Clerk	674,792	515,470	667,680	569,640	593,380
Total Expenses	\$ 674,792	\$ 515,470	\$ 667,680	\$ 569,640	\$ 593,380

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	527,756	480,367	508,437	474,110	557,560
Supplies & Contractual	147,036	35,103	159,243	95,530	35,820
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 674,792	\$ 515,470	\$ 667,680	\$ 569,640	\$ 593,380

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	2,851	8,342	2,000	1,500	2,000
Total Expenses	674,792	515,470	667,680	569,640	593,380
Net Operating Result	\$ (671,941)	\$ (507,128)	\$ (665,680)	\$ (568,140)	\$ (591,380)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The mission of town attorney is to provide the highest quality legal services to elected and appointed officials and to staff in conducting town business. Support is provided through the rendering of legal advice and opinions; preparation and review of contracts, ordinances, resolutions and other documents; preparation of standard procedures for staff; and attending regular meetings with town staff.

ACCOMPLISHMENTS FY 2015

- Assisted in transitioning Gilbert's interest in Phoenix Mesa Gateway Airport
- Prepared updates to several chapters of the municipal code (massage, escort services, e-cigarettes) per request of Council and worked with staff to complete several Land Development Code (LDC) amendments
- Prepared IGA with Chandler for joint detention facility and assisted with policy development for the Gilbert Chandler Unified Holding Facility
- Advised Council on Cox audit appeal hearing
- Assisted and advised with issues concerning ambulance services and Certificate of Necessity application
- Conducted process for outside legal services, developed list of approved providers
- Assisted with Town defense in *Reed v. Gilbert* before the U.S. Supreme Court
- Assisted in preparations for mid-decade census
- Counseled planning staff, Planning Commission and Town Council with proposed regulation of behavioral health hospitals
- Assisted with analysis and drafting of regulations for recovery residences

OBJECTIVES FY 2016

- Assist with training regarding contract and procurement procedures
- Continue to assist town to comply with developments in the laws that affect Gilbert
- Continue to implement and refine management of outside counsel processes
- Provide report on total legal costs to Gilbert
- Continue to develop body worn video camera policy and procedures
- Continue to develop records redaction system
- Continue to develop training for civilian and sworn staff
- Continue to review and revise General Orders
- Coordinate review of Town Code provisions with Code Compliance and prosecutors to improve enforcement procedures
- Continue to improve forms and processes for planning and engineering matters

BUDGET NOTES

Supplies and contractual budget has decreased in FY 2016 as the Town Attorney's Office is fully staffed and there is less reliance on outside counsel representation.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

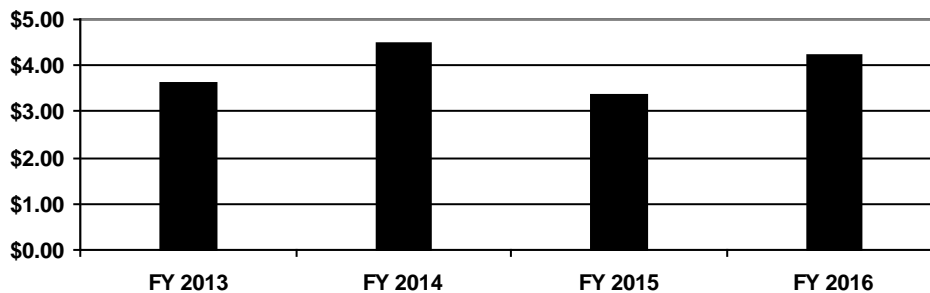
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Per capita legal expenditures	3.61	4.50	3.36	4.24

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Counsel	3.00	3.00	4.00	4.00	4.00
Total Personnel	3.00	3.00	4.00	4.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Counsel	794,065	1,023,362	1,084,437	790,140	1,015,130
Total Expenses	\$ 794,065	\$ 1,023,362	\$ 1,084,437	\$ 790,140	\$ 1,015,130

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	273,354	514,017	515,960	533,190
Supplies & Contractual	794,065	750,008	570,420	274,180	481,940
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 794,065	\$ 1,023,362	\$ 1,084,437	\$ 790,140	\$ 1,015,130

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	-	-	-	-
Total Expenses	794,065	1,023,362	1,084,437	790,140	1,015,130
Net Operating Result	\$ (794,065)	\$ (1,023,362)	\$ (1,084,437)	\$ (790,140)	\$ (1,015,130)

ANNUAL COST PER CAPITA


PURPOSE STATEMENT

The Prosecutor's Office is dedicated to handling criminal misdemeanor cases in a fair and just manner, safeguarding the rights of both the victim and the accused, and protecting the citizens of Gilbert. We are committed to pursuing justice with professionalism and integrity.

ACCOMPLISHMENTS FY 2015

- Tested an external portal that defense attorneys can use to view their cases and obtain electronic discovery materials directly from our case management system. Partnered with a few of the public defenders for testing before rolling out to all defense attorneys
- Continued using volunteers to assist with victim advocacy and file destruction
- Utilized a legal intern from Phoenix School of Law to assist with attorney duties including drafting motion responses
- Met ongoing goal of reviewing cases submitted for long form review within 30 days of receipt.
- Standards established by departmental WIG continue to be met
- Effectively prosecuted crimes and held defendants accountable for their actions while assisting victims
- Effectively used technology to increase office efficiencies and reduce demands on human resources while providing excellent service to both inside and outside customers




OBJECTIVES FY 2016

- Implement eCitations with Brazos resulting in further efficiencies and the reduction of data input by staff
- Develop and implement import system between Full Court and eCourt so that dates will be automatically entered into our case management system, once again resulting in further efficiencies and the reduction of data input by staff
- Activate the external portal in order to allow defense attorneys to view their cases and obtain electronic discovery materials directly from Gilbert case management system
- Begin electronically filing longform complaints with the Court
- Meet file destruction criteria established by the State's records retention laws
- Assist crime victims with receiving monetary reparation from the defendant when they are financially impacted by criminal activity
- Assist crime victims in obtaining counseling services to assist in rehabilitation
- Effectively prosecute crimes and hold defendants accountable for their actions

BUDGET NOTES

There were no significant changes to the FY 2016 Prosecutor budget. In FY 2016, the Prosecutor's Office was moved from Legal and Court to the Town Attorney's Office under the Management & Policy section of the budget document.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percentage of cases charged after review	71%	71%	71%	71%
Number of Criminal Cases	5,237	5,109	5,500	5,500
Percentage of DV offenders referred to counseling programs	100%	100%	100%	100%
Volunteer Hours Served	784.70	102.25	130.00	150.00

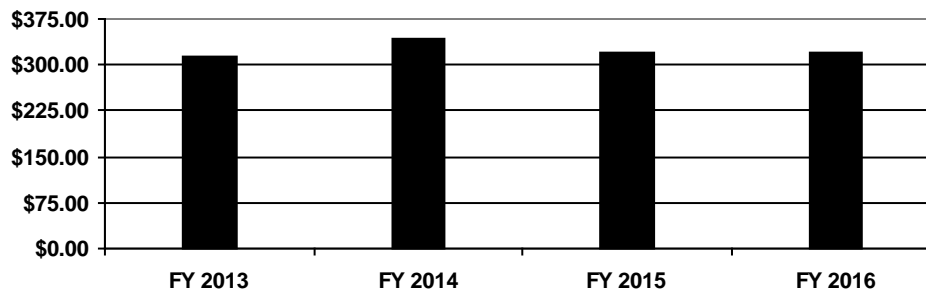
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Prosecutor	18.00	19.00	19.00	19.00	19.00
Total Personnel	18.00	19.00	19.00	19.00	19.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Prosecutor	1,638,838	1,756,006	1,749,264	1,756,170	1,753,490
Total Expenses	\$ 1,638,838	\$ 1,756,006	\$ 1,749,264	\$ 1,756,170	\$ 1,753,490

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,556,141	1,691,799	1,706,484	1,712,500	1,704,500
Supplies & Contractual	82,697	64,207	42,780	43,670	48,990
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,638,838	\$ 1,756,006	\$ 1,749,264	\$ 1,756,170	\$ 1,753,490

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	10,382	11,531	10,000	12,000	12,000
Total Expenses	1,638,838	1,756,006	1,749,264	1,756,170	1,753,490
Net Operating Result	\$ (1,628,456)	\$ (1,744,475)	\$ (1,739,264)	\$ (1,744,170)	\$ (1,741,490)

COST PER CASE



Management Services




Management Services Summary
Accounting
Purchasing
Tax Compliance

DEPARTMENT DESCRIPTION

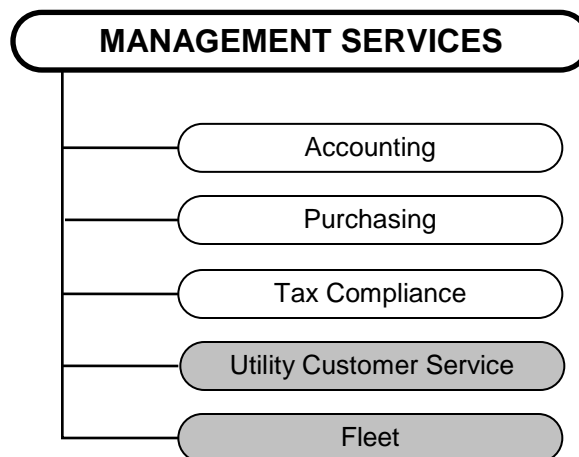
This unit represents the financial and management services functions of the Town, including: Accounting, Purchasing, Tax Compliance, Fleet Maintenance, and Utility Customer Service. Management Services operations include the maintenance of accurate and complete financial records; the provision of meaningful and timely financial reports and information; payment of all vendors; management of Town-wide purchasing activities; responsibility for local sales tax education and compliance; management of billing and customer service operations for utilities; and management of Town-wide fleet maintenance.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.00	1.00	1.00	1.00	1.00
Accounting	9.00	9.00	9.00	9.00	9.00
Purchasing	4.00	5.00	5.00	5.00	7.00
Tax Compliance	4.00	4.00	4.00	4.00	4.00
Total Personnel	18.00	19.00	19.00	19.00	21.00

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	184,493	184,786	187,480	194,350	187,090
Accounting	800,526	896,590	1,081,685	922,070	919,220
Purchasing	257,359	356,054	386,856	395,450	543,930
Tax Compliance	318,608	375,781	413,075	415,450	465,420
Total Expenses	\$ 1,560,986	\$ 1,813,211	\$ 2,069,096	\$ 1,927,320	\$ 2,115,660

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,340,160	1,662,811	1,889,761	1,743,310	1,889,640
Supplies & Contractual	220,826	150,400	179,335	184,010	226,020
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,560,986	\$ 1,813,211	\$ 2,069,096	\$ 1,927,320	\$ 2,115,660

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	873,585	716,689	629,000	520,500	522,000
Total Expenses	1,560,986	1,813,211	2,069,096	1,927,320	2,115,660
Net Operating Result	\$ (687,401)	\$ (1,096,522)	\$ (1,440,096)	\$ (1,406,820)	\$ (1,593,660)

PURPOSE STATEMENT

The Accounting Division ensures accurate financial reporting on the results of operations and processes financial transactions in a timely manner. The Accounting Division's responsibilities include the general ledger, accounts payable, accounts receivable, special assessments, fixed assets, cash and debt management, and grant accounting.

ACCOMPLISHMENTS FY 2015

- Received Certificate of Achievement for Excellence in Financial Reporting for the 24th consecutive year from Government Finance Officers Association (GFOA)
- Received an unmodified opinion on the Comprehensive Annual Financial Report (CAFR) with no weaknesses noted
- Met all required processing and reporting deadlines for responsible areas
- Implemented a paperless process for the following areas: cash receipts and 25% of accounts receivable invoices
- Completed the business mapping with the Information Technology Department
- Created a new Sharepoint/Eden process to better track returned checks
- Added a new bank account for Parks and Recreation department cash receipts and implemented a new reconciliation process
- Assisted the Parks and Recreation department with the identification of customer accounts with credit balances and processed refunds in a timely manner
- With the assistance of the Information Technology department, implemented vendor payment terms in Eden for all vendors to auto assign due dates of invoices and also to be able to automatically accept discounts offered by vendors

- Provided Eden general ledger and report training to Town staff
- Provided Eden utility billing and credit card training to the customer service professionals; created instruction guide for utility refunds
- Provided Eden accounts receivable training to administrative assistants
- Refinanced the Town's 2006 Public Facilities MPC Revenue Bonds at a net present value savings of over \$2.3 million
- Assisted in the achievement in the Town receiving an upgrade to a Aaa bond rating

OBJECTIVES FY 2016

- Prepare the CAFR in conformance with Generally Accepted Accounting Principles and GFOA financial reporting excellence criteria
- Maintain a system of internal controls with no material weaknesses
- Meet all processing and reporting deadlines for responsible areas
- Continue to provide Accounts Payable training to all newly hired administrative assistants and newly promoted supervisors or managers
- Work with Bank of America to increase E-payables and the Town's rebate
- Work with the Information Technology department to develop plan, start implementation and identify process conversions from EDEN to the new financial software system

BUDGET NOTES

Increase to the budget for additional training and travel that are related to the conversion from Eden software to the new financial software computer system.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of material weaknesses in internal controls reported by the auditors	0	0	0	0
% of time processes and reports are completed by required deadlines	100%	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Accounting	9.00	9.00	9.00	9.00	9.00
Total Personnel	9.00	9.00	9.00	9.00	9.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Accounting	800,526	896,590	1,081,685	922,070	919,220
Total Expenses	\$ 800,526	\$ 896,590	\$ 1,081,685	\$ 922,070	\$ 919,220

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	671,258	769,435	936,320	776,200	779,640
Supplies & Contractual	129,268	127,155	145,365	145,870	139,580
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 800,526	\$ 896,590	\$ 1,081,685	\$ 922,070	\$ 919,220

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	37,437	45,248	25,000	20,500	22,000
Total Expenses	800,526	896,590	1,081,685	922,070	919,220
Net Operating Result	\$ (763,089)	\$ (851,342)	\$ (1,056,685)	\$ (901,570)	\$ (897,220)

PURPOSE STATEMENT

The Purchasing Division works with departments to ensure that goods and services are procured in a timely and cost-effective manner that is compliant with the Town Purchasing Code and Federal and State statutes.

ACCOMPLISHMENTS FY 2015

- Established Local Business Opportunity Policy that was approved by the Town Council in October 2014
- Implemented online vendor database to support the Town's Local Business Opportunity Policy
- Cost avoidance of approximately \$712,000 by procuring items identified through spend analysis
- Completed Spend Analysis of selected commodity purchases to determine opportunities for savings
- Completed "current state" mapping process of purchasing operation as part of Lean Six Sigma purchasing optimization
- Completed transfer of shop stores operation from Public Works to Purchasing Division in September 2014
- Submitted six CQI Ideas for enhancing and improving efficiency of purchasing processes to the CQI Steering Committee, which were all approved



OBJECTIVES FY 2016

- Recruit for a contract specialist position approved in the FY 2016 budget
- Complete major revisions and update to Town Purchasing Code
- Complete comprehensive formal training program and update of Purchasing Manual (Note: This was delayed in FY 2015 due to ongoing Lean Six Sigma purchasing optimization process)
- Complete revisions/updates to selected town solicitation and contract templates
- Achieve cost avoidance of approximately \$800,000 based on spend analysis conducted on selected commodity purchases in FY 2015 and FY 2016

BUDGET NOTES

Increased personnel budget reflects a new contract specialist position that was approved in the FY 2016 budget process.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Savings achieved based on spend analysis	N/A	\$592,945	\$712,340	\$800,000
Customer Loyalty Net Promoter Score	N/A	N/A	61	70
Level of Interest rating of purchasing training program before and after class (high/very high increase)	53%	N/A	N/A	65%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Purchasing	4.00	5.00	5.00	5.00	7.00
Total Personnel	4.00	5.00	5.00	5.00	7.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Purchasing	257,359	356,054	386,856	395,450	543,930
Total Expenses	\$ 257,359	\$ 356,054	\$ 386,856	\$ 395,450	\$ 543,930

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	253,740	350,724	382,531	391,820	529,970
Supplies & Contractual	3,619	5,330	4,325	3,630	13,960
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 257,359	\$ 356,054	\$ 386,856	\$ 395,450	\$ 543,930

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	84,778	87,709	100,000	100,000	100,000
Total Expenses	257,359	356,054	386,856	395,450	543,930
Net Operating Result	\$ (172,581)	\$ (268,345)	\$ (286,856)	\$ (295,450)	\$ (443,930)

PURPOSE STATEMENT

To promote voluntary tax compliance through systematic and comprehensive tax compliance programs designed to educate the community in a fair, equitable and cost-effective manner, while providing superior customer service to all of our customers.

ACCOMPLISHMENTS FY 2015

- Achieved 94% compliance rate from reviewed taxpayers
- Achieved 98% customer satisfaction
- Initiated Transaction Privilege Tax (TPT) simplification implementation
- Enhanced website to better inform taxpayers of new tax law changes
- Hosted Arizona Department of Revenue (AZDOR) taxpayer education seminars on new tax law changes
- Redesigned tax compliance programs to meet new AZDOR standards
- Actively participated in all-jurisdiction implementation of new tax laws to affect positive change for Gilbert taxpayers
- Assisted AZDOR in training all-jurisdiction staff in new compliance standards
- Gilbert Tax Division staff successfully completed AZDOR new compliance training

OBJECTIVES FY 2016

- Achieve 90% compliance rate from reviewed taxpayers
- Achieve 90% customer satisfaction
- Continue to timely provide our taxpayers with the most current information regarding the ongoing TPT Simplification efforts
- Continue active role as Pilot City for new AZDOR processes in order to affect positive change for taxpayers and all other taxing jurisdictions, statewide
- Continue to enhance our processes as AZDOR continues TPT Simplification implementation

BUDGET NOTES

The increase of approximately \$40,000 to the supplies and contractual budget reflects the addition of two part-time internships within the Tax Division.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of Reviewed Taxpayers brought into Compliance	91%	92%	94%	90%
Customer Satisfaction	85%	95%	98%	90%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Tax Compliance	4.00	4.00	4.00	4.00	4.00
Total Personnel	4.00	4.00	4.00	4.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Tax Compliance	318,608	375,781	413,075	415,450	465,420
Total Expenses	\$ 318,608	\$ 375,781	\$ 413,075	\$ 415,450	\$ 465,420

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	248,279	359,730	386,495	392,120	395,870
Supplies & Contractual	70,329	16,051	26,580	23,330	69,550
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 318,608	\$ 375,781	\$ 413,075	\$ 415,450	\$ 465,420

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	751,370	583,732	504,000	400,000	400,000
Total Expenses	318,608	375,781	413,075	415,450	465,420
Net Operating Result	\$ 432,762	\$ 207,951	\$ 90,925	\$ (15,450)	\$ (65,420)

Municipal Court




Municipal Court Summary
Municipal Court

DEPARTMENT DESCRIPTION

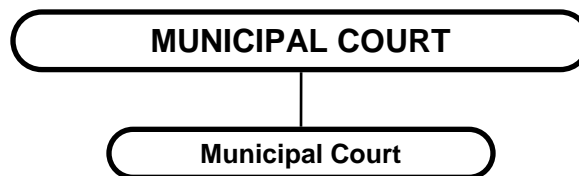
The Municipal Court provides resolution to cases as mandated under the Arizona and United States constitutions.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Municipal Court	29.92	30.92	30.92	30.92	30.92
Total Personnel	29.92	30.92	30.92	30.92	30.92

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Municipal Court	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Total Expenses	\$ 2,752,748	\$ 2,979,809	\$ 3,146,321	\$ 3,112,640	\$ 3,117,380

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	2,382,631	2,587,913	2,702,991	2,683,000	2,694,060
Supplies & Contractual	370,117	391,896	443,330	429,640	423,320
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 2,752,748	\$ 2,979,809	\$ 3,146,321	\$ 3,112,640	\$ 3,117,380

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	241,907	240,498	213,000	219,000	219,000
Total Expenses	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Net Operating Result	\$ (2,510,841)	\$ (2,739,311)	\$ (2,933,321)	\$ (2,893,640)	\$ (2,898,380)

PURPOSE STATEMENT

To resolve the cases filed in the court in a timely and just manner, consistent with the Constitutions of the United States and Arizona, Arizona State Law and local ordinances.

ACCOMPLISHMENTS FY 2015

- Made significant progress towards electronic document filing with the installation of an integrated electronic document management system using offender paid funds; the court is now able to receive, distribute, reference and manage documents electronically
- Implemented an electronic notification process to inform the court's home detention vendor, counseling department, public defenders, prosecutors and the Superior Court in Maricopa County about case proceedings
- The court hosted eight educational events for court personnel in the metropolitan area, contributing to the high performing government strategic initiative by improving knowledge among court personnel
- Implemented three new elements of the Courtrooms court performance management methodology, an Access & Fairness survey, Age of Active Cases and Time to Disposition measures
- Confirmed the court's ability to destroy electronic records in accordance with requirements imposed by the Arizona Supreme Court




OBJECTIVES FY 2016

- To further expand the court's electronic document management system to include the digitization and indexing of all incoming documents. This includes the ability for the prosecutor to file pleadings and complaints using electronic means
- The implementation and expansion of electronic citations as primary means for Gilbert Police Officers to file complaints
- Outfitting courtrooms to display video evidence captured by body-worn cameras and presented by the state during trials. Managing digital evidence submitted to the court and ensuring a secure chain of custody
- Complying with Arizona Supreme Court Administrative Order 2014-108 establishing case processing time standards and associated reporting requirements
- Participation in and implementation of Gilbert's Employee Safety Initiative

BUDGET NOTES

There were no significant changes to the Municipal Court budget in FY 2016. The decrease of approximately \$20,000 in the supplies and contractual budget is largely due to a decrease in public defender fees, which was determined after an analysis of historical usage.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

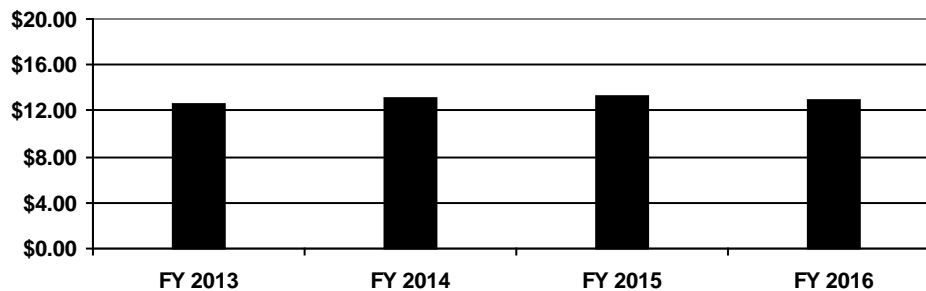
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Dispose of at least 55% of active cases within 90 days	N/A	55%	80%	80%
Maintain a case disposition rate of 1.0 or greater	0.97	0.99	1.0	1.0
Maintain competitive cost per disposed case rate relative to benchmarked courts	\$109.15	\$115.57	\$123.00	\$125.00
Maintain higher revenue per case disposed rate relative to benchmarked courts	\$256.76	\$260.59	\$262.00	\$264.00

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Municipal Court	29.92	30.92	30.92	30.92	30.92
Total Personnel	29.92	30.92	30.92	30.92	30.92

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Municipal Court	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Total Expenses	\$ 2,752,748	\$ 2,979,809	\$ 3,146,321	\$ 3,112,640	\$ 3,117,380

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	2,382,631	2,587,913	2,702,991	2,683,000	2,694,060
Supplies & Contractual	370,117	391,896	443,330	429,640	423,320
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 2,752,748	\$ 2,979,809	\$ 3,146,321	\$ 3,112,640	\$ 3,117,380

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	241,907	240,498	213,000	219,000	219,000
Total Expenses	2,752,748	2,979,809	3,146,321	3,112,640	3,117,380
Net Operating Result	\$ (2,510,841)	\$ (2,739,311)	\$ (2,933,321)	\$ (2,893,640)	\$ (2,898,380)

COST PER CAPITA


Development Services

Development Services Summary
Permits and Licensing
Plan Review and Inspection
Planning Services

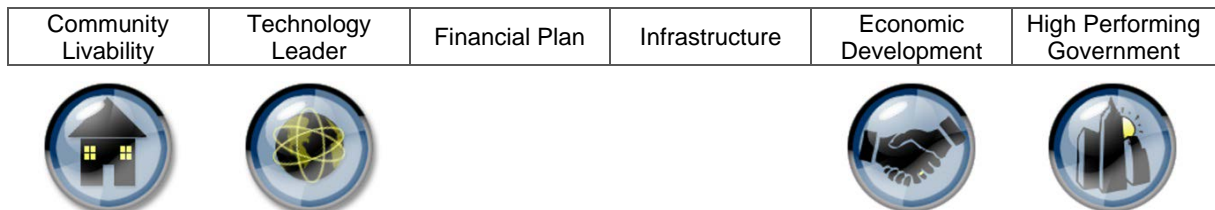
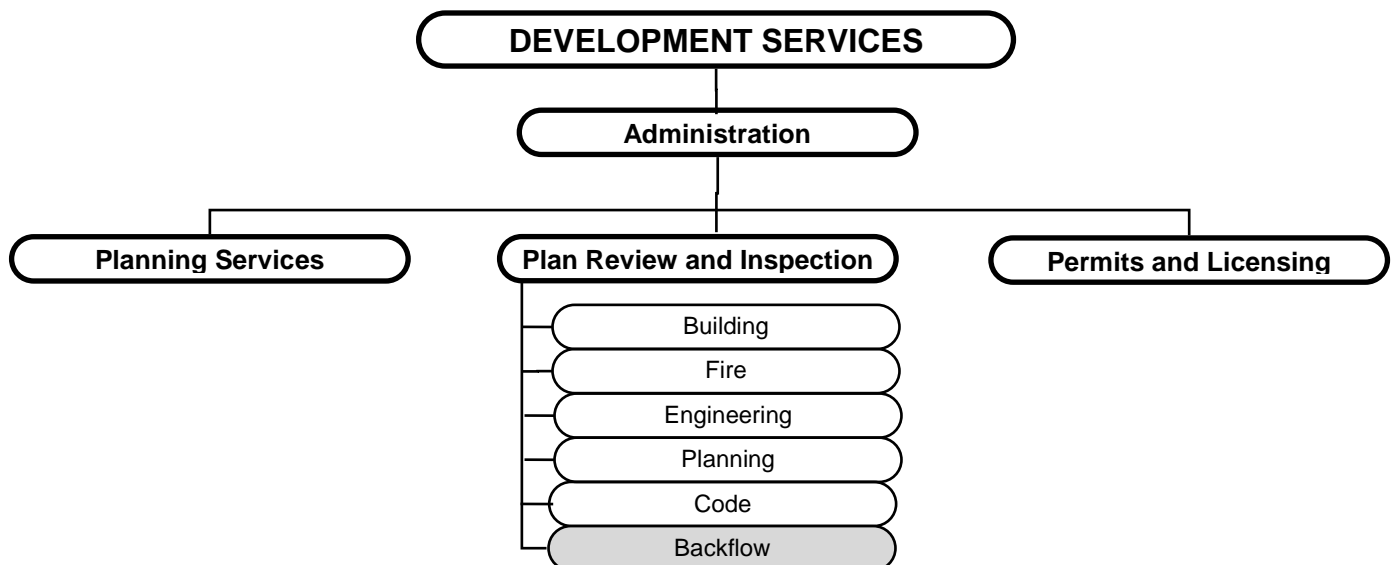
DEPARTMENT DESCRIPTION

The Development Services Department is committed to developing and sustaining a community of excellence through exceptional customer service. The divisions in the Development Services Department guide land development to maintain community aesthetics as well as protect the health, safety and welfare of citizens. The individual divisions are: Administration, Permits and Licensing, Plan Review and Inspection, and Planning Services.

Permits and Licensing processes permit applications and licenses. Planning guides development through the General Plan and Town Ordinances. Plan Review and Inspection ensures compliance with codes and guidelines during review of construction documents. They also ensure that the structures and systems are constructed by the developers in compliance with the approved plans and per code to support the new development.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.


ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	4.00	2.00	2.00	2.00	2.00
Permits and Licensing	0.00	2.00	5.50	5.50	5.50
Plan Review and Inspection	40.80	40.80	40.80	40.80	40.80
Planning Services	11.00	11.00	11.00	11.00	11.00
Total Personnel	55.80	55.80	59.30	59.30	59.30

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	349,344	289,904	279,328	234,530	265,800
Permits and Licensing	486,665	395,243	618,034	595,860	618,540
Plan Review and Inspection	3,380,907	3,463,885	3,566,286	3,429,290	3,615,710
Planning Services	1,035,549	1,139,116	1,102,046	1,045,600	1,072,520
Total Expenses	\$ 5,252,465	\$ 5,288,148	\$ 5,565,694	\$ 5,305,280	\$ 5,572,570

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	4,650,513	4,774,060	5,100,867	4,867,980	5,072,210
Supplies & Contractual	531,646	514,088	464,827	437,300	500,360
Capital Outlay	70,306	-	-	-	-
Total Expenses	\$ 5,252,465	\$ 5,288,148	\$ 5,565,694	\$ 5,305,280	\$ 5,572,570

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	7,240,774	6,783,444	6,244,500	6,494,000	6,244,000
Total Expenses	5,252,465	5,288,148	5,565,694	5,305,280	5,572,570
Net Operating Result	\$ 1,988,309	\$ 1,495,296	\$ 678,806	\$ 1,188,720	\$ 671,430

PURPOSE STATEMENT

Permits and Licensing services are handled at a shared customer service counter that also accommodates utility billing customers. The division is responsible for providing accurate and timely service for business licenses and permitting functions with quality service.

ACCOMPLISHMENTS FY 2015

- A credit card surcharge of 2.68% was added to permit credit card payments to recover costs associated with credit card usage
- Training and reference materials were updated and placed on the department website. Utilization of these new materials increased the efficiency of training new staff
- Training sessions were completed in cooperation with the Planning Division to familiarize staff with all areas of Development Services



OBJECTIVES FY 2016

- Implement a means by which customers can provide formal feedback on customer service at the front counter
- Successfully implement a new Permit and Licensing software that will enhance the efficiency of the division

BUDGET NOTES

There were no significant changes to the budget for FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Answer incoming calls within 1 minute	2:00	1:10	:56	:55
Maintain the abandoned call rate below 6%	10%	9%	6%	6%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Permits and Licensing	0.00	2.00	5.50	5.50	5.50
Total Personnel	0.00	2.00	5.50	5.50	5.50

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Permits and Licensing	486,665	395,243	618,034	595,860	618,540
Total Expenses	\$ 486,665	\$ 395,243	\$ 618,034	\$ 595,860	\$ 618,540

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	304,285	129,489	368,034	367,460	364,920
Supplies & Contractual	130,156	265,754	250,000	228,400	253,620
Capital Outlay	52,224	-	-	-	-
Total Expenses	\$ 486,665	\$ 395,243	\$ 618,034	\$ 595,860	\$ 618,540

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	50	379,722	574,500	429,000	429,000
Total Expenses	486,665	395,243	618,034	595,860	618,540
Net Operating Result	\$ (486,615)	\$ (15,521)	\$ (43,534)	\$ (166,860)	\$ (189,540)

PURPOSE STATEMENT

The Plan Review and Inspection Division ensures the safe and aesthetically desired environment within Gilbert by providing plan review and inspection services in the administration of Gilbert's adopted codes, ordinances, standards, regulations and guidelines relating to construction, backflow prevention, signage, zoning and other Gilbert requirements.

ACCOMPLISHMENTS FY 2015

- Processed 4,180 permit applications
- Processed 506 commercial permits valuing \$111,255,975 of which 59 were large commercial projects
- Processed 1,625 single family home permits, which includes, 8 custom homes and 584 standard homes
- Implementation of residential fire sprinkler inspections conducted by the building inspectors
- Implemented the use of computer tablets in the field by all Engineering Inspectors
- Responded to 98% of code compliance complaints within one working day of receipt
- Processed and reviewed 100% of business license applications related to Home Occupations within established guidelines
- Resolved 99% of code compliance cases without the need for legal action via citation or long form complaint

OBJECTIVES FY 2016

- Complete all plan reviews and requested inspections within established timelines
- Respond to 95% of code compliance complaints received within one working day of receipt
- Review all business license requests within established guidelines
- Resolve 98% of total number of Code Compliance cases without issuing citations or filing long form complaints

BUDGET NOTES

There are no significant changes to the FY 2016 personnel budget. The supplies and contractual budget increased slightly with the anticipated implementation of Energov; new permitting software system. A one-time expense was included related to records retention storage requirements.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Avg. # of working days to complete 1st review of large commercial projects - goal is 13 days	11.27	12.00	13.00	13.00
Avg. # of working days to complete 1st review of custom and standard homes - goal is 12 days	12	12	12	12
% of building safety inspection requests completed within scheduled times	100%	100%	100%	100%
% of fire inspections completed within 48 hours of requests	100%	100%	100%	100%
% of business license application reviews completed within established guidelines	100%	100%	100%	100%
% of code compliance complaints responded to within one working day of receipt	99%	98%	98%	95%
% of code compliance cases resolved without the issuance of citations or filing long form complaints	99%	99%	99%	98%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	2.00	2.00	2.00	2.00	2.00
Building	16.55	16.55	16.55	16.55	16.55
Fire	2.45	2.45	2.45	2.45	2.45
Engineering	8.95	8.95	8.95	8.95	8.95
Planning	3.05	3.05	3.05	3.05	3.05
Code	7.80	7.80	7.80	7.80	7.80
Total Personnel	40.80	40.80	40.80	40.80	40.80

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	296,150	221,850	228,919	231,000	232,500
Building	1,187,316	1,389,701	1,373,090	1,350,650	1,417,340
Fire	204,087	177,975	205,819	187,400	210,120
Engineering	900,183	845,905	918,864	891,070	913,330
Planning	254,176	261,135	264,387	264,820	264,410
Code	538,995	567,319	575,207	504,350	578,010
Total Expenses	\$ 3,380,907	\$ 3,463,885	\$ 3,566,286	\$ 3,429,290	\$ 3,615,710

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	3,082,473	3,321,434	3,416,714	3,274,880	3,433,800
Supplies & Contractual	280,352	142,451	149,572	154,410	181,910
Capital Outlay	18,082	-	-	-	-
Total Expenses	\$ 3,380,907	\$ 3,463,885	\$ 3,566,286	\$ 3,429,290	\$ 3,615,710

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	6,207,563	5,746,502	5,135,000	5,480,000	5,230,000
Total Expenses	3,380,907	3,463,885	3,566,286	3,429,290	3,615,710
Net Operating Result	\$ 2,826,656	\$ 2,282,617	\$ 1,568,714	\$ 2,050,710	\$ 1,614,290

PURPOSE STATEMENT

The mission of the Planning Services Division is to enhance the quality of life for our community by guiding development with proficiency and commitment.

ACCOMPLISHMENTS FY 2015

- Completed annual General Plan update for the Santan Character Area
- Amended Land Development Code with five sets of revisions that include edits to regulations and best in class processes
- Entitled Saint Xavier University for college and office development in the Heritage District
- Entitled Parc Lucero for employment uses in the Gilbert Road/Loop 202 Growth Corridor
- Created “Everyone is a Customer” program and team website to assist customers at the One-Stop-Shop
- Implemented Taking Care of Small Businesses program
- Entitled: Phase II of Heritage Marketplace with mixed use buildings in the Heritage District redevelopment area, Gilbert Spectrum Business Park employment center, Hampton Inn & Suites to support Banner MD Anderson Cancer Center, Rivulon office building and retail shops continuing Phase I, Agritopia’s Epicenter for mixed use structures with commercial and Multi-family uses, five new health care facilities, and 11 subdivision plans accounting for 1,900 new homes





OBJECTIVES FY 2016

- Continue to support a freeway interchange at Lindsay/202 through ADOT Study
- Continue to support Growth Areas by maintaining zoning districts that will accommodate targeted growth
- Continue to process text amendments to the Land Development Code to provide best in class development regulations and processes
- Complete annual General Plan update
- Continue efforts to implement new Energov permitting system
- Coordinate review of circulation plan for areas in the Santan Character Area
- Continue to foster the 'Find a Way to Say Yes' (FAWTSY) philosophy and recognize these efforts

BUDGET NOTES

There are no significant changes to the FY 2016 budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of items continued due to ad errors	1%	1%	1%	1%
% of draft minutes completed within 72 hours	100%	100%	100%	100%
% of Design Review Board and Planning Commission packets produced on time	100%	100%	100%	100%
% of planning review comments returned on schedule	98%	98%	98%	98%
% of planning projects completed within established schedules	98%	98%	98%	98%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Planning Services	11.00	11.00	11.00	11.00	11.00
Total Personnel	11.00	11.00	11.00	11.00	11.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Planning Services	1,035,549	1,139,116	1,102,046	1,045,600	1,072,520
Total Expenses	\$ 1,035,549	\$ 1,139,116	\$ 1,102,046	\$ 1,045,600	\$ 1,072,520

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	943,985	1,062,035	1,054,677	1,008,730	1,025,490
Supplies & Contractual	91,564	77,081	47,369	36,870	47,030
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,035,549	\$ 1,139,116	\$ 1,102,046	\$ 1,045,600	\$ 1,072,520

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	674,995	657,220	535,000	585,000	585,000
Total Expenses	1,035,549	1,139,116	1,102,046	1,045,600	1,072,520
Net Operating Result	\$ (360,554)	\$ (481,896)	\$ (567,046)	\$ (460,600)	\$ (487,520)

Public Works




Public Works Summary
Engineering Services

BUSINESS UNIT DESCRIPTION

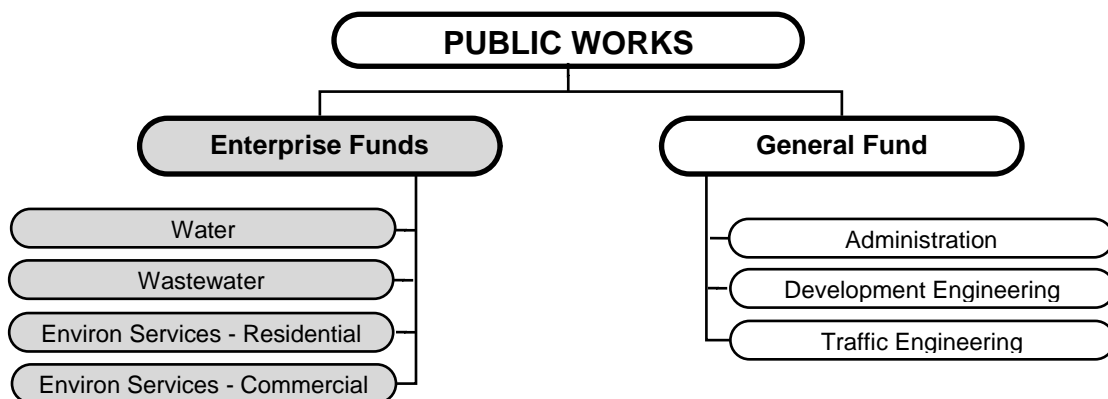
Engineering Services oversees traffic operations, traffic engineering and manages the Capital Improvement Program. Engineering also provides support for non-capital projects throughout the year.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

ORGANIZATIONAL CHART



PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.60	1.60	1.60	1.60	1.60
Development	1.00	1.00	2.00	2.00	2.00
Traffic	3.00	3.00	3.00	3.00	3.00
Total Personnel	5.60	5.60	6.60	6.60	6.60

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	235,882	265,239	239,460	148,250	199,730
Development	122,944	153,928	191,775	126,510	189,200
Traffic	279,109	351,163	327,133	384,780	376,500
Total Expenses	\$ 637,935	\$ 770,330	\$ 758,368	\$ 659,540	\$ 765,430

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	539,802	541,751	692,554	539,300	630,690
Supplies & Contractual	80,528	228,579	65,814	120,240	134,740
Capital Outlay	17,605	-	-	-	-
Total Expenses	\$ 637,935	\$ 770,330	\$ 758,368	\$ 659,540	\$ 765,430

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,179	24,200	-	-	-
Total Expenses	637,935	770,330	758,368	659,540	765,430
Net Operating Result	\$ (636,756)	\$ (746,130)	\$ (758,368)	\$ (659,540)	\$ (765,430)

PURPOSE STATEMENT

Engineering Services provides excellent customer service while promoting safe and efficient public infrastructure improvements, minimizing long-term maintenance requirements, and balancing developer needs.

ACCOMPLISHMENTS FY 2015

- Council adoption of the Integrated Multimodal Transportation Plan
- Update of the Town's Public Works and Engineering Standards and Details
- Prioritized eligible SRP Aesthetics Program projects throughout the Town, and received approval for over \$6M in project work
- Re-timing of traffic signals in the Power Road corridor and the northwest section of Gilbert
- Implementation of advance detection at twelve signalized intersections
- Upgrade of traffic signal radio communications from 900 MHz to broadband
- Upgrade of ramps on Baseline Road and Elliot Road segments to comply with American Disabilities Act (ADA) guidelines
- Data collection to support the development of traffic signal performance measures

OBJECTIVES FY 2016

- Develop a standard policies and practices manual
- Adopt new Flood Insurance Rate Maps and notify/assist affected citizens through public outreach efforts
- Complete the Neighborhood Traffic Management guidelines with Council adoption
- Complete the Traffic Signal Performance Measures guidelines
- Continue timely engineering review of residential and commercial subdivisions

BUDGET NOTES

There are no significant changes to the personnel budget for FY 2016. The supplies and contractual budget increased slightly for one-time expenses associated with the design and installation of a mid-block crossing.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percentage of citizen contacts responded to within 24 hours	90%	90%	95%	95%
Percentage of engineering review comments returned on schedule	90%	90%	92%	95%
Percentage of traffic signals connected to the Traffic Operation Center	40%	42%	46%	50%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.60	1.60	1.60	1.60	1.60
Development	1.00	1.00	2.00	2.00	2.00
Traffic	3.00	3.00	3.00	3.00	3.00
Total Personnel	5.60	5.60	6.60	6.60	6.60

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	235,882	265,239	239,460	148,250	199,730
Development	122,944	153,928	191,775	126,510	189,200
Traffic	279,109	351,163	327,133	384,780	376,500
Total Expenses	\$ 637,935	\$ 770,330	\$ 758,368	\$ 659,540	\$ 765,430

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	539,802	541,751	692,554	539,300	630,690
Supplies & Contractual	80,528	228,579	65,814	120,240	134,740
Capital Outlay	17,605	-	-	-	-
Total Expenses	\$ 637,935	\$ 770,330	\$ 758,368	\$ 659,540	\$ 765,430

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,179	24,200	-	-	-
Total Expenses	637,935	770,330	758,368	659,540	765,430
Net Operating Result	\$ (636,756)	\$ (746,130)	\$ (758,368)	\$ (659,540)	\$ (765,430)

Police Department

Police Department Summary

Contracted Services

Professional Standards

Patrol Services

Support Services

Counseling Services

Investigations

Special Enforcement

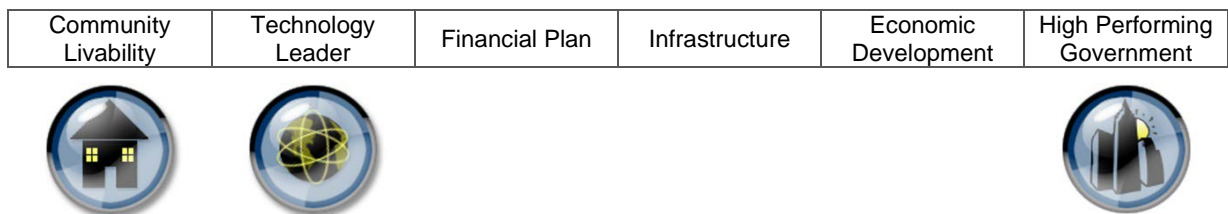
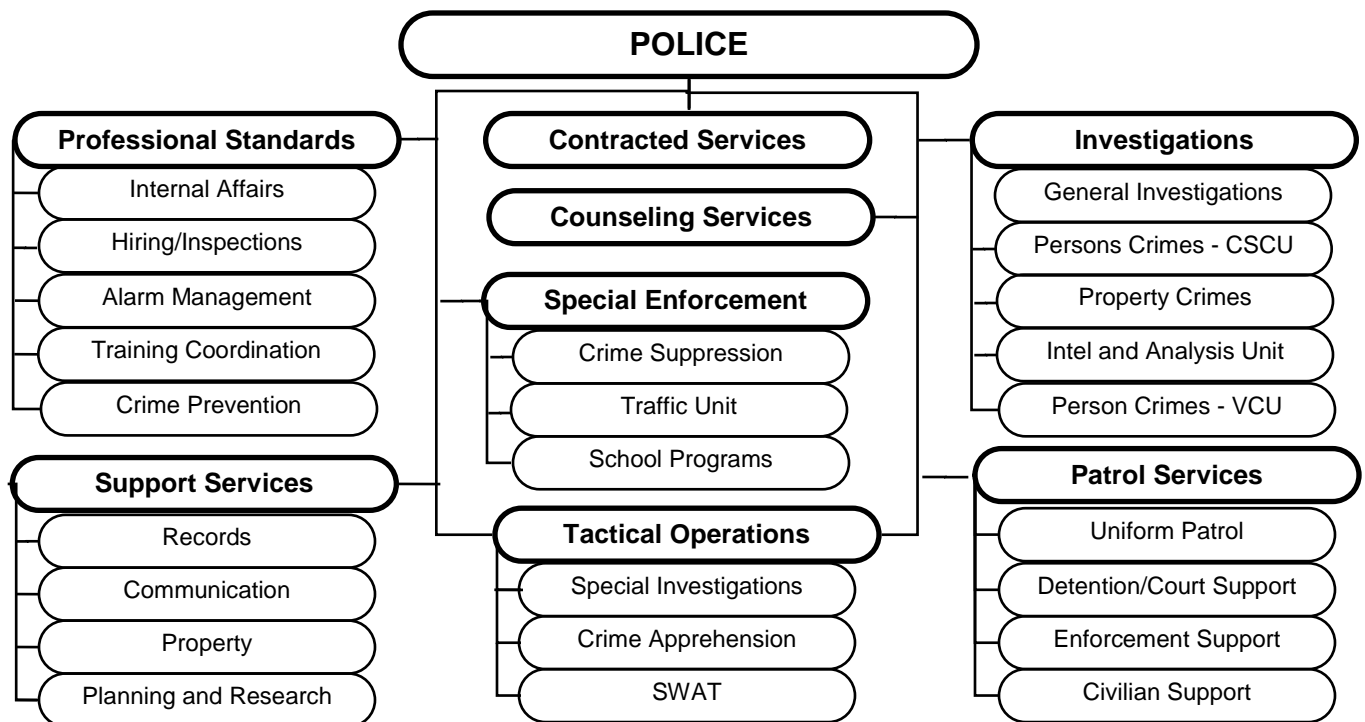
Tactical Operations

DEPARTMENT DESCRIPTION

The members of the Gilbert Police Department are committed to serving the citizens of Gilbert, its business community, and its visitors in a professional, proactive, and community-oriented manner. Our success is measured by the working relationships we maintain with our citizens, our businesses and our visitors, and the safety and security the community experiences. Our mission is to provide the community of Gilbert with a professional service organization that effectively and uniformly enforces the law and provides citizen assistance. We are dedicated to the advancement of the community policing philosophy in partnership with the community to serve its needs in a professional, efficient, and effective manner.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.


ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	4.50	4.50	4.50	4.50	4.50
Contracted Services	0.00	0.00	0.00	0.00	0.00
Professional Standards	17.00	17.00	17.00	17.00	18.00
Patrol Services	153.50	156.50	161.50	159.50	161.50
Support Services	64.50	64.50	64.50	64.50	64.50
Counseling Services	8.50	8.50	8.50	8.50	8.50
Investigations	39.00	39.00	40.00	40.00	43.00
Special Enforcement	42.00	42.00	42.00	44.00	42.00
Tactical Operations	13.00	13.00	12.00	12.00	12.00
Total Sworn	227.00	228.00	229.00	229.00	231.00
Total Civilian	115.00	117.00	121.00	121.00	123.00
Total Personnel	342.00	345.00	350.00	350.00	354.00

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	618,303	832,230	676,381	669,210	699,930
Contracted Services	1,606,713	1,554,413	1,798,325	1,643,970	1,645,000
Professional Standards	1,196,108	1,508,988	1,596,861	1,669,060	1,822,400
Patrol Services	16,836,316	17,679,840	18,472,424	18,892,590	19,458,330
Support Services	4,673,105	5,265,218	5,303,376	4,967,950	5,235,220
Counseling Services	815,861	910,116	916,603	747,200	853,080
Investigations	5,125,633	5,570,938	6,029,011	5,698,720	6,973,950
Special Enforcement	4,576,093	5,182,757	5,167,067	5,168,310	5,559,030
Tactical Operations	1,650,136	1,864,515	1,864,475	1,943,870	1,929,470
Total Expenses	\$ 37,098,268	\$ 40,369,015	\$ 41,824,523	\$ 41,400,880	\$ 44,176,410

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	31,822,578	34,941,576	35,971,876	36,065,990	38,188,130
Supplies & Contractual	5,228,268	5,210,886	5,691,747	5,237,560	5,833,280
Capital Outlay	47,422	216,553	160,900	97,330	155,000
Total Expenses	\$ 37,098,268	\$ 40,369,015	\$ 41,824,523	\$ 41,400,880	\$ 44,176,410

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	4,083,593	3,920,204	3,335,000	3,406,000	3,405,000
Total Expenses	37,098,268	40,369,015	41,824,523	41,400,880	44,176,410
Net Operating Result	\$(33,014,675)	\$(36,448,811)	\$(38,489,523)	\$(37,994,880)	\$(40,771,410)

PURPOSE STATEMENT

The Town of Gilbert has entered into two separate intergovernmental agreements (IGA) with Maricopa County: Animal Care and Control, and Incarceration. Animal Care and Control promotes and protects health, safety, and welfare of pets and people. The incarceration agreement funds detainee booking fees and housing fees for pre-trial misdemeanor offenses and misdemeanants.

ACCOMPLISHMENTS FY 2015

- Continue terms of IGA with Maricopa County for FY 2015 incarceration and animal control services until contract expiration
- Completed the Gilbert-Chandler Unified Holding Facility (G-CUHF) project in conjunction with the Chandler Police Department and opened the fully operational facility for short-term holds; longer-term holds will be processed through the county

OBJECTIVES FY 2016

- Enter into an IGA with the Humane Society, to fill gaps in service, not currently or in the future covered by the IGA with Maricopa County Animal Care and Control

BUDGET NOTES

Incarceration booking rates for the county increased to \$285.94 for FY 2016 from \$266.41 in FY 2015 (7.3% increase) while housing rates increased to \$85.49 for FY 2016 from \$81.85 in FY 2015 (4.4% increase).

The Police Department will monitor activity with the new G-CUHF to determine estimated county expenses for FY 2017. Estimated expenses for incarceration were decreased by \$150,000 to reflect the prior year's activity with Maricopa County. The IGA with the Humane Society is budgeted in Investigations to assist with incidents involving animals.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Calls for Animal Control Service	383	250	250	263
Cost per Call – Animal Control	\$375.89	\$575.86	\$575.86	\$547.39
Cost per Capita – Animal Control	\$0.66	\$0.64	\$0.61	\$0.60
Daily Inmate Housing Rates	\$85.91	\$78.90	\$81.85	\$85.49
Cost Per Capita - Incarceration	\$7.20	\$6.27	\$7.00	\$6.26

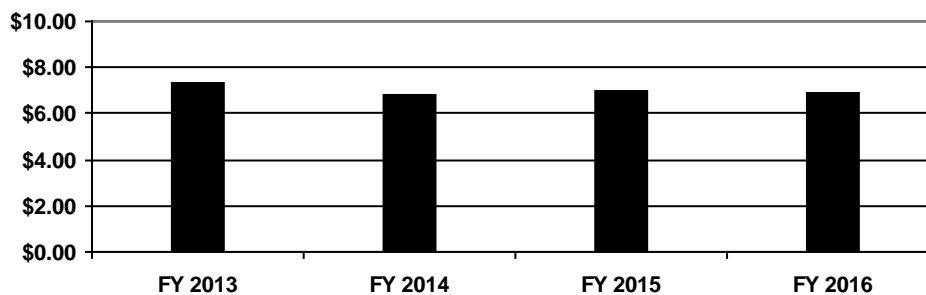
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Animal Control	0.00	0.00	0.00	0.00	0.00
Incarceration	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Animal Control	143,966	91,035	148,325	143,970	145,000
Incarceration	1,462,747	1,463,378	1,650,000	1,500,000	1,500,000
Total Expenses	\$ 1,606,713	\$ 1,554,413	\$ 1,798,325	\$ 1,643,970	\$ 1,645,000

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	1,606,713	1,554,413	1,798,325	1,643,970	1,645,000
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,606,713	\$ 1,554,413	\$ 1,798,325	\$ 1,643,970	\$ 1,645,000

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	948,376	869,549	800,000	750,000	750,000
Total Expenses	1,606,713	1,554,413	1,798,325	1,643,970	1,645,000
Net Operating Result	\$ (658,337)	\$ (684,864)	\$ (998,325)	\$ (893,970)	\$ (895,000)

COST PER CAPITA - CONTRACTED SERVICES



PURPOSE STATEMENT

The Gilbert Police Department Office of Professional Standards oversees internal affairs, recruiting, hiring and accreditation, training, public information, crime prevention and alarms; emphasizing the maintenance of professional police standards and open lines of communication in the furtherance of the department mission.

ACCOMPLISHMENTS FY 2015

- The Quarterly Risk Management Program continues to monitor measurements of accountability & statistics for the entire police department
- Property and evidence inspections were carried out to examine and verify accounts and records
- Quarterly property room inspection of accounts and records of all monies, drugs, and firearms were conducted to verify their correctness and policy compliance. Quarterly inspections for 2014 reported 100% compliance
- Monthly claims audit was performed to ensure that collisions, property damage, property losses and police actions that give rise to a claim have been properly reported and documented
- GPD Volunteers provided 12,550 hours of service
- Provided 61 police department tours for 679 citizens and children
- Continue new Child ID Program and completed four child ID events, which include CD of child, digital fingerprints, photographs, videos and audio file of child as well as a laminated ID card; a total of 157 children participated
- Provided holiday gifts through "Blue Line of Love" police toy drive to 95 needy Gilbert families

- Organized and maintained participation in fundraising events such as LE Torch Run; Fry's Fuel of Dreams; Shred Events; Over the Edge; Five-O Car Show, to benefit the Special Olympics
- Conducted policy compliance and accountability inspections in each section of the police department resulting in policy and procedure updates

OBJECTIVES FY 2016

- Maintain all allotted officer and civilian positions approved by Town Council
- Complete 50% of total internal affairs investigations within 30 days
- Complete and route 75% of total internal affairs investigations within 60 days
- Maintain community relations projects that benefit charitable organizations

BUDGET NOTES

The FY 2016 budget includes the addition of a records clerk to assist with the body-worn cameras program. Additionally a position was moved from Counseling Services to Hiring/Accreditation.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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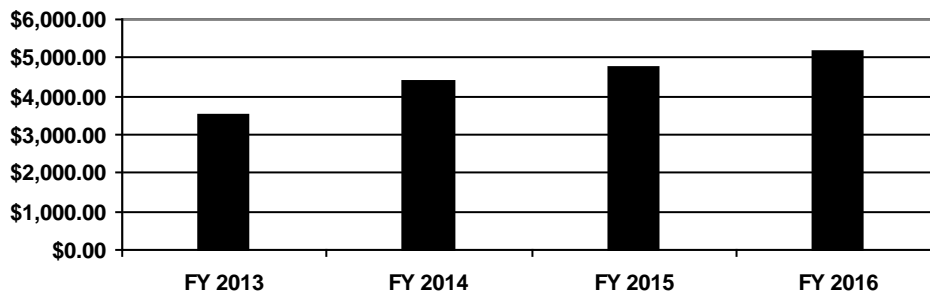
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of total investigations completed within 30 days	40%	47%	50%	50%
% of total investigations completed and routed within 60 days (including those completed within 30 days)	67%	73%	75%	75%
Actual number of officers and civilians hired including over-hires	21	22	15	15
% of authorized positions filled	96%	97%	100%	100%
Number of public contacts by Crime Prevention Unit	4,600,000	4,700,000	4,700,000	4,800,000

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Internal Affairs	4.00	4.00	4.00	4.00	4.00
Hiring/Inspections	5.00	5.00	5.00	5.00	5.00
Alarm Management	1.00	1.00	1.00	1.00	1.00
Training & Program Coord	4.00	4.00	4.00	4.00	5.00
Crime Prevention	3.00	3.00	3.00	3.00	3.00
Total Sworn	5.00	5.00	5.00	5.00	5.00
Total Civilian	12.00	12.00	12.00	12.00	13.00
Total Personnel	17.00	17.00	17.00	17.00	18.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Internal Affairs	471,758	509,184	508,269	509,600	526,630
Hiring/Inspections	296,252	312,640	335,583	418,790	430,300
Alarm Management	68,335	89,482	68,782	63,190	70,410
Training & Program Coord	123,159	359,021	442,456	436,660	549,880
Crime Prevention	236,604	238,661	241,771	240,820	245,180
Total Expenses	\$ 1,196,108	\$ 1,508,988	\$ 1,596,861	\$ 1,669,060	\$ 1,822,400

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,124,297	1,341,407	1,319,734	1,433,180	1,504,150
Supplies & Contractual	71,811	167,581	277,127	235,880	318,250
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,196,108	\$ 1,508,988	\$ 1,596,861	\$ 1,669,060	\$ 1,822,400

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	119,590	142,735	115,000	120,000	120,000
Total Expenses	1,196,108	1,508,988	1,596,861	1,669,060	1,822,400
Net Operating Result	\$ (1,076,518)	\$ (1,366,253)	\$ (1,481,861)	\$ (1,549,060)	\$ (1,702,400)

COST PER POLICE FTE


PURPOSE STATEMENT

The Patrol Services Division provides the first response to both emergency and non-emergency calls for service including, in-progress crimes, traffic collisions, and reports of felony and misdemeanor crimes. Additional services include search and rescue, community policing, proactive intelligence-based patrolling, fielding public safety concerns, and traffic enforcement. Patrol Services also includes the Civilian Patrol Technicians (CPT) and newly-classified Civilian Crime Scene Technicians (CST).

ACCOMPLISHMENTS FY 2015

- Maintained patrol zone staffing in the Central District with two zones and six beats, and the SanTan District with two zones and five beats
- Participated in Data Driven Approach to Crime and Traffic Safety (DDACTS) II in cooperation with the Special Operations Division
- Maintained the Town of Gilbert as the 2nd safest city in the U.S. for cities with a population greater than 200,000 (source: Law Street Media) based on FBI statistics
- Completed the Gilbert-Chandler Unified Holding Facility (G-CUHF) project in conjunction with the Chandler Police Department
- Implemented the use of body worn cameras in patrol, including policy development and redaction process
- Successfully hired two civilian Crime Scene Technicians in FY 2015 to implement the department's crime scene evidence collection program




OBJECTIVES FY 2016

- Redesign the patrol shift model for more effective patrol officer deployment and adherence to minimum officer staffing on teams
- Participation in Data Driven Approaches to Crime and Traffic Safety (DDACTS) III, supporting the Special Operations Division in the goal of crime and collision reduction in beat 13
- Increase the total number of officer-initiated traffic contacts by 20%, focused on high crash areas and violations causal to collisions.
- Maintain Gilbert's ranking as the 2nd safest city with a population greater than 200,000

BUDGET NOTES

Increases to the FY 2016 personnel budget were driven primarily by: an increase in the Arizona Public Safety Personnel Retirement System (PSPRS) rate; step and range movement for sworn officers; and changes to overtime, callout and standby to more closely reflect historical usage.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

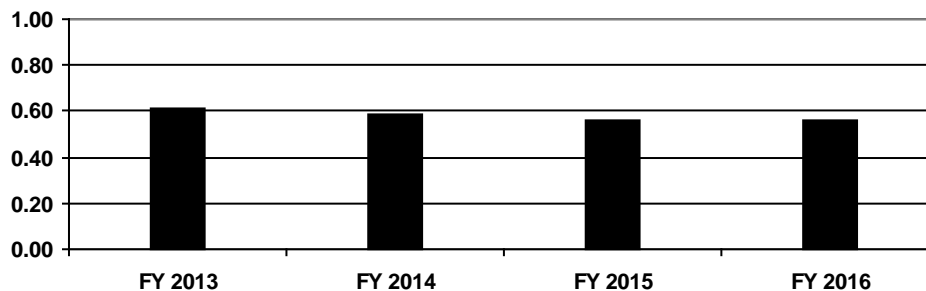
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Crimes committed per 1,000 population	16.5	16.6	16.2	16.4
Number of felony arrests	2,052	2,074	2,100	2,075
Number of Misdemeanor Arrests	6,682	6,400	6,800	6,627
Dispatched Calls for Service	61,348	62,269	64,500	67,725
Officer initiated Calls for Service	131,278	123,706	110,500	121,828

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Uniform Patrol	147.50	138.50	135.50	133.50	135.50
Detention/Court Support	6.00	6.00	8.00	8.00	8.00
Enforcement Support	0.00	12.00	12.00	12.00	12.00
Civilian Support	0.00	0.00	6.00	6.00	6.00
Total Sworn	133.00	134.00	135.00	133.00	135.00
Total Civilian	20.50	22.50	26.50	26.50	26.50
Total Personnel	153.50	156.50	161.50	159.50	161.50

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Uniform Patrol	16,379,822	16,413,487	16,535,390	17,158,950	17,482,380
Detention/Court Support	456,359	509,888	709,807	675,510	664,400
Enforcement Support	135	756,465	771,295	787,660	791,210
Civilian Support	-	-	455,932	270,470	520,340
Total Expenses	\$ 16,836,316	\$ 17,679,840	\$ 18,472,424	\$ 18,892,590	\$ 19,458,330

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	15,272,860	16,291,237	17,008,420	17,398,090	18,019,950
Supplies & Contractual	1,563,456	1,357,659	1,313,304	1,398,530	1,383,380
Capital Outlay	-	30,944	150,700	95,970	55,000
Total Expenses	\$ 16,836,316	\$ 17,679,840	\$ 18,472,424	\$ 18,892,590	\$ 19,458,330

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	895,730	883,605	745,000	802,000	800,000
Total Expenses	16,836,316	17,679,840	18,472,424	18,892,590	19,458,330
Net Operating Result	\$(15,940,586)	\$(16,796,235)	\$(17,727,424)	\$(18,090,590)	\$(18,658,330)

PATROL SERVICES SWORN PER 1,000 POPULATION


PURPOSE STATEMENT

The Support Services Division is responsible for providing all necessary logistical and police strategic support for the police department and other Town of Gilbert departments. Support Services personnel provide support through their roles in the 9-1-1 Communications Dispatch Center, Central Records, Property & Evidence, Planning & Research, Youth & Adult Resources and Information Technology liaison.

ACCOMPLISHMENTS FY 2015

- The Communications Dispatch Center responded to 114,525 calls, including 46,793 9-1-1 calls
- Dispatched 99.0% of emergency calls within 90 seconds of receipt of call
- Answered 99.7% of non-emergency calls within 30 seconds; answered 93.0% of all 9-1-1 calls within 10 seconds
- Successfully completed Intergraph Computer Aided Dispatch (CAD)/ Records Management System (RMS) upgrade
- Implemented ruggedized tablet solution as a field computer for traffic unit members
- Conducted pilot testing of e-citation program
- Conducted pilot test for body worn camera project – 32 units tested
- Continued to develop and update staffing study to reflect changing workload conditions
- Central records processed 22,481 information requests; 22,050 police incident reports and 22,708 citations
- Implemented bond program to more efficiently accept criminal case bonds
- Impounded 27,031 items for secure storage
- Assigned final disposition of 11,662 items from secure storage

- Transported 6,027 items from labs
- Copied 6,242 items for internal and public requests
- Assisted in the implementation of body worn camera (BWC) and copy and release of BWC videos




OBJECTIVES FY 2016

- Evaluate full implementation of BWC project and required resources
- Monitor and apply for grant funding opportunities
- Complete a feasibility assessment on digital evidence management
- Reduce staffing attrition by 10 and fill all vacant Communications Center positions
- Continue to dispatch all emergency and urgent calls-for- service (CFS) within 90 seconds of receipt
- Maintain 90% or greater success rate in answering 9-1-1 lines within 10 seconds and non-emergency phone lines within 30 seconds
- Finish full audit of all items in RMS and continue imaging of paper records /documents into digital RMS for archiving
- Implement and evaluate roll-out of E-citation project
- Fill vacant Records Manager, Records Clerk, Evidence Technician and Office Assistant positions, and complete entry level training
- Continue to evaluate criminal bond program
- Implement a firearms sale/trade process to comply with state statute

BUDGET NOTES

There were no significant changes to the Support Services FY 2016 budget; overtime was reduced slightly to better reflect historical usage and vacancies.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Time between emergency call received to dispatching an officer	31 seconds	27 seconds	30 seconds	30 seconds
Success rate answering 911 calls within 10 seconds	94.0%	93.6%	93.2%	95.0%
Success rate answering Non Emergency calls within 30 seconds	99.7%	99.0%	99.7%	99.0%

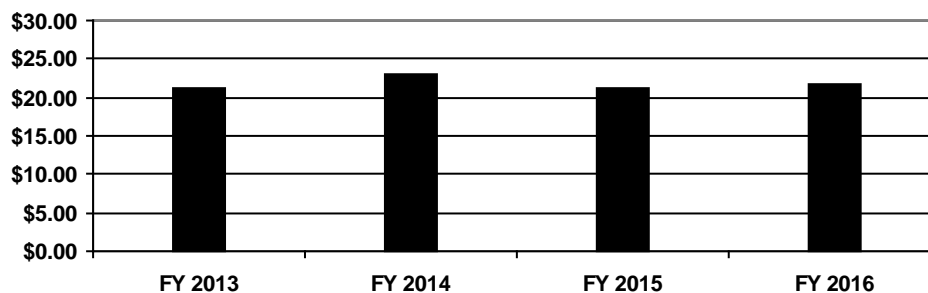
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	2.00	2.00	2.00	2.00	2.00
Records	16.00	16.00	16.00	16.00	16.00
Communication	37.50	37.50	37.50	37.50	37.50
Property	7.00	7.00	7.00	7.00	7.00
Planning and Research	2.00	2.00	2.00	2.00	2.00
Total Sworn	0.00	0.00	0.00	0.00	0.00
Total Civilian	64.50	64.50	64.50	64.50	64.50
Total Personnel	64.50	64.50	64.50	64.50	64.50

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	561,980	546,285	488,286	473,620	419,390
Records	881,996	935,972	1,002,949	803,910	1,018,620
Communication	2,489,246	2,982,823	3,029,046	2,949,640	3,022,780
Property	572,364	635,806	616,961	574,180	607,150
Planning and Research	167,519	164,332	166,134	166,600	167,280
Total Expenses	\$ 4,673,105	\$ 5,265,218	\$ 5,303,376	\$ 4,967,950	\$ 5,235,220

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	4,029,485	4,504,711	4,748,245	4,461,860	4,762,610
Supplies & Contractual	596,198	612,757	555,131	506,090	472,610
Capital Outlay	47,422	147,750	-	-	-
Total Expenses	\$ 4,673,105	\$ 5,265,218	\$ 5,303,376	\$ 4,967,950	\$ 5,235,220

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	39,143	44,377	25,000	34,000	35,000
Total Expenses	4,673,105	5,265,218	5,303,376	4,967,950	5,235,220
Net Operating Result	\$ (4,633,962)	\$ (5,220,841)	\$ (5,278,376)	\$ (4,933,950)	\$ (5,200,220)

COST PER CAPITA



PURPOSE STATEMENT

Gilbert Youth and Adult Resources (GYAR) provides a comprehensive counseling program to Gilbert residents referred by the Gilbert Police Department, Gilbert Municipal Court, or Gilbert Fire Rescue Department in order to improve quality of life, assist victims of crime, and reduce offender recidivism. Services provided include crisis intervention, victim assistance, domestic violence counseling, substance abuse assessment and referral, and youth and adult diversion programming.

ACCOMPLISHMENTS FY 2015

- 4000+ clients were provided with GYAR services
- Handled 100 crisis calls
- Conducted outreach to 800+ victims by offering counseling services
- Provided 12 community youth diversion classes, 12 adolescent life fundamentals classes, and 12 adolescent drug and alcohol classes
- Conducted court ordered counseling services within 30 days of court's order
- Recidivism rate for domestic violence clients - 3%
- Recidivism rate for juvenile status offenders - 1% (.09%)
- Reviewed/responded to 400 danger assessments on intimate partner domestic violence cases within a 48-hour window
- All counselors trained in the Jacqueline Campbell Lethality Assessment
- Conducted mental health training to all sworn officers (22 teams) as part of domestic violence program

OBJECTIVES FY 2016

- Provide a minimum of 15,500 units of individual, family, and group counseling (a unit is ½ hour of counseling)
- Implement a new comprehensive therapeutic program for adolescent with extensive social, family and justice issues (pending Town Council approval)
- Develop an integrated mental health response and violence prevention program
- Provide services to at least 4,000 citizens
- Offer services to a minimum of 1,000 victims
- Respond to all crisis calls within 30 minutes of request by police and fire
- Maintain a recidivism rate of less than 5% on domestic violence offenses
- Maintain a recidivism rate of less than 10% on juvenile status offenses (e.g., alcohol, tobacco and curfew) for juvenile offenders who complete the GYAR diversion program
- Maintain or reduce the number of juvenile criminal offenses per 1,000 residents
- Conduct all court ordered counseling services within 30 days of court appearance and/or court order
- Conduct danger assessments on intimate partner domestic violence cases – to identify those cases where early contact with domestic violence victims is prudent

BUDGET NOTES

A position formerly in Counseling was moved to Hiring/ Accreditation. A decrease in the personnel budget reflects this move; a corresponding increase is reflected in the Professional Standards budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Counseling Units of Service – Individual and Group	18,500	14,462	15,000	15,500
Cost per counseling unit	\$38.00	\$65.00	\$65.00	\$65.00
Victims Offered Services	1,200	700	1,000	1,000
Number of crisis calls handled	100	112	100	100
Average callout response time	25 min	21 min	25 min	23 min
% of youth violence referrals completing the program successfully	95%	95%	95%	95%
Total Clients Served	4,300	3,800	4,000	4,100

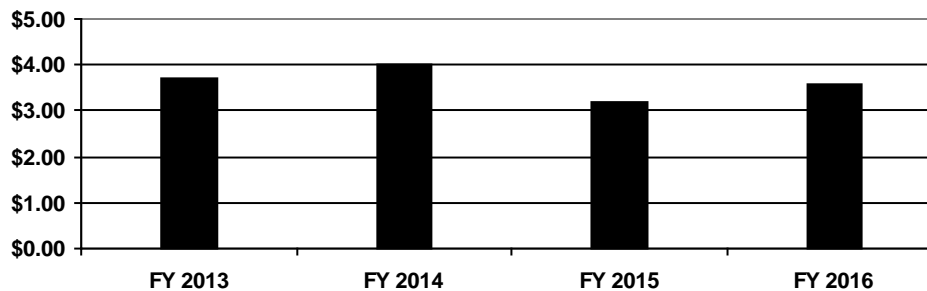
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Counseling Services	8.50	8.50	8.50	8.50	8.50
Total Personnel	8.50	8.50	8.50	8.50	8.50

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Counseling Services	815,861	910,116	916,603	747,200	853,080
Total Expenses	\$ 815,861	\$ 910,116	\$ 916,603	\$ 747,200	\$ 853,080

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	779,226	876,382	899,898	726,080	835,870
Supplies & Contractual	36,635	33,734	16,705	21,120	17,210
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 815,861	\$ 910,116	\$ 916,603	\$ 747,200	\$ 853,080

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	394,548	380,526	350,000	350,000	350,000
Total Expenses	815,861	910,116	916,603	747,200	853,080
Net Operating Result	\$ (421,313)	\$ (529,590)	\$ (566,603)	\$ (397,200)	\$ (503,080)

COST PER CAPITA



PURPOSE STATEMENT

The Gilbert Police Department Investigations Division is dedicated to apprehending and prosecuting offenders as well as resolving investigations in a timely and thorough manner. Comprised of the Violent Crimes Unit, Child / Sex Crimes Unit, Property Crimes Unit and Intelligence Unit, the Criminal Investigations Division investigates complex felony crimes, including: homicide, sexual assault, child abuse/endangerment, robbery, burglary, theft, drug trafficking and racketeering.

ACCOMPLISHMENTS FY 2015

- Solved numerous armed robberies, aggravated assaults, sexual assaults, and homicide cases
- Worked jointly with other agencies and specialty units to apprehend violent offenders involved in shootings, stabbings and kidnap cases
- Staffed an Intelligence Detective at the multi-agency East Valley Gang and Criminal Information Fusion Center
- Proactively worked to investigate internet based crimes against children via the Internet Crimes Against Children (ICAC) program
- Served several ICAC search warrants and apprehended suspects downloading child pornography
- Provided information and data to other units within the police department, via data-Driven Approaches to Crime and Traffic Safety (DDACTS) and Intelligence Led Policing (ILP) meetings, and bulletins, to enhance proactive enforcement and crime prevention
- Exceeded national average for clearance rates for violent crimes
- Exceeded national average for clearance rates for property crimes

- Continued our partnership with Mesa Lab for DNA and other forensic testing, which is now providing significantly faster analysis returns, for quicker follow up on criminal cases

OBJECTIVES FY 2016

- Maintain or exceed a clearance rate which is higher than the national average for crimes of violence
- Maintain or exceed a clearance rate which is higher than the national average for property crimes
- Maintain or surpass FY 2015 violent crime clearance rates
- Maintain or surpass FY 2015 property crime clearance rates
- Verify address information on all registered sex offenders registered in Gilbert within time limits established by policy and law based on classification
- Establish an on-site fingerprint analysis program to enhance our Crime Scene Technician program

BUDGET NOTES

In the FY 2016 budget two new positions were approved: a crime analyst and an officer for Persons Crimes - Child / Sex Crimes Unit (CSCU). A sworn position that formerly served the Crime Suppression Team and the Fusion Center was also moved to the Property Crimes unit. In addition, an IGA with the Humane Society was budgeted in Investigations to assist with incidents involving animals.

A portion of the funds originally budgeted for the Mesa IGA will be utilized to purchase one-time fingerprint equipment and supplies for a newly-formed Gilbert program. An adjusted ongoing contract amount will be reflected in the FY 2017 budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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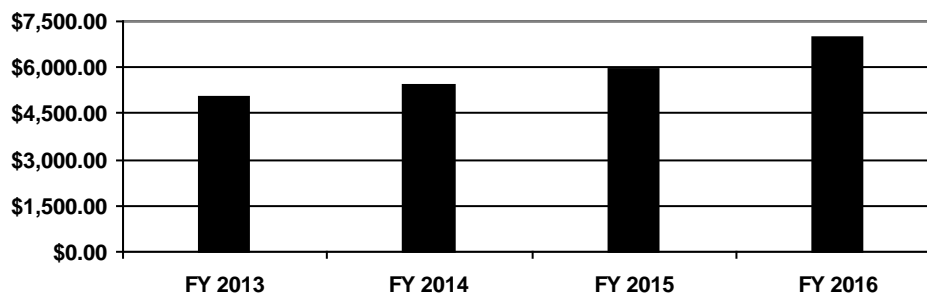
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Clearance rate – Violent Crimes	58.8%	64.5%	65.1%	65.5%
Clearance rate – Property Crimes	21.6%	24.2%	24.8%	24.8%
Total number of cases	1,013	1,024	960	1,000
Total number of arrests/complaints	262	348	335	345
Total number of cases inactivated	306	348	340	345
Percentage of cases inactivated	30.2%	34.0%	32.0%	34.0%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Investigations	4.00	4.00	4.00	4.00	4.00
Persons Crimes - CSCU	9.00	10.00	10.00	10.00	11.00
Persons Crimes - VCU	7.00	7.00	7.00	7.00	7.00
Property Crimes	10.00	10.00	10.00	10.00	11.00
Intel and Analysis Unit	9.00	8.00	9.00	9.00	10.00
Total Sworn	31.00	31.00	32.00	32.00	34.00
Total Civilian	8.00	8.00	8.00	8.00	9.00
Total Personnel	39.00	39.00	40.00	40.00	43.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Investigations	1,131,221	1,178,304	1,359,044	1,156,740	1,448,630
Persons Crimes - CSCU	1,035,345	1,204,665	1,260,881	1,178,160	1,496,450
Persons Crimes - VCU	948,175	1,005,163	1,065,533	1,043,290	1,337,130
Property Crimes	1,258,821	1,372,166	1,375,088	1,361,290	1,522,520
Intel and Analysis Unit	752,071	810,640	968,465	959,240	1,169,220
Total Expenses	\$ 5,125,633	\$ 5,570,938	\$ 6,029,011	\$ 5,698,720	\$ 6,973,950

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	4,359,542	4,714,856	5,030,561	4,897,650	5,653,390
Supplies & Contractual	766,091	856,082	998,450	801,070	1,275,560
Capital Outlay	-	-	-	-	45,000
Total Expenses	\$ 5,125,633	\$ 5,570,938	\$ 6,029,011	\$ 5,698,720	\$ 6,973,950

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	8,739	30,081	-	-	-
Total Expenses	5,125,633	5,570,938	6,029,011	5,698,720	6,973,950
Net Operating Result	\$ (5,116,894)	\$ (5,540,857)	\$ (6,029,011)	\$ (5,698,720)	\$ (6,973,950)

COST PER CASE


PURPOSE STATEMENT

The Special Enforcement section provides support and addresses specific public safety issues, problem areas and crime trends through the use of data, research and specialized equipment. It is comprised of Crime Suppression Team, School Resource Officers (SRO), Day and Night Traffic Teams and Traffic Investigations Unit.

ACCOMPLISHMENTS FY 2015

- Completed Data Driven Approach to Crime and Traffic Safety (DDACTS) II program, meeting two of three goals
- Worked jointly with other agencies (city, state and federal) to apprehend violent offenders
- Participated in numerous multi-agency holiday DUI task forces

OBJECTIVES FY 2016

- Maintain School Resource officer staffing in all public high schools located in the Town of Gilbert and two at large units to provide coverage to Junior High and Elementary schools
- Maintain or reduce traffic collision rates based upon collisions per thousand population
- Maintain or reduce alcohol/drug related traffic collision rates based upon alcohol/drug related collisions per thousand population
- Add two Family Violence Officers to the Crime Suppression Team to handle tasks related to domestic violence calls and the associated follow-up/analysis
- Add one Sergeant to the Crime Suppression Team to facilitate coverage seven days a week and balance span of control

BUDGET NOTES

The FY2016 budget includes the addition of a sergeant and the associated start-up one time expenses. Two officers approved in the FY 2015 budget were also moved to Special Enforcement - Crime Suppression in FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of DUI arrests	2,025	1,725	1,859	2,350
Alcohol related collisions per thousand residents	.47	.47	.46	.46
Traffic contacts	54,008	49,061	48,108	52,000
Collisions per thousand residents	11.95	12.10	13.60	13.00

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Crime Suppression	12.00	12.00	12.00	14.00	14.00
Traffic Unit	18.00	18.00	18.00	18.00	18.00
School Programs	12.00	12.00	12.00	12.00	10.00
Total Sworn	42.00	42.00	42.00	44.00	42.00
Total Civilian	0.00	0.00	0.00	0.00	0.00
Total Personnel	42.00	42.00	42.00	44.00	42.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Crime Suppression	1,270,449	1,440,637	1,495,030	1,548,620	1,857,740
Traffic Unit	2,234,958	2,662,280	2,445,020	2,496,850	2,546,010
School Programs	1,070,686	1,079,840	1,227,017	1,122,840	1,155,280
Total Expenses	\$ 4,576,093	\$ 5,182,757	\$ 5,167,067	\$ 5,168,310	\$ 5,559,030

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	4,300,118	4,814,321	4,830,122	4,903,570	5,157,610
Supplies & Contractual	275,975	330,577	326,745	263,380	346,420
Capital Outlay	-	37,859	10,200	1,360	55,000
Total Expenses	\$ 4,576,093	\$ 5,182,757	\$ 5,167,067	\$ 5,168,310	\$ 5,559,030

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,677,467	1,569,331	1,300,000	1,350,000	1,350,000
Total Expenses	4,576,093	5,182,757	5,167,067	5,168,310	5,559,030
Net Operating Result	\$ (2,898,626)	\$ (3,613,426)	\$ (3,867,067)	\$ (3,818,310)	\$ (4,209,030)

PURPOSE STATEMENT

The Gilbert Police Department Tactical Operations Section is comprised of three units: Special Weapons and Tactics (SWAT), Special Investigations (SIT), and Criminal Apprehension (CAT). SWAT provides tactical support to other police department units and assists with executing high-risk warrants, barricaded suspects, hostage situations or any incident in which there is increased danger to the public. The Criminal Apprehension Team provides direct support to other Investigations units and apprehends wanted felons. The Special Investigations Team works to suppress organized crime, narcotics trafficking and vice type crimes. All CAT and SIT members are trained SWAT members.

ACCOMPLISHMENTS FY 2015

- Using federal funds through an Urban Areas Security Initiative (UASI) grant, ballistic helmets and vests were purchased for the SWAT team
- Successfully resolved all tactical operations without injury or loss of life to officers or innocent persons, and without injury or loss of life to suspects caused by SWAT operators
- Fully trained all elements of SWAT by sending all SWAT specialty officers (breachers, paramedics, negotiators, and snipers) through annual advanced officer training in their respective fields
- Using federal funds through a UASI grant, SWAT paramedics attended a basic SWAT school and Tactical Medicine School. This program has been a joint effort between GPD and Gilbert Fire
- SWAT conducted safety evaluations of all Parks and Recreation facilities, in addition to municipal buildings I and II. These evaluations were followed up with safety presentations for staff
- Conducted a major undercover criminal investigation in the downtown area

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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OBJECTIVES FY 2016

- Provide one unit training day per month for entry team, precision rifle operators, tactical negotiations team, and tactical entry officers
- Provide one 4-hour block of firearms training/month for entry and precision rifle operators
- Provide one additional 4-hour block of firearms – sniper training to precision rifle operators and entry breachers
- Provide Basic SWAT School to new unit members
- Provide specialized tactical medicine to all new SWAT paramedics

BUDGET NOTES

There are no significant additions to the Tactical Operations program in FY 2016. Changes to personnel expenditures reflect movement through the established public safety range.

In FY 2016, GPD SWAT does anticipate using the building that formerly served as Fire Station #7 on Cooper Road. SWAT intends to conduct minor renovations to the existing facility to transform it into a tactical training location. Ongoing maintenance and utility expenses will be requested in FY 2017.

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Total Special Investigations Team Cases	200	180	160	160
% of special operations members trained in knowledge, skills and abilities	100%	100%	100%	100%
Number of special operations members completing the course of instruction	32	31	31	31
Number of tactical operations	6.0	6.0	16.5	18.0
Training Hours	260	260	260	260

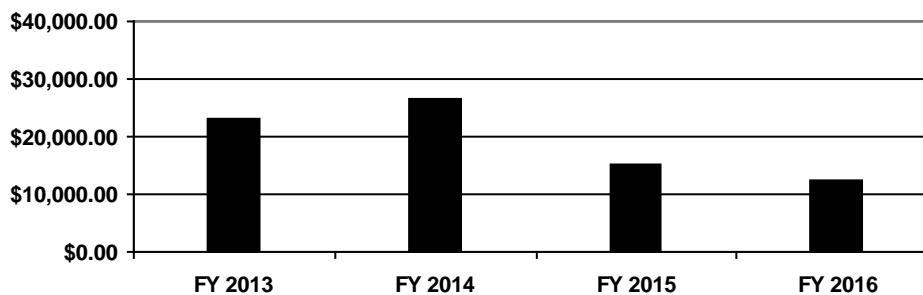
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
SWAT	0.00	0.00	0.00	0.00	0.00
Crime Apprehension	7.00	7.00	6.00	6.00	6.00
Special Investigations	6.00	6.00	6.00	6.00	6.00
Total Sworn	13.00	13.00	12.00	12.00	12.00
Total Civilian	0.00	0.00	0.00	0.00	0.00
Total Personnel	13.00	13.00	12.00	12.00	12.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
SWAT	139,544	159,121	227,024	250,670	223,030
Crime Apprehension	840,173	918,696	802,209	822,260	809,900
Special Investigations	670,419	786,698	835,242	870,940	896,540
Total Expenses	\$ 1,650,136	\$ 1,864,515	\$ 1,864,475	\$ 1,943,870	\$ 1,929,470

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,386,525	1,624,049	1,528,585	1,629,400	1,628,610
Supplies & Contractual	263,611	240,466	335,890	314,470	300,860
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,650,136	\$ 1,864,515	\$ 1,864,475	\$ 1,943,870	\$ 1,929,470

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	-	-	-	-	-
Total Expenses	1,650,136	1,864,515	1,864,475	1,943,870	1,929,470
Net Operating Result	\$ (1,650,136)	\$ (1,864,515)	\$ (1,864,475)	\$ (1,943,870)	\$ (1,929,470)

COST PER SWAT TACTICAL OPERATION



Fire and Rescue Department





Fire and Rescue Department Summary
Operations
Prevention/Community

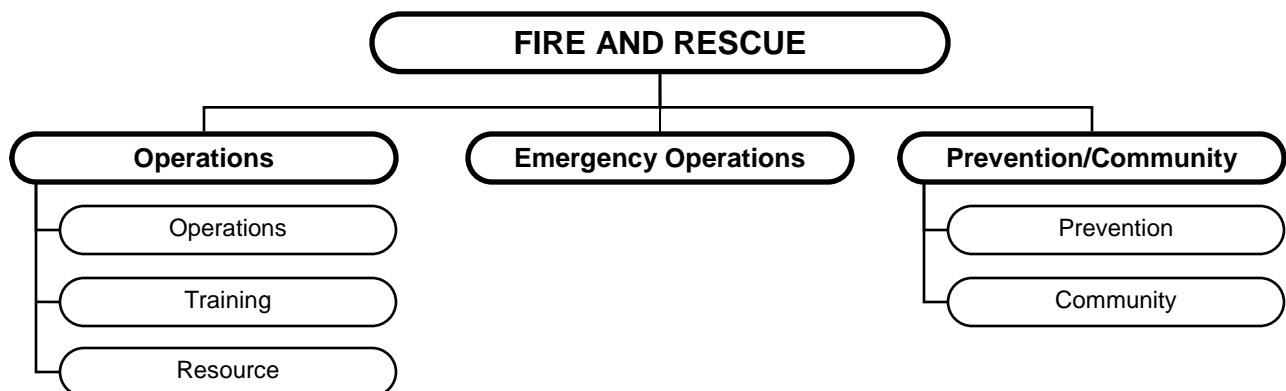
DEPARTMENT DESCRIPTION

The Gilbert Fire and Rescue Department provides unconditional protection against natural and man-made crises through community education, fire code compliance, emergency management, fire suppression, rescue, and emergency medical services.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	6.00	5.00	5.00	6.00	4.00
Organizational Performance	0.00	0.00	0.00	0.00	2.00
Operations	182.00	185.00	185.00	184.00	185.00
Prevention/Community	6.50	9.50	9.50	10.00	11.00
Emergency Operations	2.50	1.50	1.50	1.00	1.00
Total Personnel	197.00	201.00	201.00	201.00	203.00

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	782,984	677,211	718,001	759,980	680,460
Organizational Performance	-	-	-	-	466,610
Operations	20,599,393	23,015,063	24,436,968	24,241,630	26,239,750
Prevention/Community	673,627	787,206	1,037,372	1,054,330	1,266,070
Emergency Operations	282,511	292,228	237,482	215,130	154,220
Total Expenses	\$ 22,338,515	\$ 24,771,708	\$ 26,429,823	\$ 26,271,070	\$ 28,807,110

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	19,832,383	22,116,412	22,511,713	22,473,020	23,992,160
Supplies & Contractual	2,493,792	2,630,360	3,918,110	3,798,050	4,753,800
Capital Outlay	12,340	24,936	-	-	61,150
Total Expenses	\$ 22,338,515	\$ 24,771,708	\$ 26,429,823	\$ 26,271,070	\$ 28,807,110

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,375,873	1,551,762	1,392,691	1,536,000	1,619,000
Total Expenses	22,338,515	24,771,708	26,429,823	26,271,070	28,807,110
Net Operating Result	\$(20,962,642)	\$(23,219,946)	\$(25,037,132)	\$(24,735,070)	\$(27,188,110)

PURPOSE STATEMENT

The Fire and Rescue Operations Division is dedicated to protecting the lives and property of our citizens and those who visit Gilbert. We will strive to provide emergency services that meet or exceed national and local standards while maximizing the use of available resources.

ACCOMPLISHMENTS FY 2015

- Maintained a sub four-minute response time average to emergency incidents
- Delivered training sessions that meet or exceed local, state and national standards for firefighters and emergency medical providers
- Completed Insurance Services Office (ISO) review and improved rating from 4 to 2
- Promoted two personnel from Captain to Battalion Chief, one Engineer to Captain, one Firefighter to Captain, and two Firefighters to Engineer
- Completed promotional testing process for Captain eligibility list, with 20 applicants, resulting in a list of eligible candidates
- Conducted advanced self-contained breathing apparatus (SCBA) training with 50 front-line employees
- Completed review and purchase of cardiac monitors for end-of-life replacement
- Received Heavy Medals Award from US Green Building Council for building efficiencies at Station 10
- Activated Emergency Operations Center for flooding event
- Completed Function EOC Communication Exercise

- Participated in National Preparedness Month, with events, employee and citizen education, and social media activity
- Completed construction and began service delivery from relocated Station 7




OBJECTIVES FY 2016

- Maintain a sub four-minute response time average to emergency incidents
- Provide training to all operations personnel in order to maintain the minimum requirements of 60 hours per quarter
- Conduct promotional testing process for Engineer eligibility list
- Conduct advanced self-contained breathing apparatus (SCBA) training with 50 front-line employees
- Conduct review and purchase of self-contained breathing apparatus (SCBA) for end-of-life replacement
- Complete site and budget evaluation for Public Safety Training Center
- Conduct review and purchase of radios for end-of-life replacement

BUDGET NOTES

An additional Service Aide (1 FTE) was approved to increase efficiency in Resource, which directly supports operations. One time appropriations of approximately \$1,700,000 were approved for FY 2016. Items include extrication equipment for three ladder trucks, cardiac monitors, and replacement of 120 self contained breathing apparatus.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

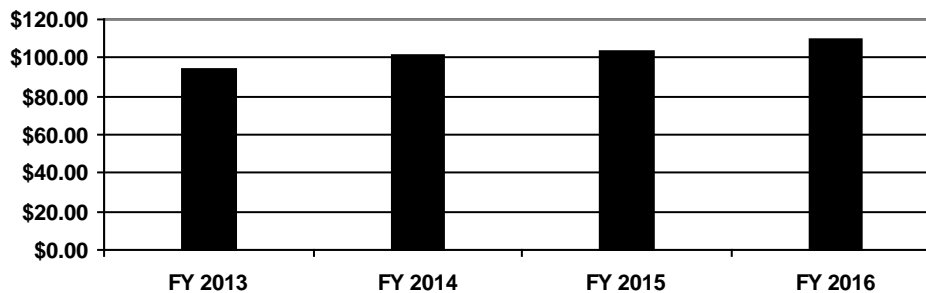
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Average response time from apparatus en route to on scene (travel time in min : sec)	3:47	3:51	3:57	3:57
Average time from dispatch to fire unit en route (turnout time in minutes : seconds)	1:07	1:06	1:04	1:04
% of time second due fire unit arrives within 6 minutes (travel time)	77%	81%	80%	80%
Training hours per operations employee	261	254	275	300
Structure fires per 1,000 population	0.40	0.25	0.21	0.25
Total volunteer participation hours	22,824	20,596	21,500	22,000
Value, in dollars, of volunteer support	\$505,329	\$475,161	\$496,005	\$507,540

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Training	6.00	5.00	5.00	5.00	5.00
Operations	176.00	180.00	180.00	179.00	175.00
Resource	0.00	0.00	0.00	0.00	5.00
Total Personnel	182.00	185.00	185.00	184.00	185.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Training	858,529	864,232	737,833	696,550	741,920
Operations	19,740,864	22,150,831	23,699,135	23,540,080	23,371,250
Resource	-	-	-	5,000	2,126,580
Total Expenses	\$ 20,599,393	\$ 23,015,063	\$ 24,436,968	\$ 24,241,630	\$ 26,239,750

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	18,277,608	20,548,185	20,725,732	20,634,950	21,826,470
Supplies & Contractual	2,309,445	2,456,465	3,711,236	3,606,680	4,413,280
Capital Outlay	12,340	10,413	-	-	-
Total Expenses	\$ 20,599,393	\$ 23,015,063	\$ 24,436,968	\$ 24,241,630	\$ 26,239,750

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,284,451	1,435,804	1,320,691	1,458,000	1,536,000
Total Expenses	20,599,393	23,015,063	24,436,968	24,241,630	26,239,750
Net Operating Result	\$(19,314,942)	\$(21,579,259)	\$(23,116,277)	\$(22,783,630)	\$(24,703,750)

COST PER CAPITA


PURPOSE STATEMENT

The Prevention and Community Divisions focus on making our community a safe place to live, visit and work by embracing fire prevention principles through fire plan review, fire code compliance, fire investigation, and community interaction and education.

ACCOMPLISHMENTS FY 2015

- Utilized operations personnel to complete 100% of low hazard occupancy safety surveys
- Utilized a volunteer to streamline reporting and statistics of fire prevention activities
- Utilized a volunteer to assist with completion of re-inspections
- Implemented permitting and tracking of all food truck vendor within Gilbert
- Provided various life safety programs addressing smoke detectors, drowning prevention, car seat safety, bicycle helmet safety, and school talks reaching more than 16,000 citizens
- Certified seven employees as additional car seat installation technicians
- Increased use of social media for communication with citizens. Number of followers increased 66% over FY 2014
- Created Home Safety Team to visit citizens and make safety recommendations





OBJECTIVES FY 2016

- Work with Development Services to improve efficiency of reporting new construction buildings into Firehouse database
- Migrate the Engine Company Safety Survey program to a new platform to improve efficiency and effectiveness
- Conduct annual fire inspection of all high hazard occupancies within the Town of Gilbert, with Fire Operations conducting annual safety surveys on all low hazard occupancies
- Coordinate a safe driving event at local high school
- Certify three employees as additional car seat installation technicians

BUDGET NOTES

An additional Fire Inspector was approved during the budget process to assist the division in reaching 100% annual inspection of all commercial occupancies within two years. Capital outlay included a vehicle for the new Fire Inspector as well as a new vehicle for the new Division Chief/Public Information Officer created as a result of the reorganization that took place in the Fire and Rescue department in FY 2015.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of total commercial occupancies inspected	30%	84%	73%	88%
Arson fires per 1,000 population	.031	.030	.038	.030
Public education contacts per 1,000 population	82	71	72	72

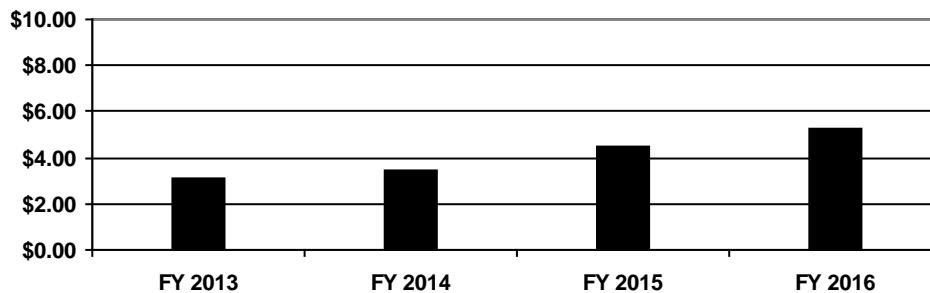
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Prevention	5.50	6.00	6.00	6.00	7.00
Community	1.00	3.50	3.50	4.00	4.00
Total Personnel	6.50	9.50	9.50	10.00	11.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Prevention	565,679	603,321	654,424	622,370	752,160
Community	107,948	183,885	382,948	431,960	513,910
Total Expenses	\$ 673,627	\$ 787,206	\$ 1,037,372	\$ 1,054,330	\$ 1,266,070

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	600,725	721,615	950,482	973,720	1,093,500
Supplies & Contractual	72,902	65,591	86,890	80,610	111,420
Capital Outlay	-	-	-	-	61,150
Total Expenses	\$ 673,627	\$ 787,206	\$ 1,037,372	\$ 1,054,330	\$ 1,266,070

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	78,452	92,582	62,000	68,000	73,000
Total Expenses	673,627	787,206	1,037,372	1,054,330	1,266,070
Net Operating Result	\$ (595,175)	\$ (694,624)	\$ (975,372)	\$ (986,330)	\$ (1,193,070)

ANNUAL COST PER CAPITA



Parks and Recreation

Parks and Recreation Summary

Facilities Maintenance

Parks and Open Space

Aquatics

Recreation Centers

Recreation Programs

DEPARTMENT DESCRIPTION

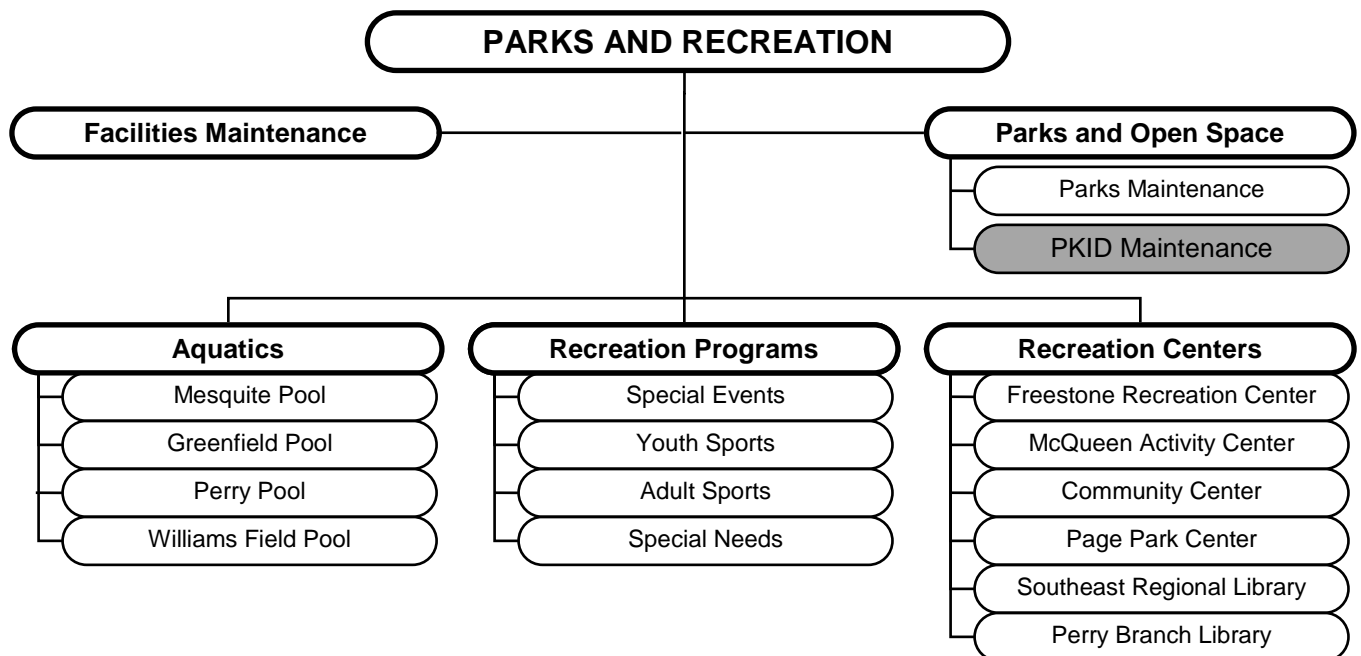
The Parks and Recreation Department provides opportunities for the citizens to develop skills, learn, exercise, grow, compete, and to accomplish and enjoy a wide-range of leisure pursuits. The Department activities include park and recreation services, programs, activities, and facilities for the community. Department programs include Aquatics, Adult Sports, Special Events, Riparian Programs, Concerts in the Parks, Youth Sports, and Special Needs Programming. Contracted concession services are offered at various park and facility sites, including Freestone Railroad and Rip City Batting Cages at Freestone Park. The department works closely with the Parks, Recreation and Library Services Advisory Board, and the Human Relations Commission.

Major facilities and park area resources maintained and managed by the department include: the Freestone Recreation Center, McQueen Park Activity Center, Gilbert Community Center, Page Park Center, meeting rooms at the Southeast Regional Library, Freestone Park, Crossroads Park, McQueen Park, Nichols Park, Discovery Park, Cosmo Park, Zanjero Park, Riparian Preserve, Gilbert Soccer Complex, Water Tower Park, 11 neighborhood parks, and five swimming pools. Additional recreation and municipal areas maintained by the department include 11 parkway improvement districts, the trail system, Civic Center Complex and the South Area Service Center grounds. The department also oversees Facilities Maintenance, social service contracts, and oversees library contracts.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	8.60	9.85	9.84	9.99	10.58
Facilities Maintenance	11.00	11.00	11.00	11.00	12.00
Parks and Open Space	30.83	31.88	31.88	31.88	35.71
Aquatics	20.42	20.42	17.98	17.98	17.78
Recreation Centers	35.54	37.50	38.54	38.54	39.81
Recreation Programs	6.82	6.82	6.82	6.82	6.82
Total Personnel	113.21	117.47	116.06	116.21	122.70

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	758,806	886,561	997,142	1,049,620	1,200,200
Facilities Maintenance	2,653,917	2,590,663	3,125,720	3,186,990	3,278,800
Parks and Open Space	3,734,308	3,989,147	4,553,119	4,542,820	4,891,900
Aquatics	797,685	855,948	990,181	980,520	957,330
Recreation Centers	5,406,564	5,907,310	6,328,611	6,165,750	6,327,310
Recreation Programs	840,198	832,770	988,486	956,020	990,430
Total Expenses	\$ 14,191,478	\$ 15,062,399	\$ 16,983,259	\$ 16,881,720	\$ 17,645,970

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	5,487,484	6,074,598	6,484,655	6,406,360	6,974,240
Supplies & Contractual	8,703,994	8,942,135	10,447,604	10,447,360	10,585,730
Capital Outlay	-	45,666	51,000	28,000	86,000
Total Expenses	\$ 14,191,478	\$ 15,062,399	\$ 16,983,259	\$ 16,881,720	\$ 17,645,970

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	3,561,321	3,248,239	3,036,000	3,276,000	3,314,000
Total Expenses	14,191,478	15,062,399	16,983,259	16,881,720	17,645,970
Net Operating Result	\$(10,630,157)	\$(11,814,160)	\$(13,947,259)	\$(13,605,720)	\$(14,331,970)

PURPOSE STATEMENT

To maintain and repair assigned facilities and associated systems and keep equipment in proper working order for the safety and effective use of facilities and to respond to facility maintenance and repair needs of customers.

ACCOMPLISHMENTS FY 2015

- Coordinated with various departments to complete necessary repairs and maintenance at the numerous facilities
- Upgraded lighting in the Council Chambers
- Completed work on the cooling system controls and valves at the Municipal Center
- Replaced batteries in the UPS backup system, and replaced two 8-channel video receivers for the fiber that runs the security cameras at the Public Safety Facility
- Implemented the threat assessment recommendations as identified by Police and Fire
- Security improvements made to Municipal Center I and Municipal Center II
- Upgraded the badge reader system at all facilities

OBJECTIVES FY 2016

- Complete a facility assessment on all Town facilities by an outside consultant
- Paint front walkway entrance to Municipal Center
- Complete Public Works improvements including carpet, and DVR camera
- Complete Municipal Center II improvements including surveillance security system and carpeting
- Complete Public Safety Facility improvements including: replacing the parking garage lighting fixtures with energy efficient fixtures, apply a coating to the inside of the end bells of the two chillers, tile installation, two evaporative cooler replacements, painting, and recoat the flooring in the court holding cells
- Paint the two entrances and other metal trim in the front of South Area Service Center building
- Replace four air conditioners at the Radio Maintenance Facility
- Apply foam on roof at Public Works Facility to extend life
- Replace carpet and chairs in Council Chambers

BUDGET NOTES

One Facilities Maintenance Technician was approved to implement projects/repairs identified in the Long Range Infrastructure Plan (LRIP). One time requests totaling approximately \$480,000 are also included in the FY 2016 budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of emergency call outs	36	39	36	38
Average time spent per emergency	2 hours	2 hours	2 hours	2 hours
Cost per square foot-Municipal Center (51,050 square feet)	\$7.43	\$8.36	\$12.10	\$9.21
Cost per square foot – Public Works (33,000 square feet)	\$4.51	\$3.67	\$7.33	\$5.49
Cost per square foot - Municipal Center II (51,500 square feet)	\$2.89	\$2.92	\$3.32	\$3.84
Cost per square foot - Public Safety Center (178,000 square feet)	\$4.80	\$4.28	\$5.15	\$5.24
Cost per square foot - South Area Service Center (86,000 square feet)	\$2.62	\$2.43	\$2.28	\$2.56
Cost per square foot - Radio Maintenance Facility (7,580 square feet)	\$2.26	\$1.98	\$2.52	\$5.55

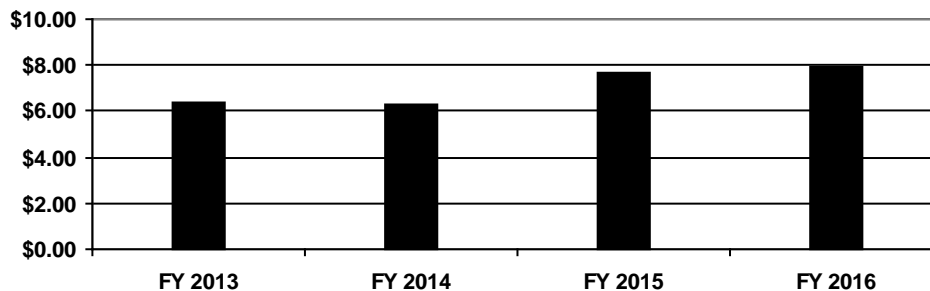
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Facilities Maintenance	11.00	11.00	11.00	11.00	12.00
Municipal Center	0.00	0.00	0.00	0.00	0.00
Public Works Facility	0.00	0.00	0.00	0.00	0.00
Municipal Office II	0.00	0.00	0.00	0.00	0.00
Public Safety Center	0.00	0.00	0.00	0.00	0.00
South Area Service Center	0.00	0.00	0.00	0.00	0.00
Heritage Annex	0.00	0.00	0.00	0.00	0.00
Radio Maintenance Facility	0.00	0.00	0.00	0.00	0.00
Total Personnel	11.00	11.00	11.00	11.00	12.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Facilities Maintenance	839,126	881,557	979,010	990,190	1,203,160
Municipal Center	380,353	426,753	620,300	617,610	470,230
Public Works Facility	148,676	120,973	233,735	241,820	181,230
Municipal Office II	148,955	150,225	158,560	170,990	197,850
Public Safety Center	854,472	762,522	894,965	916,930	933,250
South Area Service Center	225,545	209,256	179,980	195,930	220,040
Heritage Annex	39,667	24,395	35,660	34,430	30,980
Traffic Center/Radio Facility	17,123	14,982	23,510	19,090	42,060
Total Expenses	\$ 2,653,917	\$ 2,590,663	\$ 3,125,720	\$ 3,186,990	\$ 3,278,800

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	769,252	817,115	850,960	834,870	920,800
Supplies & Contractual	1,884,665	1,773,548	2,246,760	2,324,120	2,301,000
Capital Outlay	-	-	28,000	28,000	57,000
Total Expenses	\$ 2,653,917	\$ 2,590,663	\$ 3,125,720	\$ 3,186,990	\$ 3,278,800

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	247,850	254,022	253,000	228,000	228,000
Total Expenses	2,653,917	2,590,663	3,125,720	3,186,990	3,278,800
Net Operating Result	\$ (2,406,067)	\$ (2,336,641)	\$ (2,872,720)	\$ (2,958,990)	\$ (3,050,800)

COST PER SQUARE FOOT OF FACILITIES



PURPOSE STATEMENT

To provide clean, safe, and well-maintained parks, trails and open space areas for the residents of Gilbert and visiting patrons. Amenities include baseball and softball fields, multi-purpose play areas, playgrounds, sport courts (volleyball, tennis, basketball), a skate park, dog parks, lakes, trails, and picnic areas. Gilbert provides high quality parks, facilities, and related amenities creating a sense of community, enabling a safe and secure environment, and enhancing Gilbert's livability.

ACCOMPLISHMENTS FY 2015

- Re-surfaced basketball court at Crossroads
- Re-surfaced tennis court at Circle G Park
- Added shade structure to Cosmo Park beach area
- Replaced irrigation filter system at Water Ranch Lake
- Completed improvements at Water Tower Plaza – painting, concrete repairs, light upgrades
- Added security lighting at Crossroads Park ball fields
- Shade covers replaced at the Riparian Preserve
- Established new fishing guidelines at Riparian Preserve Water Ranch Lake
- Developed a Conservation Plan for the Riparian Preserve
- Conducted biological surveys of bird life and dragonflies at the Riparian Preserve
- Established new partnership with Desert Fly Casters to provide free fly fishing clinics and demonstrations
- Made improvements to various Riparian Preserve habitats

- Introduced various native trees at Riparian Preserve to enhance wildlife habitats, aesthetics, and educational programs
- Volunteers provided approximately 600 hours removing weedy and non-native vegetation at Riparian Preserve
- Riparian staff served over 1,800 children, both onsite and offsite, through field trips and outreach programs
- Held second annual "Riparian After Dark Event"

OBJECTIVES FY 2016

- Replace light pole timers with photo cells
- Completion of lake study
- Replace ball field fencing at Freestone Park, McQueen Park, and Crossroads Park
- Refurbish the waterfall bridge at Freestone Park
- Repair and refurbish skate park concrete surface
- Paint concessions building at Crossroads Park
- Paint ramadas at Discovery and Freestone Park
- Paint all park restroom interiors
- Continue with deferred maintenance projects at the Riparian to increase sustainability and functionality
- Install updated directional and educational signage at the Riparian Preserve

BUDGET NOTES

One Facilities Maintenance Technician was approved to implement projects/repairs identified in the Long Range Infrastructure Plan (LRIP). In addition, 2.83 FTE, allocated to the Riparian Preserve, was transferred from the Wastewater Fund to the Parks Department of the General Fund based on functions of the positions.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Increase ramada rentals	828	773	900	950
Increase sport court rentals	1,773	1,850	1,950	2,000
Increase Riparian revenue generated by 25%	\$21,400	\$13,700	\$17,125	\$21,400
Increase community partnerships at Riparian by one each year	2	3	4	5
Add three new programs/events at Riparian	N/A	N/A	5	8
Increase field trip educational programs at Riparian by 18%	N/A	N/A	22	26

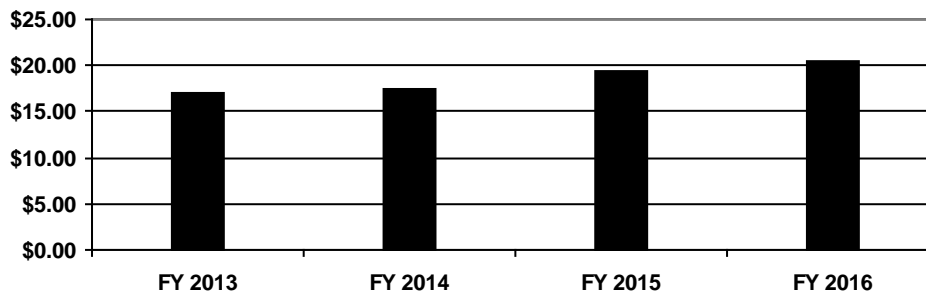
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Parks and Open Space	30.83	31.88	31.88	31.88	35.71
Total Personnel	30.83	31.88	31.88	31.88	35.71

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Parks and Open Space	3,734,308	3,989,147	4,553,119	4,542,820	4,891,900
Total Expenses	\$ 3,734,308	\$ 3,989,147	\$ 4,553,119	\$ 4,542,820	\$ 4,891,900

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,648,986	1,746,875	1,870,484	1,789,430	2,155,620
Supplies & Contractual	2,085,322	2,242,272	2,659,635	2,753,390	2,707,280
Capital Outlay	-	-	23,000	-	29,000
Total Expenses	\$ 3,734,308	\$ 3,989,147	\$ 4,553,119	\$ 4,542,820	\$ 4,891,900

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	623,165	657,121	552,000	567,000	579,000
Total Expenses	3,734,308	3,989,147	4,553,119	4,542,820	4,891,900
Net Operating Result	\$ (3,111,143)	\$ (3,332,026)	\$ (4,001,119)	\$ (3,975,820)	\$ (4,312,900)

COST PER CAPITA



PURPOSE STATEMENT

To provide a variety of aquatics programs for the community to include public swimming lessons, swim team, dive team, public swimming, and pool rentals. The aquatics programs contribute to community livability by providing important spring and summer activities for both youth and adults of Gilbert.

ACCOMPLISHMENTS FY 2015

- The renovation of the Mesquite Aquatic Center, constructed in 1994 is now complete. The pool underwent a major renovation on plaster, decking, and mechanical systems and is now ready to provide another 20+ years of service to the community. Mesquite Pool is also now fully ADA compliant with a double chair lift system for use by those with disabilities
- The demolition of the Gilbert Junior High pool is now complete. This has allowed the resources allocated to maintaining the Gilbert Junior High pool site to be distributed to other aquatics complexes
- Expanded the program areas of youth swim and dive teams and swim lessons permanently into the Spring months of April and May at select locations. Three pre-season sessions of swimming lessons were offered this year at Greenfield Pool
- Record number of youths enrolled in the youth swim/dive team program for the second straight year. A total of 1,875 youth participated in these programs

OBJECTIVES FY 2016

- Complete LRIP projects at Greenfield, Williams Field, and Perry pools on pool decks and chemical rooms
- Continue to expand the spring programming options, and look for alternative ideas for optimization of current facilities and resources
- Maximize the use of social media and the website to publicize aquatics programming and special events
- Continue to cooperate and work with our school district partners Gilbert, Higley, and Chandler to maintain the pool sites, all of which are on school district campuses for their use

BUDGET NOTES

Staff continues to refine the seasonal hours necessary to operate four pools. For FY 2016, there is a slight reduction in hours as a result of properly recognizing costs related to uniform allowances. This led to an increase in the supplies and contractual budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Increase attendance at recreation swim	34,910	34,843	36,000	36,100
Increase number of swim lesson participants	7,119	7,065	7,500	7,575
Increase swim team participation	1,503	1,875	1,900	1,925

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Gilbert Pool	0.05	0.05	0.00	0.00	0.00
Mesquite Pool	5.96	5.96	5.13	5.13	5.05
Greenfield Pool	4.93	4.93	4.25	4.25	4.22
Perry Pool	4.61	4.61	4.19	4.19	4.14
Williams Field Pool	4.87	4.87	4.41	4.41	4.37
Total Personnel	20.42	20.42	17.98	17.98	17.78

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Gilbert Pool	22,629	3,970	25,000	25,000	-
Mesquite Pool	239,696	270,897	275,619	265,760	275,600
Greenfield Pool	200,509	209,670	250,360	250,860	251,600
Perry Pool	166,277	175,983	219,394	219,210	216,330
Williams Field Pool	168,574	195,428	219,808	219,690	213,800
Total Expenses	\$ 797,685	\$ 855,948	\$ 990,181	\$ 980,520	\$ 957,330

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	548,244	584,700	694,973	692,200	652,820
Supplies & Contractual	249,441	271,248	295,208	288,320	304,510
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 797,685	\$ 855,948	\$ 990,181	\$ 980,520	\$ 957,330

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	411,392	416,171	420,000	426,000	427,000
Total Expenses	797,685	855,948	990,181	980,520	957,330
Net Operating Result	\$ (386,293)	\$ (439,777)	\$ (570,181)	\$ (554,520)	\$ (530,330)

PURPOSE STATEMENT

Recreation centers provide clean, safe and well maintained indoor recreational facilities for a wide variety of programs and activities. Services include an extensive class program for all ages, fitness and wellness activities, gymnasiums, sports opportunities, community events, rentals, public meetings and forums. Centers also provide space for senior programs and meals, social service office space, and various other community uses. The amenities and programs offered at the centers add to the livability of Gilbert and enhance the citizens quality of life.

ACCOMPLISHMENTS FY 2015

- In cooperation with Gilbert PD and Fire, conducted emergency safety training drills for all staff at all centers
- Building modifications were made to bring facilities in compliance with threat assessment recommendations
- Enhanced security measures at all recreation facilities to include new and replacement cameras, DVR's, HVR's, and staff badge access card readers where needed
- Extensive flooring repair and maintenance done at all centers
- Replaced broken and updated facility signage to align with current policies and procedures
- Resurfaced parking lot at McQueen Park Activity Center
- Replaced broken and outdated cardio equipment at the Freestone Recreation Center
- Implemented EFT (Electronic Funds Transfer) at the Freestone Recreation Center for monthly memberships
- Recorded over 11,000 visits at Freestone Recreation Center Kiddy Korner

- Ran over 1,250 classes and programs for the community at the various centers
- Recorded over 30,000 participants in the group fitness program at the Freestone Recreation Center



OBJECTIVES FY 2016

- Work in conjunction with CIP to address the ongoing issues with roof leaks at the Freestone Recreation Center
- Revise and implement new rental and membership fees for the facilities
- Implement Optimization Plan recommendations as appropriate at the Freestone Recreation Center
- Develop Optimization Plan for the Gilbert Community Center and McQueen Park Activity Center
- Resurface Gilbert Community Center and Page Park Center parking lots
- Continue comprehensive reviews of all center policies and procedures

BUDGET NOTES

An additional part-time Custodian was approved for the Freestone Recreation Center to be able to cover the hours of operations at the center. Seasonal staff was added to all centers based on increased rentals and programs. No major changes in the supplies and contractual budget for FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Increase Annual Participation at Freestone Recreation Center	242,346	245,521	227,394	229,000
Increase total number of Independent Contractor contracts executed for class programs	32	36	41	42
Increase total number of passes sold (annual, 6 month, monthly) at Freestone Recreation Center	7,628	8,045	8,100	8,200

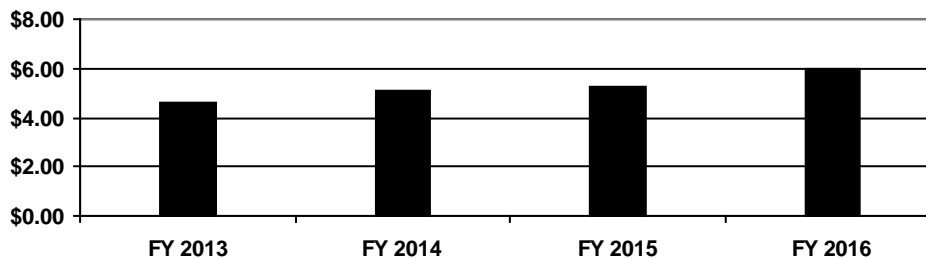
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Community Center	5.57	5.57	5.79	5.79	5.83
McQueen Activity Center	8.87	8.87	8.87	8.87	8.93
Page Park Center	0.00	0.00	0.00	0.00	0.00
Freestone Recreation Center	17.31	19.27	20.09	20.09	20.99
Southeast Regional Library	3.79	3.79	3.79	3.79	4.06
Perry Branch Library	0.00	0.00	0.00	0.00	0.00
Total Personnel	35.54	37.50	38.54	38.54	39.81

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Community Center	348,296	383,553	398,537	412,980	406,720
McQueen Activity Center	452,222	597,249	580,915	544,310	599,590
Page Park Center	14,273	16,927	13,021	11,680	26,410
Freestone Recreation Center	1,107,746	1,255,959	1,233,813	1,186,730	1,368,730
Southeast Regional Library	2,616,566	2,691,914	3,104,856	3,057,730	2,888,970
Perry Branch Library	867,461	961,708	997,469	952,320	1,036,890
Total Expenses	\$ 5,406,564	\$ 5,907,310	\$ 6,328,611	\$ 6,165,750	\$ 6,327,310

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,413,138	1,615,260	1,748,915	1,664,310	1,781,390
Supplies & Contractual	3,993,426	4,246,384	4,579,696	4,501,440	4,545,920
Capital Outlay	-	45,666	-	-	-
Total Expenses	\$ 5,406,564	\$ 5,907,310	\$ 6,328,611	\$ 6,165,750	\$ 6,327,310

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,703,671	1,461,791	1,236,000	1,369,000	1,470,000
Total Expenses	5,406,564	5,907,310	6,328,611	6,165,750	6,327,310
Net Operating Result	\$ (3,702,893)	\$ (4,445,519)	\$ (5,092,611)	\$ (4,796,750)	\$ (4,857,310)

COST PER PARTICIPANT - FREESTONE RECREATION CENTER



PURPOSE STATEMENT

To provide premium recreation services that contribute to community livability by promoting positive social/leisure opportunities to the residents of Gilbert, through diverse programs, activities and events.

ACCOMPLISHMENTS FY 2015

- Adaptive recreation cheerleading team awarded the Gold Medal at the Special Olympics State Competition for the fifth consecutive year
- Successful implementation of neighborhood notification for block party permits
- Began using both Twitter and Facebook for special event marketing, with an average of 3-4 posts per week, to aid in the advertisement of special events
- Began the downtown concert series which has proven successful both in sponsorship support (funding), and in increased traffic to the downtown restaurants during concert nights
- Planned and executed the Gilbert Outdoors Expo. The event was successful reaching an attendance of about 2,500 participants, and over 30 sponsors/partners
- Installed new ball field lights Freestone Softball complex. No program revenue loss occurred due to this project

OBJECTIVES FY 2016

- Increase participation in State Special Olympics Bowling and Cheer Competitions by 8%
- 25% of existing special event sponsors will increase their event support to an amount greater than they sponsored in FY 2015
- Increase traffic to the Special Events website by 20% over the page views of FY 2015
- Increase registration numbers by 100 runners in both the Gilbert 5k and KA-Pow runs
- Implement a community special events committee to help assist with the notification and communication of events happening in Gilbert that include road closures

BUDGET NOTES

There are no significant changes in the personnel budget as staffing levels have remained consistent since FY 2013. Supplies and contractual expenditures remain steady at FY 2015 levels.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Increase the number of athletes representing Team Gilbert at Special Olympics State Bowling and Cheer Competitions by 8%	33	35	51	55
Increase the number of community event sponsors supporting Town of Gilbert special events by 10%	44	52	60	66
Increase the number of marketing avenues used to advertise special events by introducing 2 new avenues per year	2	5	7	9

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Youth Sports	0.86	0.86	0.86	0.86	0.86
Adult Sports	1.71	1.71	1.71	1.71	1.71
Special Events Admin	3.57	3.57	3.57	3.57	3.57
Special Events	0.00	0.00	0.00	0.00	0.00
Special Needs	0.68	0.68	0.68	0.68	0.68
Total Personnel	6.82	6.82	6.82	6.82	6.82

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Youth Sports	65,818	74,860	85,005	71,040	85,160
Adult Sports	248,426	225,206	275,591	273,330	272,810
Special Events Admin	268,368	293,864	301,140	292,110	304,420
Special Events	210,949	188,753	269,410	257,500	271,820
Special Needs	46,637	50,087	57,340	62,040	56,220
Total Expenses	\$ 840,198	\$ 832,770	\$ 988,486	\$ 956,020	\$ 990,430

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	480,882	532,296	501,161	528,720	501,780
Supplies & Contractual	359,316	300,474	487,325	427,300	488,650
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 840,198	\$ 832,770	\$ 988,486	\$ 956,020	\$ 990,430

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	575,243	529,583	535,000	686,000	595,000
Total Expenses	840,198	832,770	988,486	956,020	990,430
Net Operating Result	\$ (264,955)	\$ (303,187)	\$ (453,486)	\$ (270,020)	\$ (395,430)

Non-Departmental

Non-Departmental Summary

The General Fund non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit.

Transportation

Transportation consists of the contract with Phoenix-Mesa Gateway Airport. The mission of Phoenix-Mesa Gateway Airport is to develop a safe, efficient, economical and environmentally acceptable air transportation facility.

Outside Agencies

The purpose of outside agencies is to augment funding for various social service agencies that provide service in Gilbert. Staff reviews and scores each application received. Based on the outcome of the scoring process, a proposed recommendation is made to Council.

Capital Projects

The budget for capital projects is determined by the FY2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require General Fund funding for FY 2016:

Topaz Radio	\$2,300,000
Finance, HR, and Payroll System	1,816,000
Heritage Trail Middle Segment	1,494,830
Permitting System Replacement	1,469,730
Fire Station 7	1,434,670
Playground Replacements	1,255,470
Freestone Recreation Center Roof	1,100,000
Western Canal Trail	1,096,320
Urban Lakes Renovation	1,033,530
Elliott District Park Repairs	993,520
Ash Street Extension	978,080
Meadowbrook Reconstruction	858,000
McQueen Activity Center Roof	563,200
Lindsay/SR 202 Traffic Interchange	510,000
Powerline-UPRR Grade Crossing	420,000
Security Access System Upgrades	410,000
Pool Chemical Room Modifications	335,520
Police App/Network Support	238,670
Reservation System Replacement	211,000
Pool Pump Pit Upgrades	192,560
Powerline Trail Drainage	189,120
HR Talent Management System	163,580
Palm Street Improvements	130,000
Recker Road - Riggs to Hunt Hwy	100,000
Fire Station Emergency Signals	67,830
Fire Station Connectivity Support	53,930
Parks and Trails Signs and Lighting	50,000

Constellation Way	36,460
Playground/Park Replacements	13,440
Detention Facility	7,500
Pool Repairs - Various Locations	5,570

More detail on these CIP projects can be found in the Capital Improvements section.

Other

Insurance

This is the General Fund portion of the Public Entity Insurance package. Policies include police liability, auto liability, auto damage, contractor's equipment, property, general liability, and general excess.

Tuition Reimbursement

Based on historical usage, \$150,000 is budgeted to reimburse employees of the General Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year.

Copy Services

The contract for the current copy services provider.

Pay for Performance/Step Increase

Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional performance for all non-sworn Gilbert employees. All sworn Public Safety employees will be compensated based on years of service and performance. A one-time allowance is budgeted in FY 2016 for all non-sworn employees who demonstrate exceptional performance. An ongoing allowance has been budgeted for sworn Public Safety employees.

Economic Development Reserve

The adopted budget includes an Economic Development Reserve. This reserve recognizes the importance of investment in local economic development activities. Per Policy Statement 2011-005, Gilbert shall annually budget an Economic Development Reserve of \$5 million in the General Fund for the purpose of supporting economic development activities in Gilbert.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency for FY 2016 was calculated to equal the unassigned fund balance after all reserves were identified. Calculation for the contingency amount can be found in the Budget Process section of the document.

PERSONNEL	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocations	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Transportation	451,408	350,000	350,000	350,000	350,000
Outside Agencies	309,573	412,518	493,500	493,500	494,530
Capital Projects	-	4,470,440	14,795,685	6,559,120	19,528,530
Other	3,063,821	4,054,405	4,609,670	4,034,670	6,178,060
ED Reserve	-	-	5,000,000	-	5,000,000
Contingency	-	-	10,647,500	-	8,990,000
Total Expenses	\$ 3,824,802	\$ 9,287,363	\$ 35,896,355	\$ 11,437,290	\$ 40,541,120

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	1,100,000	-	1,321,890
Supplies & Contractual	3,824,802	5,507,698	20,297,928	4,878,170	19,690,700
Capital Outlay	-	3,779,665	14,498,427	6,559,120	19,528,530
Total Expenses	\$ 3,824,802	\$ 9,287,363	\$ 35,896,355	\$ 11,437,290	\$ 40,541,120

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	14,947	590,185	-	-	-
Total Expenses	3,824,802	9,287,363	35,896,355	11,437,290	40,541,120
Net Operating Result	\$ (3,809,855)	\$ (8,697,178)	\$(35,896,355)	\$(11,437,290)	\$(40,541,120)

Enterprise Funds

Enterprise Funds Summary

Water

Wastewater

Environmental Services - Residential

Environmental Services - Commercial



SanTan Vista Water Treatment Plant



Greenfield Wastewater Treatment Plant



Environmental Services - Household Hazardous Waste Facility

FUNDS DESCRIPTION

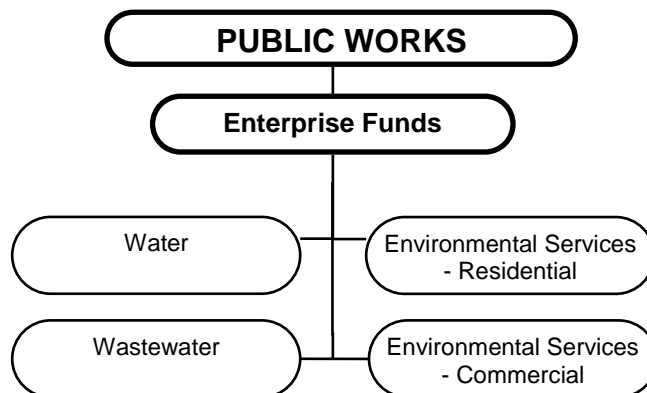
Enterprise funds are designed to allow a government operation to reflect a financial picture similar to a business enterprise. Gilbert operates these funds on the philosophy that the fees charged will cover 100% of the cost to provide these services – including cost of internal support from the General Fund. Enterprise Funds include:

Water	Ensure a safe, dependable water supply
Wastewater	Provide a safe, dependable wastewater collection/treatment system, and a reclaimed water reuse system
Env. Services	
Residential	Environmentally sound collection and disposal of solid waste for residential customers, and environmental programs such as storm water
Commercial	Environmentally sound collection and disposal of solid waste for commercial customers

FUND ACTIVITY

The following is a statement of revenue, expenses, and transfers for the enterprise funds based on the adopted budget for FY 2016.

	<u>Water</u>	<u>Wastewater</u>	<u>Environmental Services</u>	
			<u>Residential</u>	<u>Commercial</u>
Total Operating Revenues	\$ 40,391,000	\$ 25,302,000	\$ 15,875,000	\$ 2,427,000
Total Operating Expenses	(51,258,600)	(26,513,150)	(20,198,610)	(3,067,790)
Operating Income (Loss)	<u>\$ (10,867,600)</u>	<u>\$ (1,211,150)</u>	<u>\$ (4,323,610)</u>	<u>\$ (640,790)</u>
Non-Operating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Transfers	<u>\$ (10,867,600)</u>	<u>\$ (1,211,150)</u>	<u>\$ (4,323,610)</u>	<u>\$ (640,790)</u>
Operating Transfers In	-	920,000	155,000	-
Operating Transfers Out	(13,774,490)	(10,295,360)	(1,326,070)	(261,680)
Net Income	<u>\$ (24,642,090)</u>	<u>\$ (10,586,510)</u>	<u>\$ (5,494,680)</u>	<u>\$ (902,470)</u>

ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Water	118.20	117.95	116.45	116.45	124.95
Wastewater	41.68	44.68	45.39	45.24	42.50
Environmental Svc-Residential	71.72	76.22	76.72	76.72	86.05
Environmental Svc-Commercial	7.28	7.28	7.28	7.28	8.28
Total Personnel	238.88	246.13	245.84	245.69	261.78

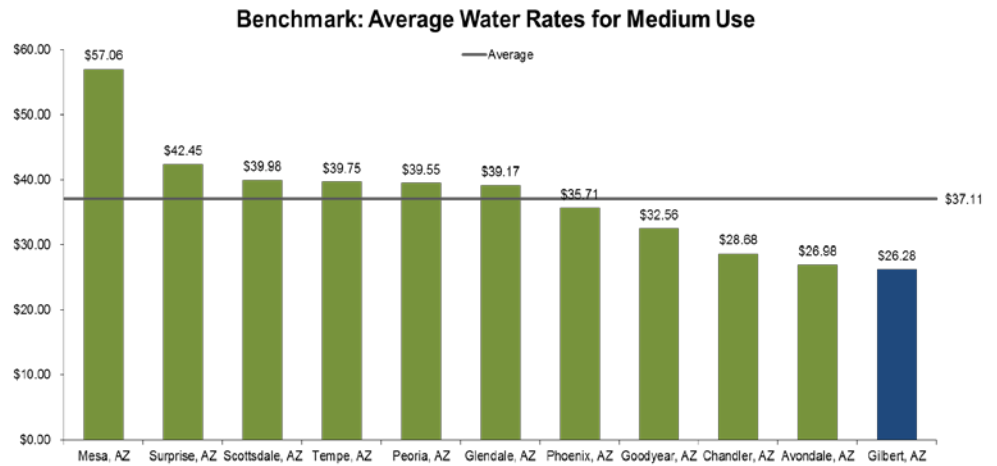
EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Water	24,584,659	36,663,759	50,030,312	26,723,590	51,258,600
Wastewater	13,447,022	18,695,632	26,244,464	18,103,660	26,513,150
Environmental Svc-Residential	11,525,017	11,495,175	17,772,107	14,132,168	20,198,610
Environmental Svc-Commercial	1,867,307	1,975,194	3,231,788	2,161,670	3,067,790
Total Expenses	\$ 51,424,005	\$ 68,829,760	\$ 97,278,671	\$ 61,121,088	\$101,038,150

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	15,763,496	16,393,312	18,237,502	16,903,560	19,161,750
Supplies & Contractual	35,337,110	48,752,554	48,105,557	39,696,188	44,863,540
Capital Outlay	323,399	3,683,894	30,935,612	4,521,340	37,012,860
Total Expenses	\$ 51,424,005	\$ 68,829,760	\$ 97,278,671	\$ 61,121,088	\$101,038,150

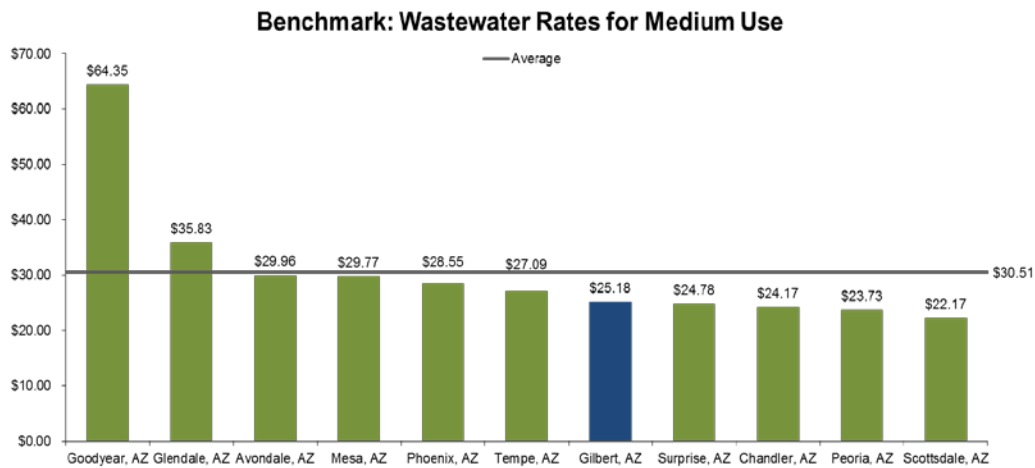
OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	78,146,291	80,617,041	80,848,661	82,216,000	83,995,000
Transfers In	683,053	8,537,151	1,075,000	1,075,000	1,075,000
Total Sources	\$ 78,829,344	\$ 89,154,192	\$ 81,923,661	\$ 83,291,000	\$ 85,070,000
Total Expenses	46,365,120	63,736,351	87,490,510	54,210,498	89,440,410
Transfers Out	17,834,729	14,463,570	21,681,657	19,409,532	29,436,550
Total Uses	\$ 64,199,849	\$ 78,199,921	\$ 109,172,167	\$ 73,620,030	\$118,876,960
Net Operating Result	\$ 14,629,495	\$ 10,954,271	\$ (27,248,506)	\$ 9,670,970	\$ (33,806,960)

\$28.26

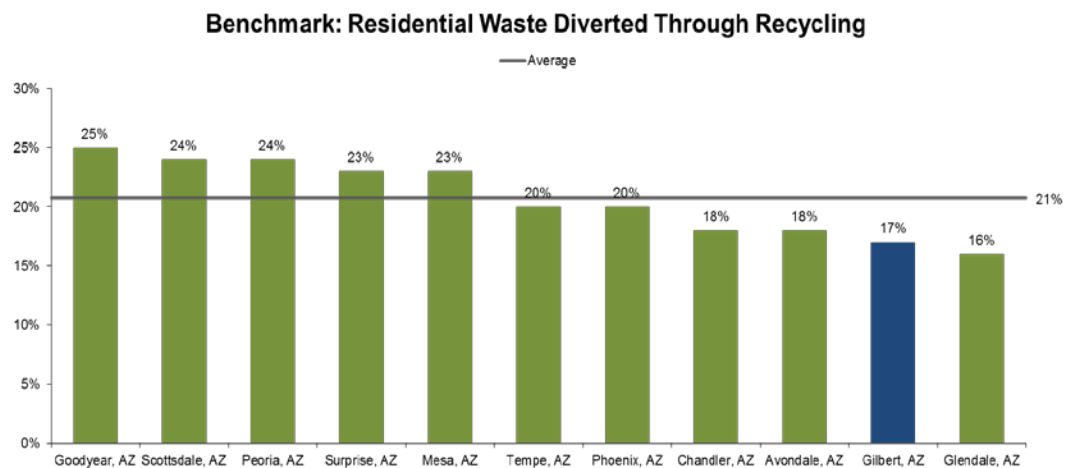
Average water rates for medium users in Gilbert



*Figures assume single family residential water use to be 11,200 gallons on a 3/4" meter.
 Source: Valley Benchmark Cities, FY 2013/14



*Figures assume single family residential water use to be 11,200 gallons on a 3/4" meter.
 Source: Valley Benchmark Cities, FY 2013/14



Source: Valley Benchmark Cities, FY 2013/14



Water

Water Summary

Conservation

Production

Quality

Distribution

Metering

Utility Customer Service

Public Works Administration

Utility Locates

Water Resources

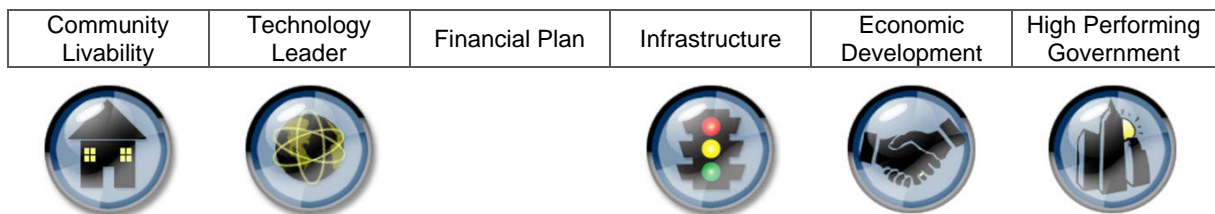
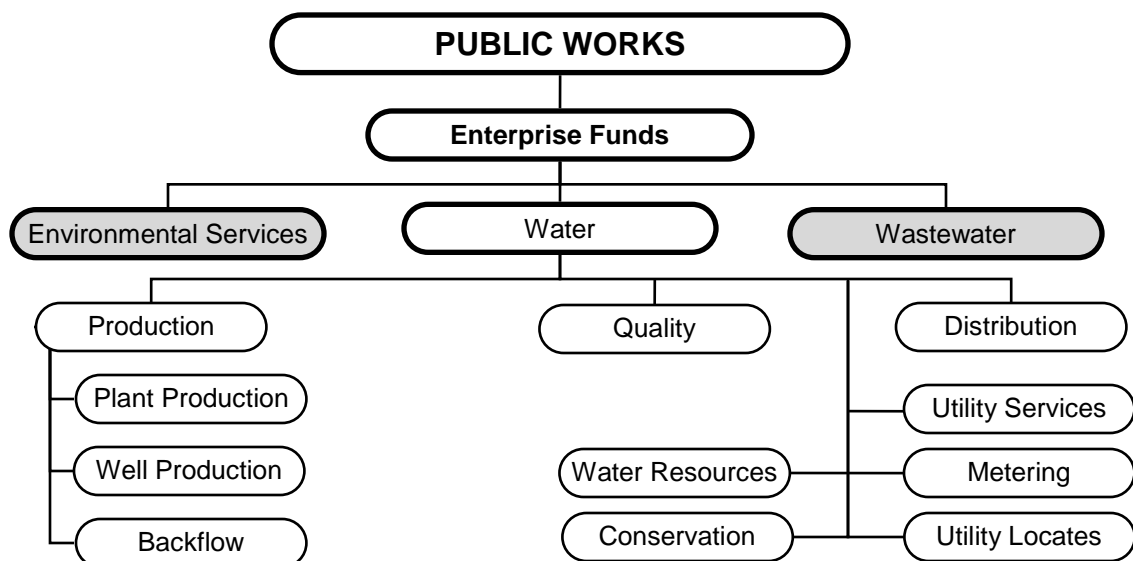
Non-Departmental

FUND DESCRIPTION

Gilbert's Water Fund is financed and operated in a manner similar to private business enterprises. The mission of the Water Division is to ensure a safe and dependable water supply for all residents, businesses, and visitors of Gilbert. The division ensures compliance with the Department's Goals, Gilbert Strategic Plan, Gilbert Code, and local, state, and federal regulations. The Water Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet the public's expectations and resolve problems at the appropriate staff level.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.


ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.00	1.00	1.00	1.00	1.50
Conservation	3.00	3.00	3.00	3.00	4.00
Production	38.20	40.20	40.20	40.20	43.20
Quality	6.00	6.00	6.00	6.00	6.00
Distribution	12.00	13.00	13.00	13.00	17.00
Metering	26.00	26.00	27.00	27.00	28.00
Utility Customer Service	18.00	17.75	15.25	15.25	15.25
Public Works Administration	7.00	4.00	4.00	4.00	3.00
Utility Locates	6.00	6.00	6.00	6.00	6.00
Water Resources	1.00	1.00	1.00	1.00	1.00
Total Personnel	118.20	117.95	116.45	116.45	124.95

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	396,794	342,788	427,205	455,250	417,340
Conservation	192,488	254,735	330,789	332,450	468,460
Production	9,986,115	9,176,324	10,554,985	10,458,700	11,242,890
Quality	491,593	552,418	738,853	630,260	711,080
Distribution	1,691,532	1,537,088	1,808,993	1,632,550	2,381,510
Metering	3,431,232	2,902,901	4,120,332	3,408,470	4,165,020
Utility Customer Service	620,467	675,116	619,269	577,220	624,750
Public Works Administration	258,128	190,645	377,507	379,010	201,430
Utility Locates	210,969	224,492	227,796	197,620	309,500
Water Resources	3,684,742	5,098,600	5,723,045	5,624,710	5,989,230
Non-Departmental	3,620,599	15,708,652	25,101,538	3,027,350	24,747,390
Total Expenses	\$ 24,584,659	\$ 36,663,759	\$ 50,030,312	\$ 26,723,590	\$ 51,258,600

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	6,680,144	6,866,339	7,686,696	7,161,330	8,286,720
Supplies & Contractual	17,610,768	27,400,972	21,476,338	18,178,460	20,971,410
Capital Outlay	293,747	2,396,448	20,867,278	1,383,800	22,000,470
Total Expenses	\$ 24,584,659	\$ 36,663,759	\$ 50,030,312	\$ 26,723,590	\$ 51,258,600

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	37,940,591	39,283,038	39,235,839	39,426,000	40,391,000
Transfers In	-	7,705,487	-	-	-
Total Sources	\$ 37,940,591	\$ 46,988,525	\$ 39,235,839	\$ 39,426,000	\$ 40,391,000
Total Expenses	24,584,659	36,663,759	50,030,312	26,723,590	51,258,600
Transfers Out	8,447,872	7,672,312	9,821,884	9,821,884	13,774,490
Total Uses	\$ 33,032,531	\$ 44,336,071	\$ 59,852,196	\$ 36,545,474	\$ 65,033,090
Net Operating Result	\$ 4,908,060	\$ 2,652,454	\$(20,616,357)	\$ 2,880,526	\$(24,642,090)

PURPOSE STATEMENT

To ensure Gilbert's water supply is used in the most efficient manner, and that Gilbert complies with state regulations regarding water conservation, which includes meeting the target gallons per capita per day water use of 205 gallons.

ACCOMPLISHMENTS FY 2015

- Per capita water use was reduced to 185 gallons
- Expansion of grade school education to include 6th grade in addition to existing 4th grade programs
- Expansion of municipal landscape management assistance to now include all parks, streets and (Parkway Improvement District) PKID sites
- Developed a strategic plan for the Water Conservation Division to align Town goals with the Arizona Department of Water Resources 4th Management Plan
- Increased student education program participation by 30%
- Revision of Water Supply Reduction Management Plan, and creation of Salt River Project (SRP) Water Management Operational Guide
- Developed "Water Wise Gilbert" business recognition program
- Developed new reclaimed water use guidelines and adoption of revised Reclaimed Water Use Manual

OBJECTIVES FY 2016

- Continue to maintain compliance with the Arizona Department of Water Resources Non Per Capita Conservation Program requirements
- Prioritize and audit two municipal facilities for water efficiency
- Review Gilbert water efficiency standards and identify areas for improvement
- Rollout Water Wise Gilbert program with intensive marketing plan; enroll three businesses
- Research and develop new methods to conserve water used by residential customers
- Maximize the use of reclaimed water, instead of potable water, when possible, and begin to explore conservation programs for reclaimed water customers
- Explore possibilities for partnerships to fund and expand the water festival

BUDGET NOTES

The FY 2016 budget includes one new FTE that will increase the capacity of the division to perform residential audits. Dependent on when the employee is hired/trained, the performance measure anticipated may change when actuals are reported.

STRATEGIC INITIATIVES

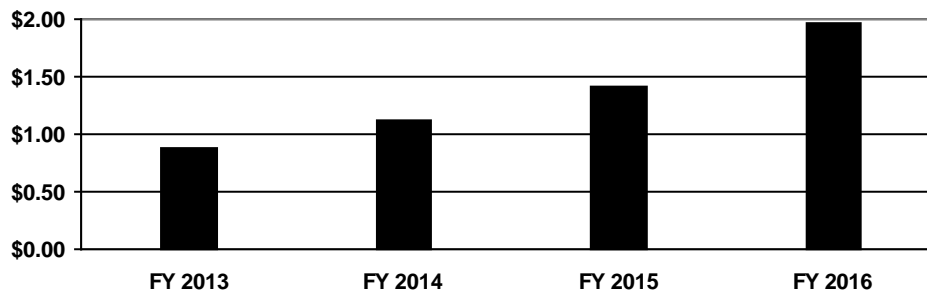
Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of students participating in education programs	1,088	2,972	3,862	3,800
Residential audits	130	160	248	220
Number of HOAs participating in Landscape Management Assistance Program	2	15	31	40

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Conservation	3.00	3.00	3.00	3.00	4.00
Total Personnel	3.00	3.00	3.00	3.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Conservation	192,488	254,735	330,789	332,450	468,460
Total Expenses	\$ 192,488	\$ 254,735	\$ 330,789	\$ 332,450	\$ 468,460

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	164,899	204,924	279,432	280,020	346,040
Supplies & Contractual	27,589	49,811	51,357	52,430	95,790
Capital Outlay	-	-	-	-	26,630
Total Expenses	\$ 192,488	\$ 254,735	\$ 330,789	\$ 332,450	\$ 468,460

COST PER CAPITA


PURPOSE STATEMENT

Facilitate the production of a safe and dependable water supply to meet all seasonal and daily demands for water. Meet all federal, state and local water quality requirements. Maintain sufficient water pressure throughout the town's water service area to meet all residential, commercial, fire and emergency needs.

ACCOMPLISHMENTS FY 2015

- Reconditioned/cleaned infrastructure at North Water Treatment Plant (NWTP)
- Updated various standard operating procedures
- Replaced all remaining propeller water meters at well sites with mag meters to increase accuracy and reduce maintenance cost associated with complying with the Water Delivery and Use Agreement
- Reservoir Site 3 rehabilitated, with new tank, TTHM aeration strippers and chlorination station
- Well Site 14 completed in-house rebuild of the controls and motor drive for the 300hp well
- Arsenic treatment system relocated from Site 26 to Well Site 28 to help meet SDWA MCL's for Arsenic
- Began construction of Well Site 7 rehabilitation
- New chlorination systems were installed at Well Sites 19 and 20
- New Fluoride bulk chemical storage tank installed at Santan Vista WTP to replace existing tank that did not meet life expectancy
- Reorganized operational structure at NWTP to meet SCADA operating needs, as well as plan operations and maintenance
- Due to operational efficiencies a reduction in the number of after hours emergency callouts was realized. After hours callouts represent approx. 10% of the total overtime amount

- Developed staff training program for safety and required professional development hours needed to maintain certifications
- Rehabilitated high profile water features at the Gilbert Water Tower park using existing staff
- Earned SRP rebates for energy improvements in the NWTP at an annual savings of \$1,582 in reduced lighting costs
- Prepared revised IGA with City of Chandler for operations of Santan Vista WTP expansion
- Conducted system wide water quality survey for corrosion control program. Completed survey and implemented program; resulting cost savings to be realized at end of FY 2016

OBJECTIVES FY 2016

- SCADA Programmer to begin SCADA system overhaul and upgrades necessary to provide continuous water systems operations
- Complete Well Site 7 rehabilitation
- Complete chemical line replacement CIP WA087
- Complete chlorination system study CIP WA055
- Continued measures to improve operational efficiencies within the Water Production department
- Reduce expensive pumping costs with improved pumping plans, and system operations
- Reduce overtime expenses by 50% with the addition of FTE's for NWTP and wells

BUDGET NOTES

The FY 2016 personnel budget includes three new FTE. The supplies and contractual budget has increased to include one-times related to programmed maintenance associated with the long range infrastructure plan.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Peak day demand (million gallons)	67	69	66	69
Daily average water production (million gallons)	42.5	43.2	43.0	43.0
# of exceeded MCL's for water quality	0	0	0	0
Average % of ground water production	22.78%	25.20%	24.00%	25.00%
Average % of surface water production	77.21%	74.80%	76.00%	75.00%
# of incidents/down-time considered a water outage	0	0	0	0
# of times production was not able to meet system demand	0	0	0	0

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
North Plant Production	17.33	18.33	18.33	18.33	20.33
Santan Vista WTP	11.33	11.33	11.33	11.33	11.33
Well Production	7.34	8.34	8.34	8.34	9.34
Backflow	2.20	2.20	2.20	2.20	2.20
Total Personnel	38.20	40.20	40.20	40.20	43.20

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
North Plant Production	5,257,969	3,967,199	4,786,776	4,761,800	4,937,950
Santan Vista WTP	1,981,982	2,201,447	2,355,213	2,450,380	2,637,160
Well Production	2,552,385	2,813,559	3,216,911	3,049,960	3,471,110
Backflow	193,779	194,119	196,085	196,560	196,670
Total Expenses	\$ 9,986,115	\$ 9,176,324	\$ 10,554,985	\$ 10,458,700	\$ 11,242,890

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	2,890,305	3,065,576	3,262,182	3,200,360	3,426,860
Supplies & Contractual	6,937,639	6,048,073	7,292,803	7,258,340	7,727,030
Capital Outlay	158,171	62,675	-	-	89,000
Total Expenses	\$ 9,986,115	\$ 9,176,324	\$ 10,554,985	\$ 10,458,700	\$ 11,242,890

PURPOSE STATEMENT

Ensure Gilbert's drinking water supply is safe and dependable for all customers, and water quality meets or exceeds all local, state and federal rules and regulations. Provide timely customer service to minimize drinking water quality discrepancy/issues.

ACCOMPLISHMENTS FY 2015

- Maintained 100% compliance with all drinking water regulations
- No notices of Violation or Public Notifications issued due to failure to meet drinking water standards
- Timely and accurate reporting of data to the appropriate agencies
- Provided timely response and service to all customer complaints and inquiries
- Decreased the number of customer complaints by 23% through efforts to mitigate brown water occurrences
- Scheduled and sampled two water treatment plants and 17 wells meeting all sampling requirements
- Maintained analytical lab compliance and certification with high productivity and accountability
- Added new methods and expanded existing methods to in-house lab certification which increased the number of analyses performed in-house
- Re-designed, advertised and published the annual Consumer Confidence Report (CCR) to promote customer awareness and engagement
- Increased the frequency of in-house testing for arsenic and other trace metals




OBJECTIVES FY 2016

- Maintain compliance with all drinking water regulations
- Provide timely response and resolution to all customer complaints and inquiries
- Maintain analytical lab compliance and certification
- Assure publication of Consumer Confidence Report (CCR) with accuracy and in a timely manner
- Provide support to water treatment plants by focusing on optimization of chemical usage and plant performance
- Complete staff cross training so all chemists are qualified and able to operate all analytical instruments at the water quality compliance laboratory
- Collaborate with other departments and professional organizations to increase public outreach activities
- Migrate to laptops for better support of field staff when responding to customer inquiries
- Research and implement upgraded software for better data storage and efficient report generation

BUDGET NOTES

Changes in the FY 2016 budget are the result of the zero based budget process. There slight decrease in the operating budget maintains the current level of service.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of violations per year	0	0	0	0
Number of missed deadlines for compliance reports	0	0	0	0
Number of analyses performed in-house	18,630	18,994	38,000	40,000
Number of customer complaints	140	150	115	110
Percent of customer complaints resolved to their satisfaction	100%	100%	100%	100%
Percent deviated from annual department budget	1.80%	2.00%	2.00%	2.00%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Quality	6.00	6.00	6.00	6.00	6.00
Total Personnel	6.00	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Quality	491,593	552,418	738,853	630,260	711,080
Total Expenses	\$ 491,593	\$ 552,418	\$ 738,853	\$ 630,260	\$ 711,080

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	349,597	330,587	466,924	396,790	485,040
Supplies & Contractual	141,996	221,831	271,929	233,470	226,040
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 491,593	\$ 552,418	\$ 738,853	\$ 630,260	\$ 711,080

PURPOSE STATEMENT

Water Distribution ensures the integrity of the town's water infrastructure by maintaining the water distribution system infrastructure and associated assets.

ACCOMPLISHMENTS FY 2015

- Implemented a defined 5-year Fire Hydrant Maintenance Program that aligns with long range infrastructure planning (LRIP). Each year, 20% of the total number of fire hydrants will be maintained
- Successfully repaired 144 fire hydrants throughout Gilbert saving an estimated \$575,000 versus traditional replacement
- Maintained approximately \$200,000 worth of repair inventory and conducted quarterly inventory counts in conjunction with the Finance Division
- Developed a productivity tracking mechanism to increase operational efficiencies by tracking overall and individual work performance
- Developed a training matrix to identify training requirements for classification specific positions to adhere to regulatory requirements
- Developed a distribution valve exercising program for more than 34,500 valves to ensure proper operation and extend the life cycle of the valves
- Developed safety related checklists as a means of increasing safety awareness/decreasing injuries and accidents
- Received a 100% safety audit score
- Process mapping was performed for several tasks performed by Distribution staff. Data obtained during the mapping processes was used to develop standard operating procedures

OBJECTIVES FY 2016

- Continue the development of standard operating procedures as a means of ensuring employee safety and overall work knowledge
- Begin implementation of the LRIP in-house fire hydrant replacement program with an annual replacement goal of 180
- Continue to meet or exceed the fire hydrant maintenance program to achieve an annual goal of 2,324 total fire hydrants maintenance
- Continue with fire hydrant painting daily; to meet new goal of 1,000 annually
- Begin implementation of the LRIP water valve replacement program with an annual replacement goal of 170
- Development of water distribution training programs necessary for operator development and regulatory mandated training requirements
- Continue to monitor and track overall work productivity to ensure LRIP program goals are met
- Operate annually, more than 8,000 valves to meet the goals set forth in the distribution valve exercising program
- Assist with the development of the Public Works health and safety program
- Strive to achieve 100% safety audit rating

BUDGET NOTES

The FY 2016 personnel budget includes the addition of a four person crew to implement the in-house fire hydrant replacement program. The supplies and contractual budget has increased due to one-time purchases associated with equipment for the crew.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of fire hydrants maintenance	930	627	1,400	2,324
# of fire hydrant painted	912	539	600	1,000
# of Lucy work orders completed	2,055	1,617	1,600	1,700
# of fire hydrant replacements	44	43	40	45
# of service leaks repaired	25	22	32	25
# of water main breaks repaired	7	8	10	10
# of water valve replacements completed	3	2	3	10
# of water valves exercised	4,002	4,455	5,262	8,200

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Distribution	12.00	13.00	13.00	13.00	17.00
Total Personnel	12.00	13.00	13.00	13.00	17.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Distribution	1,691,532	1,537,088	1,808,993	1,632,550	2,381,510
Total Expenses	\$ 1,691,532	\$ 1,537,088	\$ 1,808,993	\$ 1,632,550	\$ 2,381,510

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	734,790	692,278	894,817	698,730	1,116,470
Supplies & Contractual	839,636	840,814	914,176	933,820	1,265,040
Capital Outlay	117,106	3,996	-	-	-
Total Expenses	\$ 1,691,532	\$ 1,537,088	\$ 1,808,993	\$ 1,632,550	\$ 2,381,510

PURPOSE STATEMENT

Provide accurate and timely readings for accounting of all domestic water produced by Gilbert that is used for residential, commercial, or industrial purposes through installation of new meters and the monthly reading of existing meters. Complete all field operations of the billing department within required timelines.

ACCOMPLISHMENTS FY 2015

- Updated the goals of the Water Meter Replacement Program by applying focus on meters that meet age and consumption criteria established for replacement. This program ensures the appropriate collection of revenue based on accurate consumption and brings Gilbert into compliance with Arizona Department of Water Resources guidelines for unaccounted water
- Continued the large meter field testing and replacement program to ensure large meter accuracy. Continued the zero consumption process to remove meters that have stopped registering on a weekly basis
- Implemented a meter testing program to bench test 10% of the Water Meter Replacement Program meters as a means of evaluating potential revenue loss, water loss and inoperable water meter trends
- Developed a productivity tracking mechanism to increase operational efficiencies by tracking overall and individual work performance
- Developed a training matrix to identify training requirements for classification specific positions to adhere to regulatory requirements
- Developed safety related checklists as a means of increasing safety awareness and decreasing injuries and accidents. Received a 100% safety audit score

- Process mapping was performed for several tasks completed by the Water Metering Section Standard Operating Procedures were also created as a result of this process

OBJECTIVES FY 2016

- Continue the Water Meter Replacement Program that focuses on the replacement of water meters that meet specified on age and consumption criteria
- Complete all large water meter tests and replace large water meters found to be under-registering
- Install water meters in a timely manner to increase customer confidence and minimize disruptions
- Read every water meter in Gilberts water system once a month
- Replace all meters that are not registering accurately or have stopped registering water flow
- Continue research on AMR/AMI radio reading water meters to increase efficiency and increase data for water conservation and customer service purposes
- Develop program that focuses on the field testing of all 1 1/2" and 2" water meters in Gilberts water system
- Assist with the development of the Public Works Health and Safety Program; strive to achieve 100% safety audit rating
- Continue to process map additional activities that require the use and development of standard operating procedures

BUDGET NOTES

No rate increase for water services was required for FY 2016. The FY 2016 personnel budget includes one new FTE. There are no significant changes to the supply and contractual budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

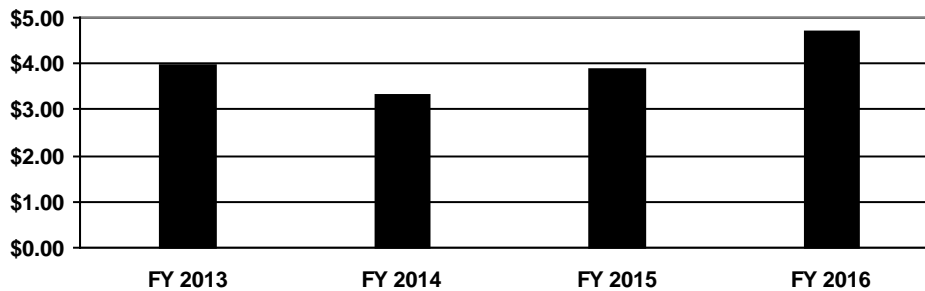
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of lock - off for delinquent payment	4,831	5,086	4,924	4,677
# of service orders per year	20,693	19,781	18,199	19,108
Average meter read per cycle per M&O Worker	426	384	384	390
# of meter reads for the year	863,428	872,552	878,395	887,178
# of new meters installed	2,083	1,826	1,580	1,595
# of meter replacements	5,177	4,723	5,652	5,934
# of meters tested	0	0	400	1,500

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Metering	26.00	26.00	27.00	27.00	28.00
Total Personnel	26.00	26.00	27.00	27.00	28.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Metering	3,431,232	2,902,901	4,120,332	3,408,470	4,165,020
Total Expenses	\$ 3,431,232	\$ 2,902,901	\$ 4,120,332	\$ 3,408,470	\$ 4,165,020

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,600,178	1,652,534	1,727,445	1,665,400	1,779,040
Supplies & Contractual	1,831,054	1,250,367	2,362,887	1,699,360	2,385,980
Capital Outlay	-	-	30,000	43,710	-
Total Expenses	\$ 3,431,232	\$ 2,902,901	\$ 4,120,332	\$ 3,408,470	\$ 4,165,020

ANNUAL COST PER METER READ



PURPOSE STATEMENT

The mission of the Customer Service Center is to ensure accurate and timely billing of utility customers. The division provides accurate and quality customer service to residents and the general public that contact the customer service center.

ACCOMPLISHMENTS FY 2015

- Outbound notification via emails and phone calls to customers using Phonetree software reduced the number of disconnects for non-payment
- Training and reference materials were updated and placed on the department website; utilization of the material increased the efficiency of training new staff
- The addition of a second Utility Billing Specialist allowed certain tasks to gradually move from Customer Service Professionals (CSPs) to the Billing Specialist by the end of FY 2015, freeing up time for CSPs to return to their primary focus of providing customer services on the phones

OBJECTIVES FY 2016

- Implement a means by which customers can provide formal feedback on customer service at the front counter
- Enhance marketing of e-bills to customers to increase percentage of customers viewing the utility statements online

BUDGET NOTES

There were no significant changes to the budget in FY 2016. There were slight increases in postage, bank and credit card fees.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of utility customers participating in Autopay	24%	27%	30%	32%
% of utility customers signed up to view their utility billing statements online	17%	18%	18%	18%
Answer incoming calls within the American Water Works Association industry standard of 58 seconds	1:25	2:10	2:31	2:00
Maintain the abandoned call rate below the American Water Works Association industry standard of 5.8%	10%	13%	12%	10%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Utility Customer Service	18.00	17.75	15.25	15.25	15.25
Total Personnel	18.00	17.75	15.25	15.25	15.25

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Utility Customer Service	620,467	675,116	619,269	577,220	624,750
Total Expenses	\$ 620,467	\$ 675,116	\$ 619,269	\$ 577,220	\$ 624,750

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	353,368	410,053	352,820	302,910	353,030
Supplies & Contractual	267,099	265,063	266,449	274,310	271,720
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 620,467	\$ 675,116	\$ 619,269	\$ 577,220	\$ 624,750

PURPOSE STATEMENT

The mission of Public Works Department is to provide reliable customer-focused services by efficiently utilizing highly qualified employees and the latest technology to construct and maintain public infrastructure to enhance community livability.

Our vision is that the Public Works Department will be considered an industry leader by demonstrating continuous quality improvement, innovation, and enhanced processes to provide the best value to our customers.

While keeping the mission and vision in mind, it is the desire of the Public Works Department Administration to provide direction and oversight within all areas of operation and planning. These areas include Engineering, Environmental Services, Street Maintenance, Water, and Wastewater. Public Works Administration is committed to optimizing services to the community and providing prompt, courteous, and informed service to our external and internal customers.

ACCOMPLISHMENTS FY 2015

- Began the process to formulate a comprehensive, department wide safety initiative utilizing town resources and associated outside agencies
- Gathered data for the prioritization of Public Works assets and components
- Continued operational reviews, cost comparison modeling, and organizational analyses for each operational area to identify areas of optimization
- Continued development of long-range infrastructure plans for each operational area

OBJECTIVES FY 2016

- Finalize the comprehensive, department wide safety initiative utilizing town resources and associated outside agencies
- Present the developed Standard Operating Procedures on a template for each division within Public Works to be used as a training tool for employee development
- Utilize identified written procedures against the day to day functions within Public Works to establish reasonable expectancies for crews and work teams
- Implement the remaining 50% of the Phase II Long Range Infrastructure Plan for critical assets within Public Works
- Evaluate the cost-effectiveness of department programs, procedures, and processes

BUDGET NOTES

The FY 2016 budget includes a reduction of one FTE, moving this position to the General Fund. The supplies and contractual budget for FY 2016 shows a reduction from FY 2015 due to the completion of one-time funding/projects.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Ratio of administration staff to total department	1:40.4	1:40.4	1:74.7	1:103.2

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Public Works Admin	7.00	4.00	4.00	4.00	3.00
Total Personnel	7.00	4.00	4.00	4.00	3.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Public Works Admin	258,128	190,645	377,507	379,010	201,430
Total Expenses	\$ 258,128	\$ 190,645	\$ 377,507	\$ 379,010	\$ 201,430

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	241,266	129,361	152,964	154,470	115,400
Supplies & Contractual	16,862	61,284	224,543	224,540	86,030
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 258,128	\$ 190,645	\$ 377,507	\$ 379,010	\$ 201,430

PURPOSE STATEMENT

Protect Gilbert owned underground utilities from damage and or disruption of service to customers and facilitate the locating of utilities within parameters set forth by Arizona State law.

ACCOMPLISHMENTS FY 2015

- Developed a productivity mechanism to increase operational efficiencies by tracking overall and individual work performance
- Accurately located Gilbert owned utilities within parameters set forth by Arizona Revised Statutes (ARS)
- Received no fines from the Arizona Corporation Commission (ACC)
- Collaborated with Geographic Information System (GIS) staff to update inconsistencies found in the field
- Responded to all emergencies and unknown Blue Stake requests within specific timelines as required
- Participation in all Capital Improvement Projects (CIP) and final walk through
- Responded successfully to more than 20,100 utility locates requests from Arizona 811, consisting of 100,500 separate utilities to be located
- Participate and make recommendations in underground construction projects by conducting conflict reviews
- Developed a matrix to identify training requirements for classification specific positions to comply with regulatory requirements
- Developed safety related checklists as a means of increasing safety awareness and decreasing injuries and accidents

- Received a 100% safety audit score based on safety measures taken in area
- Process mapping was performed for several tasks completed by the Utility Locating Section. SOP's were also created as a result of this process.


OBJECTIVES FY 2016

- Accurately locate all Gilbert owned utilities within parameters of the Arizona Revised Statutes (ARS)
- Respond to all routine, emergencies, and unknown Blue Stake requests within the timelines required
- Receive no fines from the Arizona Corporation Commission (ACC)
- Continue to update the Geographic Information System (GIS) as inconsistencies are found
- Develop and implement an asset identification operating procedure using a Global Position System (GPS) to identify field assets as needed
- Assist with the development of the Public Works Health and Safety Program
- Strive to achieve 100% Safety Audit Rating
- Continue to process map additional activities that require the use and development of standard operating procedures

BUDGET NOTES

There are no significant changes to personnel, contractual or capital budget for FY 2016. The Water Fund is the home fund for Utility Locates, a portion of the budget appropriation and expenditures are split among Water, Wastewater, and Streets budgets. This allocation is determined based on the percentage of time Utility Locates services are required.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of Utility Locates requests from Arizona 811	23,277	20,330	20,100	21,600
# of Emergency Locates requests from Arizona 811	256	311	270	280

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Utility Locates	6.00	6.00	6.00	6.00	6.00
Total Personnel	6.00	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Utility Locates	210,969	224,492	227,796	197,620	309,500
Total Expenses	\$ 210,969	\$ 224,492	\$ 227,796	\$ 197,620	\$ 309,500

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	175,678	191,120	196,011	184,280	195,590
Supplies & Contractual	32,140	33,372	31,785	13,340	113,910
Capital Outlay	3,151	-	-	-	-
Total Expenses	\$ 210,969	\$ 224,492	\$ 227,796	\$ 197,620	\$ 309,500

PURPOSE STATEMENT

Ensure the availability of potable water to meet current and future demands for all water demand sectors in Gilbert, and to make certain the water supply is used in the most efficient and sustainable method.

ACCOMPLISHMENTS FY 2015

- Entered into agreement with Salt River Project to store Groundwater Storage Facility (GSF) Groundwater credits
- Entered into agreement with San Tan Irrigation District to store GSF Groundwater Credits
- Entered into agreement with New Magma Irrigation District to store GSF Groundwater Credits
- Renewed one-year lease with Fort McDowell Yavapai Nation for 13,933 af of Central Arizona Project (CAP) water
- Renewed one-year lease with San Carlos Apache Tribe for 20,000 AF of CAP water
- Completed application for Hoover Power request for Post-2017 Hoover Power

OBJECTIVES FY 2016

- Gain Bureau of Reclamation approval of the San Carlos 100-year lease that contributes 5,925 af of CAP water to Gilbert's assured water supply portfolio
- Gain federal enforcement of the White Mountain Apache Tribe settlement that contributes 4,000 af of water to Gilbert's assured water supply portfolio (a net increase of 1,110 af)
- Continue to pursue options regarding purchase of additional long-term storage credits and renewable supplies
- Renew one-year leases with San Carlos Apache Tribe and Fort McDowell Yavapai Nation

BUDGET NOTES

The FY 2016 budget includes slight increases to CAP water supply delivery costs. No rate increase for water was required for FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Gallons per capita per day water consumption	196	199	190	194
% increase in surface water supply (additional supply acquisition)	0%	0%	0%	11.54%
Addition to water portfolio of stored credits (in acre-feet)	33,933	33,933	30,000	28,500

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Water Resources	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Water Resources	3,684,742	5,098,600	5,723,045	5,624,710	5,989,230
Total Expenses	\$ 3,684,742	\$ 5,098,600	\$ 5,723,045	\$ 5,624,710	\$ 5,989,230

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	84,220	126,608	126,653	127,310	126,940
Supplies & Contractual	3,600,522	4,971,992	5,596,392	5,497,400	5,862,290
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 3,684,742	\$ 5,098,600	\$ 5,723,045	\$ 5,624,710	\$ 5,989,230

The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Debt

Debt is issued to finance construction of water facilities and is repaid through user fees. More information on this can be found in the Debt Section of this budget document.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. In FY 2016, \$2,500,000 is budgeted for contingency.

Capital Projects

The budget for Capital Projects is determined by the 2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require Water Fund funding for FY 2016:

Water Rights - WMA Settlement	\$ 10,048,000
Well Sight Upgrades	2,082,170
Meadows 12" Water Main	1,750,000
Waterline Ext McQueen/Industrial	1,308,000
Cooper and Guadalupe Inter	1,275,550
NWTP Backwash Pumps	1,012,000
Waterline Ext Desert Lane	875,000
NWTP Chemical Line Contain	826,640
Germann Rd - Val Vista to Higley	740,000
Santan Vista WTP	657,620
Arsenic Treatment Relocate	531,480
Ash Street	260,000
Well Blending Pipeline	162,320
Fiesta Tech Radio Expansion	115,000
North WTP Chlorine Conversion	98,720
Guadalupe and Gilbert Inter	90,370
HR Information System	50,000
Riggs - Val Vista to Recker	1,970

More detail on these CIP projects can be found in the Capital Improvements section of this document.

Other

Insurance \$213,300
This is the Water Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Pay for Performance \$76,740
Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional service. An allowance is budgeted in FY 2016 for a one time allocation of funds for employees who demonstrate exceptional performance. Once the distribution has been determined, the funds will be transferred to the appropriate cost centers.

Tuition Reimbursement \$10,000
Based on historical usage, \$10,000 is budgeted to reimburse employees of the Water Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year.

Copy Services \$8,000
The contract for the current copy services provider.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Debt	3,429,220	13,169,464	1,463,600	1,463,600	-
Contingency	-	-	2,500,000	-	2,500,000
Capital Projects	-	2,329,777	20,837,278	1,340,090	21,884,840
Other	191,379	209,411	300,660	223,660	362,550
Total Expenses	\$ 3,620,599	\$ 15,708,652	\$ 25,101,538	\$ 3,027,350	\$ 24,747,390

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	77,000	-	131,250
Supplies & Contractual	3,620,599	13,378,875	4,187,260	1,687,260	2,731,300
Capital Outlay	-	2,329,777	20,837,278	1,340,090	21,884,840
Total Expenses	\$ 3,620,599	\$ 15,708,652	\$ 25,101,538	\$ 3,027,350	\$ 24,747,390

Wastewater

Wastewater Summary

Collection

Plant Operations

Reclaimed

Quality

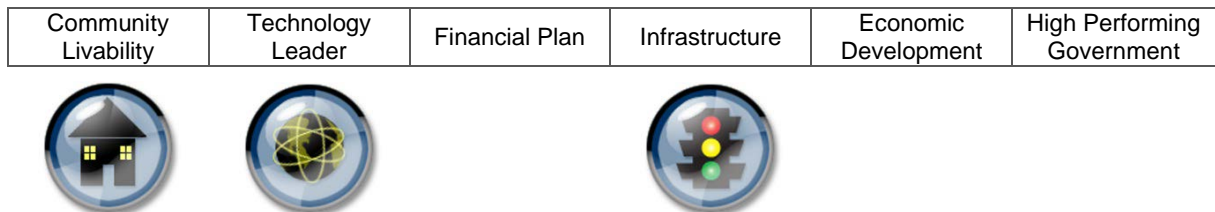
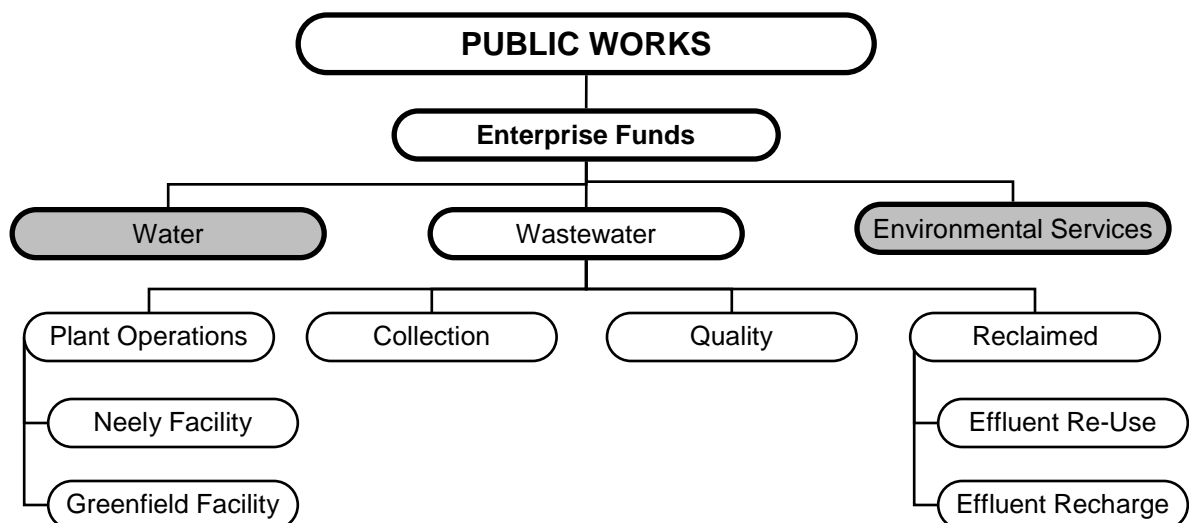
Non-Departmental

FUND DESCRIPTION

Gilbert's Wastewater Fund is financed and operated in a manner similar to private business enterprises. Costs of providing the services to the public are financed through user charges. The mission of the Wastewater Division is to protect the health and safety of the public and provide reliable and efficient wastewater collection, wastewater treatment, reclaimed water reuse and recharge, wastewater discharge monitoring of industrial and commercial businesses, and mosquito control operations all in a cost effective manner. To responsibly and efficiently accomplish this mission, goals have been established for each functional area. In order to maintain proactive operation and maintenance programs, proper planning is conducted to accurately assess and anticipate the needs of the public and infrastructure. The Wastewater Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet the public's expectations and resolve problems at the appropriate staff level.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.


ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.00	2.00	2.00	2.00	2.50
Collection	18.60	20.60	21.60	21.60	21.60
Plant Operations	0.00	0.00	0.00	0.00	0.00
Reclaimed	12.40	12.40	12.40	12.40	12.40
Quality	6.00	6.00	6.00	6.00	6.00
Riparian Programs	3.68	3.68	3.39	3.24	0.00
Storm Water	0.00	0.00	0.00	0.00	0.00
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	41.68	44.68	45.39	45.24	42.50

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1,016,049	1,209,852	1,227,954	1,299,950	1,263,020
Collection	3,271,174	3,258,151	3,628,368	3,601,850	4,098,660
Plant Operations	6,094,807	6,757,814	8,394,696	8,394,690	7,271,840
Reclaimed	1,437,657	1,644,787	1,631,674	1,605,340	2,046,590
Quality	483,326	522,354	528,640	484,760	483,210
Riparian Programs	423,864	574,017	514,390	460,460	-
Storm Water	-	-	67,000	49,500	-
Non-Departmental	720,145	4,728,657	10,251,742	2,207,110	11,349,830
Total Expenses	\$ 13,447,022	\$ 18,695,632	\$ 26,244,464	\$ 18,103,660	\$ 26,513,150

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	3,583,531	3,914,287	4,091,376	3,813,460	3,765,510
Supplies & Contractual	9,863,491	13,502,992	16,414,956	12,776,700	13,513,990
Capital Outlay	-	1,278,353	5,738,132	1,513,500	9,233,650
Total Expenses	\$ 13,447,022	\$ 18,695,632	\$ 26,244,464	\$ 18,103,660	\$ 26,513,150

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	23,425,163	23,983,043	24,448,662	24,925,000	25,302,000
Transfers In	493,142	679,007	920,000	920,000	920,000
Total Sources	\$ 23,918,305	\$ 24,662,050	\$ 25,368,662	\$ 25,845,000	\$ 26,222,000
Total Expenses	13,447,022	18,695,632	26,244,464	18,103,660	26,513,150
Transfers Out	9,088,615	6,491,168	7,789,688	7,789,688	10,295,360
Total Uses	\$ 22,535,637	\$ 25,186,800	\$ 34,034,152	\$ 25,893,348	\$ 36,808,510
Net Operating Result	\$ 1,382,668	\$ (524,750)	\$ (8,665,490)	\$ (48,348)	\$(10,586,510)

PURPOSE STATEMENT

The Wastewater Collection Section is dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater collection system which includes sewer lines, sewer manholes, lift stations, and sewer force mains.

ACCOMPLISHMENTS FY 2015

- Provided safety training to all Wastewater Collection personnel
- Performed daily inspections at all lift station sites
- Performed annual preventive maintenance service on all lift station pumps
- Responded to and made repairs to sanitary sewer service pipelines and manholes in need of maintenance
- Performed odor control monitoring activities throughout the sewer system and routinely added odor control chemicals to the system
- Performed routine pipeline cleaning of 23% of the sewer system to prevent blockages, overflows, and odors (program goal was 20%)
- Conducted routine inspections of 15% of the sewer system using televised inspection equipment (CCTV) in order to identify problem areas that can lead to blockages, overflows, and deterioration of infrastructure (program goal was 15%)
- Lift station force main air release valves were all inspected and serviced
- The Layton Lakes Lift Station force main pipeline was successfully repaired on Greenfield road without any sewer service interruptions
- A new odor control scrubbing system was constructed and commissioned at the Neely Lift Station site

OBJECTIVES FY 2016

- Clean 20% of the sanitary sewer system to prevent sewer line blockages, overflows, and odors
- Inspect 15% of the sanitary sewer system using television inspection (CCTV) equipment to identify problem areas that can lead to sewer line blockages, overflows, and long term deterioration of the infrastructure
- Respond to emergency customer contact events within a one hour to minimize public health, safety, and environmental hazards
- Inspect all lift station sites daily to verify proper operational performance and perform scheduled preventive maintenance on related equipment
- Continue to profile the sewer system to analyze corrosion and odor control efforts and to identify problem areas
- Continue to routinely add odor control chemicals to the sewer system to minimize odors and customer complaints
- Complete the installation of new odor control systems at the Crossroads and Gilbert Commons Lift Station sites (Capital project #WW091)
- Conduct safety training for specific operational tasks for all appropriate staff to ensure that operations are performed correctly and safely

BUDGET NOTES

There are no significant changes to the FY 2016 personnel budget. The supplies and contractual budget has increased due to one-time funding allocated for long range infrastructure planning.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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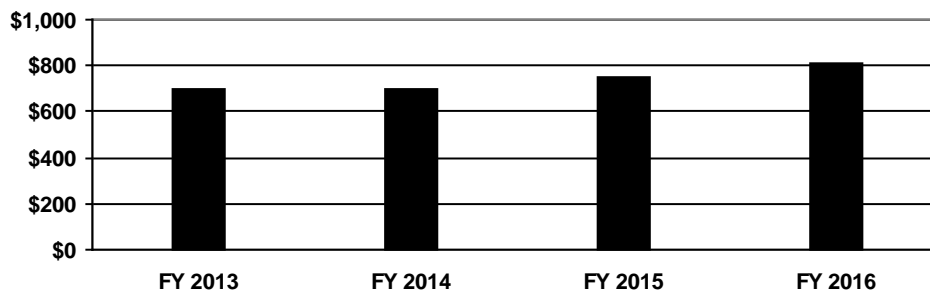


PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percent of sewer system cleaned	18%	24%	23%	20%
Percent of sewer system inspected	12%	20%	15%	15%
Number of sewer odor complaints	135	134	129	120
Number of sewer line blockage complaints	68	41	65	58
Percent of lift station pumps pulled for preventive maintenance/service	100%	100%	100%	100%
Total annual gallons pumped by lift stations (Million Gallons)	2,051	2,192	2,228	2,318
Percent of employees receiving required safety training	100%	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Collection	18.60	20.60	21.60	21.60	21.60
Total Personnel	18.60	20.60	21.60	21.60	21.60

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Collection	3,271,174	3,258,151	3,628,368	3,601,850	4,098,660
Total Expenses	\$ 3,271,174	\$ 3,258,151	\$ 3,628,368	\$ 3,601,850	\$ 4,098,660

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,215,173	1,290,931	1,496,355	1,334,330	1,470,790
Supplies & Contractual	2,056,001	1,947,541	2,132,013	2,239,520	2,627,870
Capital Outlay	-	19,679	-	28,000	-
Total Expenses	\$ 3,271,174	\$ 3,258,151	\$ 3,628,368	\$ 3,601,850	\$ 4,098,660

COST PER MILLION GALLONS INFLUENT


PURPOSE STATEMENT

Wastewater Reclamation Plant (WRP) operations are dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater treatment facility operations, sludge wasting operations, and reclaimed water production.

ACCOMPLISHMENTS FY 2015

- Scheduled preventative maintenance work was tracked and performed on wastewater treatment plant equipment at the Greenfield WRP and Neely plants
- The contract agreement associated with the operation and maintenance of the Neely WRP was renewed for a one year term at the end of FY 2015, the agreement renewal includes options for up to four additional one year renewal terms
- Gilbert participated with its Greenfield WRP partners (City of Mesa and Town of Queen Creek) in the selection of consultants that will be performing engineering and construction services related to the Greenfield WRP's phase three expansion project
- The Gilbert Solar Facility, which provides electrical power for the Neely WRP, was profiled by the Alliance For Innovation during their National Conference that was held in Phoenix in FY 2015



OBJECTIVES FY 2016

- Conduct routine meetings with the Greenfield WRP operations staff (City of Mesa) to evaluate plant operations and maintenance projects
- Conduct routine meetings with the Neely Wastewater Reclamation Plant operations contractor (Severn Trent) to evaluate plant operations and maintenance projects
- Continuously track and conduct treatment plant capacity evaluations with the Neely WRP operations contractor (Severn Trent) and the Greenfield WRP operations agency (City of Mesa)
- Evaluate reclaimed water quality by tracking test results from the Neely WRP and Greenfield WRP
- Conduct daily coordination with the Neely WRP operations contractor (Severn Trent) and the Greenfield WRP operations staff (City of Mesa) regarding reclaimed water production operations
- In association with the City of Mesa and Town of Queen Creek, complete the pre-design effort (design concept report) related to the Greenfield WRP's phase three expansion project

BUDGET NOTES

The FY 2016 budget shows a reduction from FY 2015 based on anticipated volumes and required maintenance per the terms of the contract/intergovernmental agreement for both Neely and Greenfield plants.

STRATEGIC INITIATIVES

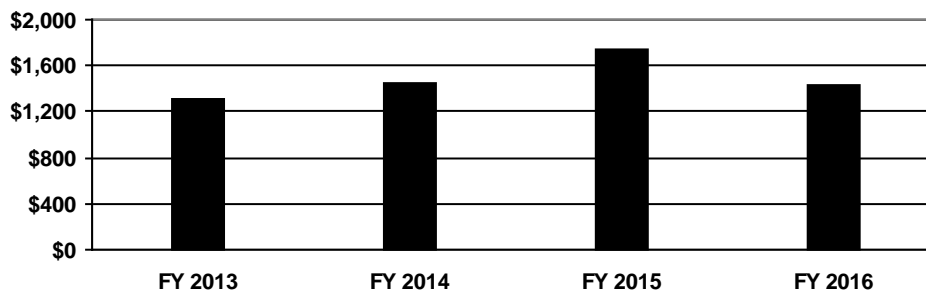
Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Cost of treatment - Neely (per Million Gallons)	\$1,369.12	\$1,346.39	\$1,486.77	\$1,454.32
Cost of treatment - Greenfield (per Million Gallons)	\$1,373.95	\$1,697.86	\$1,551.30	\$1,568.47
Total annual gallons of wastewater influent - Neely (Million Gallons)	3,154.10	3,130.60	3,033.00	3,128.00
Total annual gallons of wastewater influent - Greenfield (Million Gallons)	1,513.60	1,516.04	1,789.00	1,930.00
% of available treatment capacity utilized - Neely	79%	78%	76%	78%
% of available treatment capacity utilized - Greenfield	52%	53%	61%	66%
Average daily influent - Neely (Million Gallons/Day)	8.64	8.58	8.31	8.57
Average daily influent - Greenfield (Million Gallons/Day)	4.15	4.24	4.90	5.29

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Neely Treatment Facility	0.00	0.00	0.00	0.00	0.00
Greenfield Treatment Facility	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Neely Treatment Facility	4,317,668	3,964,578	4,503,523	4,503,520	4,549,190
Greenfield Treatment Facility	1,777,139	2,793,236	3,891,173	3,891,170	2,722,650
Total Expenses	\$ 6,094,807	\$ 6,757,814	\$ 8,394,696	\$ 8,394,690	\$ 7,271,840

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	6,094,807	6,757,814	8,394,696	8,394,690	7,271,840
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 6,094,807	\$ 6,757,814	\$ 8,394,696	\$ 8,394,690	\$ 7,271,840

COST PER MILLION GALLONS TREATED


PURPOSE STATEMENT

The Effluent Reuse and Recharge Sections are dedicated to providing safe, reliable, and cost effective operation and maintenance of the effluent reuse infrastructure and facilities which includes reclaimed water lines, valves, meters, recovered water wells, pumps, reservoirs, ground water recharge facilities, injection wells, and monitoring wells. Effluent Reuse and Recharge Section operations help provide a reduction and reliance of potable water sources for high use customers.

ACCOMPLISHMENTS FY 2015

- Performed daily reclaimed water monitoring and delivery operations for all customers to meet water demands
- Operated and maintained the reclaimed water distribution system
- Operated and maintained all reclaimed water reservoir and pump station sites
- Operated and maintained all recovered water well sites and met customer water demands
- Provided safety training to all personnel
- Conducted reclaimed water system pressure monitoring to track system performance
- Exercised reclaimed water system valves
- Inspected, maintained, and took readings at all reclaimed and recovered water system meters
- Performed all permit required water quality sampling and monitoring and submitted regulatory reports on schedule
- Completed the installation of an automated reclaimed water delivery and monitoring system for the Freestone Park lake

- As part of long range infrastructure planning, the reclaimed water distribution system infrastructure was inventoried using field GPS units

OBJECTIVES FY 2016

- Perform water quality sampling and monitoring of to ensure compliance with regulations
- Respond to emergency events within one hour to minimize hazards and interruptions in service
- Exercise all reclaimed water system valves once annually to verify operability
- Monitor reclaimed water meter accuracy
- Monitor and track reclaimed water delivered to recharge operations
- Distribute educational brochures and information to customers relating to reclaimed water
- Conduct annual safety training for specific operational tasks
- Begin scheduled reclaimed water meter conversion project, transitioning to Magnetic (Mag) type meters for improved accuracy and lower ongoing maintenance costs as part of the long range infrastructure plan
- Complete the installation of automated reclaimed water delivery/monitoring systems at the Crossroads Park and McQueen Park lake systems

BUDGET NOTES

There are no significant changes to the FY 2016 personnel budget. Supplies and contractual has increased due to the allocation of one-time funding for long range infrastructure planning projects.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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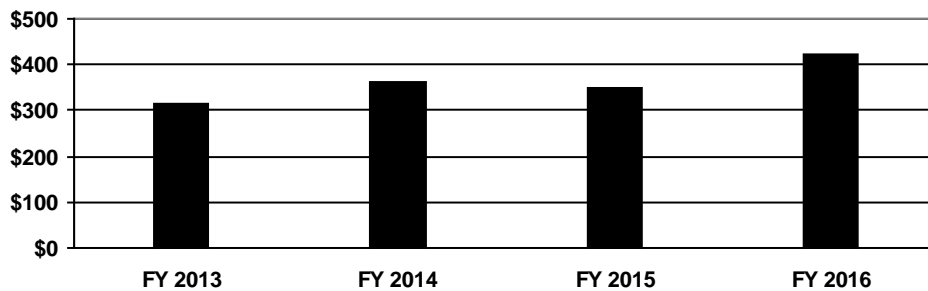
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of permit limit violations/year (APP and reuse)	0	0	0	0
Number of reclaimed water overflow events at user sites and facilities per year	2	1	0	0
Annual reclaimed water produced/reused (Million Gallons)	4,545	4,531	4,600	4,866
% of total reclaimed water supply directly reused	37%	38%	35%	36%
% of total reclaimed water supply recharged to aquifer	63%	62%	65%	64%
% of employees receiving required safety training	100%	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Effluent Re-use	7.40	7.40	7.40	7.40	7.40
Effluent Recharge	5.00	5.00	5.00	5.00	5.00
Total Personnel	12.40	12.40	12.40	12.40	12.40

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Effluent Re-use	939,960	1,068,325	1,033,559	1,012,590	1,411,360
Effluent Recharge	497,697	576,462	598,115	592,750	635,230
Total Expenses	\$ 1,437,657	\$ 1,644,787	\$ 1,631,674	\$ 1,605,340	\$ 2,046,590

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	926,587	924,436	951,909	938,930	945,830
Supplies & Contractual	511,070	703,135	679,765	666,410	1,100,760
Capital Outlay	-	17,216	-	-	-
Total Expenses	\$ 1,437,657	\$ 1,644,787	\$ 1,631,674	\$ 1,605,340	\$ 2,046,590

COST PER MILLION GALLONS PRODUCED/REUSED



PURPOSE STATEMENT

The Wastewater Quality Section is dedicated to providing safe, reliable, and cost effective pollution control activities relating to the wastewater discharge of commercial and industrial businesses.

Wastewater Quality Section operations strive to maintain pollutant levels in the wastewater stream below those levels mandated by regulations and oversight agency agreements.

ACCOMPLISHMENTS FY 2015

- Inspected commercial businesses of concern for compliance with wastewater and storm water code requirements and to ensure that proper pretreatment device operation and maintenance is performed
- Performed required inspections and sampling events at permitted industrial user sites
- Completed and submitted all required regulatory reports to oversight agencies on schedule
- Continued to participate in the multi-city coordination group meetings to align pretreatment program compliance strategies and education
- Coordinated with Development Services to review new commercial and industrial business design plans
- Provided the necessary safety training to all Wastewater Quality personnel
- Processed all business licenses/questionnaires
- Achieved a full compliance standing during a Pretreatment Program audit performed by the Arizona Department of Environmental Quality

- Incorporated a remote sewer flow monitoring system that allows for continuous data collection during sewer flow monitoring studies

OBJECTIVES FY 2016

- Perform annual inspections and sampling activities at all industrial user sites requiring a wastewater discharge permit to ensure regulation compliance
- Inspect and educate all commercial businesses of concern once annually to verify compliance with wastewater and storm water code requirements and ensure that proper pretreatment device operation and maintenance is being performed
- Review and process all new wastewater questionnaires to obtain familiarity with business operations relating to code requirements
- Continue to monitor industrial wastewater discharge permitting activity and review and process new permits when required
- Continue to perform sewer flow monitoring studies in specific areas to track pipeline capacities
- Conduct annual safety training
- Incorporate tablets for electronic industrial and commercial field inspections

BUDGET NOTES

The FY 2016 personnel budget shows a slight reduction due to changes in benefit elections and the budgeting of vacant positions at the minimum of the range. There are no significant changes in the supplies and contractual budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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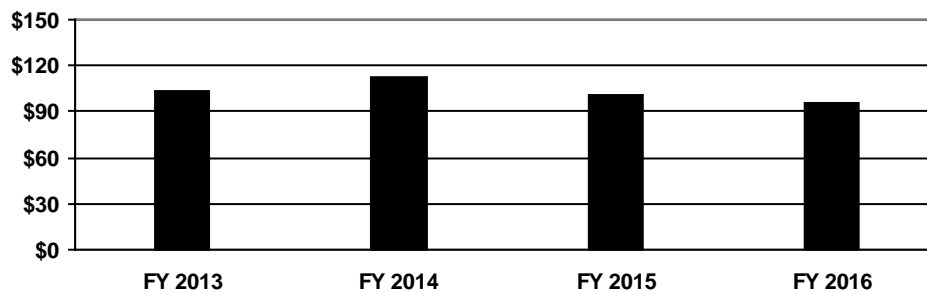


PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of commercial businesses of concern inspected	1,380	1,438	1,169	1,250
Percent of commercial businesses of concern inspected	100%	100%	100%	100%
Number of permitted industrial users	21	26	27	28
Percent of permitted industrial users inspected	100%	100%	100%	100%
Number of new business development plans reviewed for compliance	110	132	148	130
Number of wastewater sampling events (days)	25	22	24	24
Number of new business registrations processed	1,090	937	831	950

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Quality	6.00	6.00	6.00	6.00	6.00
Total Personnel	6.00	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Quality	483,326	522,354	528,640	484,760	483,210
Total Expenses	\$ 483,326	\$ 522,354	\$ 528,640	\$ 484,760	\$ 483,210

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	441,552	454,679	457,729	424,730	427,580
Supplies & Contractual	41,774	67,675	70,911	60,030	55,630
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 483,326	\$ 522,354	\$ 528,640	\$ 484,760	\$ 483,210

COST PER MILLION GALLONS TREATED


The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Debt

Debt is issued to finance construction of wastewater facilities, and is repaid through user fees. More information on this can be found in the Debt Section of this budget document.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. In FY 2016, \$2,000,000 is budgeted for contingency.

Capital Projects

The budget for Capital Projects is determined by the 2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require Wastewater Fund funding for FY 2016:

Fiesta Tech Sewer Service	\$3,632,450
Reclaimed Water Reservoir	1,584,560
GWRP - Plant Improvements	1,331,000
EMF 12" Reclaimed Water Line	1,119,500
Greenfield Water Plant Phase III	562,060
Monitor Well Replacements	383,880
Reclaimed Water Valve Stations	296,000
Santan Lift Station Odor Control	188,200
Ash Street Extension	110,000
HR Information System	20,000
Riggs Rd - Val Vista to Recker	6,000

More detail on these CIP projects can be found in the Capital Improvements section of this document.

Other

Insurance \$62,550

This is the Wastewater Fund portion of the Public Entity Insurance Package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Pay for Performance \$25,940

Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional service. An allowance is budgeted in FY 2016 for a one time allocation of funds for employees who demonstrate exceptional performance. Once the distribution has been determined, the funds will be transferred to the appropriate cost centers.

Tuition Reimbursement \$3,000

Based on historical usage, \$3,000 is budgeted to reimburse employees of the Wastewater Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year. Additional amounts could be funded through contingency if needed.

Copy Services \$2,000

The contract for the current copy services provider.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Debt	664,968	3,417,023	656,580	656,580	-
Contingency	-	-	3,750,000	-	2,000,000
Capital Projects	-	1,241,458	5,738,132	1,485,500	9,233,650
Other	55,177	70,176	107,030	65,030	116,180
Total Expenses	\$ 720,145	\$ 4,728,657	\$ 10,251,742	\$ 2,207,110	\$ 11,349,830

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	42,000	-	48,630
Supplies & Contractual	720,145	3,487,199	4,471,610	721,610	2,067,550
Capital Outlay	-	1,241,458	5,738,132	1,485,500	9,233,650
Total Expenses	\$ 720,145	\$ 4,728,657	\$ 10,251,742	\$ 2,207,110	\$ 11,349,830

Environmental Services - Residential

Environmental Services - Residential Summary
Residential Collections
Non-Departmental

FUND DESCRIPTION

The mission of Environmental Services - Residential is to manage Gilbert's integrated solid waste operations and to provide environmentally sound and cost effective services to meet the needs of the residents. Gilbert's solid waste activities are financed and operated in a manner similar to private business enterprises, where costs of providing the services to the residential and commercial customers are covered by user charges.



These operations and services are directed toward ensuring the public health and welfare through the collection and disposal of solid waste (garbage, hazardous waste, and recyclable materials) from residential and commercial/industrial sources, educating members of the general public and business community regarding the proper disposal of wastes, and encouraging the diversion of waste from landfills through the recycling, reuse, and recovery of selected materials.

Starting with the FY 2016 budget year, the Residential fund has added Street Cleaning (sweeping), and Storm Water to the services provided. These were previously under the Streets Fund. These programs are in line with the mission of the Environmental Services division and promote the public health and safety of our citizens.

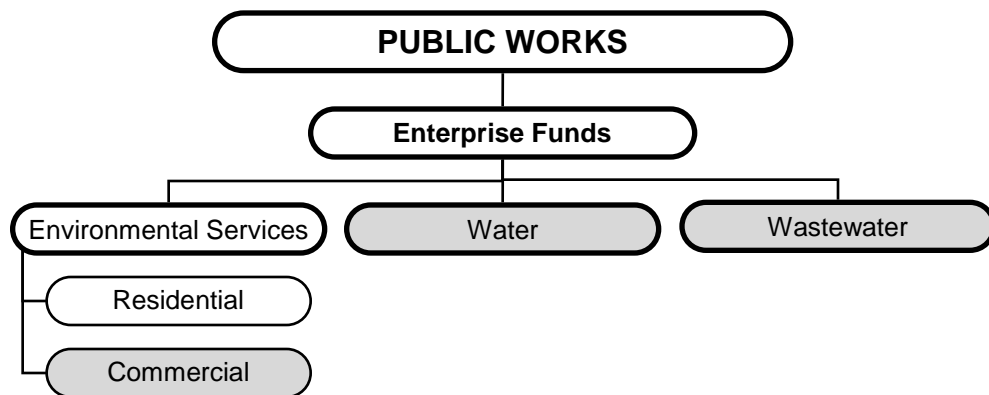
STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	3.52	5.52	5.52	5.52	5.52
Residential Collections	68.20	70.70	71.20	71.20	71.20
Street Cleaning	0.00	0.00	0.00	0.00	7.33
Storm Water	0.00	0.00	0.00	0.00	2.00
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	71.72	76.22	76.72	76.72	86.05

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	977,229	1,088,376	1,237,525	1,120,348	1,158,470
Residential Collections	10,468,062	10,312,233	13,388,317	12,743,060	12,087,990
Street Cleaning	-	-	-	-	940,250
Storm Water	-	-	-	-	323,420
Non-Departmental	79,726	94,566	3,146,265	268,760	5,688,480
Total Expenses	\$ 11,525,017	\$ 11,495,175	\$ 17,772,107	\$ 14,132,168	\$ 20,198,610

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	5,029,233	5,085,059	5,907,536	5,302,090	6,492,720
Supplies & Contractual	6,466,132	6,401,766	7,983,946	7,221,578	8,600,870
Capital Outlay	29,652	8,350	3,880,625	1,608,500	5,105,020
Total Expenses	\$ 11,525,017	\$ 11,495,175	\$ 17,772,107	\$ 14,132,168	\$ 20,198,610

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	14,367,820	14,866,687	14,700,929	15,375,000	15,875,000
Transfers In	189,911	152,657	155,000	155,000	155,000
Total Sources	\$ 14,557,731	\$ 15,019,344	\$ 14,855,929	\$ 15,530,000	\$ 16,030,000
Total Expenses	11,525,017	11,495,175	17,772,107	14,132,168	20,198,610
Transfers Out	1,832,282	1,894,053	1,161,004	1,161,004	1,326,070
Total Uses	\$ 13,357,299	\$ 13,389,228	\$ 18,933,111	\$ 15,293,172	\$ 21,524,680
Net Operating Result	\$ 1,200,432	\$ 1,630,116	\$ (4,077,182)	\$ 236,828	\$ (5,494,680)

PURPOSE STATEMENT

The Residential Collections Section of the Environmental Services Division manages Gilbert's residential solid waste operations by providing efficient and effective services through best management practices to meet the needs of the community. Services provided to protect the health, safety and wellness of the community include the collection and disposition of contained and uncontained refuse, recycling, household hazardous waste, and green organics material.

ACCOMPLISHMENTS FY 2015

- Solidified management staff by filling critical vacancies
- Began the utilization of the regional disposal agreement realizing a savings of approximately \$65,000 in the first three months comprised of saved staff time by reducing overtime and miles driven reducing fuel and maintenance costs
- Increased compressed natural gas fleet to 11 pieces of heavy equipment
- Completed design of compressed natural gas fueling station



OBJECTIVES FY 2016

- Decrease the division's OSHA recordable injury rate below 5 recordable incidents per 200,000 hours worked
 - $(\text{Number of injuries and illnesses} \times 200,000) / \text{Employee hours worked} = \text{Incident rate}$
- Modify bulk trash zone boundaries; endeavor to stay on schedule 100% of the time
- Modify the residential contained collection schedule to reduce overtime and equipment costs by 10%
- Reduce reported service misses to less than 1% of the division's scheduled collections

BUDGET NOTES

The FY 2016 departmental budget reflects the addition of Environmental Programs; incorporating street cleaning and storm water into the division. There were no other significant changes to the FY 2016 budget. There were no rate adjustments required for FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

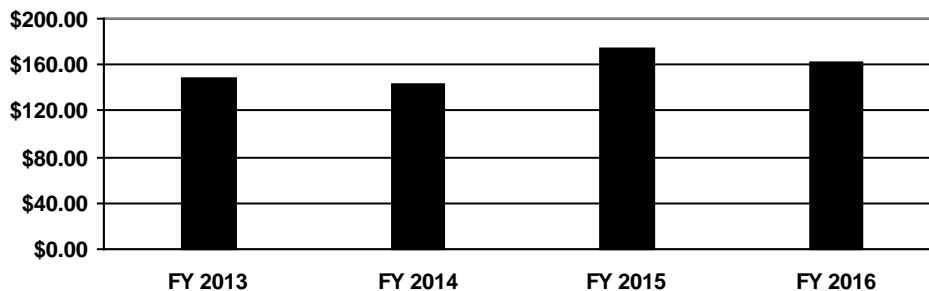
PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of residential customers	70,436	72,006	73,000	74,550
Total tons of contained refuse collected	68,217	69,476	71,500	72,930
Total tons of uncontained refuse collected	15,241	16,099	18,478	20,000
Total tons of recycling collected - Blue Barrel Prgm	18,695	19,851	19,418	19,500
Recycling rate - Residential Contained	21.5%	22.2%	21.4%	21.1%
Households served by Household Hazardous Waste (HHW) Facility	6,308	7,112	7,488	7,863
Pounds of HHW collected	393,674	428,896	440,143	455,548
Percent of HHW recycled	92.0%	92.3%	92.5%	92.5%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Residential Collections	28.00	30.00	31.00	31.00	31.00
Uncontained Collections	21.00	21.00	21.00	21.00	21.00
Recycling	8.70	9.20	9.70	9.70	9.70
Environmental Programs	4.50	4.50	4.50	4.50	4.50
Outreach Programs	6.00	6.00	5.00	5.00	5.00
Total Personnel	68.20	70.70	71.20	71.20	71.20

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Residential Collections	5,661,550	5,576,075	7,338,760	6,578,090	6,984,630
Uncontained Collections	2,331,413	2,296,023	3,034,934	3,179,270	2,498,090
Recycling	1,685,517	1,648,997	2,168,631	2,298,030	1,792,810
Environmental Programs	386,687	433,863	481,044	442,890	445,600
Outreach Programs	402,895	357,275	364,948	244,780	366,860
Total Expenses	\$ 10,468,062	\$ 10,312,233	\$ 13,388,317	\$ 12,743,060	\$ 12,087,990

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	4,365,700	4,316,106	4,985,414	4,572,940	4,980,520
Supplies & Contractual	6,072,710	5,996,127	6,019,403	6,741,240	6,022,070
Capital Outlay	29,652	-	2,383,500	1,428,880	1,085,400
Total Expenses	\$ 10,468,062	\$ 10,312,233	\$ 13,388,317	\$ 12,743,060	\$ 12,087,990

ANNUAL COST PER RESIDENTIAL CUSTOMER



The non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit. An overview of each section is below.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2016, \$1,500,000 is budgeted for contingency.

Capital Projects

The budget for Capital Projects is determined by the FY 2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require Environmental Services Residential Fund funding for FY 2016:

CNG Fueling Station	\$ 2,784,900
Commerce Avenue Drainage	1,154,720
HR Information System	30,000
Ash Street Extension	50,000

More detail on these CIP projects can be found in the Capital Improvements section of this budget document.

Other

Insurance \$81,200

This is the Environmental Services Residential Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Pay for Performance \$50,010

Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional service. An allowance is budgeted in FY 2016 for a one time allocation of funds for employees who demonstrate exceptional performance. Once the distribution has been determined, the funds will be transferred to the appropriate cost centers.

Tuition Reimbursement \$5,000

Based on historical usage, \$5,000 is budgeted to reimburse employees of the Environmental Services Residential Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year. Additional funding may be provided through contingency if necessary.

Copy Services \$5,000

The contract for the current copy services provider.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Contingency	-	-	1,500,000	-	1,500,000
Capital Projects	-	8,350	1,497,125	179,620	4,019,620
Other	79,726	86,216	149,140	89,140	168,860
Total Expenses	\$ 79,726	\$ 94,566	\$ 3,146,265	\$ 268,760	\$ 5,688,480

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	60,000	-	77,660
Supplies & Contractual	79,726	86,216	1,589,140	89,140	1,591,200
Capital Outlay	-	8,350	1,497,125	179,620	4,019,620
Total Expenses	\$ 79,726	\$ 94,566	\$ 3,146,265	\$ 268,760	\$ 5,688,480

Environmental Services - Commercial

Environmental Services - Commercial Summary
Commercial Collections
Non-Departmental

FUND DESCRIPTION

The Environmental Services Commercial Collections section is a viable option for commercial businesses for their trash and recycling collection needs. Gilbert offers three, four, six and eight cubic yard front-end load containers, as well as 10, 20, and 40 cubic yard, roll-off boxes. Staff collaborates with customers to engage in innovative opportunities for recycling. Commercial Collections is an enterprise fund that must be self-supporting. The goal is to always charge a price that is fair to customers and to provide excellent customer service. Services are offered seven days a week.

Operations and services are directed toward ensuring the public health and welfare through the disposal of commercial solid waste from commercial/industrial sources. The division promotes the diversion of these wastes through comprehensive recycling programs.

Commercial services are provided to all of the Town of Gilbert facilities and staff are available to respond to emergency situations.

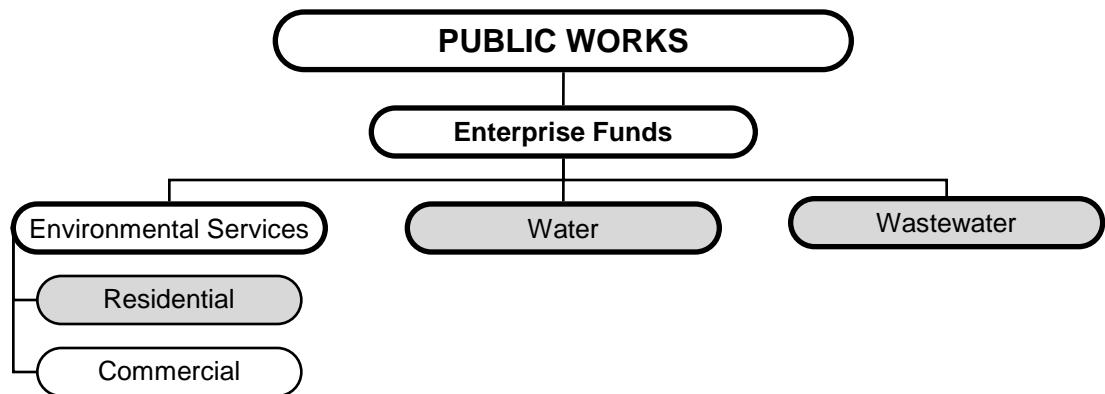
STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	0.48	0.48	0.48	0.48	0.48
Commercial Collections	6.80	6.80	6.80	6.80	7.80
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	7.28	7.28	7.28	7.28	8.28

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	47,482	48,280	64,100	51,470	57,820
Commercial Collections	1,812,098	1,918,036	2,224,141	2,084,690	2,388,710
Non-Departmental	7,727	8,878	943,547	25,510	621,260
Total Expenses	\$ 1,867,307	\$ 1,975,194	\$ 3,231,788	\$ 2,161,670	\$ 3,067,790

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	470,588	527,627	551,894	626,680	616,800
Supplies & Contractual	1,396,719	1,446,824	2,230,317	1,519,450	1,777,270
Capital Outlay	-	743	449,577	15,540	673,720
Total Expenses	\$ 1,867,307	\$ 1,975,194	\$ 3,231,788	\$ 2,161,670	\$ 3,067,790

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	2,412,717	2,484,273	2,463,231	2,490,000	2,427,000
Transfers In	-	-	-	-	-
Total Sources	\$ 2,412,717	\$ 2,484,273	\$ 2,463,231	\$ 2,490,000	\$ 2,427,000
Total Expenses	1,867,307	1,975,194	3,231,788	2,161,670	3,067,790
Transfers Out	268,590	291,740	189,460	189,460	261,680
Total Uses	\$ 2,135,897	\$ 2,266,934	\$ 3,421,248	\$ 2,351,130	\$ 3,329,470
Net Operating Result	\$ 276,820	\$ 217,339	\$ (958,017)	\$ 138,870	\$ (902,470)

PURPOSE STATEMENT

The Commercial Collection Section of the Environmental Services Division strives to offer safe, efficient, and effective solid waste and recycling collection to town facilities, non-profit institutions, and the business community of Gilbert. The section endeavors to promote fair competition amongst all commercial haulers that operate within the town through competitive pricing and customer service.

ACCOMPLISHMENTS FY 2015

- Increased revenue to assist the fund in becoming more sustainable
- Remained competitive not requiring a rate increase for customer base
- Completed customer service level audit



OBJECTIVES FY 2016

- Optimize service levels for customers
- Optimize routing strategy
- Increase recycling commodities collected
- Decrease OSHA recordable injury rate

BUDGET NOTES

The FY 2016 budget includes one new FTE for the roll-off area. There were no significant changes to the supplies and contractual budget. The capital budget is reflective of a carryforward expenses related to vehicle/equipment purchases from FY 2015.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Tons of refuse collected	21,460	22,228	22,800	23,484
Cubic yards of refuse collected	713,262	709,797	750,120	725,000
Tons of recycling collected	622	660	700	742
Recycling rate	2.9%	3.0%	3.1%	3.2%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Commercial Collections	5.80	5.80	5.80	5.80	5.80
Commercial Rolloffs	1.00	1.00	1.00	1.00	2.00
Total Personnel	6.80	6.80	6.80	6.80	7.80

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Commercial Collections	1,426,511	1,512,536	1,807,842	1,579,100	1,853,460
Commercial Rolloffs	385,587	405,500	416,299	505,590	535,250
Total Expenses	\$ 1,812,098	\$ 1,918,036	\$ 2,224,141	\$ 2,084,690	\$ 2,388,710

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	426,960	486,125	493,371	586,690	554,250
Supplies & Contractual	1,385,138	1,431,911	1,408,770	1,498,000	1,512,460
Capital Outlay	-	-	322,000	-	322,000
Total Expenses	\$ 1,812,098	\$ 1,918,036	\$ 2,224,141	\$ 2,084,690	\$ 2,388,710

The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. In FY 2016, \$250,000 is budgeted for contingency.

Capital Projects

The budget for Capital Projects is determined by the 2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require Environment Services Commercial Fund funding for FY 2016:

CNG Fueling Station	\$	251,720
Ash Street Drainage		100,000

More detail on these CIP projects can be found in the Capital Improvements section of this budget document.

Other

Insurance **\$9,300**

This is the Environmental Services Commercial Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Pay for Performance **\$4,920**

Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional service. An allowance is budgeted in FY 2016 for a one time allocation of funds for employees who demonstrate exceptional performance. Once the distribution has been determined, the funds will be transferred to the appropriate cost centers.

Tuition Reimbursement **\$1,000**

Based on historical usage, \$1,000 is budgeted to reimburse employees of the Environmental Services Commercial Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year. Additional amounts could be funded through contingency if needed.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Contingency	-	-	800,000	-	250,000
Capital Projects	-	743	127,577	15,540	351,720
Other	7,727	8,135	15,970	9,970	19,540
Total Expenses	\$ 7,727	\$ 8,878	\$ 943,547	\$ 25,510	\$ 621,260

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	6,000	-	9,240
Supplies & Contractual	7,727	8,135	809,970	9,970	260,300
Capital Outlay	-	743	127,577	15,540	351,720
Total Expenses	\$ 7,727	\$ 8,878	\$ 943,547	\$ 25,510	\$ 621,260

Streets Fund

Streets Fund Summary
Streets Maintenance
Traffic Control
Right of Way Maintenance
Hazard Response
Non-Departmental



Street Repairs



Hazard Response Unit



Performing preventative maintenance – crack seal team

FUND DESCRIPTION

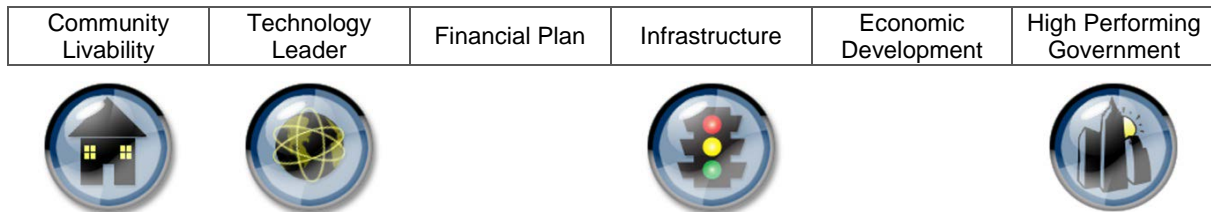
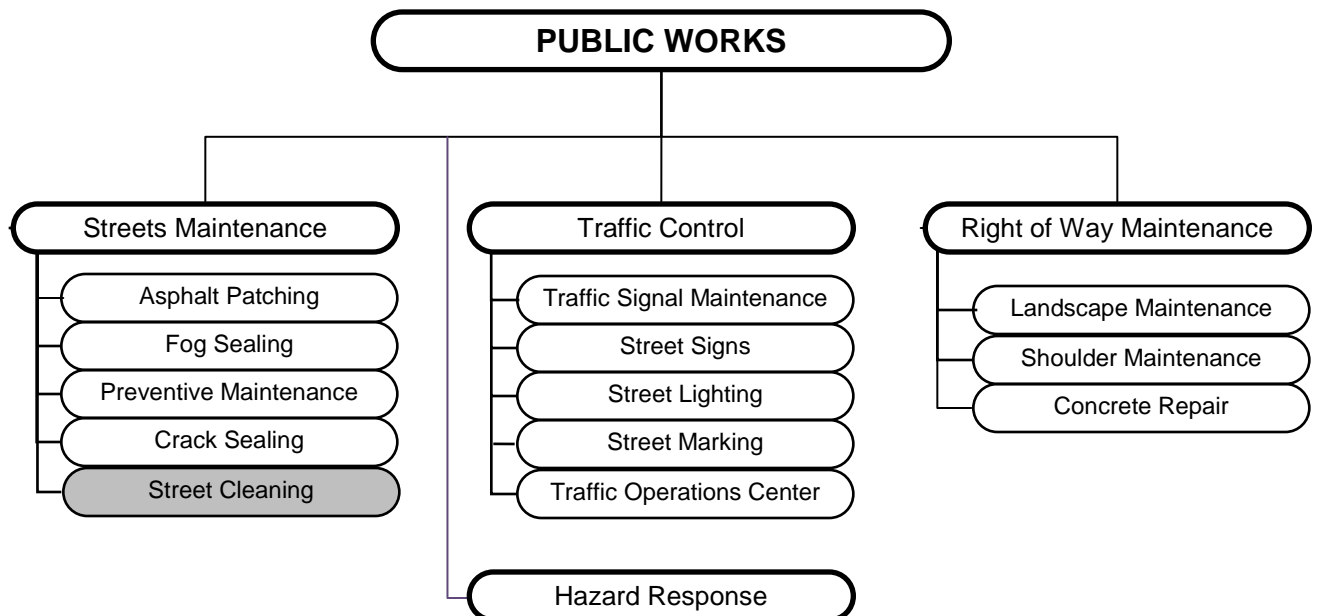
It is Streets mission to provide a safe, reliable, and an efficient roadway system that encompasses the following operations: streets maintenance, traffic control systems, rights-of-way, and storm drain systems.

To responsibly and efficiently accomplish this mission, goals have been set for each area of responsibility. In order to maintain proactive operation and maintenance programs, planning and teamwork are emphasized. The Streets Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet customer expectations and resolve problems at the most appropriate level of responsibility. State-shared gasoline tax (HURF) and vehicle license tax (VLT) revenues fund Gilbert's Street Division.

Beginning in FY 2016, the Street Cleaning (sweeping) and Storm Water functions were moved under Environmental Services - Residential fund.

STRATEGIC INITIATIVES

These icons indicate the strategic initiatives addressed through divisions within the department.


ORGANIZATIONAL CHART


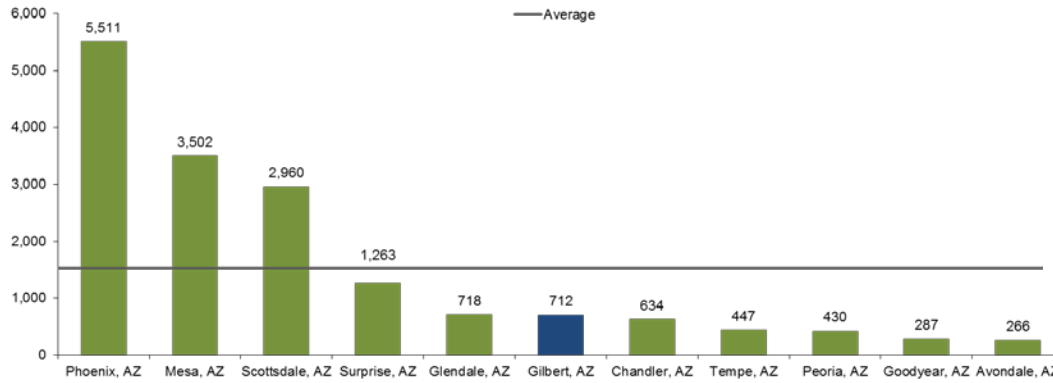
PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	1.00	2.00	2.00	2.00	3.00
Streets Maintenance	22.42	27.67	27.67	27.67	20.34
Traffic Control	20.00	19.66	19.66	19.66	19.66
Right of Way Maintenance	5.33	5.33	5.33	5.33	5.33
Hazard Response	2.25	2.34	2.34	2.34	2.34
Storm Water	0.00	0.00	0.00	0.00	0.00
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	51.00	57.00	57.00	57.00	50.67

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Administration	271,557	392,461	423,602	381,500	510,430
Streets Maintenance	4,874,910	5,587,582	5,624,272	5,617,270	6,797,630
Traffic Control	3,945,865	4,172,365	4,275,368	4,407,400	5,051,800
Right of Way Maintenance	2,160,891	2,700,824	3,119,042	3,110,860	3,316,600
Hazard Response	133,089	194,278	197,948	210,220	204,810
Storm Water	-	34,521	64,750	60,400	-
Non-Departmental	88,570	4,360,840	8,914,502	4,880,910	9,236,230
Total Expenses	\$ 11,474,882	\$ 17,442,871	\$ 22,619,484	\$ 18,668,560	\$ 25,117,500

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	3,294,855	3,662,703	4,059,260	3,885,520	3,715,850
Supplies & Contractual	5,496,821	6,692,845	9,127,992	7,334,120	9,658,710
Capital Outlay	2,683,206	7,087,323	9,432,232	7,448,920	11,742,940
Total Expenses	\$ 11,474,882	\$ 17,442,871	\$ 22,619,484	\$ 18,668,560	\$ 25,117,500

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	18,707,581	19,475,356	19,674,000	20,954,000	21,838,000
Transfers In	50,000	2,750,968	50,000	50,000	50,000
Total Sources	\$ 18,757,581	\$ 22,226,324	\$ 19,724,000	\$ 21,004,000	\$ 21,888,000
Total Expenses	11,474,882	17,442,871	22,619,484	18,668,560	25,117,500
Transfers Out	4,025,376	3,255,566	4,494,160	4,494,160	4,575,940
Total Uses	\$ 15,500,258	\$ 20,698,437	\$ 27,113,644	\$ 23,162,720	\$ 29,693,440
Net Operating Result	\$ 3,257,323	\$ 1,527,887	\$ (7,389,644)	\$ (2,158,720)	\$ (7,805,440)

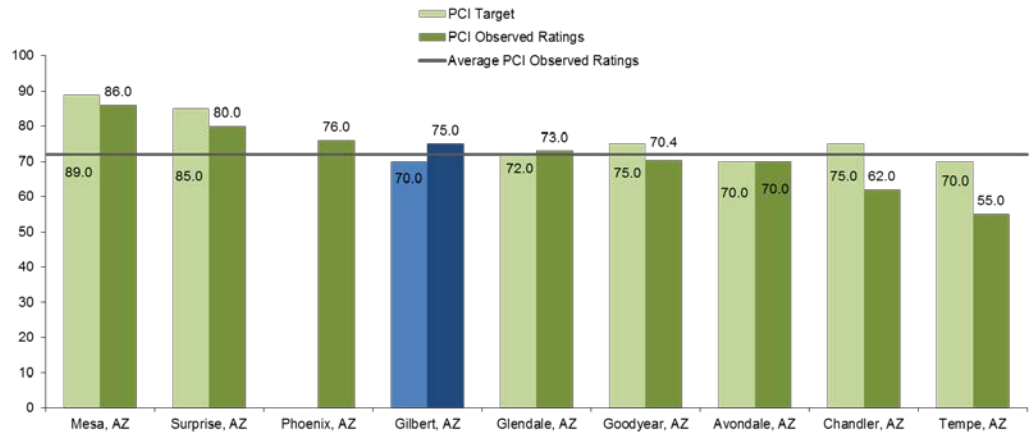
Benchmark: Miles of Paved Arterial Roadways



712
estimated miles
of roadways
in Gilbert

Source: Valley Benchmark Cities, FY 2013/14

Benchmark: Average Pavement Condition Index Rating



75.0
Pavement Condition
Index (PCI) ranking of
Gilbert streets

Source: Valley Benchmark Cities, FY 2013/14
Note: Phoenix does not have a target rating; data not available for Peoria, AZ



PURPOSE STATEMENT

The mission of Streets Maintenance is to maintain the roadway system ensuring a high degree of reliability, safety, ride ability and meeting or exceeding all applicable regulations for roadways in a cost effective manner.

ACCOMPLISHMENTS FY 2015

- Crack sealed 100% of all scheduled subdivisions and arterial roadways
- Fog sealed 100% of all scheduled subdivisions
- Patched 100% of all subdivisions prior to scheduled maintenance
- All arterial streets were swept no less than twice per month
- All residential streets swept no less than once per month
- Pavement Management System fully operational
- Completed 783,541 square yards of residential slurry seal
- Completed 226,067 square yards of arterial micro surfacing
- Completed 126,798 square yards of thin overlays

OBJECTIVES FY 2016

- Maintain existing Pavement Condition Index
- Establish sequencing priority for LRIP(modeling)
- Establish pavement data collection frequency
- Complete Islands subdivision overlay project (phase1)
- Complete Islands subdivision handicap ramp improvements (phase1)
- Sweep all arterial streets no less than once twice per month
- Sweep all residential streets no less than once per month
- Resolve all concrete deviation complaints within same business day
- Patch 100% of all scheduled roadways prior to scheduled maintenance
- Fog Seal 100% of all scheduled maintenance
- Crack seal 100% of all roadways prior to scheduled maintenance

BUDGET NOTES

The FY 2016 budget includes a reduction due to street cleaning moving under Environmental Services - Residential; however, the capital expenses associated with maintenance projects increased substantially. These projects are evaluated annually to determine the long-term financial impact to the streets fund.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percentage of arterial roadways swept twice per month	100%	100%	100%	100%
Percentage of residential roadways swept once per month	100%	100%	100%	100%
Pavement Condition Index (PCI)	80	73	72	72
% of areas crack sealed prior to yearly scheduled maintenance	100%	100%	100%	100%
% of areas fog sealed for scheduled maintenance				
% of areas patched prior to yearly scheduled maintenance	100%	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Asphalt Patching	3.25	3.33	3.33	3.33	3.33
Street Cleaning	7.34	7.33	7.33	7.33	0.00
Preventive Maintenance	2.33	3.34	3.34	3.34	3.34
Crack Sealing	4.25	8.34	8.34	8.34	8.34
Fog Sealing	5.25	5.33	5.33	5.33	5.33
Total Personnel	22.42	27.67	27.67	27.67	20.34

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Asphalt Patching	262,836	338,937	299,504	335,250	342,270
Street Cleaning	932,425	906,699	870,874	859,350	-
Preventive Maintenance	2,874,132	3,359,630	3,183,741	3,141,570	5,170,130
Crack Sealing	326,016	525,268	620,661	634,170	633,390
Fog Sealing	479,501	457,048	649,492	646,930	651,840
Total Expenses	\$ 4,874,910	\$ 5,587,582	\$ 5,624,272	\$ 5,617,270	\$ 6,797,630

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,192,806	1,345,756	1,582,188	1,509,180	1,107,740
Supplies & Contractual	1,060,469	1,425,335	1,215,504	1,281,510	1,041,200
Capital Outlay	2,621,635	2,816,491	2,826,580	2,826,580	4,648,690
Total Expenses	\$ 4,874,910	\$ 5,587,582	\$ 5,624,272	\$ 5,617,270	\$ 6,797,630

PURPOSE STATEMENT

The mission of Traffic Control is to operate and maintain the traffic control systems to improve safety by regulating the flow of traffic, increasing visibility, ensuring a high degree of reliability, meeting or exceeding all applicable regulations for all Regulatory Infrastructure.

ACCOMPLISHMENTS FY 2015

- Reduced the streetlight pole replacements after being knocked down by 3 days from 15 to 12 days
- Reduced traffic signal cabinet knockdowns from 4.5 hours to 4 hours
- Installed 85% of the countdown pedestrian heads on signals
- Completed all long line and short line striping maintenance
- Stop signs replaced within 1 hour of receiving notification

OBJECTIVES FY 2016

- Complete 100% of all street light work orders within 5-10 business days of receiving notification from customers
- Initiate a night check on major roadway streetlights once a month
- Generate work orders resulting from the night checks and repair within 5-10 business days
- Recalibrate 100% of traffic signal monitors within the calendar year allowing the signal equipment to operate effectively and efficiently
- Inspect 100% of the traffic signal poles each year
- Initiate a traffic signal pole replacement schedule based on the results of the annual inspection allowing us to remove poles that reach their life expectancy allowing us to maintain a safe solid foundation for the signal system
- Create a schedule for school crosswalks to be restriped on an annual basis prior to the start of the calendar school year
- Restripe the identified school crosswalks based on the results of the schedule created
- Replace all damaged or knocked down stop signs within 1 hour of receiving notification
- Initiate a paperless work order system in the Traffic Signs department that will improve efficiency

BUDGET NOTES

The FY 2016 supplies and contractual budget increase significantly due to one time funding for long-range infrastructure projects, as well as increased energy costs for street lights.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Percentage of signal monitors tested (MMU)	100%	100%	100%	100%
Number of high pressure sodium lamps replaced	2,607	2,393	2,400	2,400
Total number of traffic signals energized	177	182	188	188
Percentage of streetlight work orders completed within 10 business days	99%	99%	99%	99%
Number of traffic signals painted	1	4	5	10
Percentage of all long line and short line striping	100%	100%	100%	100%
Percentage of stop signs replaced within 1 hour	100%	100%	100%	100%

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Street Marking	0.50	0.33	0.33	0.33	0.33
Street Signs	4.50	4.33	4.33	4.33	4.33
Street Lighting	4.50	4.50	4.50	4.50	4.50
Traffic Signal Maintenance	6.50	6.50	6.50	6.50	6.50
Traffic Operations Center	4.00	4.00	4.00	4.00	4.00
Total Personnel	20.00	19.66	19.66	19.66	19.66

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Street Marking	510,509	509,494	681,063	677,030	640,260
Street Signs	419,722	527,314	453,411	571,390	441,680
Street Lighting	1,440,343	1,537,700	1,478,286	1,477,080	1,844,250
Traffic Signal Maintenance	1,212,943	1,171,470	1,147,952	1,168,850	1,613,310
Traffic Operations Center	362,348	426,387	514,656	513,050	512,300
Total Expenses	\$ 3,945,865	\$ 4,172,365	\$ 4,275,368	\$ 4,407,400	\$ 5,051,800

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,403,425	1,509,132	1,556,251	1,507,920	1,571,820
Supplies & Contractual	2,512,309	2,663,233	2,701,117	2,881,200	3,479,980
Capital Outlay	30,131	-	18,000	18,280	-
Total Expenses	\$ 3,945,865	\$ 4,172,365	\$ 4,275,368	\$ 4,407,400	\$ 5,051,800

PURPOSE STATEMENT

The mission of Right of Way (ROW) Maintenance is to maintain the aesthetics and drainage within the right of way, control dust and prevent the spread of noxious weeds.

ACCOMPLISHMENTS FY 2015

- Maintained all shoulders and dirt roads for safety and complied with all PM-10 regulations
- Maintained all alleys for weed control and dust control
- Inspected 100% of all Streets, Parks, and PKID drywells
- Inspected 25% of storm water inlets
- Re-planted 260 replacement trees in ROW
- Contractor maintained trash pickup on all bus shelters weekly
- Contractor pressure washed all bus shelters monthly
- Contractor painted 15 bus shelters

OBJECTIVES FY 2016

- Maintain all dirt roads, shoulders and alleys for safety, dust prevention in compliance with PM - 10 regulations and weed control
- Inspect and maintain dry wells and storm structures in compliance with the Storm Water Management Plan
- Continue with our tree planting program
- Maintain trash pickup and cleanup of bus stops and structures

BUDGET NOTES

The FY 2016 budget contains increases for right-of-way maintenance related to landscaping due to projected increased square footage.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
ROW acres maintained by contractor	342	342	350	355
Storm inlets cleaned	2,980	2,550	2,200	4,900
Shoulder, alleys and dirt roads inspected 3 times annually	100%	100%	100%	100%
Review irrigation controllers weekly	50%	50%	40%	50%
Shoulders and dirt roads reconstructed within five working days of a storm event or customer request	100%	100%	100%	100%
Bus shelter trash picked up weekly and pressure washed monthly by contractor	114	114	116	131

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Landscape Maintenance	2.50	2.50	2.50	2.50	2.50
Shoulder Maintenance	2.50	2.50	2.50	2.50	2.50
Concrete Repair	0.33	0.33	0.33	0.33	0.33
Total Personnel	5.33	5.33	5.33	5.33	5.33

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Landscape Maintenance	1,194,624	1,710,702	2,023,895	2,032,940	2,197,160
Shoulder Maintenance	282,086	213,469	264,809	238,500	235,290
Concrete Repair	684,181	776,653	830,338	839,420	884,150
Total Expenses	\$ 2,160,891	\$ 2,700,824	\$ 3,119,042	\$ 3,110,860	\$ 3,316,600

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	352,241	346,958	396,347	404,660	410,770
Supplies & Contractual	1,777,210	2,353,866	2,722,695	2,706,200	2,905,830
Capital Outlay	31,440	-	-	-	-
Total Expenses	\$ 2,160,891	\$ 2,700,824	\$ 3,119,042	\$ 3,110,860	\$ 3,316,600

PURPOSE STATEMENT

The mission is to keep right of way clear of driving hazards and unsightly graffiti within expected times.

ACCOMPLISHMENTS FY 2015

- Removed 100% of the dead animal from the rights-of-way within 1 hour of the call
- Removed 90% of the graffiti within 48 hours of notification from the police department
- Delivered 100% of the barricades on the scheduled date

OBJECTIVES FY 2016

- Respond to 100% of dead animal calls with the rights of way within 1 hour of receiving the request eliminating any possibility of road hazard
- Deliver 100% of block party barricades and street closure signs to assigned address on scheduled dates
- Respond and remove 100% of graffiti within 48 hours of notice from the police department keeping within best in class
- Initiate a paperless work order system for the Hazardous Response department that will improve efficiency
- Initiate a Standard Operating Procedure for the day to day maintenance of equipment that is used for storm cleanup. This allows our teams to be better prepared when a storm strikes
- When notified of a traffic control emergency, staff will respond to the scene as efficiently and effectively as possible to assist police and fire

BUDGET NOTES

There are no significant changes to the FY 2016 budget.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
% of dead animals removed from right-of-way within 1 hour of the call	100%	100%	100%	100%
% of graffiti removed within 48 hours of notification from the police department	100%	100%	100%	100%
% of barricades delivered on scheduled dates	100%	100%	100%	100%

<i>PERSONNEL BY ACTIVITY</i>	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Hazard Response	2.25	2.34	2.34	2.34	2.34
Total Personnel	2.25	2.34	2.34	2.34	2.34

<i>EXPENSES BY ACTIVITY</i>	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Hazard Response	133,089	194,278	197,948	210,220	204,810
Total Expenses	\$ 133,089	\$ 194,278	\$ 197,948	\$ 210,220	\$ 204,810

<i>EXPENSES BY CATEGORY</i>	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	110,258	151,388	152,955	167,760	165,210
Supplies & Contractual	22,831	42,890	44,993	42,460	39,600
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 133,089	\$ 194,278	\$ 197,948	\$ 210,220	\$ 204,810

The non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit. An overview of each section is below.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2016, \$2,000,000 is budgeted for contingency.

Capital Projects

The budget for Capital Projects is determined by the 2016-2025 Capital Improvement Plan that was adopted by Council on June 4, 2015. The following projects require Street Fund funding for FY 2016:

Arterial Streets Reconstruction	\$1,755,000
Neighborhood Streetlight Rehab	1,635,220
PM10 Paving	1,287,930
Ocotillo -Recker to Power	700,000
Consolidated Canal Bridge Repair	432,860
ADA Transition Replacement	316,270
Power Rd & Verona	293,200
Advanced Traffic Mgmt System	214,950
Higley Groves Pavement Rehab	116,500
Left Turn Safety Enhancements	115,910
Higley & Williamsfield	49,270
East Valley Travel Monitoring	43,920
Baseline Road Fiber Optic	37,930
HR System Replacement	25,000
Pecos Road Conduit Install	21,630
Integrated Multi-Modal Master Plan	14,670
Traffic Ops Signal System Replace	10,990

More detail on these CIP projects can be found in the Capital Improvements section of this document.

Miscellaneous

Insurance \$94,540
 This is the Streets Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Pay for Performance \$29,570
 Council adopted a compensation philosophy which illustrates the importance of linking pay with exceptional service. An allowance is budgeted in FY 2016 for a one time allocation of funds for employees who demonstrate exceptional performance. Once the distribution has been determined, the funds will be transferred to the appropriate cost centers.

Tuition Reimbursement \$12,000
 Based on historical usage, \$12,000 is budgeted to reimburse employees of the Streets Fund for tuition expenses. This is capped at \$5,000 per employee per fiscal year. Pre-authorization is required for all classes.

Copy Services \$3,000
 The contract for the current copy services provider.

PERSONNEL	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Contingency	-	-	2,000,000	-	2,000,000
Capital Projects	-	4,270,832	6,559,152	4,575,560	7,071,250
Miscellaneous	88,570	90,008	355,350	305,350	164,980
Total Expenses	\$ 88,570	\$ 4,360,840	\$ 8,914,502	\$ 4,880,910	\$ 9,236,230

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	50,000	-	55,440
Supplies & Contractual	88,570	90,008	2,305,350	305,350	2,109,540
Capital Outlay	-	4,270,832	6,559,152	4,575,560	7,071,250
Total Expenses	\$ 88,570	\$ 4,360,840	\$ 8,914,502	\$ 4,880,910	\$ 9,236,230

Internal Service Funds

Internal Service Funds Summary

Fleet Maintenance

Copy Services

Health Self Insurance

Dental Self Insurance



FUND DESCRIPTION

The internal service funds provide a method to charge the internal user of services based on their use. The concept is the same as enterprise funds, except the customers are internal. The goal of these funds is to allocate 100% of the cost of the service to the appropriate internal users. Gilbert has set up the following internal service funds:

Fleet Maintenance	Maintenance of all passenger vehicles
Copy Services	Coordination of printing and internal photocopying
Health Self-Insurance	Accounting for self-insurance for health coverage under direction of a trust board
Dental Self-Insurance	Accounting for self-insurance for dental coverage

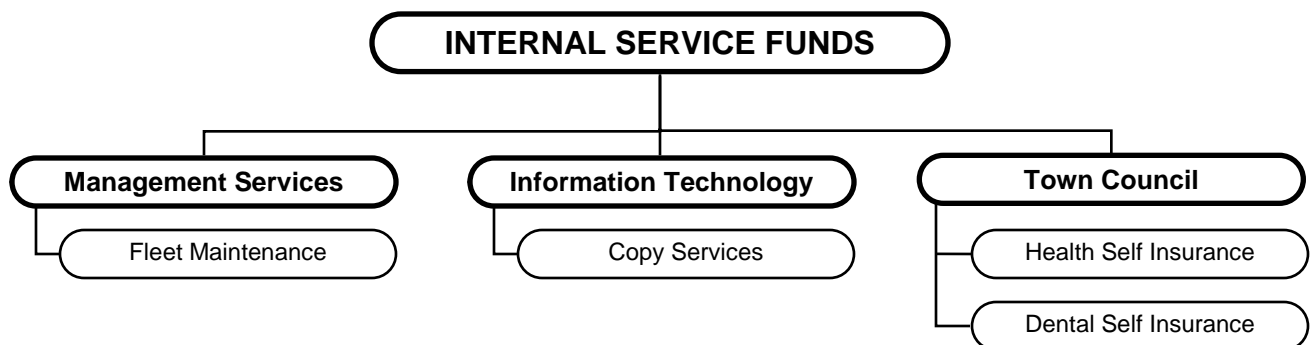
FUND NARRATIVE

Fleet Maintenance undergoes a rate review annually. This year, the hourly rate is recommended to stay consistent with FY 2015: \$79.50 per hour. The hourly rate is calculated based on the total labor-related budget amounts divided by an estimate of productive hours. A percentage is added to the sale of parts to cover the cost of shop and operating supplies. The parts mark-up percentage is 15%. Fuel has a mark-up of \$.06 cents per gallon to cover the cost of maintaining and replacing the fueling system.

Copy Services replaces copiers as needed and pays for letterhead and envelopes to allow for the best price, while charging the cost to the user. Gilbert contracts with an outside vendor to administer copy services.

Health Self Insurance accounts for costs of health insurance. All contributions are deposited into this fund, and claims are paid as approved by the administrator. The Town of Gilbert medical plan was created July 1, 2003. The plan is self-funded and administered by MMSI (Mayo). Participating providers are coordinated through the Blue Cross Blue Shield of Arizona network.

Dental Self Insurance accounts for costs of dental insurance. All contributions are deposited in this fund. The Dental Self Insurance Fund was created July 1, 2010. The plan is self-funded and administered by Delta Dental.

ORGANIZATIONAL CHART


PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Fleet Maintenance	26.00	26.00	26.00	26.00	26.00
Copy Services	0.00	0.00	0.00	0.00	0.00
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
Dental Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	26.00	26.00	26.00	26.00	26.00

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Fleet Maintenance	7,439,037	7,508,266	8,676,874	7,979,460	8,533,880
Copy Services	252,143	418,243	802,974	450,000	310,740
Health Self Insurance	12,366,316	15,186,080	14,275,920	14,275,920	16,134,680
Dental Self Insurance	1,044,726	1,031,633	1,057,100	1,057,100	1,160,000
Total Expenses	\$ 21,102,222	\$ 24,144,222	\$ 24,812,868	\$ 23,762,480	\$ 26,139,300

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,481,277	1,660,729	1,851,192	1,741,870	1,866,600
Supplies & Contractual	19,620,945	22,408,414	22,627,646	21,970,610	24,206,670
Capital Outlay	-	75,079	334,030	50,000	66,030
Total Expenses	\$ 21,102,222	\$ 24,144,222	\$ 24,812,868	\$ 23,762,480	\$ 26,139,300

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	21,597,679	22,434,268	23,264,000	25,126,000	23,572,000
Transfers In	-	-	-	-	-
Total Sources	\$ 21,597,679	\$ 22,434,268	\$ 23,264,000	\$ 25,126,000	\$ 23,572,000
Total Expenses	21,102,222	24,144,222	24,812,868	23,762,480	26,139,300
Transfers Out	-	-	-	-	-
Total Uses	\$ 21,102,222	\$ 24,144,222	\$ 24,812,868	\$ 23,762,480	\$ 26,139,300
Net Operating Result	\$ 495,457	\$ (1,709,954)	\$ (1,548,868)	\$ 1,363,520	\$ (2,567,300)

PURPOSE STATEMENT

To provide vehicle and equipment maintenance, repair, acquisition, disposition and get-ready expenses in a cost effective manner, while ensuring maximum availability for duty and extending vehicle life through a proactive preventative maintenance program.

ACCOMPLISHMENTS FY 2015

- Continued to improve on the quality and depth of the safety program
- Participated in implementation of audit plan as identified by Human Resources and Risk Management
- Exceeded Fleet industry standard for schedule vs. unscheduled repairs

OBJECTIVES FY 2016

- Complete the newly required decommissioning of Town of Gilbert Stage II fuel systems early within the prescheduled window as determined by the Environmental Protection Agency (EPA), Arizona Department of Environmental Quality (ADEQ), and Arizona Department of Weights and Measures (AZDWM)
- Develop an on-time preventive maintenance measurement tool for all classifications of vehicles to assist with the objective of achieving and maintaining a 95% or better preventative maintenance program

BUDGET NOTES

The FY 2016 Fleet Maintenance budget for fuel was decreased in order to better reflect historical usage and current market prices. The budget for parts has increased due to an aging fleet and increased number of repairs and maintenance.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Technician productivity ratio	71.88%	71.33%	72.34%	72.35%
Number of outsourced work orders	1,389	1,417	1,600	1,450
Total number of work orders	8,747	8,983	9,065	9,095
Total preventive maintenance work orders	6,983	7,033	7,322	7,350
Total unscheduled work orders	1,599	1,770	1,562	1,550
Total number of vehicles/equipment in Gilbert Fleet	745	745	764	775
Total number of vehicles/equipment in Queen Creek Fleet	8	9	9	9

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Shop	20.75	19.75	19.75	19.75	19.75
Parts	4.75	5.75	5.75	5.75	5.75
Fuel	0.25	0.25	0.25	0.25	0.25
Commercial	0.25	0.25	0.25	0.25	0.25
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	26.00	26.00	26.00	26.00	26.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Shop	1,412,154	1,478,919	1,729,773	1,602,590	1,723,430
Parts	1,707,589	1,778,310	1,839,191	1,787,690	1,909,830
Fuel	3,144,197	3,104,372	3,389,216	3,388,370	3,174,910
Commercial	1,173,937	1,141,455	1,195,484	1,195,600	1,196,460
Non-Departmental	1,160	5,210	523,210	5,210	529,250
Total Expenses	\$ 7,439,037	\$ 7,508,266	\$ 8,676,874	\$ 7,979,460	\$ 8,533,880

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,481,277	1,660,729	1,851,192	1,741,870	1,866,600
Supplies & Contractual	5,957,760	5,834,339	6,741,652	6,237,590	6,601,250
Capital Outlay	-	13,198	84,030	-	66,030
Total Expenses	\$ 7,439,037	\$ 7,508,266	\$ 8,676,874	\$ 7,979,460	\$ 8,533,880

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	7,449,241	7,478,957	8,210,000	7,998,000	8,159,000
Transfers In	-	-	-	-	-
Total Sources	\$ 7,449,241	\$ 7,478,957	\$ 8,210,000	\$ 7,998,000	\$ 8,159,000
Total Expenses	7,439,037	7,508,266	8,676,874	7,979,460	8,533,880
Transfers Out	-	-	-	-	-
Total Uses	\$ 7,439,037	\$ 7,508,266	\$ 8,676,874	\$ 7,979,460	\$ 8,533,880
Net Operating Result	\$ 10,204	\$ (29,309)	\$ (466,874)	\$ 18,540	\$ (374,880)

PURPOSE STATEMENT

Copy Services provides support for mail services and reproduction, encompassing printing, copying, and scanning

ACCOMPLISHMENTS FY 2015

- A new contract for copy center, mail room, copy machine maintenance, and printer maintenance was awarded to Pacific Office Automation. The contract reduced contract staffing from 3 FTE to 2 FTEs
- A five-year plan for equipment replacement was established


OBJECTIVES FY 2016

- Evaluate the effectiveness of the new contract
- Implement the five-year equipment replacement plan

BUDGET NOTES

Copy services are provided by a contracted vendor. Included in the FY 2016 budget is a one-time appropriation of \$37,350 for the replacement of printing devices. This appropriation uses the fund balance that has been accumulating specifically for the replacement of the aging equipment.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Average cost per impression	0.040	0.021	0.023	0.021
Number of impressions	4,609,686	5,714,032	5,287,410	5,200,000

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Copy Services	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Copy Services	252,143	418,243	802,974	450,000	310,740
Total Expenses	\$ 252,143	\$ 418,243	\$ 802,974	\$ 450,000	\$ 310,740

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	252,143	356,362	552,974	400,000	310,740
Capital Outlay	-	61,881	250,000	50,000	-
Total Expenses	\$ 252,143	\$ 418,243	\$ 802,974	\$ 450,000	\$ 310,740

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	256,353	435,167	588,000	401,000	401,000
Transfers In	-	-	-	-	-
Total Sources	\$ 256,353	\$ 435,167	\$ 588,000	\$ 401,000	\$ 401,000
Total Expenses	252,143	418,243	802,974	450,000	310,740
Transfers Out	-	-	-	-	-
Total Uses	\$ 252,143	\$ 418,243	\$ 802,974	\$ 450,000	\$ 310,740
Net Operating Result	\$ 4,210	\$ 16,924	\$ (214,974)	\$ (49,000)	\$ 90,260

PURPOSE STATEMENT

This fund provides financing for health benefits for employees, dependents, and eligible members under retiree and Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation through an Exclusive Provider Organization (EPO) network.

ACCOMPLISHMENTS FY 2015

- Plan is fully funded and reserve reflects funds that exceed the estimated incurred costs at the end of the fiscal year
- Claims costs in FY 2015 were substantially impacted by large claims from individual members; stop loss insurance recoveries for FY 2014 in the amount of \$1,962,672 as of 8/31/14 lagged fiscal year end 2014. If stop loss reimbursement for FY 2014 posted to FY 2014, health trust reserve would reflect an increase of \$323,141. Adjustment for Incurred But Not Reported Claims (IBNR) has not yet been made, so the final impact to reserve is not known

OBJECTIVES FY 2016

- Maintain a reserve equivalent to a minimum of three months of medical and dental claims in excess of claims incurred but not reported
- Conduct pharmacy audit

BUDGET NOTES

Medical premiums are shared between Gilbert and its employees. The contribution rate for Gilbert is 80% of the premium for both single and family coverage for the base plan option. Employees pay 20% of the premium for the base plan option. Retirees and COBRA participants are responsible for full premium costs.

Performance Measures Notes:

*Though base premiums did not change in FY 2013, total premium per employee has increased because of increases in percentage of family coverage participants

**Reserve change impacted by large individual claims in FY 2014 and FY 2015; stop loss recoveries received after year end exceeded the reduction in the fiscal year end reserve

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Average total plan cost (expense) per participating employee per month	\$978	\$1,255	\$1,101	\$1,139
Average actual total premium per employee per month*	\$1,029*	\$1,048	\$1,076	\$1,062
Average actual town premium contribution per employee per month	\$823	\$840	\$860	\$850
Health plan participants	3,199	3,289	3,328	3,245
Reserve in excess of estimated Incurred But Not Reported (IBNR) claims**	\$4,380,935	\$4,648,987	\$4,144,221**	\$4,043,848**

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Health Self Insurance	12,366,316	15,186,080	14,275,920	14,275,920	16,134,680
Total Expenses	\$ 12,366,316	\$ 15,186,080	\$ 14,275,920	\$ 14,275,920	\$ 16,134,680

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	12,366,316	15,186,080	14,275,920	14,275,920	16,134,680
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 12,366,316	\$ 15,186,080	\$ 14,275,920	\$ 14,275,920	\$ 16,134,680

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	12,782,960	13,407,723	13,345,000	15,580,000	13,855,000
Transfers In	-	-	-	-	-
Total Sources	\$ 12,782,960	\$ 13,407,723	\$ 13,345,000	\$ 15,580,000	\$ 13,855,000
Total Expenses	12,366,316	15,186,080	14,275,920	14,275,920	16,134,680
Transfers Out	-	-	-	-	-
Total Uses	\$ 12,366,316	\$ 15,186,080	\$ 14,275,920	\$ 14,275,920	\$ 16,134,680
Net Operating Result	\$ 416,644	\$ (1,778,357)	\$ (930,920)	\$ 1,304,080	\$ (2,279,680)

PURPOSE STATEMENT

This fund provides financing for dental benefits for employees, dependents, and eligible members under retiree and Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation.

ACCOMPLISHMENTS FY 2015

- Sufficient premiums to pay plan expenses
- Held current fees, resulting in no premium increase for FY 2016

OBJECTIVES FY 2016

- Maintain sufficient premiums to pay plan expenses
- Offset claim trend through member education about maximizing value in use of the plan, with the goal of keeping premium costs neutral

BUDGET NOTES

The Dental Self Insurance fund was implemented in FY 2011. The contribution rate for dental premiums is shared between the Town of Gilbert and employees. The Town of Gilbert contribution rate for dental premiums is 80% of the total premium for both single and family coverage. Employees pay 20% of the premium.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Average total plan cost (expense) per participating employee per month	\$87	\$85	\$85	\$85
Average actual premium per employee per month	\$88	\$87	\$87	\$87
Average actual town premium contribution per employee per month	\$70	\$69	\$68	\$68
Dental plan participants	3,171	3,183	3,411	3,438

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Dental Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Dental Self Insurance	1,044,726	1,031,633	1,057,100	1,057,100	1,160,000
Total Expenses	\$ 1,044,726	\$ 1,031,633	\$ 1,057,100	\$ 1,057,100	\$ 1,160,000

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	1,044,726	1,031,633	1,057,100	1,057,100	1,160,000
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 1,044,726	\$ 1,031,633	\$ 1,057,100	\$ 1,057,100	\$ 1,160,000

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,109,125	1,112,421	1,121,000	1,147,000	1,157,000
Transfers In	-	-	-	-	-
Total Sources	\$ 1,109,125	\$ 1,112,421	\$ 1,121,000	\$ 1,147,000	\$ 1,157,000
Total Expenses	1,044,726	1,031,633	1,057,100	1,057,100	1,160,000
Transfers Out	-	-	-	-	-
Total Uses	\$ 1,044,726	\$ 1,031,633	\$ 1,057,100	\$ 1,057,100	\$ 1,160,000
Net Operating Result	\$ 64,399	\$ 80,788	\$ 63,900	\$ 89,900	\$ (3,000)

Replacement Funds

Replacement Funds Summary
Replacement Funds Detail



FUNDS DESCRIPTION

Replacement Funds are savings accounts for replacement of rolling stock, equipment, or infrastructure. Gilbert established replacement funds to account for the use of the assets over time, to provide for the interim period between high growth and build out, and to reduce the intergenerational inequities of future generations replacing the infrastructure “used up” by the previous generation. If funds were not available for replacement, substantial fee increases might be necessary and/or debt issued unnecessarily which increases the cost of replacement by the cost of interest and related debt issuance. The Council decided to fund the Replacement Funds for the replacement value of rolling stock and equipment in FY 2006. The intent of this decision was to ensure that the amount deposited in the replacement fund, in addition to the residual value of the asset sold would be sufficient to purchase a replacement asset.

FUND INFORMATION

General Equipment Replacement – The General Fund makes contributions to the General Fund Equipment Replacement fund based on the useful life of the rolling stock and equipment. Future rolling stock and equipment replacements will be purchased through this fund. Gilbert established the General Fund Equipment Replacement fund in FY 2002. Due to budget constraints contributions to the replacement fund were discontinued in FY 2007. Transfers were reinstated in FY 2015. FY 2016 includes an ongoing contribution of \$793k and a one-time contribution of \$250k.

Water Repair and Replacement – Gilbert established a Water Repair and Replacement fund in FY 2004 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replace infrastructure that benefits the community as a whole such as wells, larger diameters water mains, reservoirs, and treatment facilities. The Water Repair and Replacement Fund includes a fleet replacement component.

Wastewater Repair and Replacement – Gilbert established a Wastewater Repair and Replacement fund in FY 2004 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replacement infrastructure that benefits the community as a whole, such as lift stations, larger diameters wastewater mains, reclaimed water reservoirs, and wastewater treatment facilities. The Wastewater Repair and Replacement Fund includes a fleet replacement component.

Environmental Services Residential Equipment Replacement – The Residential Fund makes contributions to the Environmental Services Residential Equipment Replacement fund based on the useful life of the rolling stock to finance for future replacement. This structure evens out the cash flow in the operating fund and provides better cost information upon which to base user fees.

Environmental Services Commercial Equipment Replacement – The Commercial Fund makes contributions to the Environmental Services Commercial Equipment Replacement fund based on the useful life of the rolling stock to finance for future replacement. This structure evens out the cash flow in the operating fund and provides better cost information upon which to base user fees.

Streets Equipment Replacement – Gilbert established the Street Equipment Replacement fund in FY 2002. The Street Fund cost centers make contributions to the Street Fund Replacement fund based on the useful life of the rolling stock and equipment. Future rolling stock and equipment replacements will be purchased through this fund.

Fleet Maintenance Equipment Replacement – Fleet Maintenance charges internal customers for service rendered. A portion of this internal charge includes funding for replacement of the fuel and oil system. The funding is then transferred to the Fleet Equipment Replacement for future replacement of the fuel and oil systems.

The anticipated fund balance as of July 1, 2015 for each replacement fund is listed below.

Fund	Fund Balance
General	\$ 13,317,288
Water	50,937,974
Wastewater	47,401,573
Environmental Services - Residential	6,888,146
Environmental Services - Commercial	577,054
Streets	4,652,200
Fleet Maintenance	241,040
Total Fund Balance	\$ 124,015,275

Based on budgeted revenues and expenditures for FY 2016, the anticipated ending fund balance for each replacement fund is as follows:

Fund	Fund Balance
General	\$ 10,110,108
Water	\$ 51,564,884
Wastewater	\$ 48,651,803
Environmental Services - Residential	\$ 4,634,996
Environmental Services - Commercial	\$ 82,554
Streets	\$ 4,032,150
Fleet Maintenance	\$ 241,040
Total Fund Balance	\$ 119,317,535

GENERAL REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	82,296	69,964	30,000	40,000	40,000
Transfers In	-	-	5,500,000	5,500,000	1,043,160
Total Sources	\$ 82,296	\$ 69,964	\$ 5,530,000	\$ 5,540,000	\$ 1,083,160
Total Expenses	705,220	599,824	4,053,950	1,000,000	4,290,340
Transfers Out	110,344	-	-	-	-
Total Uses	\$ 815,564	\$ 599,824	\$ 4,053,950	\$ 1,000,000	\$ 4,290,340
Net Operating Result	\$ (733,268)	\$ (529,860)	\$ 1,476,050	\$ 4,540,000	\$ (3,207,180)

WATER REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	289,709	293,322	50,000	200,000	200,000
Transfers In	5,286,920	5,290,699	6,953,294	6,953,294	10,971,440
Total Sources	\$ 5,576,629	\$ 5,584,021	\$ 7,003,294	\$ 7,153,294	\$ 11,171,440
Total Expenses	205,993	2,535,898	11,519,053	1,102,930	10,544,530
Transfers Out	78,549	-	-	-	-
Total Uses	\$ 284,542	\$ 2,535,898	\$ 11,519,053	\$ 1,102,930	\$ 10,544,530
Net Operating Result	\$ 5,292,087	\$ 3,048,123	\$ (4,515,759)	\$ 6,050,364	\$ 626,910

WASTEWATER REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	207,141	279,678	100,000	200,000	200,000
Transfers In	5,701,870	5,701,870	6,819,818	6,819,818	9,305,750
Total Sources	\$ 5,909,011	\$ 5,981,548	\$ 6,919,818	\$ 7,019,818	\$ 9,505,750
Total Expenses	80,612	267,994	4,488,064	3,265,040	8,255,520
Transfers Out	-	-	-	-	-
Total Uses	\$ 80,612	\$ 267,994	\$ 4,488,064	\$ 3,265,040	\$ 8,255,520
Net Operating Result	\$ 5,828,399	\$ 5,713,554	\$ 2,431,754	\$ 3,754,778	\$ 1,250,230

ENVIRO SVCS RES REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	42,818	64,898	40,000	40,000	40,000
Transfers In	1,246,160	1,246,160	389,474	389,474	496,660
Total Sources	\$ 1,288,978	\$ 1,311,058	\$ 429,474	\$ 429,474	\$ 536,660
Total Expenses	579,343	914,318	2,020,000	755,230	2,789,810
Transfers Out	-	-	-	-	-
Total Uses	\$ 579,343	\$ 914,318	\$ 2,020,000	\$ 755,230	\$ 2,789,810
Net Operating Result	\$ 709,635	\$ 396,740	\$ (1,590,526)	\$ (325,756)	\$ (2,253,150)

REPLACEMENT FUNDS

ENVIRO SVCS COMM REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	3,847	3,865	3,000	3,000	3,000
Transfers In	186,210	186,210	67,360	67,360	112,370
Total Sources	\$ 190,057	\$ 190,075	\$ 70,360	\$ 70,360	\$ 115,370
Total Expenses	-	337,134	350,000	7,590	609,870
Transfers Out	-	-	-	-	-
Total Uses	\$ -	\$ 337,134	\$ 350,000	\$ 7,590	\$ 609,870
Net Operating Result	\$ 190,057	\$ (147,059)	\$ (279,640)	\$ 62,770	\$ (494,500)

STREETS REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	32,503	184,614	-	20,000	20,000
Transfers In	-	-	425,000	425,000	428,290
Total Sources	\$ 32,503	\$ 184,614	\$ 425,000	\$ 445,000	\$ 448,290
Total Expenses	297,310	368,768	743,900	100,000	1,068,340
Transfers Out	-	-	-	-	-
Total Uses	\$ 297,310	\$ 368,768	\$ 743,900	\$ 100,000	\$ 1,068,340
Net Operating Result	\$ (264,807)	\$ (184,154)	\$ (318,900)	\$ 345,000	\$ (620,050)

FLEET MAINTENANCE REPLACEMENT FUND	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,482	1,273	-	-	-
Transfers In	-	-	-	-	-
Total Sources	\$ 1,482	\$ 1,273	\$ -	\$ -	\$ -
Total Expenses	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Uses	\$ -	\$ -	\$ -	\$ -	\$ -
Net Operating Result	\$ 1,482	\$ 1,273	\$ -	\$ -	\$ -

Special Revenue

Special Revenue Summary
CDBG/HOME
System Development Fees
Grants
Police Impound
Special Districts
Other Special Revenue



FUNDS DESCRIPTION

Special Revenue Funds are a distinct type of fund that are used to account for a specific activity. The activities range from System Development Fees to Police Security. Each fund is treated like a separate checkbook. These funds are typically used to provide additional transparency on the use of revenues which have special restrictions.

FUND INFORMATION

The individual division pages provide more detail regarding the funds in the Special Revenue group. Following is a brief description of each division page.

CDBG/HOME – Activities for federally funded programs that provide affordable housing, fair housing, limited redevelopment, and limited social service activities are recorded in this fund.

System Development Fees – The system development fee funds provide the accounting for the revenue collected from building permits to pay for various infrastructure in the community that is required due to growth.

Grants – The Grant fund houses the revenues and expenses for all federal and state grant activity in Gilbert except those related to a specific capital project or the CDBG or HOME programs. All expenses related to a grant are found here. The portion of these expenses not funded with grant revenues is financed with transfers from other funds.

Police Impound – The Police Impound fund was established as a result of Arizona Law A.R.S. 28-3511. This law requires a mandatory tow and 30-day impound of vehicles when the driver commits specific civil traffic and criminal traffic offenses. Expenditures associated with the tow program operations and administration is recorded in this fund.

Special Districts – These districts are established under Arizona Revised Statute to pay for street lights and parkway improvements in various areas of Gilbert.

Other Special Revenue – This category of funds includes a wide array of unique activities, each required to be accounted for separately.

SPECIAL REVENUE FUNDS

PERSONNEL BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
CDBG/HOME	0.95	0.70	2.00	1.85	1.85
System Development Fees	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00	0.00
Police Impound	4.00	4.00	4.00	4.00	4.00
Special Districts	2.60	2.60	2.60	2.60	2.60
Other Special Revenue	2.00	3.00	3.00	3.00	3.00
Total Personnel	9.55	10.30	11.60	11.45	11.45

EXPENSES BY DIVISION	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
CDBG/HOME	826,623	1,120,160	991,732	557,130	1,895,160
System Development Fees	-	4,361,713	9,662,351	6,533,000	11,556,160
Grants	589,479	1,057,955	6,548,048	595,400	7,963,510
Police Impound	274,982	278,880	302,732	252,140	308,560
Special Districts	2,456,273	2,452,104	2,733,270	2,547,450	2,859,410
Other Special Revenue	1,594,138	1,622,876	3,914,897	2,680,470	4,248,250
Total Expenses	\$ 5,741,495	\$ 10,893,688	\$ 24,153,030	\$ 13,165,590	\$ 28,831,050

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	1,738,772	1,781,322	1,900,040	1,911,960	2,070,090
Supplies & Contractual	3,849,410	4,585,814	11,179,813	4,348,300	12,648,330
Capital Outlay	153,313	4,526,552	11,073,177	6,905,330	14,112,630
Total Expenses	\$ 5,741,495	\$ 10,893,688	\$ 24,153,030	\$ 13,165,590	\$ 28,831,050

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	55,318,250	45,724,923	55,142,089	43,875,947	51,876,470
Transfers In	11,679	1,974,590	-	-	-
Total Sources	\$ 55,329,929	\$ 47,699,513	\$ 55,142,089	\$ 43,875,947	\$ 51,876,470
Total Expenses	5,741,495	10,893,688	24,153,030	13,165,590	28,831,050
Transfers Out	31,314,827	24,999,170	24,619,360	24,619,360	24,028,750
Total Uses	\$ 37,056,322	\$ 35,892,858	\$ 48,772,390	\$ 37,784,950	\$ 52,859,800
Net Operating Result	\$ 18,273,607	\$ 11,806,655	\$ 6,369,699	\$ 6,090,997	\$ (983,330)

PURPOSE STATEMENT

The Neighborhood & Outreach Services function within the Town Manager's Office administers federal funds such as Community Development Block Grants (CDBG) and HOME Investment Partnership Funds (HOME). These funds are used to promote sustainable neighborhoods, repair/replace aging infrastructure, increase disability access, promote fair housing and redevelopment activities for low to moderate income areas and households.

ACCOMPLISHMENTS FY 2015

- 85 eligible homeowners received emergency and minor home repair assistance to make their homes safe and habitable
- Facility improvements were made to Central Arizona Shelter Services (CASS) to sustain the emergency homeless shelter's longevity creating efficiency improvements and allowing resources to be directed to direct service rather than building maintenance
- The Heritage District Water and Sewer Assessment was completed to provide a strategic plan for repairing and replacing aging infrastructure in the Gilbert downtown area
- Purchased and rehabilitated two single-family units to be used as permanent affordable housing for qualified/eligible renters with dependent children

OBJECTIVES FY 2016

- Preserve and improve habitability of owner-occupied housing through emergency and minor home repair improvements for 100 eligible Gilbert homeowners
- Promote neighborhood stabilization through infrastructure improvements by implementing Phase I of the Heritage District Water/Sewer Replacement Project as prioritized in the previous year's assessment
- Explore the concept of creating a neighborhood-based one-stop shop for resources, referrals and direct services through the Gilbert Wellness and Resource Center
- Complete a building master plan of Page Park Center to determine capacity and capability of providing services through the Gilbert Wellness and Resource Center
- Purchase and rehabilitate one additional single-family unit to be used as permanent affordable housing for qualified/eligible renters with dependent children

BUDGET NOTES

This fund receives revenue from federal grants. The Gilbert Town Council approves specific projects annually based on community and/or infrastructure needs and funding availability. Oversight of these projects is provided by staff.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
# of households receiving repair and rehab	65	68	85	100
# of households benefiting from revitalization and infrastructure improvements	750	578	650	325
# of units added to the Gilbert affordable rental housing stock	10	0	2	1

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
CDBG/HOME	0.95	0.70	2.00	1.85	1.85
Total Personnel	0.95	0.70	2.00	1.85	1.85

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
CDBG/HOME	826,623	1,120,160	991,732	557,130	1,895,160
Total Expenses	\$ 826,623	\$ 1,120,160	\$ 991,732	\$ 557,130	\$ 1,895,160

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	168,466	150,176	203,803	175,880	178,820
Supplies & Contractual	658,157	969,984	787,929	381,250	1,716,340
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 826,623	\$ 1,120,160	\$ 991,732	\$ 557,130	\$ 1,895,160

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	826,442	1,120,219	834,624	557,130	1,895,160
Transfers In	-	-	-	-	-
Total Sources	\$ 826,442	\$ 1,120,219	\$ 834,624	\$ 557,130	\$ 1,895,160
Total Expenses	826,623	1,120,160	991,732	557,130	1,895,160
Transfers Out	127	79	-	-	-
Total Uses	\$ 826,750	\$ 1,120,239	\$ 991,732	\$ 557,130	\$ 1,895,160
Net Operating Result	\$ (308)	\$ (20)	\$ (157,108)	\$ -	\$ -

PURPOSE STATEMENT

The primary purpose of System Development Fees (SDF) is to ensure that the cost of providing infrastructure to new development is paid for by new development and not by the existing community. By state law, SDFs may only pay for projects identified in the town's Infrastructure Improvement Plan (IIP).

FEE DESCRIPTIONS

Following are descriptions and fees for a typical single-family residential permit:

Water System & Resource \$5,901

The Water System and Resource SDF is a charge to new development to cover the costs of expanding the water system and acquiring additional water resources necessary to serve new growth.

The Water System fee design includes the supply, transportation, treatment, purification and distribution of water, and any appurtenances for those facilities. The model includes an assumption that the equivalent residential unit (ERU) will be 570 gallons per day. Calculations are based on a 3/4 inch meter.

Wastewater System

Greenfield \$4,015

Neely \$3,176

The Wastewater SDF is a charge to new development to cover the costs of expanding the wastewater system necessary to serve new growth. The fee design includes facilities, and the collection, interception, transportation, treatment and disposal of wastewater, and any appurtenances for those facilities. The model includes an assumption that the equivalent single family residential unit generates 248 gallons per day of wastewater flow. Calculations are based on a 3/4 inch meter, and are based on geographic service area.

Public Safety \$2,469

Public Safety SDFs represent a combination of Fire, Police and Public Safety Debt Service. The charge is to new development to recover Gilbert's cost of providing police and fire facilities including all appurtenances, equipment and vehicles required to serve new growth. Fees cannot be used for facilities built to replace

services that were once provided elsewhere in the municipality, except for the portion of such a facility built specifically to meet the needs of growth.

Traffic Signals \$450

The Traffic Signal SDF is a charge to new development to cover the cost of expanding the traffic signal network. The fee design uses a plan-based approach derived from trip generation rates, trip rate adjustment factors, and the growth cost for specific intersection improvements to be completed over the next ten years.

Parks and Recreation \$4,081

The Parks and Recreation SDF is a charge to new development to recover the costs of expanding parks and recreation facilities, providing general public benefit in support of new growth. Facilities in parks larger than thirty acres must provide a direct benefit to the development to be eligible for the use of SDFs.

General Government \$1,155

General Government SDFs are used solely for the payment of principal and interest on the portion of the bonds, notes or other debt service obligations issued before June 1, 2011 to finance construction of the facility.

Development fees for libraries are currently collected under this category and used solely for debt service payments on existing library facilities that were oversized to accommodate future development.

BUDGET NOTES

In 2011, Senate Bill 1525 was introduced which significantly amended the development fee enabling legislation. In response, Gilbert hired TischlerBise to document land use assumptions, prepare an Infrastructure Improvement Plan and update the town's system development fees pursuant to the Arizona Revised Statute 9-463.05.

Beginning in FY 2014, the actual costs associated with capital projects are expensed directly to the funding source. As a result, expenditures are now recorded in the various SDF funds. Prior to FY 2014, CIP funding was handled through interfund transfers.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Wastewater Plant Repair	-	-	-	-	-
Solid Waste Container Fee	-	-	-	-	-
Traffic Signals	-	350,075	2,692,998	744,280	3,368,850
Police	-	-	-	-	-
Fire	-	197,153	1,884,796	870,970	826,300
General Government	-	-	-	-	-
Parks and Recreation	-	20,257	69,175	1,840	871,910
Water System	-	19,648	897,050	855,420	430,330
Water Resources	-	3,771,339	4,027,332	4,053,180	5,137,650
Wastewater System	-	3,241	91,000	7,310	921,120
Total Expenses	\$ -	\$ 4,361,713	\$ 9,662,351	\$ 6,533,000	\$ 11,556,160

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	-	-	-	-	-
Capital Outlay	-	4,361,713	9,662,351	6,533,000	11,556,160
Total Expenses	\$ -	\$ 4,361,713	\$ 9,662,351	\$ 6,533,000	\$ 11,556,160

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	48,860,729	38,992,837	42,030,000	36,359,000	35,645,000
Transfers In	-	1,972,233	-	-	-
Total Sources	\$ 48,860,729	\$ 40,965,070	\$ 42,030,000	\$ 36,359,000	\$ 35,645,000
Total Expenses	-	4,361,713	9,662,351	6,533,000	11,556,160
Transfers Out	31,068,939	22,100,787	24,433,440	24,433,440	23,842,830
Total Uses	\$ 31,068,939	\$ 26,462,500	\$ 34,095,791	\$ 30,966,440	\$ 35,398,990
Net Operating Result	\$ 17,791,790	\$ 14,502,570	\$ 7,934,209	\$ 5,392,560	\$ 246,010

PURPOSE STATEMENT

The Grant Fund is required to segregate the costs associated with grant awards from the federal or state government. Grant funds require meticulous reporting of actual costs for reimbursement requests.

ACCOMPLISHMENTS FY 2015

- Received \$1,189,561 in grant funds
- Completed single audit report for FY 2014 with no material weaknesses

OBJECTIVES FY 2016

- Completion of single audit report with no findings

BUDGET NOTES

The grant fund also includes a contingency of \$5,000,000 for unknown grants at the time of budget adoption. A like amount is also budgeted for revenue. Departments apply for grants as opportunities arise. All requests for grants must be presented to Council prior to submitting an application.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Grants received	\$1,227,089	\$1,744,335	\$1,189,561	\$1,500,000

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Grants	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Grants	589,479	1,057,955	6,548,048	595,400	7,963,510
Total Expenses	\$ 589,479	\$ 1,057,955	\$ 6,548,048	\$ 595,400	\$ 7,963,510

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	169,640	251,264	19,606	165,330	147,690
Supplies & Contractual	342,059	641,852	5,137,116	77,240	5,259,350
Capital Outlay	77,780	164,839	1,391,326	352,830	2,556,470
Total Expenses	\$ 589,479	\$ 1,057,955	\$ 6,548,048	\$ 595,400	\$ 7,963,510

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,163,164	1,137,914	6,548,048	595,400	7,963,510
Transfers In	10,930	2,278	-	-	-
Total Sources	\$ 1,174,094	\$ 1,140,192	\$ 6,548,048	\$ 595,400	\$ 7,963,510
Total Expenses	589,479	1,057,955	6,548,048	595,400	7,963,510
Transfers Out	49,194	2,700,000	-	-	-
Total Uses	\$ 638,673	\$ 3,757,955	\$ 6,548,048	\$ 595,400	\$ 7,963,510
Net Operating Result	\$ 535,421	\$ (2,617,763)	\$ -	\$ -	\$ -

PURPOSE STATEMENT

Arizona Law, A.R.S. 28-3511 requires the mandatory tow and 30-day impound of vehicles when the driver commits specific civil traffic and criminal traffic offenses. Under this statute, anyone of interest in the vehicle may request a tow hearing for its release.

Tow hearings are held before a tow hearing coordinator who is responsible to determine if the vehicle in question was towed properly. The coordinator also reviews cases where a vehicle is eligible for early release. If the subject vehicle is ineligible for early release a hearing is required to determine vehicle disposition. These hearings are conducted after the 30-day impound period has closed. A \$150 administrative fee is collected for every vehicle release; these fees are placed into the vehicle impound fund to cover staff and program costs. All fees are managed pursuant to, A.R.S. 28-3511.

ACCOMPLISHMENTS FY 2015

- During FY 2015 staff conducted over 2,100 tow hearings
- Issued citations for violations of ARS-3512J; all of which resulted in “responsible” findings
- Continued the use of current existing towing contracts to maintain efficiency as well as customer service

OBJECTIVES FY 2016

- Conduct fair and proper hearings as required pursuant to A.R.S. 28-3511
- Continue to review and manage the revised towing program
- Assist in training departmental employees and provide updates on A.R.S. 28-3511 statutory changes

BUDGET NOTES

There were no significant changes to the budget in FY 2016.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
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PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Number of Tow Hearings Conducted	1,913	1,942	2,140	2,350
Number of Proper Tows	1,793	1,833	2,016	2,350
Number of Vehicles Eligible for Early Release	1,793	1,833	2,016	2,350

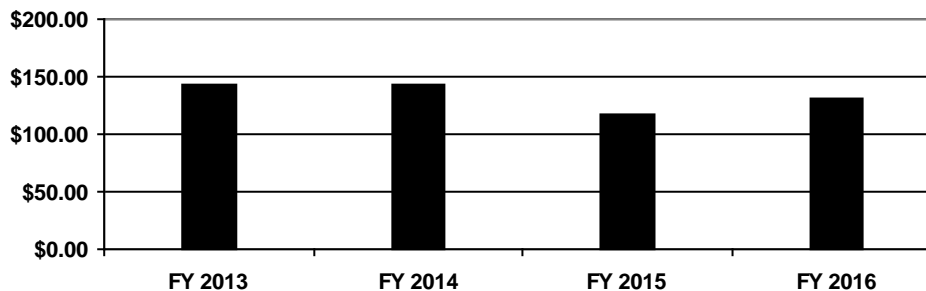
PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Police Impound	4.00	4.00	4.00	4.00	4.00
Total Personnel	4.00	4.00	4.00	4.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Police Impound	274,982	278,880	302,732	252,140	308,560
Total Expenses	\$ 274,982	\$ 278,880	\$ 302,732	\$ 252,140	\$ 308,560

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	254,263	256,861	266,013	229,690	271,860
Supplies & Contractual	20,719	22,019	36,719	22,450	36,700
Capital Outlay	-	-	-	-	-
Total Expenses	\$ 274,982	\$ 278,880	\$ 302,732	\$ 252,140	\$ 308,560

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	238,951	290,907	285,000	285,000	298,000
Transfers In	-	-	-	-	-
Total Sources	\$ 238,951	\$ 290,907	\$ 285,000	\$ 285,000	\$ 298,000
Total Expenses	274,982	278,880	302,732	252,140	308,560
Transfers Out	34,540	44,309	55,920	55,920	55,920
Total Uses	\$ 309,522	\$ 323,189	\$ 358,652	\$ 308,060	\$ 364,480
Net Operating Result	\$ (70,571)	\$ (32,282)	\$ (73,652)	\$ (23,060)	\$ (66,480)

COST PER TOW HEARING



PURPOSE STATEMENT

Special Districts are established to pay for specific statute allowed expenses. Gilbert has established funds to account for parkway improvement districts and street light improvement districts. The revenue for these districts is a levy amount on the annual property tax bill of the homeowners within the district.

FUND DESCRIPTIONS

Street Light Improvement Districts

Gilbert uses Street Light Improvement Districts (SLID) to recover the electric costs of streetlights installed within subdivisions and business parks through the community. This is part of the established policy of assuring that growth pays its own way as development occurs within the community. There are currently approximately 364 SLIDs, and more are added annually.

The Council adopted an FY 2016 budget of \$1,825,450 and a levy of \$1,731,680. The levy is assessed to property tax parcels within each district based upon the relative value of each parcel.

Parkway Improvement Districts

Gilbert has eleven subdivisions which use a Parkway Maintenance Improvement District (PKID) for maintenance of their drainage, retention, and off-site improvements. All other subdivisions approved since 1983 meet this maintenance obligation through homeowner's associations (HOA).

The costs of each PKID are recovered through special assessments which are levied on a per lot basis each year.

Gilbert has historically provided the levels of service sought by the neighborhoods. Recent improvements include: landscape renovations, play structure replacement, irrigation improvements, and common wall renovations.

The amount levied in FY 2016 is \$844,120. The anticipated expenditures are \$1,033,960. The levy is based on prior year collections and adjustments for budget to actual expenses for prior years.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Street Light Improvement	0.00	0.00	0.00	0.00	0.00
Parkway Improvement	2.60	2.60	2.60	2.60	2.60
Total Personnel	2.60	2.60	2.60	2.60	2.60

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Street Light Improvement	1,535,735	1,596,201	1,731,670	1,631,670	1,825,450
Parkway Improvement	920,538	855,903	1,001,600	915,780	1,033,960
Total Expenses	\$ 2,456,273	\$ 2,452,104	\$ 2,733,270	\$ 2,547,450	\$ 2,859,410

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	170,031	174,162	179,180	172,000	179,170
Supplies & Contractual	2,286,242	2,277,942	2,534,590	2,355,950	2,680,240
Capital Outlay	-	-	19,500	19,500	-
Total Expenses	\$ 2,456,273	\$ 2,452,104	\$ 2,733,270	\$ 2,547,450	\$ 2,859,410

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	2,365,396	2,368,248	2,536,160	2,536,160	2,571,320
Transfers In	-	-	-	-	-
Total Sources	\$ 2,365,396	\$ 2,368,248	\$ 2,536,160	\$ 2,536,160	\$ 2,571,320
Total Expenses	2,456,273	2,452,104	2,733,270	2,547,450	2,859,410
Transfers Out	-	-	-	-	-
Total Uses	\$ 2,456,273	\$ 2,452,104	\$ 2,733,270	\$ 2,547,450	\$ 2,859,410
Net Operating Result	\$ (90,877)	\$ (83,856)	\$ (197,110)	\$ (11,290)	\$ (288,090)

PURPOSE STATEMENT

These funds provide distinct accounting for specific activities. All activities in the Special Revenue Funds have specific sources of revenue identified. A majority of the revenue must be from outside sources in order to qualify as a Special Revenue Fund.

FUND DETAIL

Public Safety Funds

Contributions to support awards and expenses for special activities such as victim assistance.

Confiscated Funds

Dollars provided through confiscation of property by the Police Department.

Public Safety Security

Companies contract for security and pay a flat hourly rate. Security is provided during construction and at special events.

Transportation Coordination

Established to account for transportation related projects and personnel.

JCEF Funds

Judicial Collection Enforcement Fund is a mandatory fee established by the State of Arizona. When a defendant is placed on a payment plan or fails to appear in Civil Traffic Court, the fee is imposed. This is a restricted fund which requires prior authorization from the State through a grant process to expend funds.

Fill the Gap

This fee is mandated by the State of Arizona. The purpose is to set aside funds to assist the Municipal Court in times when there is insufficient funding for projects. This is a restricted fund which requires prior authorization from the state through a grant process to expend funds.

Court Automation Fund

When a defendant attends traffic school, 25% of the fee received is deposited into the Court Automation Fund. This is a non-restricted fund that is authorized by municipal code and statute.

Court Enhancement Fund

This fee was established to further court operations. It is assessed on a per charge basis when a fine is imposed. This is a non-restricted fund that is authorized by municipal code and statute.

Cable TV

Contribution for purchase of cable equipment.

Santan Mitigation

Contribution from Salt River Project to offset homeowners associations' landscaping costs on subdivisions that are located next to the Santan Generating Plant.

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Court Enhancement	1.00	1.00	1.00	1.00	1.00
Court JCEF	1.00	1.00	1.00	1.00	1.00
Fill the Gap	0.00	0.00	0.00	0.00	0.00
Transportation Coordination	0.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	3.00	3.00	3.00	3.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Special Revenue	1,594,138	1,622,876	3,914,897	2,680,470	4,248,250
Total Expenses	\$ 1,594,138	\$ 1,622,876	\$ 3,914,897	\$ 2,680,470	\$ 4,248,250

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	976,372	948,859	1,231,438	1,169,060	1,292,550
Supplies & Contractual	542,233	674,017	2,683,459	1,511,410	2,955,700
Capital Outlay	75,533	-	-	-	-
Total Expenses	\$ 1,594,138	\$ 1,622,876	\$ 3,914,897	\$ 2,680,470	\$ 4,248,250

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	1,863,568	1,814,798	2,908,257	3,543,257	3,503,480
Transfers In	749	79	-	-	-
Total Sources	\$ 1,864,317	\$ 1,814,877	\$ 2,908,257	\$ 3,543,257	\$ 3,503,480
Total Expenses	1,594,138	1,622,876	3,914,897	2,680,470	4,248,250
Transfers Out	162,027	153,995	130,000	130,000	130,000
Total Uses	\$ 1,756,165	\$ 1,776,871	\$ 4,044,897	\$ 2,810,470	\$ 4,378,250
Net Operating Result	\$ 108,152	\$ 38,006	\$ (1,136,640)	\$ 732,787	\$ (874,770)

Other Capital Funds

Capital Projects Administration
Capital Improvements Overview
Capital Improvement Maintenance Costs
Capital Improvement Plan Summary
Capital Improvement Detail





Vaughn Ave
Parking Structure
Capital Project #
RD110



Fire Station No. 7
Capital Project #
MF217



PURPOSE STATEMENT

Provide efficient and safe public infrastructure improvements for streets, water, sanitary sewer, reclaimed water, storm drainage, and traffic signals while balancing the impacts to the environment and adjacent land owners, residents and businesses.

ACCOMPLISHMENTS FY 2015

- Completed the FY 2016 - 2025 CIP/IIP update
- Completed the design of 32 capital projects
- Started the construction of 32 capital projects
- Initiated 11 Parkway Improvement District Projects and completed seven
- Completed Gilbert's first parking garage and commenced construction on first university
- Received Leadership in Energy & Environmental Design (LEED) Gold award for Fire Station 10






OBJECTIVES FY 2016

- Develop performance measures to track project delivery of time, quality and costs
- Refine and standardize processes and procedures in administration of CIP projects
- Increase job-related training for division employees
- Complete FY 2017 - 2026 CIP/IIP update
- Complete design of 30 capital projects
- Commence construction of 30 capital projects

BUDGET NOTES

The FY 2016 personnel budget does not contain significant changes. The contractual budget has slightly increased due to historical legal expenses.

STRATEGIC INITIATIVES

Community Livability	Technology Leader	Financial Plan	Infrastructure	Economic Development	High Performing Government
					

PERFORMANCE MEASURES	Actual FY 2013	Actual FY 2014	Projected FY 2015	Anticipated FY 2016
Total project costs of CIP projects with construction completed in fiscal year	\$53,953,000	\$39,640,227	\$159,975,081	\$70,019,000

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Capital Projects Administration	8.15	7.40	7.40	7.40	7.40
Total Personnel	8.15	7.40	7.40	7.40	7.40

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Capital Projects Administration	775,881	738,408	977,775	762,240	882,480
CIP Contingency	-	-	64,750,000	-	100,000,000
Improvement Districts	-	-	-	-	-
Outside Sources	170	2,895,022	24,347,694	782,870	12,728,560
Bonds Proceeds	25,842,248	11,889,762	59,460,045	23,393,160	51,288,980
Prop 400	-	1,357,036	-	6,739,860	14,905,850
Traffic Control	327,600	-	-	-	-
Redevelopment	18,674	1,250,016	-	-	-
Municipal Facilities	1,116,987	-	-	-	-
Water	10,802,493	-	-	-	-
Wastewater	75,930	-	-	-	-
Storm Water	-	-	-	-	-
Parks and Open Space	1,957,343	-	-	-	-
Total Expenses	\$ 40,917,326	\$ 18,130,244	\$149,535,514	\$ 31,678,130	\$179,805,870

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	588,697	689,925	710,890	662,240	787,920
Supplies & Contractual	562,771	612,687	1,148,886	100,000	94,560
Capital Outlay	39,765,858	16,827,632	147,675,738	30,915,890	178,923,390
Total Expenses	\$ 40,917,326	\$ 18,130,244	\$149,535,514	\$ 31,678,130	\$179,805,870

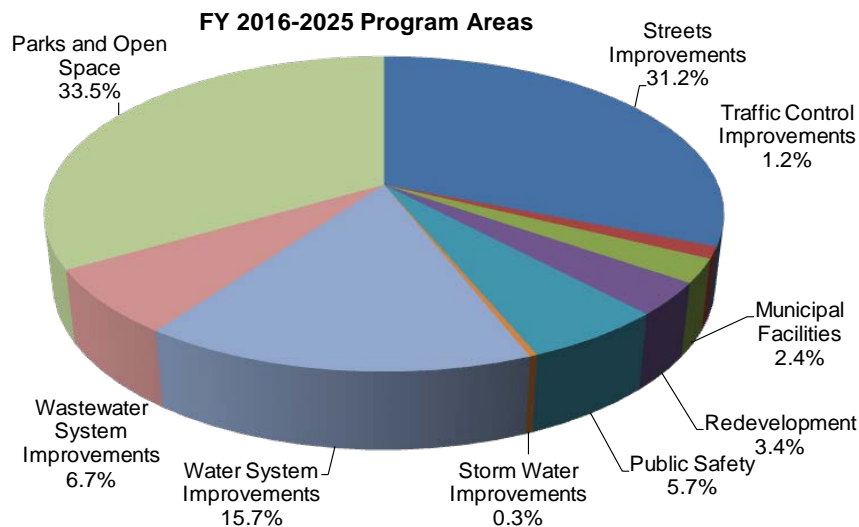
OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	14,085,722	5,886,753	130,379,962	51,316,240	163,919,480
Transfers In	19,613,133	21,950,168	-	-	-
Total Sources	\$ 33,698,855	\$ 27,836,921	\$130,379,962	\$ 51,316,240	\$163,919,480
Total Expenses	40,917,326	18,130,244	149,535,514	31,678,130	179,805,870
Transfers Out	2,281,168	31,101,180	-	-	-
Total Uses	\$ 43,198,494	\$ 49,231,424	\$149,535,514	\$ 31,678,130	\$179,805,870
Net Operating Result	\$ (9,499,639)	\$ (21,394,503)	\$ (19,155,552)	\$ 19,638,110	\$ (15,886,390)

The Maricopa County Assessor’s Office provides assessed values for property tax purposes based on market prices at a fixed point in time. By the time the property tax is collected, that assessment is based on sales from January two years before. This lag in timing was seen through last year in a series of continuing decline in valuations, even as we saw the beginnings of economic recovery in current housing prices. The FY 2015-16 Assessed Value (AV) increased by 6.4%, with 2.6% attributable to new growth. This is the second year in which the assessed valuation has shown an increase.

Previously, the ability to issue voter approved bonds for streets and parks projects was limited, by internal policy, to a secondary property tax rate of \$1.15 per \$100 of net assessed valuation. Historically secondary property tax collections in April could be applied to the October debt service payment, allowing for a consistent property tax levy when scheduled debt service payments fluctuated. With the enactment of House Bill 2347, in 2013 legislative session, municipalities are required to adopt a property tax levy based on the exact amount of scheduled debt service for the year, plus a reasonable amount for delinquencies and certain costs. For FY 2016, Council adopted a levy in the amount of \$19,500,000, utilizing existing fund balance of approximately \$3M to meet debt obligations. The adopted levy resulted in an effective tax rate of \$1.0567.

The program is built on the assumption that all of the remaining bond authorizations will eventually be issued. The decision to issue additional bonds will be contingent on both the ability to support additional bonds, while maintaining a reasonable tax rate, and the ability to have sufficient operating resources to maintain and operate the facilities without compromising established Council service standards.

The FY 2016-2025 Capital Improvement Plan includes project costs that total \$1,675,996,000 which is an increase of \$284,490,000 (20.44%) from the FY 2015-19 Plan of \$1,391,506,000.



Projects identified in the CIP are selected based on the current and future needs of the town. During the budget process, these requests are carefully reviewed by a team consisting of Engineering, project managers, representatives from the Office of Management and Budget, representatives from departments submitting projects, the Executive Team, the deputy town manager and the town manager. All projects are discussed in detail and prioritized based on a specified ranking criterion, and then carefully considered to identify the projects most likely to be recommended for funding. Projects are then recommended annually to the Town Council for review. It is important to note that the commitment of financial resources and the construction of publicly owned, operated, and maintained facilities does not occur until individual projects are authorized by the Town Council.

The capital planning process is completed in conjunction with the annual budget process in order to ensure that funding and operational issues are included in the subsequent annual budget.

Capital Project Prioritization Criteria

The town reviews each recommended capital improvement project based on ten (10) evaluation criteria to determine which projects are the most advantageous to pursue. The evaluation criteria include:

<i>Economic Development:</i>	Extent to which the project benefits the local economy
<i>Funding:</i>	Extent to which the available funding can be allocated to the project
<i>Infrastructure Capacity:</i>	Extent to which project increases level of service of deficient infrastructure
<i>Intergovernmental Agreements:</i>	Extent to which the project fulfills the town's responsibilities on agreements with other agencies
<i>Master Plans:</i>	Extent to which the project is supported by a town master plan
<i>Community Livability:</i>	Extent to which the project includes livability considerations
<i>Safety:</i>	Extent to which the project benefits the environment, safety or public health of the community
<i>Regional Plan:</i>	Extent to which the project benefits the region and/or has been identified as part of a larger regional project
<i>Regulatory Agency Compliance:</i>	Extent to which project maintains town compliance with any state or federally mandated requirements
<i>Technology Leader:</i>	Extent to which the project supports technology improvements

The individual departments rank each project in order of importance, utilizing the prioritization criteria, with 0 "Not Applicable" and 5 "Greatest Extent." Utilizing the prioritization ranking, the executive team and town management evaluate the projects further for additional considerations. These criteria are used in guiding decision makers and stakeholders, but are not intended to be the only considerations. Other factors include:

- Internal capacity
- Coordination with other projects
- Alignment with Strategic Initiatives

After this evaluation is completed, the projects that have been identified are included in the proposed budget that is presented to Council for preliminary adoption.

Capital Improvement projects are reviewed on an annual basis. Before each project is allowed to move forward, it must be demonstrated that the capital funding is assured and that the ongoing maintenance and operating requirements can be sustained within forecasted operating resources. The Council adopted the Capital Improvement Plan on June 4, 2015. The first year of the five-year program is included in the FY 2016 budget. The remaining years are found in a separate document, and are incorporated into Gilbert's long-range financial forecasts.

The following table shows the project breakdown by category and amount for FY 2016.

CIP Contingency	\$	100,000,000
Streets Improvements		42,553,000
Traffic Control Improvements		5,850,000
Municipal Facilities		9,532,000
Redevelopment		23,527,000
Public Safety		2,635,000
Storm Water Improvements		1,155,000
Water System Improvements		52,723,000
Wastewater System Improvements		18,168,000
Parks and Open Space		12,768,000
	\$	268,911,000

The following table shows the project breakdown by funding of total capital improvements scheduled for FY 2016 excluding CIP Contingency.

GO Bonds	\$	14,743,000
CDBG		970,000
CIP Outside Sources		2,514,000
City of Chandler		10,095,000
Environmental Services Res Fund		4,070,000
Environmental Services Comm Fund		302,000
Federal Grant		2,393,000
Fire SDF		826,000
Future Bonds		2,544,000
General Fund		19,523,000
Gilbert Public Schools		125,000
MAG RTP Arterial Fund		14,224,000
MAG RTP Transit Fund		681,000
Revenue Bonds		20,784,000
Park SDF		872,000
PFMPC Bonds		179,000
Signal SDF		3,368,000
State Grant		96,000
Streets Fund		7,073,000
Wastewater Fund		9,232,000
Wastewater Replacement Fund		5,201,000
Wastewater SDF		921,000
Water Fund		21,886,000
Water Replacement Fund		7,681,000
Water Resources SDF		5,138,000
Water SDF		430,000
WRMPC Future Bonds		13,040,000
	\$	168,911,000

FY 2016 operating costs for capital projects are already included in the operating department's budget. Future operating costs are included in the planning phase and must be budgeted in the operating departments once the project is completed. Below is a summary table that provides the future operating impacts by fiscal year.

Category	2017	2018	2019	2020	Cumulative Total
Streets					\$ -
Traffic Control	31,000	8,000	19,000		\$ 58,000
Municipal Facilities	358,000		350,000		\$ 708,000
Redevelopment					\$ -
Public Safety	540,000	2,526,000		1,263,000	\$ 4,329,000
Stormwater			1,000		\$ 1,000
Water	50,000	96,000	2,049,000		\$ 2,195,000
Wastewater	15,000	178,000	488,000	628,000	\$ 1,309,000
Parks and Recreation		7,000	74,000	8,000	\$ 89,000
Total Operating Costs	\$ 994,000	\$ 2,815,000	\$ 2,981,000	\$ 1,899,000	\$ 8,689,000

The following table details the impact of these maintenance costs by expense category:

Category	Personnel	Contractual	Supplies	Utilities	Insurance	Total
Streets						\$ -
Traffic Control			50,000	8,000		\$ 58,000
Municipal Facilities		18,000	650,000	40,000		\$ 708,000
Redevelopment						\$ -
Public Safety	3,774,000	45,000	420,000	66,000	24,000	\$ 4,329,000
Stormwater		1,000				\$ 1,000
Water	764,000	30,000	1,021,000	380,000		\$ 2,195,000
Wastewater	162,000	904,000	41,000	202,000		\$ 1,309,000
Parks and Recreation		61,000	6,000	21,000	1,000	\$ 89,000
Total Operating Costs	\$ 4,700,000	\$ 1,059,000	\$ 2,188,000	\$ 717,000	\$ 25,000	\$ 8,689,000

The Town of Gilbert's Capital Improvement Plan has long been a model of growth and expansion. Projects to date have not resulted in any measurable decrease to maintenance costs. As Gilbert approaches build-out, certain projects included in reconstruction would likely result in some decreases to maintenance costs. Maintenance projects will reflect those decreases at that time.

FY 2017 is the first year in which projects proposed for the planning period are reflective of the situation described above. Several significant repair/replacement projects have been proposed for the planning period. Several of these projects are related to streets or water infrastructure, such as; streets reconstruction (ST163, ST164) and water infrastructure replacement (WA074, WA089, WA103). The detail for each of these projects is included in the Capital Improvement Detail.

The summary below represents the Capital Improvement Plan by type:

Capital Expenses (1,000s)	Prior Years	2016	2017	2018	2019	2020	6-10 years	Beyond 10 Years
Streets	\$133,849	\$ 42,553	\$ 28,015	\$ 50,767	\$ 18,992	\$ 5,186	\$194,152	\$ 49,111
Traffic Control	2,856	5,850	1,313	679	554	1,889	6,592	
Municipal Facilities	1,818	9,532	5,862	13,692	813	1,285	744	6,867
Redevelopment	28,126	23,527	652	604	250		2,876	156
Public Safety	22,267	2,635	4,799	39,187	12,016	12,866	1,385	
Storm Water	44	1,155	2,373	970			635	
Water	49,111	52,723	97,621	24,352	16,588	13,492	8,982	300
Wastewater	2,541	18,168	17,400	35,649	21,919	9,407	1,447	5,550
Parks, Recreation and Open	71,081	12,768	17,973	103,756	11,318	45,043	223,516	75,797
Total Capital Expenses	\$311,693	\$168,911	\$176,008	\$269,656	\$ 82,450	\$ 89,168	\$440,329	\$137,781

The Capital Improvement Plan shown above by type is depicted below by funding source:

Capital Sources (1,000)	Prior Years	2016	2017	2018	2019	2020	6-10 years	Beyond 10 Years
2006 GO Bonds 08	\$ 83,389	\$ 11,765						
2007 GO Bonds 08	20,332	2,896	4,760					
2007 GO Bonds 08-Future						4,775		
2007 GO Bonds-Future			1,674		9,686		15,138	
Beyond 10 Years								97,276
CDBG		970	402	54				
Chandler USD	30							
CIP Outside Sources	6,041	2,514	4,341	36,954	1,451			
City of Chandler	194	10,095	22,860	7,595				
City of Mesa							8,475	
Developer Contribution	2,690						215	888
Developer Contributions								
Env Svcs Com Fund	17	302		7				
Env Svcs Res Fund	188	4,070	2,973	1,616				
Federal Grant	3	2,393						
Fire SDF	3,134	826	43	1,224		850		
Future Bonds		2,544	18,712	66,748	22,622	20,099	152,849	27,573
General Fund	12,955	19,523	7,705	2,794	961	1,645	5,471	192
General Replacement Fund	570							
Gilbert Public Schools	239	125						
GO Bonds	4,496	82						
Higley USD	30							
Investment Income	141							
MAG RTP Arterial Fund	11,871	14,224	1,332	1,873	840		20,171	
MAG RTP Transit Fund	719	681						
Revenue Bonds	17,618	20,784						
Outside Sources			3,865	25,265				

Capital Improvement Plan Summary

Capital Sources (1,000)	Prior Years	2016	2017	2018	2019	2020	6-10 years	Beyond 10 Years
Park SDF	\$ 9,829	\$ 872	\$ 9,540	\$ 1,650	\$ 850			
PFMPC Bonds	7,224	179						
PFMPC-2009 Bonds	56,780							
PFMPC-Future Bonds				25,435	2,185	1,350	20,545	1,231
Private Fund	650							1,248
Proceeds from sale of land				42,000				
Residential Dev Tax	1,670							
Salt River Project	19							
Signal SDF	1,285	3,368	1,313	679	554	1,889	6,592	
State Grant	484	96	350	250	250			
Streets Fund	9,156	7,073	1,722	552	390		971	
Unfunded			2,255	1,060	4,154	35,250	199,473	3,523
Wastewater Fund	4,975	9,232	874	650	5,550			5,550
Wastewater Replacement	207	5,201	3,957	950	935	767		
Wastewater SDF	1,001	921	2,558	4,592		8,640	1,447	
Water Fund	5,689	21,886	12,642	3,758	600	1,011	3,160	
Water Replacement Fund	3,634	7,681	963					300
Water Resources SDF	41,412	5,138	13,400	2,500				
Water SDF	2,879	430		808	5,988	10,540	5,822	
WRMPC-2007 Bonds	13							
WRMPC-2009 Bonds	88							
WRMPC-Future Bonds		13,040	57,767	40,642	25,434	2,352		
Total Capital Sources	\$311,652	\$168,911	\$176,008	\$269,656	\$ 82,450	\$ 89,168	\$440,329	\$137,781

About this Section

Each section below provides the following summary:

- Description of the project
- Project evaluation and prioritization
- Associated maintenance costs
- Expenses and sources for the life of the project

CIP Contingency

For FY 2016, the Town established an allowance of \$100,000,000 for unforeseen expenditures for new and current CIP projects. Since Arizona Statutes do not permit increasing the budget once adopted, Gilbert adopts an amount for potential expenditures so the projects are not slowed by budget constraints. Funding for any such expenditure would be determined project by project.

Streets

ST057 - Greenfield Road - Pecos to Germann

Total Project Cost: \$9,660

Project Evaluation and Prioritization: 10

New Maintenance Costs: \$0

Widen Greenfield Road from Pecos Road to Germann Road to a minor arterial standard, which includes four lanes with a striped two way left turn median lane, bike lanes, sidewalk, and street lights. Project also includes Greenfield from Germann to the north entrance into the Gilbert Youth Soccer Complex, and a 16-inch waterline in Germann from 156th Street to 164th Street.

FY 2016 Expenses: (1,000s)

FY 2016 Sources: (1,000s)

Professional Services	\$ -	2007 GO Bonds 08	\$ 23
Construction Mgmt	-	Investment Income	-
Land/ROW	23	Water Fund	-
Construction	-	Wastewater Fund	-
FY 2016 Total Expenses	\$ 23	FY 2016 Total Sources	\$ 23

ST058 - Germann Road - Val Vista to Higley

Total Project Cost: \$13,656

Project Evaluation and Prioritization: 12

New Maintenance Costs: \$0

Completion of Germann Road in accordance with the Maricopa Association of Governments (MAG) Regional Transportation Plan approved by voters as Proposition 400 in 2004. Improvements are to major arterial roadway standards, including six lanes, a raised median, sidewalks, bike lanes, street lights, and improvements to the bridge over the Eastern Canal. This project will complete gaps in Germann Road left between areas previously completed by development between Val Vista Drive and Higley Road and install a 16" waterline for the future reservoir and direct system well.

FY 2016 Expenses: (1,000s)

FY 2016 Sources: (1,000s)

Professional Services	\$ 379	2006 GO Bonds 08	\$ -
Construction Mgmt	567	2007 GO Bonds 08	-
Land/ROW	580	Developer Contribution	-
Construction	5,938	Water Fund	740
FY 2016 Total Expenses	\$ 7,464	MAG RTP Arterial Fund	6,724
		FY 2016 Total Sources	\$ 7,464

ST062 - Higley and Williams Field Improvements
Project Evaluation and Prioritization: 10

Total Project Cost: \$21,233
New Maintenance Costs: \$50

Improvements on Higley Road from N. Williams Field Road to Union Pacific Railroad (UPRR), S. of Williams Field for 660' (western half). Also includes improvements on Williams Field from 1,300' west of Higley to the UPRR. Improvements will be to the major arterial standard; includes six lanes with a raised landscaped median, bike lanes, street lights and sidewalks and traffic signal modifications at Higley and Williams Field. The project also includes improvements to at-grade railroad crossing on Higley, 8" sanitary sewer in Williams Field from Higley to UPRR, and traffic signal modifications at Higley and Williams Field.

FY 2016 Expenses: (1,000s)

Professional Services	\$	255
Construction Mgmt		13
Land/ROW		139
Construction		141
Equipment & Furniture		-
FY 2016 Total Expenses	\$	548

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$	325
Developer Contribution		-
Water Replacement Fund		173
Wastewater Fund		-
Streets Fund		50
FY 2016 Total Sources	\$	548

ST084 - Hunt Highway - Val Vista to 164th Street
Project Evaluation and Prioritization: 16

Total Project Cost: \$12,998
New Maintenance Costs: \$0

Design and construction of a new roadway on the Hunt Highway alignment to minor collector standards, including four lanes with a striped two-way left turn median lane, bike lanes, sidewalk and street lights. Project requires construction of new bridges over the RWCD canal and East Maricopa Floodway. Includes a 16-inch water line from Val Vista Drive to 164th Street. Initial project phase will construct two lanes and a striped median on the north half of the alignment. South side of project to hold R/W line at Gila River Indian Community (GRIC) boundary. South side to be single curb only with streetlights and no sidewalk. All drainage will be included on the north side of the roadway, avoiding encroachment onto GRIC land.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Land/ROW		-
Construction		5
FY 2016 Total Expenses	\$	5

FY 2016 Sources: (1,000s)

Future Bonds	\$	-
Developer Contribution		-
Water Fund		-
CIP Outside Sources		5
FY 2016 Total Sources	\$	5

ST094 - Cooper and Guadalupe Intersection
Project Evaluation and Prioritization: 43

Total Project Cost: \$17,730
New Maintenance Costs: \$0

Intersection improvements at Cooper and Guadalupe Roads in accordance with the Maricopa Association of Governments (MAG) Regional Transportation Plan approved by the voters as Proposition 400 in 2004. Improvements being made to reduce congestion include widening to accommodate dual left turn lanes in all four directions, additional through and right turn lanes as justified by traffic studies, and related drainage improvements. This project also includes the replacement of an existing AC waterline pipe with new ductile iron pipe.

FY 2016 Expenses: (1,000s)

Professional Services	\$	250
Construction Mgmt		626
Land/ROW		710
Construction		8,397
FY 2016 Total Expenses	\$	9,983

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$	4,411
2007 GO Bonds 08		-
MAG RTP Arterial Fund		4,296
Water Fund		1,276
FY 2016 Total Sources	\$	9,983

ST095 - Williamsfield Road - UPRR to Power
Project Evaluation and Prioritization: 11

Total Project Cost: \$37,989
New Maintenance Costs: \$0

Complete Williamsfield Road improvements from Union Pacific Railroad (UPRR) to Power Road, and Recker Road improvements from Vest Road to the UPRR, to major arterial standards; including six lanes with a raised landscaped median, bike lanes, landscaping, street lights and sidewalks. Project also includes 16" water main in Recker from UPRR to Vest; 16" water main in Williamsfield from UPRR to Power; and sanitary sewers.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Land/ROW		588
Construction		-

FY 2016 Total Expenses \$ 588

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$	588
Water Fund		-
Wastewater Fund		-
CIP Outside Sources		-
Wastewater SDF		-

FY 2016 Total Sources \$ 588

ST100 - Riggs Road - Val Vista to Recker
Project Evaluation and Prioritization: 5

Total Project Cost: \$15,665
New Maintenance Costs: \$0

Complete Riggs Road improvements from Val Vista Drive to Recker Road to major arterial standards consisting of six lanes, raised landscaped median, bike lanes, sidewalks and streetlights.

FY 2016 Expenses: (1,000s)

Professional Services	\$	1
Construction Mgmt		1
Land/ROW		-
Construction		6
Equipment & Furniture		-

FY 2016 Total Expenses \$ 8

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$	-
2007 GO Bonds 08		-
CIP Outside Sources		-
Water Fund		2
Wastewater Fund		6

FY 2016 Total Sources \$ 8

ST102 - Ocotillo Road - Recker to Power
Project Evaluation and Prioritization: 24

Total Project Cost: \$3,940
New Maintenance Costs: \$0

Complete Ocotillo Road from Recker Road to Power Road to minor arterial standards with four traffic lanes and a striped two-way left turn median lane, bike lanes and street lights. Queen Creek is the lead agency.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Land/ROW		-
Construction		700

FY 2016 Total Expenses \$ 700

FY 2016 Sources: (1,000s)

Streets Fund	\$	700
Developer Contribution		-

FY 2016 Total Sources \$ 700

ST103 - Power Road - San Tan Freeway to Pecos Road
Project Evaluation and Prioritization: 15

Total Project Cost: \$6,262
New Maintenance Costs: \$190

Complete Power Road improvements from the Santan Freeway to Pecos Road to major arterial standards in accordance with the Maricopa Association of Governments (MAG) Regional Transportation Plan. Improvements include widening to six lanes with a raised landscaped median, bike lanes, sidewalks and streetlights. Also includes bridge widening over the East Maricopa Floodway and RWCD Canal.

FY 2016 Expenses: (1,000s)

Professional Services	\$	40
Construction Mgmt		2
Land/ROW		-
Construction		4,839

FY 2016 Total Expenses \$ 4,881

FY 2016 Sources: (1,000s)

2007 GO Bonds 08	\$	2,873
MAG RTP Arterial Fund		2,008

FY 2016 Total Sources \$ 4,881

ST111 - Bus Stop Passenger Improvements - Phase III **Total Project Cost: \$1,400**
Project Evaluation and Prioritization: 10 **New Maintenance Costs: \$0**

Improvements to existing bus stops and construction of new bus stops at various locations throughout Gilbert.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 28	MAG RTP Transit Fund	\$ 681
Construction Mgmt	30		
Construction	616		
Equipment & Furniture	7		
FY 2016 Total Expenses	\$ 681	FY 2016 Total Sources	\$ 681

ST112 - Val Vista Drive - Appleby to Riggs **Total Project Cost: \$24,663**
Project Evaluation and Prioritization: 31 **New Maintenance Costs: \$0**

Complete Val Vista Drive to full width improvements for a major arterial from Appleby to Riggs Road. Improvements include a six-lane section with raised landscaped median, bike lanes, sidewalks and street lights from Ocotillo Road to Merlot Street, reducing in the southbound direction from three lanes to two lanes across the Basha High School frontage to Riggs Road. Also includes a 16" waterline in Val Vista from Ocotillo Road to Brooks Farm Road.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 409	2006 GO Bonds 08	\$ 1,013
Construction Mgmt	43	2007 GO Bonds 08	-
Land/ROW	561	2007 GO Bonds 08-Future	-
Construction	-	Water Fund	-
FY 2016 Total Expenses	\$ 1,013	FY 2016 Total Sources	\$ 1,013

ST116 – Recker Road – Riggs to Hunt Highway **Total Project Cost: \$8,008**
Project Evaluation and Prioritization: 32 **New Maintenance Costs: \$0**

Complete Recker Road to full improvements for a major collector street from Riggs Road to Hunt Highway. Improvements to include a two-lane section with striped two-way left turn median lane, bike lanes, sidewalk and street lighting. FY 2016 portion is related to improvements on Riggs Road in coordination with Maricopa County Dept of Transportation.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 5	General Fund	\$ 100
Construction Mgmt	5	Future Bonds	-
Land/ROW	5	Beyond 10 Years	-
Construction	85		
FY 2016 Total Expenses	\$ 100	FY 2016 Total Sources	\$ 100

ST119 - PM10 Paving **Total Project Cost: \$1,360**
Project Evaluation and Prioritization: 30 **New Maintenance Costs: \$0**

Project consists of paving various unpaved streets within the town for compliance with air quality requirements. Examples of streets included in this project are: Recker Rd, Stacey Rd to Watford Ct (west side, 1/8 mi); 164th St, Riggs Rd to Seville subdivision(1/2 mi); and 164th St, Coldwater to Stacey (1/4 mi).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 65	Streets Fund	\$ 1,288
Construction Mgmt	102		
Land/ROW	8		
Construction	1,113		
FY 2016 Total Expenses	\$ 1,288	FY 2016 Total Sources	\$ 1,288

ST126 - Gilbert Road Median Landscaping
Project Evaluation and Prioritization: 5

Total Project Cost: \$388
New Maintenance Costs: \$0

Project includes the completion of median landscaping and irrigation system from south of Civic Center Drive to Frye Road. Project includes adjacent intersecting arterial streets where non-landscaped raised medians exist.

FY 2016 Expenses: (1,000s)

Professional Services	\$ 2
Construction	19
FY 2016 Total Expenses	\$ 21

FY 2016 Sources: (1,000s)

GO Bonds	\$ 21
FY 2016 Total Sources	\$ 21

ST129 - Guadalupe and Gilbert Intersection
Project Evaluation and Prioritization: 15

Total Project Cost: \$10,874
New Maintenance Costs: \$0

Improvements being made to reduce congestion include widening to accommodate dual left turn lanes in all four directions, additional through and right turn lanes as justified by traffic studies, and related drainage improvements. Project also includes the replacement of an existing AC waterline pipes with new ductile iron pipe.

FY 2016 Expenses: (1,000s)

Professional Services	\$ 8
Construction Mgmt	7
Land/ROW	176
Construction	1,096
Equipment & Furniture	-
FY 2016 Total Expenses	\$ 1,287

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$ -
MAG RTP Arterial Fund	1,196
Water Fund	91
FY 2016 Total Sources	\$ 1,287

ST145 – Germann Road – Gilbert to Val Vista
Project Evaluation and Prioritization: 42

Total Project Cost: \$20,704
New Maintenance Costs: \$0

Improvements being made to major arterial roadway standards, including six lanes, a raised median, sidewalks, bike lanes, street lights, and improvements to the bridge over the Eastern Canal. This project will complete gaps in Germann Road left between areas previously completed by development between Gilbert Road and Val Vista Drive. The project will also include Lindsay Road improvements between SR202 and Germann Road, building Lindsay Road to minor arterial standards, including four traffic lanes, a stripe two-way left-turn median lane, sidewalk and streetlights.

FY 2016 Expenses: (1,000s)

Professional Services	\$ 1,293
Construction Mgmt	50
Land/ROW	1,201
Construction	-
FY 2016 Total Expenses	\$ 2,544

FY 2016 Sources: (1,000s)

Future Bonds	\$ 2,544
CIP Outside Sources	-
FY 2016 Total Sources	\$ 2,544

ST146 - Higley and Baseline Intersection
Project Evaluation and Prioritization: 15

Total Project Cost: \$6,231
New Maintenance Costs: \$0

Complete Higley and Baseline Roads at this intersection on the south and east legs to full improvements for major arterial roadways. Improvements include six-lane sections with raised, landscaped median, bike lanes, sidewalks and street lights.

FY 2016 Expenses: (1,000s)

Professional Services	\$ -
Construction Mgmt	5
Land/ROW	3
Construction	1
Equipment & Furniture	-
FY 2016 Total Expenses	\$ 9

FY 2016 Sources: (1,000s)

CIP Outside Sources	\$ 9
Water Fund	-
Developer Contribution	-
MAG RTP Arterial Fund	-
Wastewater Fund	-
FY 2016 Total Sources	\$ 9

ST147 – Intersection/Circulation Imprv. Master Plan
Project Evaluation and Prioritization: 5

Total Project Cost: \$553
New Maintenance Costs: \$0

The Intersection & Circulation Improvement Master Plan will evaluate the existing intersections and transportation system by identifying key assets and improvement needs. This Master Plan will also provide guidance on how intersections and the transportation system should develop and function in the long-term future in the context of other elements of the Town’s General Plan, and how other transportation modes (transit, bicycle, pedestrian, etc.) are integrated into the system improvement.

FY 2016 Expenses: (1,000s)

Professional Services	\$	9
Construction Mgmt		6

FY 2016 Sources: (1,000s)

2007 GO Bonds 08	\$	-
CIP Outside Sources		-
General Fund		-
Streets Fund		15

FY 2016 Total Expenses \$ 15

FY 2016 Total Sources \$ 15

ST148 - Neighborhood Streetlight Rehabilitation
Project Evaluation and Prioritization: 38

Total Project Cost: \$5,968
New Maintenance Costs: \$0

Remove and replace direct bury street light poles with new foundation mounted poles, and switch out luminaires to new energy efficient models. Existing ground rods shall be removed or incorporated into the new foundation, and each pole shall have a junction box in the base and have its GPS coordinates identified.

FY 2016 Expenses: (1,000s)

Professional Services	\$	40
Construction Mgmt		161
Construction		1,434

FY 2016 Sources: (1,000s)

Streets Fund	\$	1,635
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FY 2016 Total Expenses \$ 1,635

FY 2016 Total Sources \$ 1,635

ST150 - Higley Groves West Pavement Reconstruction
Project Evaluation and Prioritization: 10

Total Project Cost: \$3,512
New Maintenance Costs: \$0

Rehabilitate the pavement within the Higley Groves West community, which is experiencing significant cracking and failure issues. Also includes upgrading all non-compliant sidewalk ramps to meet ADA standards.

FY 2016 Expenses: (1,000s)

Professional Services	\$	29
Construction Mgmt		62
Construction		26
Equipment & Furniture		-

FY 2016 Sources: (1,000s)

Streets Fund	\$	117
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FY 2016 Total Expenses \$ 117

FY 2016 Total Sources \$ 117

ST151 - McQueen Rd Median Landscaping
Project Evaluation and Prioritization: 5

Total Project Cost: \$706
New Maintenance Costs: \$0

Reconstruct and replace the landscape irrigation and vegetation materials in the median from Baseline Road to the South Town Limit at Mesquite H.S. South Drive, including intersecting arterial streets where non-landscaped raised medians exist. Project includes approximately 96,000 square feet of area.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		8
Construction		53

FY 2016 Sources: (1,000s)

2006 GO Bonds 08	\$	-
GO Bonds		61

FY 2016 Total Expenses \$ 61

FY 2016 Total Sources \$ 61

ST154 - Left-Turn Safety Enhancements
Project Evaluation and Prioritization: 36

Total Project Cost: \$469
New Maintenance Costs: \$0

Modify various intersections that were constructed with a negative offset causing no left-turn sight distance for turning traffic. Project will design and reconstruct medians to provide safer left-turn sight distance at Gilbert and Warner, McQueen and Elliot and Greenfield and Warner intersections.

FY 2016 Expenses: (1,000s)

Professional Services	\$	17
Construction Mgmt		-
Construction		99
FY 2016 Total Expenses	\$	116

FY 2016 Sources: (1,000s)

Streets Fund	\$	116
FY 2016 Total Sources	\$	116

ST155 - ADA Transition - Ramps/Push Buttons
Project Evaluation and Prioritization: 38

Total Project Cost: \$1,695
New Maintenance Costs: \$0

This program is a multi-year program and systematically replaces and repairs deficient sidewalk, sidewalk ramps, driveways, pedestrian push buttons and limited deficiencies within major parks. The ADA Transition Plan is used to prioritize locations to be compliant with the minimum ADA standards.

FY 2016 Expenses: (1,000s)

Professional Services	\$	25
Construction Mgmt		37
Construction		254
FY 2016 Total Expenses	\$	316

FY 2016 Sources: (1,000s)

Streets Fund	\$	316
FY 2016 Total Sources	\$	316

ST156 - Consolidated Canal Bridge Repair
Project Evaluation and Prioritization: 15

Total Project Cost: \$470
New Maintenance Costs: \$0

The Baseline Road Bridge over the Consolidated Canal is located about ¼-mile east of Lindsay Road at the municipal boundary between the Town of Gilbert and the City of Mesa. The bridge has experienced pitting around the reinforcement rebar along the bridge deck surface. This project will consist of the design and re-construction of the deck surface using a bonded overlay of either micro silica or polymer concrete.

FY 2016 Expenses: (1,000s)

Professional Services	\$	33
Construction Mgmt		28
Construction		372
FY 2016 Total Expenses	\$	433

FY 2016 Sources: (1,000s)

Streets Fund	\$	433
FY 2016 Total Sources	\$	433

ST157 – Constellation Way, South of Coldwater
Project Evaluation and Prioritization: 27

Total Project Cost: \$2,128
New Maintenance Costs: \$0

Project includes the design and construction of Constellation Way from Coldwater Boulevard south approximately 2400 feet. Improvements are to residential collector standards including two lanes, bike lanes, sidewalks and street lights.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Land/ROW		36
Construction		-
FY 2016 Total Expenses	\$	36

FY 2016 Sources: (1,000s)

General Fund	\$	36
Future Bonds		-
FY 2016 Total Sources	\$	36

ST158 – Lindsay Road/SR 202 Traffic Interchange
Project Evaluation and Prioritization: 43

Total Project Cost: \$29,640
New Maintenance Costs: \$0

Construction of a new full access traffic interchange at Lindsay Road and SR 202 (Santan Freeway) to provide access to SR202 and a frontage road system on the north side of SR 202. The improvements will include the construction of the entry/exit ramps and frontage road, improvements to the mainline SR202 to accommodate the new TI, reconstruction of Lindsay Road between the ramp termini, relocation of utilities along the Lindsay Road and Eastern Canal alignments, reconfiguration and mitigation measures for Zanjero Park, purchase of additional right-of-way for the TI, and other minor improvements to the existing street network to accommodate the TI. ADOT will be a partner agency in design review and construction of the TI.

FY 2016 Expenses: (1,000s)

Professional Services	\$	510
Construction Mgmt		-
Land/ROW		-
Construction		-
FY 2016 Total Expenses	\$	510

FY 2016 Sources: (1,000s)

General Fund	\$	510
Outside Sources		-
FY 2016 Total Sources	\$	510

ST163 – Arterial Streets Reconstruction
Project Evaluation and Prioritization: 32

Total Project Cost: \$1,755
New Maintenance Costs: \$0

Complete reconstruction of asphalt and pedestrian walkways of Meadowbrook Village. Expense estimates include removal and replacement of 4,300 square yards of roadway, over excavate 9 inches, place and compact 3 inches of asphalt on 6 inches ABC along with Geotextile fabric installation. Remove and replace all rolled curbing, sidewalk and handicap ramps within Meadowbrook Village Cul de Sacs. All mobilization; grading, public information, Storm Water Pollution Prevention Plan, traffic control, pavement marking, utility adjustments.

FY 2016 Expenses: (1,000s)

Professional Services	\$	140
Construction Mgmt		150
Construction		1,465
FY 2016 Total Expenses	\$	1,755

FY 2016 Sources: (1,000s)

Streets Fund	\$	1,755
FY 2016 Total Sources	\$	1,755

ST164 – Meadowbrook Village Reconstruction
Project Evaluation and Prioritization: 36

Total Project Cost: \$858
New Maintenance Costs: \$0

Complete reconstruction of asphalt and pedestrian walkways of Meadowbrook Village. Expense estimates include removal and replacement of 4,300 square yards of roadway, along with Geotextile fabric installation. Remove and replace all rolled curbing, sidewalk and handicap ramps within Meadowbrook Village Cul de Sacs.

FY 2016 Expenses: (1,000s)

Professional Services	\$	73
Construction Mgmt		75
Construction		710
FY 2016 Total Expenses	\$	858

FY 2016 Sources: (1,000s)

General Fund	\$	858
FY 2016 Total Sources	\$	858

ST165 – Palm Street Improvements
Project Evaluation and Prioritization: 26

Total Project Cost: \$642
New Maintenance Costs: \$0

Improvements of the west half of Palm Street around the Municipal Complex to residential collector standards including two lanes, bike lanes, sidewalks and street lights. Also includes modifications to the existing parking lot.

FY 2016 Expenses: (1,000s)

Professional Services	\$	15
Construction Mgmt		15
Construction		100
FY 2016 Total Expenses	\$	130

FY 2016 Sources: (1,000s)

General Fund	\$	130
FY 2016 Total Sources	\$	130

Traffic Control

TS122 – Higley Road and Warner Road **Total Project Cost: \$414**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$4**
 Design and installation of a major arterial traffic signal at the intersection of Higley Road and Warner Road, and connection to the signal system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 19	Signal SDF	\$ 334
Construction Mgmt	3		
Construction	312		
FY 2016 Total Expenses	\$ 334	FY 2016 Total Sources	\$ 334

TS123 - Ray Road and Recker Road **Total Project Cost: \$372**
Project Evaluation and Prioritization: 17 **New Maintenance Costs: \$4**
 Design and installation of a major arterial traffic signal at the intersection of Ray Road and Recker Road, and connection to the signal system. Right-of-way constraints and irrigation infrastructure may require interim pole placement on southwest and northwest corners until project ST128 is completed.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 32	Signal SDF	\$ 352
Construction Mgmt	15		
Construction	245		
Equipment & Furniture	60		
FY 2016 Total Expenses	\$ 352	FY 2016 Total Sources	\$ 352

TS132 - Advanced Traffic Mgmt System - Phase IV **Total Project Cost: \$1,477**
Project Evaluation and Prioritization: 9 **New Maintenance Costs: \$5**
 Design and installation of the northwest fiber ring. Project includes approximately seven miles of conduit and fiber optic cable, enclosures and related infrastructure along Houston, Cooper, Guadalupe, McQueen, Elliot, Cooper, and Warner Roads.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 156	Federal Grant	\$ 1,096
Construction Mgmt	-	Signal SDF	205
Construction	1,145		
FY 2016 Total Expenses	\$ 1,301	FY 2016 Total Sources	\$ 1,301

TS135 - ATMS – Network CCTV Cameras **Total Project Cost: \$401**
Project Evaluation and Prioritization: 10 **New Maintenance Costs: \$2**
 Advanced Traffic Management System - Furnish, install and integrate four CCTV Cameras, 15 video cameras, one multi-channel video decoder, 50 broadband radios, traffic controllers, and a new core switch for the Traffic Operations Center.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Construction Mgmt	\$ 4	Streets Fund	\$ 215
Equipment & Furniture	211		
FY 2016 Total Expenses	\$ 215	FY 2016 Total Sources	\$ 215

TS152 – Gilbert/Queen Creek Fiber Interconnection **Total Project Cost: \$205**
Project Evaluation and Prioritization: 10 **New Maintenance Costs: \$0**
 Design and install approximately five miles of 48-strand fiber optic cable and associated electronics to provide signal system interconnect between the Town of Gilbert and Town of Queen Creek signals on Power Road. Also includes shared CCTV capabilities along Power at the Pecos, Germann and Queen Creek intersections.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 18	Federal Grant	\$ 138
Construction Mgmt	-	Streets Fund	-
Construction	120		
FY 2016 Total Expenses	\$ 138	FY 2016 Total Sources	\$ 138

TS156 – Greenfield Road and Ocotillo Road **Total Project Cost: \$391**
Project Evaluation and Prioritization: 35 **New Maintenance Costs: \$4**
 Design and installation of a major arterial traffic signal at the intersection of Greenfield Road and Ocotillo Road, and connection to the signal system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 36	Signal SDF	\$ 384
Construction Mgmt	7		-
Construction	341		
FY 2016 Total Expenses	\$ 384	FY 2016 Total Sources	\$ 384

TS165 - Baseline Road Fiber Optic Infrastructure **Total Project Cost: \$568**
Project Evaluation and Prioritization: 11 **New Maintenance Costs: \$2**
 Design and construction of fiber optic communication infrastructure on Baseline Road from Greenfield to Driftwood, including fiber optic cable, PTZ cameras, vaults, pull boxes and related facilities. Also includes replacement of fiber optic cable on Greenfield Road between Baseline and Guadalupe. Project results in an additional five signals added to Gilbert's fiber optic communications system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 150	Federal Grant	\$ 411
Construction Mgmt	6	Streets Fund	38
Construction	293		
FY 2016 Total Expenses	\$ 449	FY 2016 Total Sources	\$ 449

TS167 - TOC Signal Subsystem Replacement **Total Project Cost: \$483**
Project Evaluation and Prioritization: 10 **New Maintenance Costs: \$0**
 Traffic Operations Center - Replacement of the traffic signal subsystem in the Traffic Operations Center (TOC) includes servers, switches and software. Also includes replacement/upgrade of TOC computer work stations.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	Streets Fund	\$ 11
Construction Mgmt	2		
Construction	9		
Equipment & Furniture	-		
FY 2016 Total Expenses	\$ 11	FY 2016 Total Sources	\$ 11

TS169 - Pecos Rd Conduit Installation
Project Evaluation and Prioritization: 5

Total Project Cost: \$174
New Maintenance Costs: \$0

Installation of a single four-inch PVC conduit with collapsible inner ducts along the Pecos Road alignment across the East Maricopa Floodway and Roosevelt Water Conversation District Canal. Connects to existing conduit on both ends.

FY 2016 Expenses: (1,000s)

Professional Services	\$	11
Construction Mgmt		1
Construction		10
FY 2016 Total Expenses	\$	22

FY 2016 Sources: (1,000s)

Streets Fund	\$	22
FY 2016 Total Sources	\$	22

TS171 - Gilbert Road and Vaughn Avenue
Project Evaluation and Prioritization: 5

Total Project Cost: \$300
New Maintenance Costs: \$2

Design and installation of an arterial traffic signal at the intersection of Gilbert Road and Vaughn Avenue, and connection to the traffic signal system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	11
Construction Mgmt		-
Construction		5
Equipment & Furniture		1
FY 2016 Total Expenses	\$	17

FY 2016 Sources: (1,000s)

Signal SDF	\$	17
FY 2016 Total Sources	\$	17

TS172 - Val Vista and Frye
Project Evaluation and Prioritization: 5

Total Project Cost: \$382
New Maintenance Costs: \$2

Design and Installation of an arterial traffic signal at the intersection of Val Vista Road and Frye Road and connection to the traffic signal system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	4
Construction Mgmt		-
Construction		-
Equipment & Furniture		11
FY 2016 Total Expenses	\$	15

FY 2016 Sources: (1,000s)

Signal SDF	\$	15
FY 2016 Total Sources	\$	15

TS173 - East Valley Travel Monitoring
Project Evaluation and Prioritization: 43

Total Project Cost: \$295
New Maintenance Costs: \$4

Install Anonymous Re-identification Devices (ARID) at 40 locations in Gilbert to facilitate the calculation of arterial travel times in the East Valley. ARID devices will be installed in approximately one mile increments in existing traffic signal control cabinets along Guadalupe, Elliot, Warner, McQueen, Cooper, Gilbert, Germann, Higley, Williamsfield, Lindsay and Val Vista. The travel time data will be reported to a regional website for the public's travel information. This project is a multi-jurisdictional project with the City of Mesa and the City of Tempe, with the City of Mesa being the lead agency.

FY 2016 Expenses: (1,000s)

Professional Services	\$	30
Construction Mgmt		-
Construction		228
FY 2016 Total Expenses	\$	258

FY 2016 Sources: (1,000s)

Federal Grant	\$	214
Streets Fund		44
FY 2016 Total Sources	\$	258

TS174 – Advanced Detection Safety Improvement
Project Evaluation and Prioritization: 28

Total Project Cost: \$1,485
New Maintenance Costs: \$15

The project will implement advanced detection at intersections that have correctable personal injury crashes and at intersections that will have operation benefit with advanced detection. By detecting the flow of traffic in real-time, the signal controller can transition right-of-way such that fewer drivers are caught within dilemma zones. Reduction in severity crashes is estimated at 39% by the Federal Highway Administration.

FY 2016 Expenses: (1,000s)

Construction Mgmt	\$	5
Equipment & Furniture		160
FY 2016 Total Expenses	\$	165

FY 2016 Sources: (1,000s)

Signal SDF	\$	165
FY 2016 Total Sources	\$	165

TS176 - Higley Road and Seville Blvd
Project Evaluation and Prioritization: 5

Total Project Cost: \$325
New Maintenance Costs: \$4

Design and installation of an arterial traffic signal at the intersection of Higley Road and Seville Boulevard and connection to the traffic signal system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	3
Construction Mgmt		8
Construction		260
Equipment & Furniture		8
FY 2016 Total Expenses	\$	279

FY 2016 Sources: (1,000s)

Signal SDF	\$	279
FY 2016 Total Sources	\$	279

TS177 - Lindsay Road and Settlers Point Drive
Project Evaluation and Prioritization: 5

Total Project Cost: \$325
New Maintenance Costs: \$4

Design and installation of arterial traffic signal at the intersection of Lindsay Road and Settlers Point Drive and connection to the traffic signal system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	30
Construction Mgmt		10
Construction		260
Equipment & Furniture		20
FY 2016 Total Expenses	\$	320

FY 2016 Sources: (1,000s)

Signal SDF	\$	320
FY 2016 Total Sources	\$	320

TS178 - Higley Road and Willis Road/Portola Valley Drive
Project Evaluation and Prioritization: 5

Total Project Cost: \$325
New Maintenance Costs: \$4

Design and installation of an arterial traffic signal at the intersection of Higley Road and Willis Road/Portola Valley Drive and connection to the traffic signal system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	10
Construction Mgmt		7
Construction		226
Equipment & Furniture		-
FY 2016 Total Expenses	\$	243

FY 2016 Sources: (1,000s)

Signal SDF	\$	243
FY 2016 Total Sources	\$	243

TS179 - Higley Road and Agritopia Loop	Total Project Cost:	\$325
Project Evaluation and Prioritization: 5	New Maintenance Costs:	\$4
Design and installation of an arterial traffic signal at the intersection of Higley Road and Agritopia Loop and connection to the traffic signal system.		

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 8	Signal SDF	\$ 256
Construction Mgmt	9		
Construction	239		
Equipment & Furniture	-		
FY 2016 Total Expenses	\$ 256	FY 2016 Total Sources	\$ 256

TS181 – Power Road and Verona Avenue	Total Project Cost:	\$311
Project Evaluation and Prioritization: 33	New Maintenance Costs:	\$4
Design and installation of a three-legged arterial traffic signal at the intersection of Power Road and Verona Avenue. Based on the shared border traffic signal IGA, the City of Mesa will reimburse the Town of Gilbert 1/3 of the cost of design and construction of the traffic signal upon completion of the project.		

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 15	Streets Fund	\$ 293
Construction Mgmt	5		
Construction	270		
Equipment & Furniture	3		
FY 2016 Total Expenses	\$ 293	FY 2016 Total Sources	\$ 293

TS182 – Williams Field Road and Palomino Creek	Total Project Cost:	\$409
Project Evaluation and Prioritization: 33	New Maintenance Costs:	\$2
Design and construction of a traffic signal at the intersection of Williams Field Road and Palomino Creek Drive and connection to the signal system.		

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 31	Signal SDF	\$ 409
Construction Mgmt	7		
Construction	371		
FY 2016 Total Expenses	\$ 409	FY 2016 Total Sources	\$ 409

TS183 – Queen Creek Road and 156th Street	Total Project Cost:	\$389
Project Evaluation and Prioritization: 33	New Maintenance Costs:	\$2
Design and construction of a traffic signal at the intersection of Queen Creek Road and 156th Street, and connection to the signal system. This proposed new signal is scheduled for FY16 based on a traffic engineering study. This intersection is adjacent to Perry High School and Chandler Unified School District has expressed their interest in having this signal installed. Conduits for the signal wiring will not be included in the scope of this project as it has previously been installed.		

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 31	Signal SDF	\$ 389
Construction Mgmt	7		
Construction	351		
FY 2016 Total Expenses	\$ 389	FY 2016 Total Sources	\$ 389

Municipal Facilities

MF017 - Fire Station Emergency Signals **Total Project Cost: \$2,133**
Project Evaluation and Prioritization: 30 **New Maintenance Costs: \$2**

Construction of traffic control signals at each fire station. A station merits installation of a signal when traffic volume or speed increases and prohibits safe entry by emergency vehicles onto the arterial roadway. Signals are designed to be activated with the dispatch system so when vehicles leave on a call, oncoming traffic is stopped.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 26	General Fund	\$ 68
Construction Mgmt	13	Fire SDF	192
Construction	221		
Equipment & Furniture	-		
FY 2016 Total Expenses	\$ 260	FY 2016 Total Sources	\$ 260

MF055 - Fire Station Connectivity Infrastructure Support **Total Project Cost: \$312**
Project Evaluation and Prioritization: 23 **New Maintenance Costs: \$0**

Replace and upgrade obsolete microwave infrastructure at the public safety complex and at various fire stations around Gilbert. The fire stations receive and transmit alerts and data over the microwave system, and the primary facilities are now outdated and no longer supported with parts or service by the manufacturer.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	General Fund	\$ 54
Construction Mgmt	-		
Equipment & Furniture	54		
FY 2016 Total Expenses	\$ 54	FY 2016 Total Sources	\$ 54

MF056 - Human Resources Talent Management System **Total Project Cost: \$499**
Project Evaluation and Prioritization: 19 **New Maintenance Costs: \$0**

A talent management system to include replacement of the Neogov recruitment system and implementation of an automated onboarding system; includes performance management and learning management.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Equipment & Furniture	\$ 288	General Fund	\$ 163
		Water Fund	50
		Wastewater Fund	20
		Env Svcs Res Fund	30
		Streets Fund	25
FY 2016 Total Expenses	\$ 288	FY 2016 Total Sources	\$ 288

MF217 - Fire Station 7 **Total Project Cost: \$5,945**
Project Evaluation and Prioritization: 13 **New Maintenance Costs: \$17**

The present location of Fire Station 7 at Cooper and the Western Canal has been found to be inadequate to provide four-minute response time to southwest portion of the fire station's current response area. A new two-story, three-bay fire station at a new location near Cooper and Warner Roads will provide a more timely response.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	Fire SDF	\$ 634
Construction Mgmt	87	General Fund	1,435
Land/ROW	-		
Construction	1,982		
Equipment & Furniture	-		
FY 2016 Total Expenses	\$ 2,069	FY 2016 Total Sources	\$ 2,069

MF222 - Police Application and Network Support **Total Project Cost: \$1,441**
Project Evaluation and Prioritization: 13 **New Maintenance Costs: \$0**
 Upgrade the two factor authentication systems for the Police Department network, replace 25 mobile data computers mounted in police patrol cars, and upgrade the Police Department's Computer Aided Dispatch (CAD), Mobile, Records Management System (RMS) and Mobile for Public Safety (MPS).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 14	General Fund	\$ 239
Construction Mgmt	225	General Replacement Fund	-
Equipment & Furniture	-	State Grant	-
FY 2016 Total Expenses	\$ 239	FY 2016 Total Sources	\$ 239

MF223 – Topaz Radio **Total Project Cost: \$9,182**
Project Evaluation and Prioritization: 33 **New Maintenance Costs: \$0**
 The cities of Mesa, Gilbert, Apache Junction have formed an East Valley Cooperative to provide radio support and communications infrastructure for the public safety entities of these cities. This covers our police, fire and public works radio systems. Linking the radio systems of multiple jurisdictions maximizes public safety, promotes interoperability and fosters regional efficiencies which ultimately better serves our citizens. The Topaz website <http://www.topazrwc.org/AboutTRWC.aspx> provides comprehensive details on the location and scope of this project.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	General Fund	\$ 2,300
Equipment & Furniture	2,300	Investment Income	-
		Water Fund	-
FY 2016 Total Expenses	\$ 2,300	FY 2016 Total Sources	\$ 2,300

MF226 - Security Access System Upgrades **Total Project Cost: \$410**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$0**
 Upgrade/replace the badge reader system on all facilities town-wide.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Construction	\$ 108	General Fund	\$ 410
Equipment & Furniture	302		
FY 2016 Total Expenses	\$ 410	FY 2016 Total Sources	\$ 410

MF227 - Permitting System Replacement **Total Project Cost: \$2,000**
Project Evaluation and Prioritization: 18 **New Maintenance Costs: \$0**
 Replace the EDEN Permitting system with a new, modern software application that can better automate the planning, building, engineering, inspections, and code compliance process.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 384	General Fund	\$ 1,470
Equipment & Furniture	1,086		
FY 2016 Total Expenses	\$ 1,470	FY 2016 Total Sources	\$ 1,470

MF228 - CNG Fueling Station	Total Project Cost:	\$3,241
Project Evaluation and Prioritization: 17	New Maintenance Costs:	\$58

Construction of a Compressed Natural Gas fueling station at 4760 S. Greenfield Rd. for the Town's refuse collection fleet. The facility proposes to install a time fill fueling facility capable of fueling 42 trucks in an eight hour overnight window at the City's fleet yard by means of 42 single hose time-fill posts. The station will also include a dual fast-fill hose capable of fueling each truck with three to five diesel gallon equivalents per minute. The station is proposed to be a redundant compression system utilizing two electric drive compressors which ensures that if one unit is taken offline for maintenance, the system can still supply fuel to the fleet. Related site improvements for the utilization of existing facility for fueling purposes will also be a part of this project.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 10	Env Svcs Comm Fund	\$ 252
Construction Mgmt	227	Env Svcs Res Fund	2,785
Construction	2,800		
FY 2016 Total Expenses	\$ 3,037	FY 2016 Total Sources	\$ 3,037

MF230 - Detention Facility	Total Project Cost:	\$398
Project Evaluation and Prioritization: 5	New Maintenance Costs:	\$0

These improvements will reduce the amount of fees associated with transportation of detainees from Maricopa County facilities. Conversion of the existing facility from temporary holding cells to overnight cells will consist of camera upgrades and showering areas.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 5	General Fund	\$ 8
Construction Mgmt	8	City of Chandler	5
Construction	-		
Equipment & Furniture	-		
FY 2016 Total Expenses	\$ 13	FY 2016 Total Sources	\$ 13

MF232 – Finance, HR, and Payroll System Replacement	Total Project Cost:	\$2,029
Project Evaluation and Prioritization: 14	New Maintenance Costs:	\$250

Replace the Town's Finance, Human Resources, and payroll systems. The current systems were implemented in 2001 and the vendor has announced that the system will no longer be sold in competitive bid situations.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 1,816	General Fund	\$ 1,816
FY 2016 Total Expenses	\$ 1,816	FY 2016 Total Sources	\$ 1,816

MF234 – P & R Reservation System Replacement	Total Project Cost:	\$211
Project Evaluation and Prioritization: 25	New Maintenance Costs:	\$78

Replace the Parks and Recreation reservations system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 15	General Fund	\$ 211
Construction Mgmt	161		
Equipment & Furniture	35		
FY 2016 Total Expenses	\$ 211	FY 2016 Total Sources	\$ 211

Redevelopment

RD110 - Vaughn Avenue Parking Structure
Project Evaluation and Prioritization: 16
Total Project Cost: \$8,301
New Maintenance Costs: \$0

Design and construction of a structured parking facility located near Vaughn and Ash on the north side of Vaughn in support of the restaurant and entertainment uses developing in the Heritage District. The garage is planned for 364 spaces in a four-story structure with restroom facilities and surrounding surface parking. Ongoing operating costs of \$50,000 for utilities and cleaning were included in the FY 2015 budget.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Construction		179

FY 2016 Total Expenses \$ 179
FY 2016 Sources: (1,000s)

PFMPC Bonds	\$	179
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FY 2016 Total Sources \$ 179
RD114 - Downtown Transit Stops
Project Evaluation and Prioritization: 15
Total Project Cost: \$1,267
New Maintenance Costs: \$0

Upgrade/replace three transit stops in the downtown area with new artistic transit stops. Locations are Historical Society, Market Place, and Boys and Girls Club.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Construction		96

FY 2016 Total Expenses \$ 96
FY 2016 Sources: (1,000s)

State Grant	\$	96
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FY 2016 Total Sources \$ 96
RD115 - Saint Xavier University
Project Evaluation and Prioritization: 18
Total Project Cost: \$40,305
New Maintenance Costs: \$0

The facility is an approximate 87,000-square-foot, four-story building located on Vaughn Avenue, west of Gilbert Road, and west of the anticipated Heritage District parking structure. Design of this facility includes academic space, administrative space, laboratories, parking, retail, and lease space. In addition, the building is being built with sustainable building products that ultimately lower the long-term maintenance and operations of the facility.

FY 2016 Expenses: (1,000s)

Professional Services	\$	-
Construction Mgmt		-
Construction		13,284
Equipment & Furniture		7,500

FY 2016 Total Expenses \$ 20,784
FY 2016 Sources: (1,000s)

Other	\$	20,784
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FY 2016 Total Sources \$ 20,784
RD116 - Ash Street - Phase 1
Project Evaluation and Prioritization: 36
Total Project Cost: \$1,560
New Maintenance Costs: \$0

Extend Ash Street from the Western Power Line Trail north to Juniper Avenue with a tie in connection to Heather Court to the west.

FY 2016 Expenses: (1,000s)

Professional Services	\$	68
Construction Mgmt		205
Construction		1,225

FY 2016 Total Expenses \$ 1,498
FY 2016 Sources: (1,000s)

Env Svcs Com Fund	\$	50
Env Svcs Res Fund		100
General Fund		978
Wastewater Fund		110
Water Fund		260

FY 2016 Total Sources \$ 1,498

RD201 – Heritage District Water and Sewer Imp **Total Project Cost: \$930**
Project Evaluation and Prioritization: 36 **New Maintenance Costs: \$0**

This project will repair and replace water and sewer lines located in priority locations within the Heritage District based on the Heritage District Water and Sewer Assessment. The project will be completed in three phases. Infrastructure improvements in the Heritage District are identified as a high priority in the U.S. Department of Housing and Community Development (HUD) Community Development Block Grant (CDBG) Five Year Consolidated Plan approved by Gilbert Town Council.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 74	CDBG	\$ 474
Construction Mgmt	80		
Construction	320		
FY 2016 Total Expenses	\$ 474	FY 2016 Total Sources	\$ 474

RD202 – Gilbert Wellness and Resource Ctr **Total Project Cost: \$496**
Project Evaluation and Prioritization: 36 **New Maintenance Costs: \$0**

The project will rehabilitate Page Park Center, a 10,000 square foot vacant town-owned building, and be retrofitted to accommodate a multi-faceted health and wellness center. The Center will provide preventative medical care, preventative and restorative oral health care, mental health services and house a community resource center available to eligible residents at low or no cost. The proposed partnership includes Dignity Health, four local non-profits and private practice doctors and dentists. The Center will address many of the top priority needs and gaps in services identified in the 2014 Gilbert Community Needs Assessment and Mercy Gilbert Medical Center's 2014 Community Health Needs Assessment. Rehabilitation costs will be 100% funded by federal Community Development Block Grant (CDBG) funds as identified in the U.S. Department of Housing and Community Development (HUD) Community Development Block Grant (CDBG) Five Year Consolidated Plan.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services		CDBG	\$ 496
Construction Mgmt		Env Svcs Res Fund	
Construction	496	General Fund	
		Wastewater Fund	
		Water Fund	
FY 2016 Total Expenses	\$ 496	FY 2016 Total Sources	\$ 496

Storm Water

SW006 - Commerce Avenue Drainage Improvements **Total Project Cost: \$4,542**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$1**

Design and construction of storm water improvements recommended in the drainage study completed for the areas along Commerce Avenue east of Cooper Road, and along Cooper Road, to prevent flooding of Commerce Avenue and Cooper Road.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 100	General Fund	\$ -
Construction Mgmt	69	Env Svcs Res Fund	1,155
Land/ROW	275		
Construction	711		
FY 2016 Total Expenses	\$ 1,155	FY 2016 Total Sources	\$ 1,155

Water

WA027 - Well, 2 MG Reservoir and Pump Station **Total Project Cost: \$11,440**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$0**

Design and construct a 2.0 MGD well, two million gallon in ground reservoir, and pump station. Reservoir to be located near East Galveston and Recker Roads. The project is identified in the Water Resources Master Plan.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	Water SDF	\$ 41
Construction Mgmt	-		
Land/ROW	41		
Construction	-		
FY 2016 Total Expenses	\$ 41	FY 2016 Total Sources	\$ 41

WA052 - Water Rights - Phase I **Total Project Cost: \$43,950**
Project Evaluation and Prioritization: 42 **New Maintenance Costs: \$0**

Project is for the acquisition of water rights (lease) for 11,640 acre-feet of water.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Land/ROW	\$ 2,538	Water Resources SDF	\$ 2,538
FY 2016 Total Expenses	\$ 2,538	FY 2016 Total Sources	\$ 2,538

WA055 - NWTP Chlorine Conversion **Total Project Cost: \$3,997**
Project Evaluation and Prioritization: 30 **New Maintenance Costs: \$0**

A study will be completed in FY 2016 to determine an appropriate solution for the existing chlorine feed system. At the conclusion of the study when a solution is identified, this project will be updated based on the new scope and maintenance costs (if applicable).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 99	Water Fund	\$ 99
Construction Mgmt	-		
Construction	-		
FY 2016 Total Expenses	\$ 99	FY 2016 Total Sources	\$ 99

WA066 - Meadows 12" Water Main **Total Project Cost: \$1,750**
Project Evaluation and Prioritization: 8 **New Maintenance Costs: \$1**

This project is for design and construction of approximately 2800 LF of 12-inch water main from Meadows east in the Houston Avenue alignment to the East Maricopa Floodway right-of-way and south to Guadalupe. This project completes a loop in the water distribution system. This project is included in the Water Resources Master Plan.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 175	Water Fund	\$ 1,750
Construction Mgmt	125		
Land/ROW	450		
Construction	1,000		
FY 2016 Total Expenses	\$ 1,750	FY 2016 Total Sources	\$ 1,750

WA070 - SVWTP - Phase II **Total Project Cost: \$81,748**
Project Evaluation and Prioritization: 44 **New Maintenance Costs: \$1,984**

Phase II improvements will expand the SVWTP to an ultimate capacity of 48 MGD. Gilbert will have 12 MGD of the additional 24 MGD capacity being added. The plant is a joint facility with the City of Chandler. Project to be completed using the Construction Manager at Risk project delivery method.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 4,850	City of Chandler	\$ 10,090
Construction Mgmt	1,128	WRMPC-Future Bonds	10,090
Construction	14,860	Water Fund	658
FY 2016 Total Expenses	\$ 20,838	FY 2016 Total Sources	\$ 20,838

WA074 - Reservoir #7 Tank Replacement/Site Imp. **Total Project Cost: \$6,545**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$0**

Reservoir #7 is an above ground steel tank installed in 1985. An inspection of the tank in FY09 considered possible rehabilitation measures, with a final recommendation for complete replacement of the tank. With considerations given to the pump curves not meeting current requirements, the obsolete drives and controls, the discharge Header and the chlorine system not capable of matching our current process demands put into effect as a result of new more stringent EPA water quality regulations. The scope of this CIP includes a new recessed concrete reservoir with detached wet well, new discharge manifold, including valves, pressure gauges, and flow meter. A new Chlorinator with VFD's capable of feeding chlorine to multiple points, including Well discharge, booster discharge, and backfill.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 244	Water Fund	\$ -
Construction Mgmt	302	Water Replacement Fund	5,968
Construction	5,422		
FY 2016 Total Expenses	\$ 5,968	FY 2016 Total Sources	\$ 5,968

WA083 - Water Rights - WMA Settlement **Total Project Cost: \$21,748**
Project Evaluation and Prioritization: 42 **New Maintenance Costs: \$0**

Payment for existing CAP water rights due to White Mountain Apache Tribe water rights settlement. This project will result in a net increase in water rights available to the Town of Gilbert of 1,013 acre-feet. Execution of this agreement is contingent upon congressional action approving the agreement. One acre-foot of water is equal to 325,851 gallons of water.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Land/ROW	\$ 10,048	Water Fund	\$ 10,048
FY 2016 Total Expenses	\$ 10,048	FY 2016 Total Sources	\$ 10,048

WA087 - Well Blending Pipeline **Total Project Cost: \$830**
Project Evaluation and Prioritization: 13 **New Maintenance Costs: \$1**

Well 22 and the new well on Recker near Ocotillo experience high nitrate levels on a recurring basis requiring flushing. To prevent potential wasted water, a pipeline to carry the well water to a reservoir for blending with water from other sources is desired. Project will disconnect Well 22 from the system, and install approximately 3500' of 16" pipe to connect to the existing 20" fill line to the Well 20 reservoir site in Queen Creek Road to both wells. Will also install a discharge into Queen Creek Wash for flushing Well 22 when necessary. Install nitrate monitoring equipment at Well 20 reservoir and Well 22. Integrate into PLC programs and plant SCADA system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	Water Fund	\$ 162
Construction Mgmt	6		
Construction	156		
FY 2016 Total Expenses	\$ 162	FY 2016 Total Sources	\$ 162

WA089 - Reservoir #3 Tank Replacement/Site Imp. **Total Project Cost:** **\$2,965**
Project Evaluation and Prioritization: 10 **New Maintenance Costs:** **\$0**

Reservoir #3 is an above ground 1MG steel tank. The initial assessment calls for replacement of the tank with a new above ground steel tank. With the new above ground steel tank, this project will replace obsolete PLC with our standard Allen Bradley PLC, replace nonoperational surge tank with surge anticipation valve, and replace chain link perimeter fence with 8 foot high block wall to meet new security requirements. A new chlorinator with VFD's capable of feeding chlorine to multiple points, including well discharge and booster discharge will be added, in addition to this an air stripper will be added. The combination of these additions will aid us in developing our process to meet the more stringent EPA water quality demands.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 70	Water Replacement Fund	\$ 457
Construction Mgmt	-		
Construction	387		
FY 2016 Total Expenses	\$ 457	FY 2016 Total Sources	\$ 457

WA093 - Well Site Upgrades at Various Sites **Total Project Cost:** **\$2,652**
Project Evaluation and Prioritization: 41 **New Maintenance Costs:** **\$15**

This project will upgrade and perform site improvements at the Booster #5, #8, #12, and #14.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 172	Water Fund	\$ 2,082
Construction Mgmt	150		
Construction	1,760		
FY 2016 Total Expenses	\$ 2,082	FY 2016 Total Sources	\$ 2,082

WA094 - Water Rights - Phase II **Total Project Cost:** **\$31,852**
Project Evaluation and Prioritization: 40 **New Maintenance Costs:** **\$0**

Project is for the acquisition of water rights (lease) for 8,360 acre-feet of water. This project adds 8,360 acre-feet of water rights to the system, which equates to a total of 19,122 additional Equivalent Residential Units (ERUs).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Land/ROW	\$ 2,600	Water Resources SDF	\$ 2,600
		WRMPC-Future Bonds	-
FY 2016 Total Expenses	\$ 2,600	FY 2016 Total Sources	\$ 2,600

WA097 - Arsenic Treatment Facility Relocation **Total Project Cost:** **\$1,000**
Project Evaluation and Prioritization: 15 **New Maintenance Costs:** **\$0**

Move Arsenic Treatment Facility from Well Site 26 located at 5539 E. Baseline Rd to Well Site 28 located at 2820 E. Riggs Rd. Maintenance for the arsenic facility was already built into the operating budget, prior to the equipment relocation.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 21	Water Fund	\$ 531
Construction Mgmt	165		
Construction	295		
Equipment & Furniture	50		
FY 2016 Total Expenses	\$ 531	FY 2016 Total Sources	\$ 531

WA099 - NWTP - Chemical Line Containment	Total Project Cost:	\$841
Project Evaluation and Prioritization: 10	New Maintenance Costs:	\$10

Design and replacement of all chemical lines at the North Water Treatment Plant, with approximately 850 lineal feet of double containment chemical lines.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 90	Water Fund	\$ 827
Construction Mgmt	47		
Construction	690		
FY 2016 Total Expenses	\$ 827	FY 2016 Total Sources	\$ 827

WA100 - NWTP – Backwash Pumps	Total Project Cost:	\$1,012
Project Evaluation and Prioritization: 30	New Maintenance Costs:	\$25

Currently the use of head pressure from the effluent channel to clean the filters at the North Water Treatment provides an inefficient and deficient filter backwash. The addition of the pumps will ensure optimal filter performance through thorough backwashing.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Construction Mgmt	112	Water Fund	1,012
Construction	900		
FY 2016 Total Expenses	\$ 1,012	FY 2016 Total Sources	\$ 1,012

WA101 - Waterline - McQueen Road/Industrial Park	Total Project Cost:	\$1,308
Project Evaluation and Prioritization: 9	New Maintenance Costs:	\$0

Provide a 1500' waterline to loop between the 12" waterlines on McQueen and the Orbital business park. The proposed waterline loop will be constructed as originally proposed to support the business park. The waterline loop will provide the necessary redundancy in an area that requires water service 24 hours per day.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 300	Water Fund	\$ 1,308
Construction Mgmt	508		
Land/ROW	100		
Construction	400		
FY 2016 Total Expenses	\$ 1,308	FY 2016 Total Sources	\$ 1,308

WA102 - Waterline – Desert Lane to San Angelo	Total Project Cost:	\$875
Project Evaluation and Prioritization: 11	New Maintenance Costs:	\$0

Completion a 1600 lineal feet of 8" water line loop on Arizona Avenue between San Angelo and Desert Lane Loop is necessary due to separation from the City of Mesa system.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 75	Water Fund	\$ 875
Construction Mgmt	50		
Land/ROW	150		
Construction	600		
FY 2016 Total Expenses	\$ 875	FY 2016 Total Sources	\$ 875

WA103 – NWTP South Reservoir Roof **Total Project Cost: \$685**
Project Evaluation and Prioritization: 30 **New Maintenance Costs: \$5**

The replacement of the south reservoir roof at the North Water Treatment Plant (NWTP). The reservoir at the NWTP is made up of two different reservoirs built at different times. The south half was built in 1993 and the roof is nearing the end of its life. The roof is showing signs of wear and must be replaced in the near future.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 70	Water Replacement Fund	\$ 685
Construction Mgmt	65		
Construction	550		
FY 2016 Total Expenses	\$ 685	FY 2016 Total Sources	\$ 685

Total Project Cost: \$115

WA105 – Fiesta Tech Radio Expansion **Total Project Cost: \$115**
Project Evaluation and Prioritization: 10 **New Maintenance Costs: \$0**

Implementation of drive-by radio reading in business park.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Equipment & Furniture	\$ 115	Water Fund	\$ 115
FY 2016 Total Expenses	\$ 115	FY 2016 Total Sources	\$ 115

WA108 – NWTP – LLP VFD Replacement **Total Project Cost: \$600**
Project Evaluation and Prioritization: 26 **New Maintenance Costs: \$0**

Replacement of Variable Frequency Drive's for LLP #1, 2 and soft starts for pumps #3, 7.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 20		
Construction Mgmt	80		
Construction	200	Water Replacement Fund	\$ 300
FY 2016 Total Expenses	\$ 300	FY 2016 Total Sources	\$ 300

WA109 – NWTP – Finished Water VFD Replacement **Total Project Cost: \$1,061**
Project Evaluation and Prioritization: 26 **New Maintenance Costs: \$0**

Replacement of two finished water variable frequency drives #4 and #1 and three soft starts, #5, #8, and #9. These pumps are used to move water out of the NWTP reservoir and to maintain system pressures.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 98	Water Replacement Fund	\$ 98
FY 2016 Total Expenses	\$ 98	FY 2016 Total Sources	\$ 98

WA110 – Constellation Way Water Main **Total Project Cost: \$389**
Project Evaluation and Prioritization: 32 **New Maintenance Costs: \$0**

Complete design and construction of a 12" water main in the Constellation Way (164th St) alignment from Coldwater Boulevard south 2400 ft. This project completes a loop in the water distribution system that is needed to service the Adora Trails subdivision.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 34	Water SDF	\$ 389
Construction Mgmt	33		
Construction	322		
FY 2016 Total Expenses	\$ 389	FY 2016 Total Sources	\$ 389

Wastewater

WW044 - Reclaimed Water Valve Stations **Total Project Cost: \$1,258**
Project Evaluation and Prioritization: 28 **New Maintenance Costs: \$1**

Complete design and construction of two pressure reducing valve stations to establish pressure zones in the reclaimed water distribution system. These two valve stations will allow for more efficient pressure management within the reclaimed water distribution system which will aid in meeting customer delivery requirements.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 8	Wastewater SDF	\$ -
Construction Mgmt	27	WRMPC-Future Bonds	-
Land/ROW	27	Wastewater Fund	296
Construction	234		
FY 2016 Total Expenses	\$ 296	FY 2016 Total Sources	\$ 296

WW070 - Candlewood Lift Station and Force Main **Total Project Cost: \$8,815**
Project Evaluation and Prioritization: 29 **New Maintenance Costs: \$10**

Replacement of the Candlewood Lift Station to accommodate future flows. Also includes approximately 5,000 feet of 12-inch force main from the lift station east along the Hackamore alignment to meet the existing force main at Gilbert Road, to equalize flows between the Neely and Greenfield Water Reclamation Plants. This project is identified in the Water Resources Master Plan.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 3	Wastewater Fund	\$ -
Construction Mgmt	3	Wastewater SDF	81
Land/ROW	75	WRMPC-Future Bonds	-
Construction	-		
FY 2016 Total Expenses	\$ 81	FY 2016 Total Sources	\$ 81

WW075 - Greenfield Water Reclamation - Phase III **Total Project Cost: \$42,712**
Project Evaluation and Prioritization: 39 **New Maintenance Costs: \$300**

The Greenfield Water Reclamation Plant (GWRP) is a joint use facility with the City of Mesa and the Town of Queen Creek, with Mesa acting as Lead Agent and Plant Operator. Design and construction of this phase of the GWRP will be completed by 2018 and bring Gilbert's share of the total capacity to 12 MGD. A pre-design effort for this phase is schedule to begin in FY 2016. Gilbert's share of the phase three expansion will be 4 MGD (34,484 additional ERUs). The ultimate plant capacity is 42 MGD (approximate shares are Mesa at 18, Queen Creek at 8 and Gilbert at 16 MGD). The plant will produce high quality reclaimed water suitable for direct reuse for landscape irrigation and groundwater recharge. The expense data listed in beyond 10 years reflects the phase four expansion of the GWRP. This expansion is anticipated to add an additional 4 MGD to Gilbert's capacity.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 3,262	WRMPC-Future Bonds	\$ 2,950
Construction Mgmt	250	Wastewater Fund	562
Construction	-		
FY 2016 Total Expenses	\$ 3,512	FY 2016 Total Sources	\$ 3,512

WW080 - Santan Lift Station Odor Control Conv. **Total Project Cost:** \$717
Project Evaluation and Prioritization: 4 **New Maintenance Costs:** \$0
 Design and construction improvement at the San Tan lift station site to include an electrical system upgrade and the addition of an on-site chemical injection system for enhanced sewer system odor control.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 12	Wastewater Fund	\$ 188
Construction Mgmt	29		
Construction	147		
FY 2016 Total Expenses	\$ 188	FY 2016 Total Sources	\$ 188

WW083 - Reclaimed Water Reservoir #1 Rehab **Total Project Cost:** \$1,595
Project Evaluation and Prioritization: 28 **New Maintenance Costs:** \$0
 This project will rehabilitate two reclaimed water reservoirs by recoating the inside and outside of the tanks and making miscellaneous minor repairs.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 130	Wastewater Fund	\$ 1,584
Construction Mgmt	109		
Construction	1,345		
FY 2016 Total Expenses	\$ 1,584	FY 2016 Total Sources	\$ 1,584

WW091 - Lift Station Odor Scrubber Rplcmnt **Total Project Cost:** \$1,420
Project Evaluation and Prioritization: 15 **New Maintenance Costs:** \$0
 Design and construct a Bohn Bio filtration system at Gilbert Commons and Crossroads Lift Stations for the elimination of gases created by microbial consumption and oxidation of the gas components.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 155	Wastewater Rplcmnt Fund	\$ 1,183
Construction Mgmt	78		
Construction	950		
FY 2016 Total Expenses	\$ 1,183	FY 2016 Total Sources	\$ 1,183

WW092 - EMF 12" Reclaimed Water Line **Total Project Cost:** \$1,844
Project Evaluation and Prioritization: 30 **New Maintenance Costs:** \$2
 Install a 12" reclaimed water main along the east side of the East Maricopa Floodway to connect existing lines in Chandler Heights Road and Riggs Road to close a system loop.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 56	Wastewater Fund	\$ 1,119
Construction Mgmt	68		
Construction	795		
Equipment & Furniture	200		
FY 2016 Total Expenses	\$ 1,119	FY 2016 Total Sources	\$ 1,119

WW093 - Monitor Well Replacements **Total Project Cost: \$750**
Project Evaluation and Prioritization: 5 **New Maintenance Costs: \$4**

The design and installation of nine replacement monitoring wells. The original wells should be capped in the approved ADEQ/ADWR method, with the "Capped Well" paper work filed with ADWR.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 2	Wastewater Fund	\$ 384
Construction Mgmt	21		
Land/ROW	40		
Construction	321		
FY 2016 Total Expenses	\$ 384	FY 2016 Total Sources	\$ 384

WW097 – GWRP-Various Plant Improvements **Total Project Cost: \$5,953**
Project Evaluation and Prioritization: 28 **New Maintenance Costs: \$0**

Pursuant to the Intergovernmental Agreement with Mesa, various improvements will be completed including: Upgrade head-works and solids building electrical buss-duct; Replacement of 3 solids building pumps, 2 influent pump discharge valve actuators, solids probes, primary acid tanks, pumps, and piping, and upgrade instrumentation at primary and solids; and rehabilitate aeration basin 1&2 probes and the waste gas burner.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Construction	\$ 1,331	Wastewater Fund	\$ 1,331
FY 2016 Total Expenses	\$ 1,331	FY 2016 Total Sources	\$ 1,331

WW099 – Fiesta Tech Sewer & Lift Station **Total Project Cost: \$3,635**
Project Evaluation and Prioritization: 34 **New Maintenance Costs: \$0**

Construct a new lift station site to be located at the northwest corner of Fiesta Boulevard and Tech Boulevard. The lift station will be designed to accommodate a peak flow of up to 1.1 MGD, on site odor control scrubbing equipment, 5,520 feet of 8" force main pipeline, and 2,000 feet of new gravity sewer pipeline with up to five new sewer manhole structures.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 302	Wastewater Fund	\$ 3,632
Construction Mgmt	370		-
Land/ROW	100		
Construction	2,860		
FY 2016 Total Expenses	\$ 3,632	FY 2016 Total Sources	\$ 3,632

WW100 – Alt. Recovery Well R-5, McQueen Pk **Total Project Cost: \$840**
Project Evaluation and Prioritization: 34 **New Maintenance Costs: \$15**

This project involves drilling an alternative recovery well to replace current Recovery Well R-1. This new well will be drilled into the middle aquifer, equipped with pump and SCADA controls, and tied to the recovered water system that provides water to 2 ski-lake communities and an additional water source to the north area reclaimed water distribution system. This deeper recovery well will provide a secure source of higher quality recovered water for the customers.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 150	Wastewater SDF	\$ 840
Construction Mgmt	70		-
Construction	620		
FY 2016 Total Expenses	\$ 840	FY 2016 Total Sources	\$ 840

WW101 – Layton Lakes Lift Station Force Main **Total Project Cost: \$6,005**
Project Evaluation and Prioritization: 44 **New Maintenance Costs: \$0**

This project is the rehabilitation of two sewer force main pipelines that serve the Layton Lakes Lift Station. The existing 18-inch and 14-inch concrete lined Ductile Iron Pipe (DIP) force mains both need to be rehabilitated due to pipeline corrosion. The primary location of this project is the two mile stretch of Queen Creek road between Greenfield and Lindsay. The approximate length of each pipeline to be rehabilitated is 12,067 feet (or 2.28 miles).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 367	Wastewater Rplcmnt Fund	\$ 4,018
Construction Mgmt	242		-
Construction	3,409		
FY 2016 Total Expenses	\$ 4,018	FY 2016 Total Sources	\$ 4,018

Parks, Recreation and Open Spaces

PR006 - Heritage Trail Middle Segment **Total Project Cost: \$1,805**
Project Evaluation and Prioritization: 34 **New Maintenance Costs: \$0**

Multi-modal canal trail improvements from the Western Canal south to Warner. Improvements to include bridge crossing, landscape, concrete pathway, rest areas, lighting, and signage (1½ miles).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 11	General Fund	\$ 1,495
Construction Mgmt	103	Park SDF	-
Land/ROW	99		
Construction	1,282		
FY 2016 Total Expenses	\$ 1,495	FY 2016 Total Sources	\$ 1,495

PR011 - Western Canal Trail **Total Project Cost: \$1,371**
Project Evaluation and Prioritization: 34 **New Maintenance Costs: \$0**

Improvements along the south side of the Western Canal, directly north of Crystal Point Estates. Amenities to include seating areas, shade structures, landscaping, bank stabilization, sidewalk and trail improvements (5/8 mile).

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 36	General Fund	\$ 1,096
Construction Mgmt	100	Developer Contribution	-
Land/ROW	15	Investment Income	-
Construction	945		
FY 2016 Total Expenses	\$ 1,096	FY 2016 Total Sources	\$ 1,096

PR031 – Chandler Heights Basin **Total Project Cost: \$74,090**
Project Evaluation and Prioritization: 38 **New Maintenance Costs: \$0**

Joint effort with the Flood Control District of Maricopa County, this project will be the largest public park assembled in Gilbert. The land will be designed to serve two purposes: flood control and storm water retention, as well as park and recreation amenities. Situated along the East Maricopa Floodway (Superstition-Santan Corridor and Marathon Trail), the park will be a destination facility for a variety of recreation pursuits for a regional population. Maintenance costs will be determined upon completion of design.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 710	Park SDF	\$ 790
Construction Mgmt	80		
Construction	-		
FY 2016 Total Expenses	\$ 790	FY 2016 Total Sources	\$ 790

PR056 – Parks/Trails Sign and Lighting Prgrm **Total Project Cost: \$6,660**
Project Evaluation and Prioritization: 34 **New Maintenance Costs: \$10**

This project includes signs for parks, trails, and funds for trail lighting. The project will develop sign designs and themes for trail signage (50 signs) to include informational and directional signage. Parks signs (40 signs) are to replace worn and outdated rules/regulations signage.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 40	General Fund	\$ 50
Construction Mgmt	10		
FY 2016 Total Expenses	\$ 50	FY 2016 Total Sources	\$ 50

PR057 – Urban Lakes Renovation **Total Project Cost: \$1,085**
Project Evaluation and Prioritization: 36 **New Maintenance Costs: \$0**

Dredge and renovate the urban lakes at Freestone Park, Crossroads Park, McQueen Park, Discovery Park, Cosmo Park, Water Ranch Lake and the Municipal Center lake. The lakes have accumulated varying quantities of biomass, sludge, and debris, impacting water quality and the balance of the lake ecosystems.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 35	General Fund	\$ 1,034
Construction Mgmt	106		
Construction	893		
FY 2016 Total Expenses	\$ 1,034	FY 2016 Total Sources	\$ 1,034

PR078 - Powerline Trail at Holliday Farms **Total Project Cost: \$245**
Project Evaluation and Prioritization: 12 **New Maintenance Costs: \$0**

Grading and drainage improvements along the Powerline Trail to prevent damage after rainfall.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 3	General Fund	\$ 189
Construction Mgmt	16		
Construction	170		
FY 2016 Total Expenses	\$ 189	FY 2016 Total Sources	\$ 189

PR089 - Playground-Park Equip Replacements **Total Project Cost: \$396**
Project Evaluation and Prioritization: 19 **New Maintenance Costs: \$0**

Remove and replace play structures, and replace or upgrade miscellaneous park equipment at Freestone Park.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ -	General Fund	\$ 13
Construction Mgmt	-	GO Bonds	-
Construction	13		
FY 2016 Total Expenses	\$ 13	FY 2016 Total Sources	\$ 13

PR095 - Trail Crossing Signals – Phase II **Total Project Cost: \$638**
Project Evaluation and Prioritization: 13 **New Maintenance Costs: \$12**

Signalize trail crossings at various locations.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 41	Park SDF	\$ 82
Construction Mgmt	13	Federal Grant	534
Construction	562		
FY 2016 Total Expenses	\$ 616	FY 2016 Total Sources	\$ 616

PR098 - Pool Repairs - Various Locations **Total Project Cost: \$1,399**
Project Evaluation and Prioritization: 26 **New Maintenance Costs: \$15**

All four pool sites require Virginia Graeme Baker Act (VGBA) drain cover modification/replacement and sump work. Mesquite Aquatic Center repairs include concrete decking repair and other various repairs.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 6	GO Bonds	\$ -
Construction Mgmt	-	General Fund	-
Construction	119	Chandler USD	-
		Gilbert Public Schools	125
		Higley USD	-
FY 2016 Total Expenses	\$ 125	FY 2016 Total Sources	\$ 125

PR103 - Playground Replacements - Various **Total Project Cost: \$3,345**
Project Evaluation and Prioritization: 29 **New Maintenance Costs: \$0**

Remove and replace play structures at: McQueen Ballfield North, Villa Madeira, Freestone Soccer Fields.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 43	General Fund	\$ 1,255
Construction Mgmt	41		
Construction	1,171		
FY 2016 Total Expenses	\$ 1,255	FY 2016 Total Sources	\$ 1,255

PR105 - Pool Pump Pit Upgrades **Total Project Cost: \$193**
Project Evaluation and Prioritization: 14 **New Maintenance Costs: \$0**

Upgrade the pump pits at Mesquite Aquatic Center, Greenfield Pool, Williams Field Pool, and Perry Pool by adding electrically controlled shut off valves that can be operated without staff entering the pit areas.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 35	General Fund	\$ 193
Construction Mgmt	18		
Construction	140		
FY 2016 Total Expenses	\$ 193	FY 2016 Total Sources	\$ 193

PR106 - Pool Chemical Room Modifications **Total Project Cost: \$354**
Project Evaluation and Prioritization: 15 **New Maintenance Costs: \$0**

Modify the chemical rooms at Mesquite Aquatic Center, Greenfield Pool, Williams Field Pool, and Perry Pool by adding a barrier wall between the chlorine and acid systems and modify the chemical room ventilation systems.

FY 2016 Expenses: (1,000s)		FY 2016 Sources: (1,000s)	
Professional Services	\$ 42	General Fund	\$ 335
Construction Mgmt	16		
Construction	277		
FY 2016 Total Expenses	\$ 335	FY 2016 Total Sources	\$ 335

PR113 – Western Powerline Trail – UPRR
Grade Separated Pedestrian Crossing
Project Evaluation and Prioritization: 42
Total Project Cost:
\$4,773
New Maintenance Costs:
\$0

The Town of Gilbert operates a shared use recreational trail designated as the Western Powerline Trail (WPT) along the Salt River Project's (SRP) Lateral and parallel to SRP's high voltage transmission facilities. At the project location, the trail has termini on either side of the Union Pacific Railroad (UPRR) Phoenix Subdivision (Mainline) at Neely Street and at a pedestrian bridge crossing the canal about ¼ mile east of the UPRR mainline. This project would design and construct a grade separated pedestrian crossing at the UPRR mainline establishing safer, unobstructed pedestrian connectivity to a heavily used regional trail system.

FY 2016 Expenses: (1,000s)

Professional Services	\$	355
Construction Mgmt		65
Construction		-

FY 2016 Total Expenses \$ 420
FY 2016 Sources: (1,000s)

General Fund	\$	420
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FY 2016 Total Sources \$ 420
PR114 - Elliott District Park Repairs - Phase I
Project Evaluation and Prioritization: 21
Total Project Cost:
\$28,964
New Maintenance Costs:
\$0

Complete the repair work necessary to correct construction and design deficiencies at the Elliot District Park. The remaining safety design scope of work includes: 1) ADA compliant ramps/stairs in the clubhouse buildings, 2) height of playground shade structure, 3) ADA compliant stadium stairs/handrails, 4) depressed stairways for ADA compliance around the perimeter of the clubhouse buildings, 5) ADA compliant stairs/handrails at dugout stairways, 6) ADA compliant switchback walking surfaces, and 7) ADA defined trip hazards in existing flatwork.

FY 2016 Expenses: (1,000s)

Professional Services	\$	2,648
Construction Mgmt		58
Construction		-
Equipment & Furniture		103
Miscellaneous		685

FY 2016 Total Expenses \$ 3,494
FY 2016 Sources: (1,000s)

General Fund	\$	994
CIP Outside Sources		2,500

FY 2016 Total Sources \$ 3,494
Total Project Cost:
\$563
PR119 – McQueen Activity Ctr Roof Resurface
Project Evaluation and Prioritization: 28
New Maintenance Costs:
\$0

The McQueen Park Activity Center, which was constructed in 1997, has developed leaks. This project is for the installation of a foam roof over the original section of the center, approximately 15,000 square feet.

FY 2016 Expenses: (1,000s)

Professional Services	\$	50
Construction Mgmt		59
Construction		454

FY 2016 Total Expenses \$ 563
FY 2016 Sources: (1,000s)

General Fund	\$	563
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FY 2016 Total Sources \$ 563
PR122 – Freestone Recreation Ctr Roof Repair
Project Evaluation and Prioritization: 36
Total Project Cost:
\$1,100
New Maintenance Costs:
\$0

The budget proposed is currently for this assessment and the removal and replacement of the metal roof section of Freestone Recreation Center and a review for any other structural issues.

FY 2016 Expenses: (1,000s)

Professional Services	\$	116
Construction Mgmt		132
Construction		852

FY 2016 Total Expenses \$ 1,100
FY 2016 Sources: (1,000s)

General Fund	\$	1,100
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FY 2016 Total Sources \$ 1,100

Debt Service

[Debt Service Summary](#)

[Debt Service Detail](#)

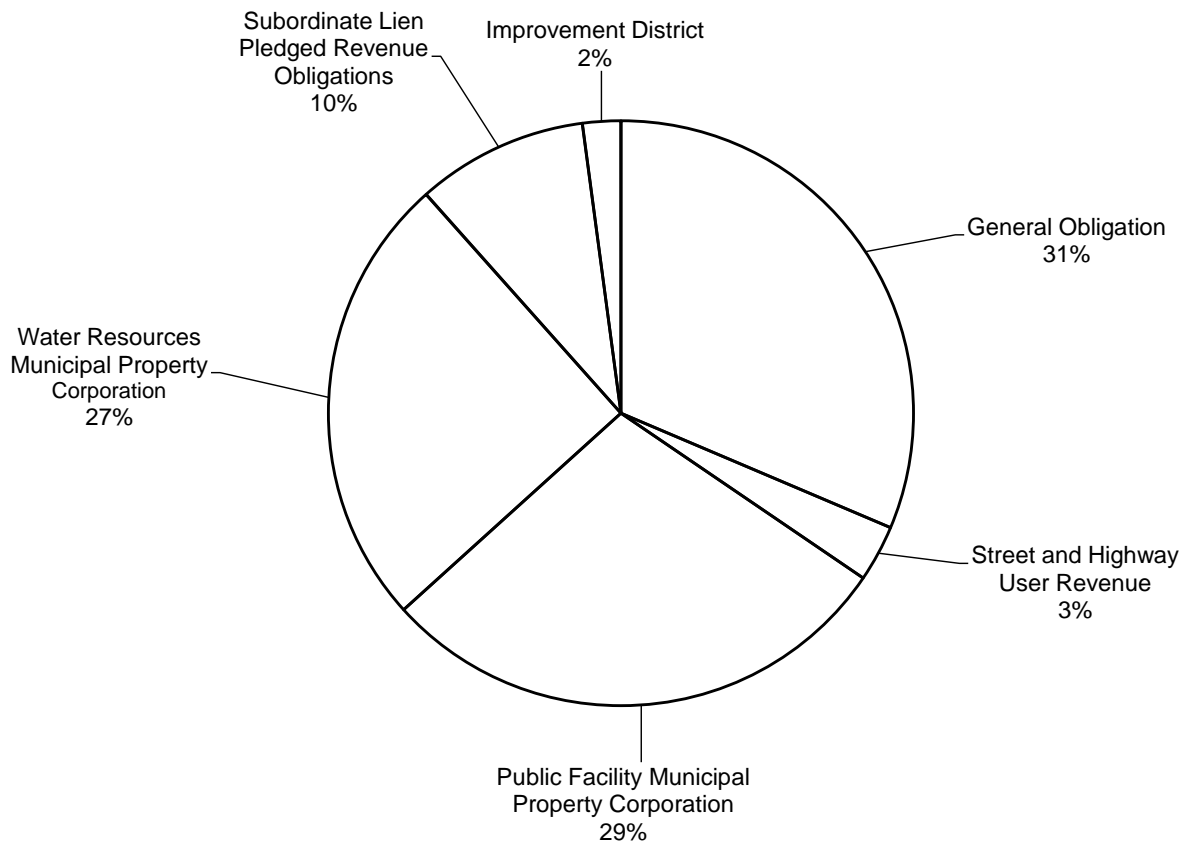
[Debt Service Financial](#)



Gilbert issues debt to finance capital project construction. This section of the budget document provides summary information regarding the type of debt issued, the amount of debt outstanding, the legal limit for general obligation debt, the purpose for that debt, and future debt payment requirements.

The following table indicates what percentage each type of bond represents of the total outstanding debt for Gilbert as of July 1, 2015.

TYPE OF BOND	PRINCIPAL AMOUNT OUTSTANDING
General Obligation	\$ 122,715,000
Street and Highway User Revenue	12,165,000
Public Facility Municipal Property Corporation	112,575,000
Water Resources Municipal Property Corporation	98,225,000
Subordinate Lien Pledged Revenue Obligations	36,980,000
Improvement District	8,275,000
Total Bonds Outstanding	\$ 390,935,000



Description of Bond Types

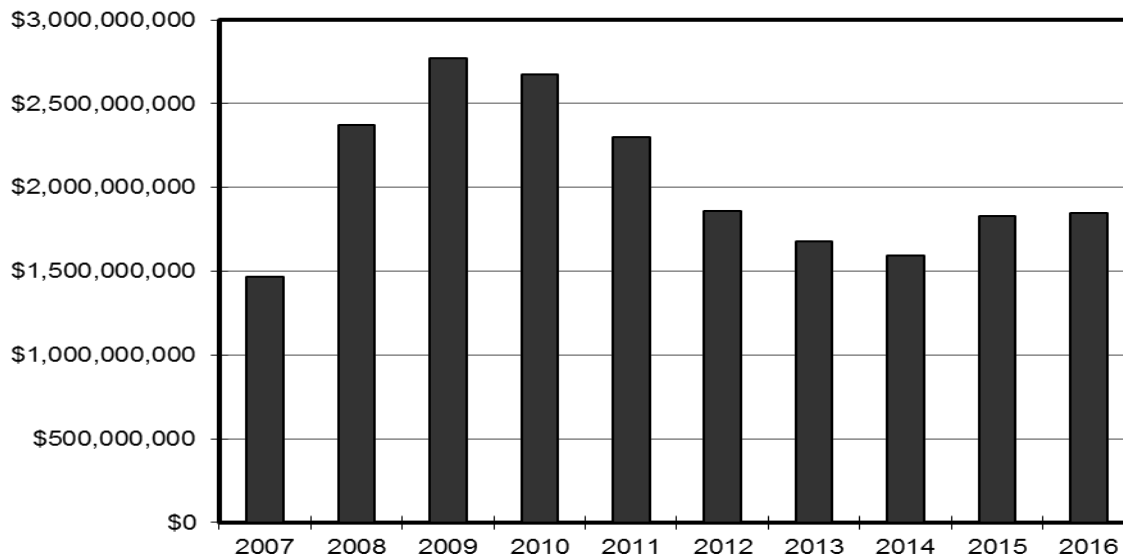
General Obligation (G.O.) Bonds are backed by the full faith and credit of the issuing municipality. The bonds are secured by the property tax of the Town and are limited in capacity based on the Town's secondary assessed valuation as determined by the Maricopa County Assessor. The following table illustrates the changes in secondary assessed valuation over the past ten years and the amount of property tax received to repay debt.

Year	Secondary Assessed Valuation*	Percent Change	Property Tax
2006/2007	1,466,841,566	17.18%	16,799,669
2007/2008	2,370,221,717	61.59%	26,345,117
2008/2009	2,768,391,194	16.80%	30,836,167
2009/2010	2,672,949,852	-3.45%	30,116,880
2010/2011	2,297,228,317	-14.06%	25,796,000
2011/2012	1,861,193,961	-18.98%	21,502,322
2012/2013	1,675,360,422	-9.98%	19,183,696
2013/2014	1,594,806,737	-4.81%	18,315,083
2014/2015	1,829,471,839	14.72%	19,422,848
2015/2016	1,845,325,449	0.87%	19,500,000

*Note: Beginning in 2015, the Maricopa County Assessor no longer distinguishes between primary and secondary assessed value. Valuations after that date are reported in one combined "primary" category which is used for both primary and secondary property tax calculations.

The average annual valuation growth of 10.19% (since 2000) in the Town combined with strategic debt planning allowed the Town to keep the same property tax rate for 17 years through FY 2002 and to decrease the rate to \$1.15 per \$100 in secondary assessed valuation for FY 2003. The Town decreased the rate to about \$1.06 per \$100 in assessed valuation again in FY 2015. Council has chosen to use debt service fund balance in FY 2016 to keep the rate at \$1.06 which should generate about \$19.5 million of revenue. Actual debt service obligations for FY 2016 are scheduled to be just above \$22.8 million. Assessed value for Property Tax purposes lags market by nearly two years.

Secondary Assessed Value



The Arizona Constitution and State Statute limits Gilbert's bonded debt capacity to certain percentages of Gilbert's secondary assessed valuation by the type of project to be constructed.

There is a limit of 20% of secondary assessed valuation for projects involving streets, water, sewer, artificial lighting, parks, open space, and recreational facility improvements.

There is a limit of 6% of secondary assessed valuation for any other general-purpose project.

Voter authorization is required before General Obligation Bonds can be issued. In 2001 a Citizens Bond Committee recommended the Council forward to the voters a bond authorization election in the amount of \$57,481,000. The Council approved this action and the bond authorization election was successful. In May 2003, the voters approved general obligation bonds in the amount of \$80 million to pay for street construction and in March 2006, voters approved \$75 million for street improvements and \$10 million for parks and recreation facilities. In November 2007, voters approved \$174 million for street improvements. The following table outlines the remaining authorization for each voter approved election:

<u>Election Date</u>	<u>Authorized</u>	<u>Issued</u>	<u>Remaining 20%</u>
November 2001	\$ 57,481,000	\$ 45,722,000	\$ 11,759,000
May 2003	\$ 80,000,000	\$ 80,000,000	\$ -
March 2006	\$ 85,000,000	\$ 85,000,000	\$ -
November 2007	\$ 174,000,000	\$ 102,990,000	\$ 71,010,000

The information below shows the legal bonding limit for General Obligation bonds as of July 1, 2015.

Debt Capacity with Bond Premiums Included

6% Limitation

FY 2016 Secondary Assessed Valuation	\$ 1,845,325,449
Allowable 6% Debt	110,719,527
Less: 6% Debt Outstanding	-
Unused 6% Debt Capacity	\$ 110,719,527

20% Limitation

FY 2016 Secondary Assessed Valuation	\$ 1,845,325,449
Allowable 20% Debt	369,065,090
Less: 20% Debt Outstanding	(135,310,000)
Unused 20% Debt Capacity	\$ 233,755,090

The following table provides the detail for the FY 2016 general obligation debt budget. Revenue is provided from the secondary property tax levy.

Issue Name	Debt Issued	Debt Outstanding	Tax Supported Debt Payments
GO Refunding Series 2005	14,115,000	9,715,000	10,200,750
GO Series 2008	187,990,000	113,000,000	12,613,750
Total General Obligation	\$202,105,000	\$122,715,000	\$22,814,500

The last General Obligation Bond sale occurred in July 2008. That issue received a Moody's rating of Aa2, which was an upgrade from the previous Aa3 rating. In April 2015, Moody's Gilbert's GO ratings to Aaa; Fitch and S&P have set their underlying GO ratings for the Town of Gilbert at AA+, the second highest possible rating. This is evidence of the Town's emphasis on responsible financial stewardship, as well a reflection of a great community.

Street and Highway User Revenue (HURF) Bonds are special revenue bonds issued specifically for the purpose of constructing street and highway projects. Gilbert received a ratings upgrade from S&P from a 'AA-' to a 'AA'. Gilbert's HURF bond rating from Moody's was also affirmed at Aa3 when other Arizona municipalities received downgrades due to the volatility of the revenue source. The bonds are secured by gas tax revenues collected by the State and distributed to municipalities throughout the State based on a formula of population and gas sales within the county of origin. These bonds are limited by the amount of HURF revenue received from the State. By state statute, the annual total debt service must not exceed one-half of the annual HURF revenues received.

The following table illustrates the debt service as a percent of anticipated revenue:

<i>Year</i>	<i>HURF Revenue</i>	<i>Debt Service</i>	<i>Coverage</i>
FY 2016	13,500,000	3,395,050	4.0x
FY 2017	14,506,000	3,411,250	4.3x
FY 2018	14,941,000	3,412,250	4.4x
FY 2019	15,389,000	3,412,500	4.5x

Water and Wastewater Revenue Bonds are issued to finance construction of water and wastewater facilities. The debt is repaid through user fees. The voters must approve the bonds. The amount of debt issued is limited by the revenue source to repay the debt. The wastewater portion of these bonds was paid off early to avoid additional interest charges.

Water Resources and Public Facilities Municipal Property Corporation Bonds are issued by non-profit corporations created by Gilbert as a financing mechanism for the purpose of funding the construction or acquisition of capital improvement projects. The Municipal Property Corporation is governed by a board of directors consisting of citizens from the community appointed by the Council. These bonds may be issued without voter approval. Water Resources issues are split into two funds based on the revenue source for debt repayment. There is a debt fund for Water projects and a debt fund for Wastewater projects.

Subordinate Lien Pledged Revenue Obligations are payable only from a junior and subordinate pledge of revenues generated by the Town of Gilbert from Excise Taxes and State Shared Revenues. Payments on obligations are not a direct obligation of the Town and may not be paid by revenues from *ad valorem* property taxes. These bonds may be issued without voter approval.

The Town currently has one Subordinate Lien obligation which is paid using revenues from a lease with Saint Xavier University.

Improvement District Bonds are generally issued to repay debt used to finance construction in a designated area within Gilbert. The property owners must agree to be assessed for the repayment of the costs of constructing improvements that benefit the owners' property. Gilbert is ultimately responsible for the repayment of the debt if the property owner does not pay.

The Town currently has two Improvement District bond issues outstanding totaling \$8,275,000.

The following table indicates the principal amount of debt paid annually by type of debt:

Fiscal Year	General Obligation	Street and Highway	MPC Public Facilities	MPC Water Resources	Subordinate Lien	Improvement District
2016	17,465,000	2,845,000	8,000,000	4,275,000	0	440,000
2017	13,200,000	2,975,000	9,005,000	4,500,000	655,000	470,000
2018	14,000,000	3,095,000	10,540,000	4,750,000	670,000	495,000
2019	14,250,000	3,250,000	11,040,000	4,975,000	700,000	500,000
2020	14,800,000		11,555,000	5,225,000	735,000	530,000
2021	15,500,000		11,720,000	5,500,000	770,000	560,000
2022	16,500,000		5,000,000	5,775,000	810,000	590,000
2023	17,000,000		2,850,000	6,075,000	850,000	620,000
2024			5,075,000	6,350,000	895,000	650,000
2025			9,025,000	6,650,000	935,000	680,000
2026			6,575,000	7,000,000	985,000	730,000
2027			10,990,000	7,350,000	1,035,000	765,000
2028			11,200,000	7,725,000	1,085,000	610,000
2029				8,125,000	1,140,000	635,000
2030				8,525,000	1,195,000	
2031				5,425,000	1,235,000	
2032					1,275,000	
2033					1,320,000	
2034					1,365,000	
2035					1,415,000	
2036					1,470,000	
2037					1,525,000	
2038					1,580,000	
2039					1,640,000	
2040					1,695,000	
2041					1,810,000	
2042					1,900,000	
2043					1,995,000	
2044					2,095,000	
2045					2,200,000	
	\$122,715,000	\$12,165,000	\$112,575,000	\$98,225,000	\$36,980,000	\$8,275,000

The following table indicates the total interest payments per year by type of debt:

Fiscal Year	General Obligation	Street and Highway	MPC Public Facilities	MPC Water Resources	Subordinate Lien	Improvement District
2016	5,349,500	550,050	5,642,225	4,715,438	1,815,566	412,370
2017	4,476,250	436,250	5,271,175	4,496,063	1,605,906	389,063
2018	3,816,250	317,250	4,844,225	4,264,813	1,586,256	364,348
2019	3,116,250	162,500	4,340,950	4,021,688	1,559,456	338,863
2020	2,403,750		3,823,225	3,766,688	1,524,456	312,478
2021	1,663,750		3,258,700	3,498,563	1,487,706	284,555
2022	1,005,000		2,679,575	3,216,688	1,449,206	255,098
2023	510,000		2,429,575	2,935,625	1,408,706	224,103
2024			2,287,075	2,648,125	1,366,206	191,570
2025			2,033,325	2,339,375	1,321,456	157,500
2026			1,582,075	2,006,438	1,274,706	121,383
2027			1,220,450	1,647,688	1,225,456	83,090
2028			616,000	1,270,813	1,173,706	47,940
2029				874,563	1,119,456	16,193
2030				464,563	1,062,456	
2031				128,844	1,023,619	
2032					981,938	
2033					937,313	
2034					891,113	
2035					843,338	
2036					786,738	
2037					733,450	
2038					678,169	
2039					620,894	
2040					561,444	
2041					500,000	
2042					409,500	
2043					314,500	
2044					214,750	
2045					110,000	
	\$22,340,750	\$1,466,050	\$40,028,575	\$42,295,969	\$30,587,466	\$3,198,550

PERSONNEL BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
General Obligation	19,077,886	19,092,886	18,577,030	18,577,030	22,816,500
Street and Highway	3,332,724	2,724,150	3,383,320	3,383,320	3,396,300
Public Facilities MPC	16,574,929	20,902,853	19,148,642	13,548,680	13,650,980
Water Resources MPC	13,324,153	12,205,559	13,093,640	13,093,640	12,503,250
Subordinate Lien	-	-	-	-	2,020,230
Improvement Districts	1,143,920	1,529,130	6,584,050	6,584,050	6,515,470
Total Expenses	\$ 53,453,612	\$ 56,454,578	\$ 60,786,682	\$ 55,186,720	\$ 60,902,730

EXPENSES BY CATEGORY	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Personnel	-	-	-	-	-
Supplies & Contractual	53,453,612	52,097,039	55,186,720	55,186,720	60,902,730
Capital Outlay	-	4,357,539	5,599,962	-	-
Total Expenses	\$ 53,453,612	\$ 56,454,578	\$ 60,786,682	\$ 55,186,720	\$ 60,902,730

OPERATING RESULTS	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Total Revenues	20,680,962	20,545,732	25,761,577	24,267,883	28,300,060
Transfers In	32,648,387	30,128,587	33,307,030	33,307,030	32,726,630
Total Sources	\$ 53,329,349	\$ 50,674,319	\$ 59,068,607	\$ 57,574,913	\$ 61,026,690
Total Expenses	53,453,612	56,454,578	60,786,682	55,186,720	60,902,730
Transfers Out	5,191,117	907,271	205,000	1,787,000	-
Total Uses	\$ 58,644,729	\$ 57,361,849	\$ 60,991,682	\$ 56,973,720	\$ 60,902,730
Net Operating Result	\$ (5,315,380)	\$ (6,687,530)	\$ (1,923,075)	\$ 601,193	\$ 123,960



Appendix

Personnel Detail
Capital Outlay
Transfer Schedule
Schedules A-G
Glossary/Acronyms



	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
GENERAL FUND					
MANAGEMENT AND POLICY					
Mayor and Council					
Mayor and Council Assistant	1.00	1.00	1.00	1.00	1.00
Governmental Relationship Assistant	1.00	1.00	1.00	1.00	1.00
Total Mayor and Council	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Manager					
Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant to Town Manager	3.00	3.00	3.00	3.00	3.00
Executive Assistant to Town Manager	1.00	1.00	1.00	1.00	1.00
Executive Staff Assistant	0.00	1.00	1.00	1.00	1.00
Total Manager	6.00	7.00	7.00	7.00	7.00
Communication					
Communications Manager	1.00	0.00	0.00	0.00	0.00
Chief Digital Officer	0.00	1.00	1.00	1.00	1.00
Digital Media and Marketing Officer	1.00	1.00	1.00	1.00	1.00
Digital Journalist	2.00	2.00	2.00	2.00	2.00
Multi-Media Analyst	1.00	1.00	1.00	1.00	1.00
Mobile Applications Analyst	0.00	0.00	1.00	1.00	1.00
Total Communication	5.00	5.00	6.00	6.00	6.00
Intergovernmental					
Governmental Relationship Assistant	1.00	1.00	1.00	1.00	1.00
Intergovernmental Relations Manager	1.00	0.00	0.00	0.00	0.00
Governmental Relationship Director	0.00	1.00	1.00	1.00	1.00
Total Intergovernmental	2.00	2.00	2.00	2.00	2.00
Human Resources:					
Personnel Administration					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	4.00	4.00	4.00	4.00	4.00
Human Resources Manager	0.00	2.00	2.00	2.00	2.00
Human Resources Supervisor	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	2.00	2.00	2.00	2.00
Employee Relations Administrator	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Total Personnel Administration	10.00	12.00	12.00	12.00	12.00
Learning and Development					
Learning and Development Manager	1.00	1.00	1.00	1.00	1.00
Learning and Development Consultant	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Learning and Development	3.00	3.00	3.00	3.00	3.00
Risk Management					
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Claims Analyst	1.00	1.00	1.00	1.00	1.00
Environmental and Safety Coordinator	1.00	1.00	1.00	1.00	1.00
Total Risk Management	3.00	3.00	3.00	3.00	3.00

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Projected FY 2015	Budget FY 2016
Payroll					
Senior Payroll Specialist	1.00	2.00	2.00	2.00	2.00
Payroll Specialist	1.75	0.75	1.00	1.00	1.00
Total Payroll	2.75	2.75	3.00	3.00	3.00
Total Human Resources	18.75	20.75	21.00	21.00	21.00
Economic Development					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Administrator	3.00	4.00	4.00	4.00	4.00
Economic Development Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Economic Development	7.00	8.00	8.00	8.00	8.00
Information Technology:					
Information Technology Administration					
Information Technology Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Information Technology Administration	2.00	2.00	2.00	2.00	2.00
Communication Services					
IT Infrastructure Manager	1.00	1.00	1.00	1.00	1.00
Systems Engineer	4.00	3.00	3.00	3.00	3.00
Telecom Engineer	0.00	1.00	1.00	1.00	1.00
Communications Engineer	0.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
Radio Technician	1.00	1.00	1.00	1.00	1.00
Audio/Visual Analyst	1.00	1.00	1.00	1.00	1.00
Total Communication Services	8.00	9.00	9.00	9.00	9.00
Application Operations and Support					
IT Applications Manager	1.00	1.00	1.00	1.00	1.00
IT Desktop Supervisor	1.00	1.00	1.00	1.00	1.00
Applications Administrator	4.00	4.00	4.00	4.00	4.00
Applications Engineer	0.00	2.00	2.00	2.00	2.00
Desktop Analyst	0.00	2.00	2.00	2.00	2.00
Applications Analyst	6.00	4.00	4.00	4.00	4.00
PC Technician	4.00	4.00	4.00	4.00	4.00
Help Desk Technician	0.00	0.00	0.00	0.00	1.00
Total Application Operations and Support	16.00	18.00	18.00	18.00	19.00
GIS Operations and Support					
GIS Supervisor	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00	2.00
Senior GIS Technician	2.00	2.00	2.00	2.00	2.00
GIS Technician	2.00	2.00	2.00	2.00	2.00
Addressing Technician	1.00	1.00	1.00	1.00	1.00
Total GIS Operations and Support	7.00	7.00	7.00	7.00	8.00

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Imaging Support					
Systems Analyst	1.00	0.00	0.00	0.00	0.00
Total Imaging Support	1.00	0.00	0.00	0.00	0.00
Total Information Technology	34.00	36.00	36.00	36.00	38.00
Management and Budget					
Office of Management and Budget Manager	1.00	0.00	0.00	0.00	0.00
Management and Budget Director	0.00	1.00	1.00	1.00	1.00
Management and Budget Analyst	3.00	3.00	3.00	3.00	3.00
Management and Budget Administrator	0.00	1.00	1.00	1.00	1.00
Management Support Specialist	0.25	1.00	1.00	1.00	1.00
Total Management and Budget	4.25	6.00	6.00	6.00	6.00
Total Town Manager	<u>77.00</u>	<u>84.75</u>	<u>86.00</u>	<u>86.00</u>	<u>88.00</u>
Town Clerk					
Town Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00	1.00
Management Support Specialist	2.00	2.00	2.00	2.00	2.00
Early Elections Voting Clerk	0.49	0.00	0.00	0.00	0.00
Total Town Clerk	<u>6.49</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Neighborhood Services					
Program Supervisor	0.00	0.00	0.00	0.15	0.15
Program Coordinator	1.00	1.00	1.00	1.00	1.00
Total Neighborhood Services	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.15</u>	<u>1.15</u>
Legal Services:					
General Counsel					
Town Attorney	1.00	1.00	1.00	1.00	1.00
Assistant Town Attorney	1.00	1.00	1.00	1.00	1.00
Legal Advisor	0.00	0.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Total General Counsel	3.00	3.00	4.00	4.00	4.00
Prosecutor					
Town Prosecutor	1.00	1.00	1.00	1.00	1.00
Assistant Town Prosecutor II	7.00	7.00	7.00	7.00	7.00
Legal Secretary	3.00	3.00	3.00	3.00	3.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Victim Advocate	1.00	2.00	2.00	2.00	2.00
Office Assistant	3.00	3.00	3.00	3.00	3.00
Total Prosecutor	18.00	19.00	19.00	19.00	19.00
Total Legal Services	<u>21.00</u>	<u>22.00</u>	<u>23.00</u>	<u>23.00</u>	<u>23.00</u>
TOTAL MANAGEMENT AND POLICY	<u>107.49</u>	<u>115.75</u>	<u>118.00</u>	<u>118.15</u>	<u>120.15</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
MANAGEMENT SERVICES					
Administration					
Finance & Management Services Director	1.00	1.00	1.00	1.00	1.00
Total Management Services Administration	1.00	1.00	1.00	1.00	1.00
Accounting					
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accounting System Analyst	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Technician	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Total Accounting	9.00	9.00	9.00	9.00	9.00
Purchasing					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
Contract Specialist	1.00	2.00	2.00	2.00	3.00
Inventory Services Specialist	0.00	0.00	0.00	0.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Total Purchasing	4.00	5.00	5.00	5.00	7.00
Tax Compliance					
Tax Compliance Specialist	1.00	1.00	1.00	1.00	1.00
Tax Compliance Analyst	2.00	2.00	2.00	2.00	2.00
Tax Compliance Manager	1.00	1.00	1.00	1.00	1.00
Total Tax Compliance	4.00	4.00	4.00	4.00	4.00
TOTAL MANAGEMENT SERVICES	<u>18.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>21.00</u>
COURT					
Municipal Court					
Presiding Judge	1.00	1.00	1.00	1.00	1.00
Municipal Judge	3.00	3.00	3.00	3.00	3.00
Civil Hearing Officer	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Deputy Court Administrator	1.00	1.00	1.00	1.00	1.00
Senior Court Services Clerk	5.00	5.00	5.00	5.00	5.00
Court Services Clerk	10.00	10.00	10.00	10.00	10.00
Court Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Security Officer	4.00	4.00	4.00	4.00	4.00
Office Assistant	2.00	2.00	2.00	2.00	2.00
Court Interpreter	0.75	0.75	0.75	0.75	0.75
Pro Tem Judge	0.17	0.17	0.17	0.17	0.17
Total Municipal Court	<u>29.92</u>	<u>30.92</u>	<u>30.92</u>	<u>30.92</u>	<u>30.92</u>
TOTAL COURT	<u>29.92</u>	<u>30.92</u>	<u>30.92</u>	<u>30.92</u>	<u>30.92</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
DEVELOPMENT SERVICES					
Development Services Administration					
Development Services Director	1.00	1.00	1.00	1.00	1.00
Development Services Representative	2.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Development Services Administration	4.00	2.00	2.00	2.00	2.00
Permits and Licensing					
Customer Service Professional	0.00	2.00	4.30	4.30	4.30
Customer Service Manager	0.00	0.00	0.50	0.50	0.50
Customer Service Supervisor	0.00	0.00	0.70	0.70	0.70
Total Permits and Licensing	0.00	2.00	5.50	5.50	5.50
Plan Review and Inspection Services:					
Plan Review and Inspection Administration					
Plan Review and Inspection Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Plan Review and Inspection Admin	2.00	2.00	2.00	2.00	2.00
Plan Review and Inspection - Building					
Inspection and Compliance Services Manager	0.00	0.00	0.00	0.00	0.00
Inspections Supervisor	0.75	0.75	0.75	0.75	0.75
Senior Inspector	1.00	1.00	1.00	1.00	1.00
Inspector II	4.00	4.00	4.00	4.00	4.00
Inspector I	3.00	3.00	3.00	3.00	3.00
Plan Review and Inspection Specialist	3.00	3.00	3.00	3.00	3.00
Plan Review Supervisor	0.80	0.80	0.80	0.80	0.80
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
Total Plan Review and Inspection - Building	16.55	16.55	16.55	16.55	16.55
Plan Review and Inspection - Fire					
Inspection and Compliance Services Manager	0.00	0.00	0.00	0.00	0.00
Inspections Supervisor	0.25	0.25	0.25	0.25	0.25
Inspector II	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plan Review Supervisor	0.20	0.20	0.20	0.20	0.20
Total Plan Review and Inspection - Fire	2.45	2.45	2.45	2.45	2.45
Plan Review and Inspection - Engineering					
Inspector II	5.00	5.00	5.00	5.00	5.00
Inspections Supervisor	0.95	0.95	0.95	0.95	0.95
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plans Review Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Total Plan Review and Inspection - Engineering	8.95	8.95	8.95	8.95	8.95

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Plan Review and Inspection - Planning					
Inspection and Compliance Services Manager	0.00	0.00	0.00	0.00	0.00
Landscape Technician	1.00	0.00	0.00	0.00	0.00
Plans Examiner	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Permit and Plan Review Services Manager	0.00	0.00	0.00	0.00	0.00
Inspections Supervisor	0.05	0.05	0.05	0.05	0.05
Total Plan Review and Inspection - Planning	3.05	3.05	3.05	3.05	3.05
Plan Review and Inspection - Code					
Inspections Supervisor	0.80	0.80	0.80	0.80	0.80
Inspector II	1.00	1.00	1.00	1.00	1.00
Inspector I	4.00	4.00	4.00	4.00	4.00
Administrative Assistant	1.00	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	0.00	0.00	0.00	0.00
Total Plan Review and Inspection - Code	7.80	7.80	7.80	7.80	7.80
Total Plan Review and Inspection Services	<u>40.80</u>	<u>40.80</u>	<u>40.80</u>	<u>40.80</u>	<u>40.80</u>
Planning Services					
Planning Services Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	3.00	3.00	3.00	3.00	3.00
Planner II	2.00	2.00	2.00	2.00	2.00
Plan Review and Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Planning Technician	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Planning Services	11.00	11.00	11.00	11.00	11.00
TOTAL DEVELOPMENT SERVICES	<u>55.80</u>	<u>55.80</u>	<u>59.30</u>	<u>59.30</u>	<u>59.30</u>
PUBLIC WORKS - ENGINEERING					
Engineering Administration					
Town Engineer	0.60	0.60	0.60	0.60	0.60
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Total Engineering Administration	1.60	1.60	1.60	1.60	1.60
Engineering Development					
Development Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician	0.00	0.00	1.00	1.00	1.00
Total Engineering Development	1.00	1.00	2.00	2.00	2.00
Engineering Traffic					
Town Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Senior Traffic Engineering Specialist	1.00	1.00	1.00	1.00	1.00
Traffic Safety Assistant	1.00	1.00	1.00	1.00	1.00
Total Engineering Traffic	3.00	3.00	3.00	3.00	3.00
TOTAL PUBLIC WORKS ENGINEERING	<u>5.60</u>	<u>5.60</u>	<u>6.60</u>	<u>6.60</u>	<u>6.60</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
POLICE DEPARTMENT					
Police Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	0.00	0.00	1.00	1.00	1.00
Legal Advisor	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	0.50	0.50
Total Police Administration	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Office of Professional Standards:					
Internal Affairs					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	3.00	3.00	3.00	3.00	3.00
Total Internal Affairs	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Hiring / Inspections					
Police Policy and Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
Polygraph Examiner	1.00	1.00	1.00	1.00	1.00
Police Volunteer Specialist	1.00	1.00	1.00	1.00	1.00
Non-Sworn Public Safety Technician	2.00	2.00	2.00	2.00	2.00
Total Hiring/Inspections	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Alarm Management					
Alarm Program Technician	1.00	1.00	1.00	1.00	1.00
Total Alarm Management	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Training and Program Coordination					
Police Training Specialist	1.00	1.00	1.00	1.00	1.00
Rangemaster	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Police Records Clerk	1.00	1.00	1.00	1.00	2.00
Total Training & Program Coordination	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>5.00</u>
Crime Prevention					
Crime Prevention Technician	3.00	3.00	3.00	3.00	3.00
Total Crime Prevention	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Office of Professional Standards	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>
Patrol Services:					
Uniform Patrol					
Police Commander	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	5.00	5.00	5.00	5.00
Police Sergeant	14.00	13.00	12.00	12.00	12.00
Police Officer	114.00	114.00	116.00	114.00	116.00
Teleserve Operators	8.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.50	1.50	1.50	1.50	1.50
Civilian Patrol Technician	2.00	4.00	0.00	0.00	0.00
Service Aide	2.00	0.00	0.00	0.00	0.00
Total Uniform Patrol	<u>147.50</u>	<u>138.50</u>	<u>135.50</u>	<u>133.50</u>	<u>135.50</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Detention / Court Support					
Detention Supervisor	0.00	0.00	2.00	2.00	2.00
Detention Transport Officer	6.00	6.00	6.00	6.00	6.00
Total Detention / Court Support	6.00	6.00	8.00	8.00	8.00
Enforcement Support					
Police Sergeant	0.00	1.00	1.00	1.00	1.00
Non-Sworn Public Safety Technician	0.00	8.00	8.00	8.00	8.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Public Safety Assistant	0.00	2.00	2.00	2.00	2.00
Total Enforcement Support	0.00	12.00	12.00	12.00	12.00
Civilian Patrol					
Civilian Patrol Technician	0.00	0.00	6.00	4.00	4.00
Crime Scene Technician	0.00	0.00	0.00	2.00	2.00
Total Civilain Patrol	0.00	0.00	6.00	6.00	6.00
Total Patrol Services	<u>153.50</u>	<u>156.50</u>	<u>161.50</u>	<u>159.50</u>	<u>161.50</u>
Support Services:					
Records					
Police Records and Property Manager	1.00	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Clerk	12.00	12.00	12.00	12.00	12.00
Total Records	16.00	16.00	16.00	16.00	16.00
Communications					
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	5.00	5.00	5.00	5.00	5.00
Police Dispatcher	18.00	18.00	18.00	18.00	18.00
911 Operators	13.50	13.50	13.50	13.50	13.50
Total Communications	37.50	37.50	37.50	37.50	37.50
Property					
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Police Property and Evidence Technician	5.00	5.00	5.00	5.00	5.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Property	7.00	7.00	7.00	7.00	7.00
Planning and Research					
Police Records Clerk	1.00	1.00	1.00	1.00	1.00
Police Planning and Research Coordinator	1.00	1.00	1.00	1.00	1.00
Total Planning and Research	2.00	2.00	2.00	2.00	2.00
Support Administration					
Non-Sworn Police Commander	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Support Administration	2.00	2.00	2.00	2.00	2.00
Total Support Services	<u>64.50</u>	<u>64.50</u>	<u>64.50</u>	<u>64.50</u>	<u>64.50</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Counseling Services					
Police Counseling Manager	1.00	1.00	1.00	1.00	1.00
Youth/Family Counselor	6.00	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	0.50	0.50
Total Counseling Services	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
Investigations:					
General Investigations					
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Commander	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total General Investigations	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Person Crimes - Child / Sex Crimes Unit					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	5.00	6.00	6.00	6.00	7.00
Non-Sworn Public Safety Technician	3.00	3.00	3.00	3.00	3.00
Total Person Crimes - Child / Sex Crimes Unit	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>11.00</u>
Property Crimes					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	9.00	9.00	9.00	9.00	10.00
Total Property Crimes	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>11.00</u>
Intel and Analysis Unit					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	4.00	3.00	4.00	4.00	4.00
Crime Analyst	2.00	2.00	2.00	2.00	3.00
Non-Sworn Public Safety Technician - Crime Analysis	1.00	1.00	1.00	1.00	1.00
Audio/Visual Forensic Analyst	1.00	1.00	1.00	1.00	1.00
Total Intel and Analysis Unit	<u>9.00</u>	<u>8.00</u>	<u>9.00</u>	<u>9.00</u>	<u>10.00</u>
Persons Crimes - Violent Crimes Unit					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	6.00	6.00	6.00
Total Persons Crimes - Violent Crimes Unit	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total Investigations	<u>39.00</u>	<u>39.00</u>	<u>40.00</u>	<u>40.00</u>	<u>43.00</u>
Special Enforcement:					
Crime Suppression					
Police Sergeant	1.00	1.00	1.00	1.00	2.00
Police Officer	11.00	11.00	11.00	13.00	12.00
Total Crime Suppression	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>14.00</u>	<u>14.00</u>
Traffic Unit					
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Police Officer	15.00	15.00	15.00	15.00	15.00
Total Traffic Unit	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
School Programs					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	11.00	11.00	11.00	11.00	9.00
Total School Programs	12.00	12.00	12.00	12.00	10.00
Total Special Enforcement	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>	<u>44.00</u>	<u>42.00</u>
Tactical Operations:					
SWAT					
Police Officer (Overtime only)	0.00	0.00	0.00	0.00	0.00
Total SWAT	0.00	0.00	0.00	0.00	0.00
Crime Apprehension					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	5.00	5.00	5.00
Total Crime Apprehension	7.00	7.00	6.00	6.00	6.00
Special Investigations					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	5.00	5.00	5.00	5.00	5.00
Total Special Investigations	6.00	6.00	6.00	6.00	6.00
Total Tactical Operations	<u>13.00</u>	<u>13.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
TOTAL POLICE DEPARTMENT	<u>342.00</u>	<u>345.00</u>	<u>350.00</u>	<u>350.00</u>	<u>354.00</u>
FIRE AND RESCUE DEPARTMENT					
Administration:					
Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	2.00	2.00
Battalion Chief	1.00	1.00	1.00	1.00	0.00
Fire Management Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00
Office Assistant	1.00	0.00	0.00	0.00	0.00
Total Fire Administration	6.00	5.00	5.00	6.00	4.00
Organizational Performance					
Battalion Chief	0.00	0.00	0.00	0.00	1.00
Fire Captain	0.00	0.00	0.00	0.00	1.00
Total Organizational Performance	0.00	0.00	0.00	0.00	2.00
Total Administration	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
Operations:					
Fire Training					
Battalion Chief	1.00	1.00	1.00	1.00	1.00
EMS Specialist	1.00	1.00	1.00	1.00	1.00
Fire Captain	3.00	1.00	1.00	1.00	1.00
Fire Engineer	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Fire Training	6.00	5.00	5.00	5.00	5.00

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Fire Operations					
Assistant Fire Chief	1.00	0.00	0.00	0.00	0.00
Battalion Chief	7.00	7.00	7.00	7.00	7.00
Fire Captain	45.00	48.00	48.00	47.00	46.00
Fire Engineer	39.00	39.00	39.00	39.00	39.00
Firefighter	81.00	83.00	82.00	82.00	82.00
Fire Warehouse Manager	0.00	0.00	1.00	1.00	0.00
Fire Equipment Technician	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Fire Service Aide	1.00	1.00	1.00	1.00	0.00
Total Fire Operations	176.00	180.00	180.00	179.00	175.00
Resource					
Fire Warehouse Manager	0.00	0.00	0.00	0.00	1.00
Fire Equipment Technician	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	1.00
Fire Service Aide	0.00	0.00	0.00	0.00	2.00
Total Resource	0.00	0.00	0.00	0.00	5.00
Total Operations	<u>182.00</u>	<u>185.00</u>	<u>185.00</u>	<u>184.00</u>	<u>185.00</u>
Fire Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Investigator	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.50	1.00	1.00	1.00	1.00
Fire Inspector	2.00	2.00	2.00	2.00	3.00
Total Fire Prevention	5.50	6.00	6.00	6.00	7.00
Community					
Battalion Chief	0.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.50	0.50	1.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00
Total Community	1.00	3.50	3.50	4.00	4.00
Emergency Operations Center					
Emergency Management Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.50	0.50	0.50	0.00	0.00
Total Emergency Operations Center	2.50	1.50	1.50	1.00	1.00
TOTAL FIRE DEPARTMENT	<u>197.00</u>	<u>201.00</u>	<u>201.00</u>	<u>201.00</u>	<u>203.00</u>
PARKS AND RECREATION					
Parks and Recreation Administration					
Parks and Recreation Director	0.95	1.00	0.80	0.85	1.00
Parks and Recreation Manager	1.00	1.00	1.34	1.59	2.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Program Supervisor	0.10	0.30	0.15	0.00	0.00
Administrative Assistant	3.00	5.55	5.55	5.55	5.55
Customer Service Representative	2.55	0.00	0.00	0.00	0.00
Program Support Analyst	0.00	1.00	1.00	1.00	1.00
Recreation Leader	0.00	0.00	0.00	0.00	0.03
Total Parks and Recreation Administration	<u>8.60</u>	<u>9.85</u>	<u>9.84</u>	<u>9.99</u>	<u>10.58</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Facilities Maintenance					
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Security Systems Technician	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Custodian	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	5.00
Total Facilities Maintenance	11.00	11.00	11.00	11.00	12.00
Parks and Open Space:					
Parks and Open Space					
Parks Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Field Supervisor	2.40	2.40	2.40	2.40	2.40
Senior Park Ranger	1.00	1.00	1.00	1.00	1.00
Senior Grounds Maintenance Technician	5.00	5.00	5.00	5.00	5.00
Parks Mechanic	1.00	1.00	1.00	1.00	1.00
Spray Technician	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	2.00	2.00	2.00	2.00	3.00
Grounds Maintenance Worker	11.93	14.98	14.98	14.98	14.98
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Park Attendant	2.00	0.00	0.00	0.00	0.00
Park Ranger	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator	0.50	0.50	0.50	0.50	0.50
Total Parks and Open Space	<u>30.83</u>	<u>31.88</u>	<u>31.88</u>	<u>31.88</u>	<u>32.88</u>
Riparian Programs					
Parks and Recreation Director	0.00	0.00	0.00	0.00	0.00
Parks and Recreation Manager	0.00	0.00	0.00	0.00	0.00
Recreation Instructor	0.00	0.00	0.00	0.00	0.38
Program Supervisor	0.00	0.00	0.00	0.00	0.00
Program Coordinator	0.00	0.00	0.00	0.00	2.00
Grounds Maintenance Worker	0.00	0.00	0.00	0.00	0.45
Total Riparian Program	0.00	0.00	0.00	0.00	2.83
Total Parks and Open Space	<u>30.83</u>	<u>31.88</u>	<u>31.88</u>	<u>31.88</u>	<u>35.71</u>
Aquatics:					
Gilbert Pool					
Aquatic Facility Technician	0.05	0.05	0.00	0.00	0.00
Total Gilbert Pool	0.05	0.05	0.00	0.00	0.00
Mesquite Pool					
Recreation Supervisor	0.16	0.16	0.16	0.16	0.16
Aquatic Facility Technician	0.30	0.30	0.25	0.25	0.25
Recreation Coordinator	0.05	0.05	0.05	0.05	0.05
Pool Manager	0.38	0.38	0.33	0.33	0.33
Assistant Pool Manager	0.67	0.67	0.44	0.44	0.44
Head Coach	0.19	0.19	0.39	0.39	0.39
Assistant Coach	0.53	0.53	0.70	0.70	0.69
Lifeguard/Instructor	1.35	1.35	0.89	0.89	0.86
Lifeguard	2.09	2.09	1.92	1.92	1.88
Senior Recreation Aide	0.24	0.24	0.00	0.00	0.00
Total Mesquite Pool	5.96	5.96	5.13	5.13	5.05

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Greenfield Pool					
Recreation Supervisor	0.16	0.16	0.16	0.16	0.16
Aquatic Facility Technician	0.22	0.22	0.25	0.25	0.25
Recreation Coordinator	0.05	0.05	0.05	0.05	0.05
Pool Manager	0.38	0.38	0.33	0.33	0.33
Assistant Pool Manager	0.29	0.29	0.44	0.44	0.44
Head Coach	0.38	0.38	0.38	0.38	0.38
Assistant Coach	1.06	1.06	1.20	1.20	1.19
Lifeguard/Instructor	1.96	1.96	1.44	1.44	1.42
Lifeguard	0.43	0.43	0.00	0.00	0.00
Total Greenfield Pool	4.93	4.93	4.25	4.25	4.22
Perry Pool					
Recreation Supervisor	0.16	0.16	0.16	0.16	0.16
Aquatic Facility Technician	0.21	0.21	0.25	0.25	0.25
Recreation Coordinator	0.05	0.05	0.05	0.05	0.05
Pool Manager	0.38	0.38	0.29	0.29	0.29
Assistant Pool Manager	0.29	0.29	0.20	0.20	0.20
Head Coach	0.48	0.48	0.67	0.67	0.66
Assistant Coach	0.96	0.96	1.51	1.51	1.49
Lifeguard/Instructor	1.70	1.70	1.06	1.06	1.04
Lifeguard	0.38	0.38	0.00	0.00	0.00
Total Perry Pool	4.61	4.61	4.19	4.19	4.14
Williams Field Pool					
Recreation Supervisor	0.16	0.16	0.16	0.16	0.16
Aquatic Facility Technician	0.22	0.22	0.25	0.25	0.25
Recreation Coordinator	0.05	0.05	0.05	0.05	0.05
Pool Manager	0.39	0.39	0.29	0.29	0.29
Assistant Pool Manager	0.29	0.29	0.44	0.44	0.44
Head Coach	0.48	0.48	0.29	0.29	0.29
Assistant Coach	0.96	0.96	0.72	0.72	0.71
Lifeguard/Instructor	1.89	1.89	2.21	2.21	2.18
Lifeguard	0.43	0.43	0.00	0.00	0.00
Total Williams Field Pool	4.87	4.87	4.41	4.41	4.37
Total Aquatics	<u>20.42</u>	<u>20.42</u>	<u>17.98</u>	<u>17.98</u>	<u>17.78</u>
Recreation Centers:					
Community Center					
Recreation Supervisor	0.25	0.25	0.25	0.25	0.25
Custodial Supervisor	0.20	0.20	0.20	0.20	0.20
Custodian	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	0.70	0.70	0.70	0.70	0.70
Recreation Leader	1.40	1.40	1.62	1.62	1.65
Senior Recreation Leader	0.50	0.50	0.50	0.50	0.51
Recreation Instructor	1.52	1.16	1.39	1.39	1.39
Recreation Instructor Fitness	0.00	0.36	0.13	0.13	0.13
Total Community Center	5.57	5.57	5.79	5.79	5.83

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
McQueen Activity Center					
Recreation Supervisor	0.25	0.25	0.25	0.25	0.25
Custodian	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Custodial Supervisor	0.20	0.20	0.20	0.20	0.20
Recreation Leader	3.04	3.04	3.04	3.04	3.09
Recreation Instructor	2.88	2.16	2.64	2.64	2.64
Recreation Instructor Fitness	0.00	0.72	0.24	0.24	0.24
Senior Recreation Leader	0.50	0.50	0.50	0.50	0.51
Total McQueen Activity Center	8.87	8.87	8.87	8.87	8.93
Freestone Recreation Center					
Recreation Supervisor	0.25	0.25	0.25	0.25	0.25
Recreation Coordinator	2.00	2.00	2.00	2.00	2.00
Custodial Supervisor	0.40	0.40	0.40	0.40	0.40
Custodian	1.00	2.00	2.00	2.00	2.75
Senior Recreation Leader	1.34	1.66	1.74	1.74	1.77
Recreation Leader	9.62	10.26	10.79	10.79	10.91
Recreation Instructor	2.70	1.84	1.66	1.66	1.66
Recreation Instructor Fitness	0.00	0.86	1.25	1.25	1.25
Total Freestone Recreation Center	17.31	19.27	20.09	20.09	20.99
Southeast Regional Library					
Recreation Supervisor	0.25	0.25	0.25	0.25	0.25
Custodial Supervisor	0.20	0.20	0.20	0.20	0.20
Custodian	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Recreation Leader	0.35	0.35	0.35	0.35	0.50
Recreation Instructor	0.42	0.42	0.42	0.42	0.42
Recreation Leader	0.57	0.57	0.57	0.57	0.69
Total Southeast Regional Library	<u>3.79</u>	<u>3.79</u>	<u>3.79</u>	<u>3.79</u>	<u>4.06</u>
Total Recreation Centers	<u>35.54</u>	<u>37.50</u>	<u>38.54</u>	<u>38.54</u>	<u>39.81</u>
Youth Sports					
Recreation Coordinator	0.30	0.30	0.30	0.30	0.30
Recreation Supervisor	0.16	0.16	0.16	0.16	0.16
Senior Recreation Leader	0.40	0.40	0.40	0.40	0.40
Total Youth Sports	0.86	0.86	0.86	0.86	0.86
Adult Sports					
Recreation Coordinator	0.50	0.50	0.50	0.50	0.50
Recreation Supervisor	0.20	0.20	0.20	0.20	0.20
Senior Recreation Leader	1.01	1.01	1.01	1.01	1.01
Total Adult Sports	1.71	1.71	1.71	1.71	1.71
Special Events					
Recreation Coordinator	0.50	1.50	1.50	1.50	1.50
Program Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	0.00	0.00	0.00	0.00
Senior Recreation Leader	0.75	0.75	0.75	0.75	0.75
Recreation Leader	0.32	0.32	0.32	0.32	0.32
Total Special Events	3.57	3.57	3.57	3.57	3.57

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Special Needs Program					
Recreation Coordinator	0.30	0.30	0.30	0.30	0.30
Recreation Instructors	0.38	0.38	0.38	0.38	0.38
Total Special Needs Program	0.68	0.68	0.68	0.68	0.68
Total Recreation Programs	<u>6.82</u>	<u>6.82</u>	<u>6.82</u>	<u>6.82</u>	<u>6.82</u>
TOTAL PARKS AND RECREATION	<u>113.21</u>	<u>117.47</u>	<u>116.06</u>	<u>116.21</u>	<u>122.70</u>
TOTAL GENERAL FUND	<u>869.02</u>	<u>890.54</u>	<u>900.88</u>	<u>901.18</u>	<u>917.67</u>
ENTERPRISE OPERATIONS					
Water					
Water Administration					
Water Manager	1.00	1.00	1.00	1.00	1.00
Engineer (Applications)	0.00	0.00	0.00	0.00	0.50
Total Water Administration	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.50</u>
Water Conservation					
Water Conservation Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	2.00	2.00	2.00	2.00	2.00
Mgmt Support Spec - Water Conservation	0.00	0.00	0.00	0.00	1.00
Total Water Conservation	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>4.00</u>
Water Production:					
North Water Plant Production					
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Supervisor	1.33	1.33	1.33	1.33	1.33
Instrumentation and Controls Specialist	2.00	2.00	2.00	2.00	2.00
Water Treatment Plant Mechanic	2.00	2.00	2.00	2.00	2.00
Water Treatment Plant Operator	10.00	10.00	10.00	10.00	10.00
Lead Water Treatment Operator	0.00	0.00	0.00	0.00	1.00
SCADA Programmer	0.00	0.00	0.00	0.00	1.00
Senior Utility Worker	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total North Water Plant Production	<u>17.33</u>	<u>18.33</u>	<u>18.33</u>	<u>18.33</u>	<u>20.33</u>
South Water Plant Production					
Utility Supervisor	1.33	1.33	1.33	1.33	1.33
Instrumentation and Controls Specialist	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Operator	6.00	6.00	6.00	6.00	6.00
Chemist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total South Water Plant Production	<u>11.33</u>	<u>11.33</u>	<u>11.33</u>	<u>11.33</u>	<u>11.33</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Water Well Production					
Instrumentation and Controls Specialist	1.00	1.00	1.00	1.00	1.00
Utility Supervisor	1.34	1.34	1.34	1.34	1.34
Lead Instrumentation and Wells Specialist	0.00	1.00	1.00	1.00	1.00
Electrician	0.00	1.00	1.00	1.00	1.00
Wells Technician	0.00	0.00	0.00	0.00	1.00
Senior Utility Worker	1.00	0.00	0.00	0.00	0.00
Total Water Well Production	<u>7.34</u>	<u>8.34</u>	<u>8.34</u>	<u>8.34</u>	<u>9.34</u>
Backflow Prevention					
Inspections Supervisor	0.20	0.20	0.20	0.20	0.20
Inspector II	2.00	2.00	2.00	2.00	2.00
Total Backflow Prevention	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>
Total Water Production	<u>38.20</u>	<u>40.20</u>	<u>40.20</u>	<u>40.20</u>	<u>43.20</u>
Water Quality Assurance					
Water Quality Technician	3.00	3.00	3.00	3.00	3.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Chemist	2.00	2.00	2.00	2.00	2.00
Total Water Quality Assurance	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Water Distribution					
Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Water Distribution Superintendent	0.00	1.00	1.00	1.00	1.00
Senior Utility Technician	4.00	4.00	4.00	4.00	4.00
Water Distribution Specialist	0.00	0.00	0.00	0.00	1.00
Sr. Utility Worker	0.00	0.00	0.00	0.00	1.00
Utility Worker	7.00	7.00	7.00	7.00	9.00
Total Water Distribution	<u>12.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>17.00</u>
Water Metering					
Utility Billing Technician	2.00	2.00	2.00	2.00	2.00
Water Meter Supervisor	2.00	2.00	2.00	2.00	2.00
Senior Utility Technician	4.00	4.00	4.00	4.00	4.00
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
M&O Worker	17.00	17.00	18.00	18.00	18.00
Administrative Assistant	0.00	0.00	0.00	0.00	1.00
Total Water Metering	<u>26.00</u>	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>	<u>28.00</u>
Utility Customer Service					
Financial Services Manager	0.25	0.00	0.00	0.00	0.00
Customer Service Manager	1.00	1.00	0.50	0.50	0.50
Accountant	1.00	1.00	1.00	1.00	1.00
Customer Service Professional	12.75	12.75	10.45	10.45	10.45
Utility Billing Technician	1.00	1.00	2.00	2.00	2.00
Customer Service Supervisor	2.00	2.00	1.30	1.30	1.30
Total Utility Customer Service	<u>18.00</u>	<u>17.75</u>	<u>15.25</u>	<u>15.25</u>	<u>15.25</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Public Works Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	4.00	1.00	1.00	1.00	1.00
Inventory Services Specialist	1.00	1.00	1.00	1.00	0.00
Customer Service Professional	1.00	1.00	1.00	1.00	1.00
Total Public Works Administration	<u>7.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>
Utility Locates					
Utility Locator	5.00	5.00	5.00	5.00	5.00
Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Total Utility Locates	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Water Resources					
Water Resources Manager	1.00	1.00	1.00	1.00	1.00
Total Water Resources	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Water	<u>118.20</u>	<u>117.95</u>	<u>116.45</u>	<u>116.45</u>	<u>124.95</u>
Wastewater					
Wastewater Administration					
Wastewater Manager	1.00	1.00	1.00	1.00	1.00
Engineer (Applications)	0.00	0.00	0.00	0.00	0.50
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Total Wastewater Administration	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.50</u>
Wastewater Collection					
Utility Supervisor	2.00	2.00	2.00	2.00	2.00
Senior Utility Technician	6.00	6.00	6.00	6.00	6.00
Instrumentation and Controls Specialist	0.60	0.60	0.60	0.60	0.60
Lift Station Technician	4.00	4.00	4.00	4.00	4.00
Odor Control Specialist	0.00	0.00	1.00	1.00	1.00
Electrician	0.00	1.00	1.00	1.00	1.00
Utility Worker	6.00	7.00	7.00	7.00	7.00
Total Wastewater Collection	<u>18.60</u>	<u>20.60</u>	<u>21.60</u>	<u>21.60</u>	<u>21.60</u>
Wastewater Reclaimed:					
Effluent Re-use					
Utility Worker	2.00	2.00	2.00	2.00	2.00
Senior Utility Technician	2.00	2.00	2.00	2.00	2.00
Instrumentation and Controls Specialist	0.40	0.40	0.40	0.40	0.40
Well Technician	2.00	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Total Effluent Re-use	<u>7.40</u>	<u>7.40</u>	<u>7.40</u>	<u>7.40</u>	<u>7.40</u>
Effluent Recharge					
Utility Worker	1.00	1.00	1.00	1.00	1.00
Senior Utility Technician	1.00	1.00	1.00	1.00	1.00
Reclaimed Water Quality Technician	2.00	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Total Effluent Recharge	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total Wastewater Reclaimed	<u>12.40</u>	<u>12.40</u>	<u>12.40</u>	<u>12.40</u>	<u>12.40</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Wastewater Quality					
Pretreatment Program Coordinator	1.00	1.00	1.00	1.00	1.00
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Wastewater Quality Inspector	4.00	4.00	4.00	4.00	4.00
Total Wastewater Quality	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Riparian Programs					
Parks and Recreation Director	0.00	0.00	0.15	0.15	0.00
Parks and Recreation Manager	1.00	1.00	0.41	0.41	0.00
Recreation Instructor	0.68	0.68	0.68	0.23	0.00
Program Supervisor	0.00	0.00	0.15	0.00	0.00
Program Coordinator	1.00	2.00	2.00	2.00	0.00
Grounds Maintenance Worker	0.00	0.00	0.00	0.45	0.00
Naturalist	1.00	0.00	0.00	0.00	0.00
Total Riparian Program	<u>3.68</u>	<u>3.68</u>	<u>3.39</u>	<u>3.24</u>	<u>0.00</u>
Total Wastewater	<u>41.68</u>	<u>44.68</u>	<u>45.39</u>	<u>45.24</u>	<u>42.50</u>
Environmental Services - Residential					
Residential Administration					
Environmental Services Manager	0.86	0.86	0.86	0.86	0.86
Environmental Services Collections Administrator	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Environmental Services Specialist	1.00	1.00	1.00	1.00	1.00
Environmental Services Service Technician	0.88	0.88	0.88	0.88	0.88
Customer Service Professional	0.78	0.78	0.78	0.78	0.78
Total Residential Administration	<u>3.52</u>	<u>5.52</u>	<u>5.52</u>	<u>5.52</u>	<u>5.52</u>
Residential Collections:					
Residential Collections					
Environmental Services Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Heavy Equipment Operator	24.00	26.00	26.00	26.00	26.00
Solid Waste Crew Leader	0.00	0.00	1.00	1.00	1.00
Environmental Services Worker	2.50	2.50	2.50	2.50	2.50
Total Residential Collections	<u>28.00</u>	<u>30.00</u>	<u>31.00</u>	<u>31.00</u>	<u>31.00</u>
Uncontained Collections					
Environmental Services Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Services Crew Leader	1.00	1.00	1.00	1.00	1.00
Environmental Services Inspector	2.00	2.00	2.00	2.00	2.00
Heavy Equipment Operator	17.00	17.00	17.00	17.00	17.00
Total Uncontained Collections	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>
Recycling					
Environmental Services Supervisor	0.70	0.70	0.70	0.70	0.70
Environmental Services Crew Leader	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	7.00	7.50	8.00	8.00	8.00
Total Recycling	<u>8.70</u>	<u>9.20</u>	<u>9.70</u>	<u>9.70</u>	<u>9.70</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Environmental Programs					
Environmental Services Supervisor	1.00	1.00	1.00	1.00	1.00
HHW Technician	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Total Environmental Programs	4.50	4.50	4.50	4.50	4.50
Outreach Programs					
Recycling Administrator	1.00	1.00	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	0.00	0.00	0.00
Environmental Outreach Specialist	4.00	4.00	4.00	4.00	4.00
Total Outreach Programs	6.00	6.00	5.00	5.00	5.00
Total Residential Collections	68.20	70.70	71.20	71.20	71.20
Street Cleaning					
Streets Supervisor	0.00	0.00	0.00	0.00	0.33
Heavy Equipment Operator	0.00	0.00	0.00	0.00	7.00
Total Street Cleaning	0.00	0.00	0.00	0.00	7.33
Storm Water Infrastructure					
M&O Worker - Storm Water	0.00	0.00	0.00	0.00	2.00
Total Storm Water Infrastructure	0.00	0.00	0.00	0.00	2.00
Total Environmental Services - Residential	<u>71.72</u>	<u>76.22</u>	<u>76.72</u>	<u>76.72</u>	<u>86.05</u>
Environmental Services - Commercial					
Commercial Administration					
Environmental Services Manager	0.14	0.14	0.14	0.14	0.14
Environmental Services Service Technician	0.12	0.12	0.12	0.12	0.12
Customer Service Professional	0.22	0.22	0.22	0.22	0.22
Total Commercial Administration	0.48	0.48	0.48	0.48	0.48
Commercial Collections					
Environmental Services Supervisor	0.30	0.30	0.30	0.30	0.30
Heavy Equipment Operator	5.50	5.50	5.50	5.50	5.50
Total Commercial Collections	5.80	5.80	5.80	5.80	5.80
Commercial Roll Offs					
Heavy Equipment Operator	1.00	1.00	1.00	1.00	2.00
Total Commercial Roll Offs	1.00	1.00	1.00	1.00	2.00
Total Environmental Services - Commercial	<u>7.28</u>	<u>7.28</u>	<u>7.28</u>	<u>7.28</u>	<u>8.28</u>
TOTAL ENTERPRISE OPERATIONS	<u>238.88</u>	<u>246.13</u>	<u>245.84</u>	<u>245.69</u>	<u>261.78</u>
STREETS					
Streets Administration					
Streets Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Streets Superintendent	0.00	0.00	0.00	0.00	1.00
Total Streets Administration	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Streets Maintenance:					
Asphalt Patching					
Streets Supervisor	0.25	0.33	0.33	0.33	0.33
Senior Streets Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Total Asphalt Patching	3.25	3.33	3.33	3.33	3.33
Street Cleaning					
Streets Supervisor	0.34	0.33	0.33	0.33	0.00
Heavy Equipment Operator	7.00	7.00	7.00	7.00	0.00
Total Street Cleaning	7.34	7.33	7.33	7.33	0.00
Preventive Maintenance					
Streets Supervisor	0.33	0.34	0.34	0.34	0.34
Pavement Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Preventive Maintenance Technician	1.00	2.00	2.00	2.00	2.00
Total Preventive Maintenance	2.33	3.34	3.34	3.34	3.34
Crack Sealing					
Streets Supervisor	0.25	0.34	0.34	0.34	0.34
Senior Streets Maintenance Technician	1.00	2.00	2.00	2.00	2.00
Streets Maintenance Worker	3.00	6.00	6.00	6.00	6.00
Total Crack Sealing	4.25	8.34	8.34	8.34	8.34
Fog Sealing					
Streets Supervisor	0.25	0.33	0.33	0.33	0.33
Senior Streets Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Total Fog Sealing	5.25	5.33	5.33	5.33	5.33
Total Streets Maintenance	<u>22.42</u>	<u>27.67</u>	<u>27.67</u>	<u>27.67</u>	<u>20.34</u>
Street Traffic Control:					
Street Marking					
Streets Supervisor	0.50	0.33	0.33	0.33	0.33
Total Street Marking	0.50	0.33	0.33	0.33	0.33
Street Signs					
Streets Supervisor	0.50	0.33	0.33	0.33	0.33
Sign Technician	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Total Street Signs	4.50	4.33	4.33	4.33	4.33
Street Lighting					
Streets Supervisor	0.50	0.50	0.50	0.50	0.50
Street Light Technician	4.00	4.00	4.00	4.00	4.00
Total Street Lighting	4.50	4.50	4.50	4.50	4.50
Traffic Signal Maintenance					
Streets Supervisor	0.50	0.50	0.50	0.50	0.50
Traffic Signal Specialist	6.00	6.00	6.00	6.00	6.00
Total Traffic Signal Maintenance	6.50	6.50	6.50	6.50	6.50

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Traffic Operations Center					
Traffic Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Town Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Intelligent Transportation Systems Technician	1.00	1.00	1.00	1.00	1.00
Intelligent Transportation Systems Specialist	1.00	1.00	1.00	1.00	1.00
Total Traffic Operations Center	4.00	4.00	4.00	4.00	4.00
Total Street Traffic Control	<u>20.00</u>	<u>19.66</u>	<u>19.66</u>	<u>19.66</u>	<u>19.66</u>
Right of Way Maintenance:					
Landscape Maintenance					
Streets Supervisor	0.50	0.50	0.50	0.50	0.50
Senior Grounds Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Total Landscape Maintenance	2.50	2.50	2.50	2.50	2.50
Shoulder Maintenance					
Streets Supervisor	0.50	0.50	0.50	0.50	0.50
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Total Shoulder Maintenance	2.50	2.50	2.50	2.50	2.50
Concrete Repair					
Streets Supervisor	0.33	0.33	0.33	0.33	0.33
Total Concrete Repair	0.33	0.33	0.33	0.33	0.33
Total Right of Way Maintenance	<u>5.33</u>	<u>5.33</u>	<u>5.33</u>	<u>5.33</u>	<u>5.33</u>
Hazard Response					
Streets Supervisor	0.25	0.34	0.34	0.34	0.34
Senior Streets Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Total Hazard Response	<u>2.25</u>	<u>2.34</u>	<u>2.34</u>	<u>2.34</u>	<u>2.34</u>
TOTAL STREETS	<u>51.00</u>	<u>57.00</u>	<u>57.00</u>	<u>57.00</u>	<u>50.67</u>
INTERNAL SERVICE FUND					
Fleet Maintenance:					
Shop Operations					
Administrative Assistant	0.75	0.75	0.75	0.75	0.75
Fleet Supervisor	2.00	2.00	2.00	2.00	2.00
Fleet Specialist	2.00	2.00	2.00	2.00	2.00
Welder Technician	1.00	1.00	1.00	1.00	1.00
Fleet Technician	14.00	13.00	13.00	13.00	13.00
Service Aide	1.00	1.00	1.00	1.00	1.00
Total Shop Operations	20.75	19.75	19.75	19.75	19.75
Parts Acquisition					
Fleet Business Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.75	1.75	1.75	1.75	1.75
Parts Technician	2.00	3.00	3.00	3.00	3.00
Total Parts Acquisition	4.75	5.75	5.75	5.75	5.75
Fuel					
Administrative Assistant	0.25	0.25	0.25	0.25	0.25
Total Fuel	0.25	0.25	0.25	0.25	0.25

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Commercial Operations					
Administrative Assistant	0.25	0.25	0.25	0.25	0.25
Total Commercial Operations	0.25	0.25	0.25	0.25	0.25
Total Fleet Maintenance	26.00	26.00	26.00	26.00	26.00
TOTAL INTERNAL SERVICE	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
SPECIAL REVENUE					
CDBG/HOME Administration					
Program Supervisor	0.90	0.70	0.70	0.85	0.85
Program Coordinator	0.00	0.00	1.00	1.00	1.00
Parks and Recreation Manager	0.00	0.00	0.25	0.00	0.00
Parks and Recreation Director	0.05	0.00	0.05	0.00	0.00
Total CDBG Administration	0.95	0.70	2.00	1.85	1.85
Police Impound Fund					
Non-Sworn Public Safety Technician	2.00	2.00	2.00	2.00	2.00
Tow Program Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Police Impound Fund	4.00	4.00	4.00	4.00	4.00
Parkway Maintenance Improvement District					
Senior Grounds Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Grounds Maintenance Worker	1.00	1.00	1.00	1.00	1.00
M&O Supervisor	0.60	0.60	0.60	0.60	0.60
Total PKID	2.60	2.60	2.60	2.60	2.60
Court Enhancement Fund					
Court Services Clerk	1.00	1.00	1.00	1.00	1.00
Total Court Enhancement Fund	1.00	1.00	1.00	1.00	1.00
Judicial Collection Enhancement					
Systems Analyst	1.00	1.00	1.00	1.00	1.00
Total Judicial Collection Enhancement	1.00	1.00	1.00	1.00	1.00
Transportation Assistance					
Transportation Coordinator	0.00	1.00	1.00	1.00	1.00
Total Transportation Assistance	0.00	1.00	1.00	1.00	1.00
TOTAL SPECIAL REVENUE	<u>9.55</u>	<u>10.30</u>	<u>11.60</u>	<u>11.45</u>	<u>11.45</u>
OTHER CAPITAL FUNDS					
Town Engineer	0.40	0.40	0.40	0.40	0.40
Assistant Town Engineer	1.00	1.00	1.00	1.00	1.00
Project Manager	2.00	2.00	2.00	2.00	2.00
Senior Project Manager	2.00	2.00	2.00	2.00	2.00
Project Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.75	1.00	1.00	1.00	1.00
TOTAL OTHER CAPITAL FUNDS	8.15	7.40	7.40	7.40	7.40
GRAND TOTAL POSITIONS	<u>1,202.60</u>	<u>1,237.37</u>	<u>1,248.72</u>	<u>1,248.72</u>	<u>1,274.97</u>

	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Projected FY 2015</u>	<u>Budget FY 2016</u>
Limited Term Agreements*:					
GENERAL FUND					
Development Services					
Inspector II			1.00	1.00	1.00
Inspector I			1.00	1.00	1.00
Manager					
Management Support Analyst			1.00	1.00	1.00
TOTAL GENERAL FUND			<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

*Excluding Census workers

<u>Department</u>	<u>Description</u>	<u>Amount</u>
GENERAL FUND		
Redevelopment	Land purchase	50,000
Fire Prevention Services	1/2 Ton Truck with Utility and Upfit	\$ 32,000
Fire Community Programs	Sedan with Light Package	29,150
Police Patrol	Interceptor Utility Vehicle with Upfit	55,000
Police - CIS Child Sex Crimes Unit	Sedan with Upfit	45,000
Parks & Open Space	3/4 Ton Truck with Service Body	29,000
Facilities Maintenance	3/4 Ton Truck with Utility Bed	29,000
Facilities Maintenance	3/4 Ton Truck Carry Forward	28,000
Police Patrol	3/4 Ton Truck with Upfit Carryforward	55,000
Capital Projects	Various - New Budget	10,074,200
Capital Projects	Various - Carry Forward	9,454,330
Total General Fund Capital		\$ 19,880,680
GENERAL REPLACEMENT FUND		
498 Parks & Open Space	1/2 Ton Truck	\$ 26,630
536 Intel & Analysis Unit	1/2 Ton Truck	34,560
551 Insp & Comp - Eng	1/2 Ton Truck	26,640
558 Parks & Open Space	3/4 Ton Truck	40,930
573 Fire Operations	Sedan	35,260
614 Insp & Comp - Eng	1/2 Ton Truck	26,640
419 Fire Operations	Sedan	22,000
635 Fire Operations	3/4 Ton Truck	70,320
1084 Patrol	Ranger Compact Pickup	24,370
1171 Traffic Unit	Interceptor Utility	48,690
1269 Canine	Interceptor Utility	46,420
1297 Police Admin	Interceptor Utility	41,000
1321 Patrol	Interceptor Utility	42,840
1324 Patrol	Interceptor Utility	42,840
1330 Patrol	Interceptor Utility	42,840
1331 Patrol	Interceptor Utility	42,840
1825 Patrol	Interceptor Utility	42,840
1839 Patrol	Interceptor Utility	42,840
1840 Patrol	Interceptor Utility	42,840
1857 Patrol	Interceptor Utility	42,840
1859 Patrol	Interceptor Utility	42,840
1862 Patrol	Interceptor Utility	42,840
1863 Patrol	Interceptor Utility	42,840
1867 Patrol	Interceptor Utility	42,840
1897 Patrol	Interceptor Utility	45,130
1903 Traffic Unit	Motorcycle	34,240
1978 Traffic Unit	Motorcycle	34,240
1979 Traffic Unit	Motorcycle	34,240
1980 Traffic Unit	Motorcycle	34,240
2010 Traffic Unit	Motorcycle	34,240
636 Parks & Open Space	Tractor	28,120
366 Parks & Open Space	Riding Sand Rake	13,050
616 Fire Operations	3/4 Ton Truck Carry Forward	36,700
1891 PD - Court Support - Warrants	Full Size Van Carry Forward	38,600

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Non-Departmental	Capital Allowance	3,000,000
Total General Replacement Fund		\$ 4,290,340
STREET FUND		
Streets Maintenance	1/2 Ton Truck	\$ 23,000
Preventive Maintenance	Maintenance	4,648,690
Capital Projects	Various - New Budget	4,472,000
Capital Projects	Various - Carry Forward	2,599,250
Total Street Fund Capital		\$ 11,742,940
STREET REPLACEMENT FUND		
502 Crack Sealing	Isuzu NPR	114,950
503 Crack Sealing	Isuzu NPR	114,950
570 Traffic Signal Maint.	3/4 Ton Truck with Upfit	42,360
642 Street Lighting	3/4 Ton Truck	32,460
704 Fog Sealing	3/4 Ton Truck	33,000
792 Asphalt Patching	3/4 Ton Truck	30,620
Non-Departmental	Capital Allowance	700,000
Total Street Replacement Fund		\$ 1,068,340
WATER FUND		
Water Production and Quality	1/2 Ton Truck	\$ 25,000
Wells and Reservoirs	3/4 Ton Truck with Utility Bed	32,000
Wells and Reservoirs	3/4 Ton Truck with Utility Bed	32,000
Water Resources and Conservation	SUV - Explorer	26,630
Capital Projects	Various - New Budget	3,249,000
Capital Projects	Various - Carry Forward	18,635,840
Total Water Fund Capital		\$ 22,000,470
WATER REPLACEMENT FUND		
712 Water Meters	1/2 Ton Truck with Lighting and Tool Box	\$ 26,240
716 Water Distribution	3/4 Ton Truck with Service Body Upgrade	36,250
Capital Projects	Various - New Budget	1,083,000
Capital Projects	Various - Carry Forward	6,599,040
Non-Departmental	Capital Allowance	2,800,000
Total Water Replacement Fund Capital		\$ 10,544,530
WASTEWATER FUND		
Capital Projects	Various - New Budget	\$ 4,314,000
Capital Projects	Various - Carry Forward	4,919,650
Total Wastewater Fund Capital		\$ 9,233,650

<u>Department</u>	<u>Description</u>	<u>Amount</u>
WASTEWATER REPLACEMENT FUND		
501 Wastewater Collection	1/2 Ton Truck	\$ 26,790
754 Effluent Recharge	3/4 Ton Truck	27,490
Capital Projects	Various - New Budget	4,018,000
Capital Projects	Various - Carry Forward	1,183,240
Non-Departmental	Capital Allowance	3,000,000
Total Wastewater Replacement Fund Capital		\$ 8,255,520
ENVIRONMENTAL SERVICES - RESIDENTIAL		
Residential Collections	Automated Side Loader Carry Forward	\$ 300,000
Residential Collections	Automated Side Loader Carry Forward	300,000
Residential Collections	Automated Side Loader Carry Forward	300,000
Residential Collections	Small Automated Loader Carry Forward	175,000
Uncontained	Trailer Carry Forward	10,400
Capital Projects	Various - New Budget	1,550,000
Capital Projects	Various - Carry Forward	2,469,620
Total Environmental Services Residential Capital		\$ 5,105,020
ENVIRONMENTAL SERVICES - RESIDENTIAL REPLACEMENT		
478 Uncontained Collections	Isuzu NPR	\$ 39,530
625 Uncontained Collections	3/4 Ton Truck with Lift Gate	30,650
626 Recycling	3/4 Ton Truck with Lift Gate	30,650
662 Residential Collections	Isuzu NPR	39,530
737 Recycling	3/4 Ton Truck with Lift Gate	30,650
1872 Residential Collections	Automated Side Loader	323,760
1873 Residential Collections	Automated Side Loader	323,760
1874 Residential Collections	Automated Side Loader	323,760
1877 Residential Collections	Automated Side Loader	323,760
1878 Residential Collections	Automated Side Loader	323,760
Non-Departmental	Capital Allowance	1,000,000
Total Environmental Services Residential Replacement Capital		\$ 2,789,810
ENVIRONMENTAL SERVICES - COMMERCIAL		
Commercial Collections	Front End Loader Carry Forward	\$ 315,000
Commercial Collections	Trailer Carry Forward	7,000
Capital Projects	Various - New Budget	240,000
Capital Projects	Various - Carry Forward	\$ 111,720
Total Environmental Services Commercial Capital		\$ 673,720
ENVIRONMENTAL SERVICES - COMMERCIAL REPLACEMENT		
525 Commercial Roll-Off	Roll-Off Vehicle with CNG Upgrade	\$ 259,870
Non-Departmental	Capital Allowance	\$ 350,000
Total Environmental Services Commercial Replacement Capital		\$ 609,870

<u>Department</u>	<u>Description</u>	<u>Amount</u>
CIP OUTSIDE SOURCES		
Capital Projects	Various - New Budget	\$ 12,590,000
Capital Projects	Various - Carry Forward	138,560
Non-Departmental	CIP Allowance	100,000,000
Total CIP Outside Sources Capital		\$ 112,728,560
DEVELOPMENT FUNDS		
Capital Projects	Various - New Budget	\$ 8,380,000
Capital Projects	Various - Carry Forward	3,176,160
Total Development Funds		\$ 11,556,160
FLEET FUND		
Fleet Maintenance	SASC Shade Structure Carry Forward	32,450
Fleet Maintenance	NASC Shade Structure Carry Forward	33,580
Total Fleet Capital		\$ 66,030
BOND PROCEEDS		
Capital Projects	Various - New Budget	\$ 16,324,000
Capital Projects	Various - Carry Forward	34,964,980
Total Bond Proceeds		\$ 51,288,980
GRANT FUND		
Transportation	Transit Improvement	66,890
Capital Projects	Various - New Budget	\$ 1,310,000
Capital Projects	Various - Carry Forward	1,179,580
Total Grant Fund Capital		\$ 2,556,470
PROP. 400		
Capital Projects	Various - Carry Forward	\$ 14,905,850
Total Prop. 400 Capital		\$ 14,905,850
TOTAL CAPITAL OUTLAY		\$ 289,296,940

Interfund transfers are scheduled for FY 2016, but not appropriated to avoid double counting the expenditure. The following section details the revenue transfers that are anticipated for FY 2016 by fund.

General Fund

Overhead \$4,618,980

Revenue from Water, Wastewater, Environmental Services, and Streets are transferred into the General Fund to compensate for a portion of the expenditures for functions that occur in the General Fund but are utilized by funds other than the General Fund. Examples of these functions include Human Resources, Information Technology, Town Managers Office, Mayor and Council, Office of Management and Budget, and Management Services. The overhead transfers are broken down by fund as follows:

Water	\$ 1,898,050
Wastewater	989,610
Enviro Svcs - Residential	829,410
Enviro Svcs - Commercial	149,310
Streets	752,600

Special Revenue \$185,920

This transfer is from three sources:

Court Security - \$100,000 – A portion of the fines collected by the court are reserved to reimburse for security related expenditures. Since the salaries for the security personnel are paid from the General Fund, this transfer is initiated to cover a portion of these costs.

Police Impound - \$55,920 – Funds are transferred into the General Fund to cover the costs associated with the initial traffic infraction once it is determined the vehicle must be towed. Additional information about the PD Impound Fund can be found in the Special Revenue section of the budget document.

Police Security - \$30,000 – This transfer covers the administrative costs associated with reconciling timecards to invoicing for private security.

Development Fees \$100,000

Funds are transferred from Fire SDF Fund to the General Fund to cover costs associated with the internal borrowing of General Funds in advance of collecting Fire SDF fees.

Water Fund \$35,000

Funds are transferred from the Water Fund to the General Fund to share in the cost for exercising the fire hydrants. If this was not completed by the Fire Department, the Water Department would need to perform these duties.

Wastewater Fund

Development Fees \$100,000

Funds are transferred from Wastewater SDF Fund to the Wastewater Fund to cover costs associated with the internal borrowing of Wastewater Funds in advance of collecting Wastewater SDF fees.

Water Fund \$820,000

This transfer from the Water Fund into the Wastewater Fund is based on the anticipated amount of reclaimed water that will be consumed by the Water Fund for daily operations.

Environmental Services - Residential

Development Fees \$155,000

At the time a building permit is issued, a fee for a residential refuse container is collected. This fee is then transferred to the Environmental Services Residential Fund to reimburse the fund for expenses associated with purchasing of the containers.

Streets Fund

Water Fund \$50,000

Transfer of funds from the Water Fund to the Streets Fund to reimburse for expenses incurred by the Streets Department when pavement maintenance is needed as a result of a water related project or incident.

Replacement Funds
Various Funds \$22,357,670

Transfers from various funds into the respective replacement funds ensures adequate funding when rolling stock and/or infrastructure needs replacement. Transfers by fund are as follows:

General	\$ 1,043,160
Water	10,971,440
Wastewater	9,305,750
Enviro Svcs - Residential	496,660
Enviro Svcs - Commercial	112,370
Streets	428,290

Additional information regarding replacement funds is located in the Replacement Fund section of the budget document.

Debt
MPC – Public Facilities \$16,828,580

Transfers from various funds are scheduled to finance debt service payments and bank fees for the Public Facilities Municipal Property Corporation. Transfers by fund are as follows:

General	\$ 5,843,750
Police SDF	2,663,170
Fire SDF	663,500
General Government SDF	2,326,950
Parks & Recreation SDF	5,331,210

MPC – Water System \$12,503,000

Water System Development Fee revenue collected from permits is used to pay down Water MPC debt. Revenue available for debt service is transferred from the Water SDF fund to the Water MPC Fund.

HURF Bonds \$3,395,050

Gilbert issues debt to finance capital project construction. Transfers of funds from the Streets Fund to the Debt Service Fund are scheduled to finance the debt service payments for street and transportation related activities.

Additional detail on Debt Service is located in the Debt Service section of the budget document.

Expenditure Transfers Out		Revenue Transfers In					
		General Fund	Wastewater	Enviro Svcs - Residential	Streets	Replacement Funds	Debt
General Fund	\$ 6,886,910					1,043,160	5,843,750
Water	\$ 13,774,490	1,933,050	820,000		50,000	10,971,440	
Wastewater	\$ 10,295,360	989,610				9,305,750	
Enviro Svcs-Residential	\$ 1,326,070	829,410				496,660	
Enviro Svcs-Commercial	\$ 261,680	149,310				112,370	
Streets	\$ 4,575,940	752,600				428,290	3,395,050
Solid Waste Container	\$ 155,000			155,000			
Police SDF	\$ 2,663,170						2,663,170
Fire SDF	\$ 763,500	100,000					663,500
General SDF	\$ 2,326,950						2,326,950
Park & Rec SDF	\$ 5,331,210						5,331,210
Water SDF	\$ 12,503,000						12,503,000
Wastewater SDF	\$ 100,000		100,000				
Special Revenue	\$ 185,920	185,920					
Transfer In Amount	\$ 61,149,200	\$ 4,939,900	\$ 920,000	\$ 155,000	\$ 50,000	\$ 22,357,670	\$ 32,726,630



TOWN OF GILBERT
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016
(Schedule A)

Fiscal Year	S c h	FUNDS		
		General Fund	Special Revenue Fund	
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	156,419,434	47,518,914
2015	Actual Expenditures/Expenses**	E	129,175,500	31,936,650
2016	Fund Balance/Net Position at July 1***		80,477,819	69,847,925
2016	Primary Property Tax Levy	B	0	
2016	Secondary Property Tax Levy	B	19,500,000	
2016	Estimated Revenues Other than Property Taxes	C	137,119,000	55,869,470
2016	Other Financing Sources	D	0	0
2016	Other Financing (Uses)	D	0	0
2016	Interfund Transfers In	D	5,983,060	478,290
2016	Interfund Transfers (Out)	D	6,886,910	16,101,690
2016	Reduction for Amounts Not Available:			
LESS: Amounts for Future Debt Retirement:				
2016	Total Financial Resources Available		236,192,969	110,093,995
2016	Budgeted Expenditures/Expenses	E	169,904,050	55,019,390

* Includes Expenditure Adjustments Approved in the current year from Schedule E.
 ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
 *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF GILBERT
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016
(Schedule A)

FUNDS					
Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
60,786,682	149,535,514	0	115,655,788	24,812,868	554,729,200
55,186,720	31,678,130	0	66,251,878	23,762,480	337,991,358
23,919,728	70,807,285		175,157,923	5,238,589	425,449,269
					0
					19,500,000
28,300,060	163,919,480	0	102,303,000	23,572,000	511,083,010
0	0	0	0	0	0
0	0	0	0	0	0
20,223,630	0	0	21,961,220	0	48,646,200
0	0	0	25,657,600	0	48,646,200
					0
					0
					0
					0
72,443,418	234,726,765	0	273,764,543	28,810,589	956,032,279
60,902,730	179,805,870	0	123,237,880	26,139,300	615,009,220

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

2015	2016
\$ 554,729,200	\$ 615,009,220
554,729,200	615,009,220
\$ 554,729,200	\$ 615,009,220
\$	\$

TOWN OF GILBERT
Tax Levy and Tax Rate Information
Fiscal Year 2016

(Schedule B)

	2015	2016
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	19,500,000	19,500,000
C. Total property tax levy amounts	\$ 19,500,000	\$ 19,500,000
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	1.0659	1.0567
(3) Total city/town tax rate	1.0659	1.0567
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>375</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF GILBERT
Revenues Other Than Property Taxes
Fiscal Year 2016
(Schedule C)

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
GENERAL FUND			
Local taxes			
Local taxes, audit, & franchise fees	\$ 71,214,000	\$ 73,745,000	\$ 75,525,000
Licenses and permits			
	4,388,000	4,593,000	4,398,000
Intergovernmental			
	46,639,691	46,910,000	47,404,000
Charges for services			
	5,148,500	5,559,000	5,570,000
Fines and forfeits			
	3,361,000	3,410,000	3,405,000
Interest on investments			
General Fund	850,000	776,000	777,000
General Fund - Replacement Fund	30,000	40,000	40,000
In-lieu property taxes			
Contributions			
Miscellaneous			
Total General Fund	\$ 131,631,191	\$ 135,033,000	\$ 137,119,000
SPECIAL REVENUE FUNDS			
HURF			
Auto Lieu	12,200,000	13,000,000	13,500,000
Other Streets Revenue	7,370,000	7,850,000	8,234,000
Streets Replacement Fund Interest Income	104,000	104,000	104,000
	20,000	20,000	20,000
	\$ 19,674,000	\$ 20,974,000	\$ 21,858,000
Grants			
	6,548,048	595,400	7,963,510
	\$ 6,548,048	\$ 595,400	\$ 7,963,510
Other Special Revenue			
System Development Fees	2,908,257	3,543,257	3,503,480
	15,715,000	17,579,000	17,780,000
	\$ 18,623,257	\$ 21,122,257	\$ 21,283,480

TOWN OF GILBERT
Revenues Other Than Property Taxes
Fiscal Year 2016
(Schedule C)

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
<u>CDBG/HOME</u>	\$ 834,624	\$ 557,130	\$ 1,895,160
	<u>\$ 834,624</u>	<u>\$ 557,130</u>	<u>\$ 1,895,160</u>
<u>SLID</u>	\$ 1,634,020	\$ 1,634,020	\$ 1,731,680
<u>PKID</u>	902,140	902,140	839,640
	<u>\$ 2,536,160</u>	<u>\$ 2,536,160</u>	<u>\$ 2,571,320</u>
<u>Police Impound</u>	\$ 285,000	\$ 285,000	\$ 298,000
	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 298,000</u>
Total Special Revenue Funds	<u>\$ 48,501,089</u>	<u>\$ 46,069,947</u>	<u>\$ 55,869,470</u>
DEBT SERVICE FUNDS			
<u>Secondary Property Tax - Schedule B</u>	\$ 18,676,000	\$ 18,676,000	\$ 21,300,000
	<u>\$ 18,676,000</u>	<u>\$ 18,676,000</u>	<u>\$ 21,300,000</u>
<u>Special Assessments</u>	\$ 7,085,577	\$ 5,591,883	\$ 7,000,060
	<u>\$ 7,085,577</u>	<u>\$ 5,591,883</u>	<u>\$ 7,000,060</u>
Total Debt Service Funds	<u>\$ 25,761,577</u>	<u>\$ 24,267,883</u>	<u>\$ 28,300,060</u>
CAPITAL PROJECTS FUNDS			
<u>Improvement Districts</u>	\$ 129,402,187	\$ 50,554,000	\$ 163,037,000
	<u>\$ 129,402,187</u>	<u>\$ 50,554,000</u>	<u>\$ 163,037,000</u>
<u>CIP Administration - Charges for Service</u>	\$ 977,775	\$ 762,240	\$ 882,480
	<u>\$ 977,775</u>	<u>\$ 762,240</u>	<u>\$ 882,480</u>
Total Capital Projects Funds	<u>\$ 130,379,962</u>	<u>\$ 51,316,240</u>	<u>\$ 163,919,480</u>
PERMANENT FUNDS			
	\$ _____	\$ _____	\$ _____
	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Total Permanent Funds	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
ENTERPRISE FUNDS			
<u>Water Operating</u>	\$ 39,235,839	\$ 39,426,000	\$ 40,391,000
<u>Water Replacement</u>	50,000	200,000	200,000
<u>Water and Water Resources SDF</u>	14,150,000	11,750,000	11,750,000
	<u>\$ 53,435,839</u>	<u>\$ 51,376,000</u>	<u>\$ 52,341,000</u>

**TOWN OF GILBERT
Revenues Other Than Property Taxes
Fiscal Year 2016**

(Schedule C)

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
Wastewater Operating	\$ 24,448,662	\$ 24,925,000	\$ 25,302,000
Wastewater Replacement	100,000	200,000	200,000
Wastewater SDF	12,000,000	6,870,000	5,950,000
	<u>\$ 36,548,662</u>	<u>\$ 31,995,000</u>	<u>\$ 31,452,000</u>
Environmental Services/Residential	\$ 14,700,929	\$ 15,375,000	\$ 15,875,000
Env. Services - Res.Replacement Fund	40,000	40,000	40,000
Solid Waste Container Fee	165,000	160,000	165,000
	<u>\$ 14,905,929</u>	<u>\$ 15,575,000</u>	<u>\$ 16,080,000</u>
Environmental Services/Commercial	\$ 2,463,231	\$ 2,490,000	\$ 2,427,000
Env. Services - Comm Replacement Fund	3,000	3,000	3,000
	<u>\$ 2,466,231</u>	<u>\$ 2,493,000</u>	<u>\$ 2,430,000</u>
Total Enterprise Funds	<u>\$ 107,356,661</u>	<u>\$ 101,439,000</u>	<u>\$ 102,303,000</u>
INTERNAL SERVICE FUNDS			
Fleet Maintenance	\$ 8,210,000	\$ 7,998,000	\$ 8,159,000
	<u>\$ 8,210,000</u>	<u>\$ 7,998,000</u>	<u>\$ 8,159,000</u>
Copy Services	\$ 588,000	\$ 401,000	\$ 401,000
	<u>\$ 588,000</u>	<u>\$ 401,000</u>	<u>\$ 401,000</u>
Health Self Insurance	\$ 13,345,000	\$ 15,580,000	\$ 13,855,000
	<u>\$ 13,345,000</u>	<u>\$ 15,580,000</u>	<u>\$ 13,855,000</u>
Dental Self Insurance	\$ 1,121,000	\$ 1,147,000	\$ 1,157,000
	<u>\$ 1,121,000</u>	<u>\$ 1,147,000</u>	<u>\$ 1,157,000</u>
Total Internal Service Funds	<u>\$ 23,264,000</u>	<u>\$ 25,126,000</u>	<u>\$ 23,572,000</u>
TOTAL ALL FUNDS	<u>\$ 466,894,480</u>	<u>\$ 383,252,070</u>	<u>\$ 511,083,010</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GILBERT
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016
(Schedule D)

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Fund Operating	\$	\$	\$ 4,939,900	\$ 6,886,910
General Fund Repair & Replacement			1,043,160	
Total General Fund	\$	\$	\$ 5,983,060	\$ 6,886,910
SPECIAL REVENUE FUNDS				
Streets	\$	\$	\$ 50,000	\$ 4,575,940
Streets Replacement Fund			428,290	
Grants				
Other Special Revenues				185,920
System Development Fees				11,184,830
Solid Waste Container				155,000
Total Special Revenue Funds	\$	\$	\$ 478,290	\$ 16,101,690
DEBT SERVICE FUNDS				
	\$	\$	\$ 20,223,630	\$
Total Debt Service Funds	\$	\$	\$ 20,223,630	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water	\$	\$	\$ 10,971,440	\$ 13,774,490
Wastewater			10,225,750	10,295,360
Environmental Services - Residential			651,660	1,326,070
Environmental Services - Commercial			112,370	261,680
Total Enterprise Funds	\$	\$	\$ 21,961,220	\$ 25,657,600
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 48,646,200	\$ 48,646,200

TOWN OF GILBERT
Expenditures/Expenses by Fund
Fiscal Year 2016
(Schedule E)

<u>FUND/DEPARTMENT</u>	<u>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015</u>	<u>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015</u>	<u>ACTUAL EXPENDITURES/ EXPENSES* 2015</u>	<u>BUDGETED EXPENDITURES/ EXPENSES 2016</u>
GENERAL FUND				
Management and Policy	\$ 19,692,045	\$	\$ 21,179,760	\$ 22,872,060
Management Services	2,069,096		1,927,320	2,115,660
Legal and Court	3,146,321		3,112,640	3,117,380
Development Services	5,565,694		5,305,280	5,572,570
Public Works - Engineering	758,368		659,540	765,430
Police	41,824,523		41,400,880	44,176,410
Fire	26,429,823		26,271,070	28,807,110
Parks and Recreation	16,983,259		16,881,720	17,645,970
GF Repair and Replacement	4,053,950		1,000,000	4,290,340
Non-Departmental	35,896,355		11,437,290	40,541,120
Total General Fund	\$ 156,419,434	\$	\$ 129,175,500	\$ 169,904,050
SPECIAL REVENUE FUNDS				
Streets	\$ 23,363,384	\$	\$ 18,768,560	\$ 26,185,840
Grants	6,548,048		595,400	7,963,510
CDBG/HOME	991,732		557,130	1,895,160
Police Impound	302,732		252,140	308,560
Special Districts	2,733,270		2,547,450	2,859,410
Trust Accounts	2,500		2,500	2,500
Development Fees	9,662,351		6,533,000	11,556,160
Other Special Revenue	3,914,897		2,680,470	4,248,250
Total Special Revenue Funds	\$ 47,518,914	\$	\$ 31,936,650	\$ 55,019,390
DEBT SERVICE FUNDS				
	\$ 60,786,682	\$	\$ 55,186,720	\$ 60,902,730
Total Debt Service Funds	\$ 60,786,682	\$	\$ 55,186,720	\$ 60,902,730
CAPITAL PROJECTS FUNDS				
	\$ 149,535,514	\$	\$ 31,678,130	\$ 179,805,870
Total Capital Projects Funds	\$ 149,535,514	\$	\$ 31,678,130	\$ 179,805,870
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water	\$ 61,549,365	\$	\$ 27,826,520	\$ 61,803,130
Wastewater	30,732,528		21,368,700	34,768,670
Environmental Services	23,373,895		17,056,658	26,666,080
Total Enterprise Funds	\$ 115,655,788	\$	\$ 66,251,878	\$ 123,237,880
INTERNAL SERVICE FUNDS				
	\$ 24,812,868	\$	\$ 23,762,480	\$ 26,139,300
Total Internal Service Funds	\$ 24,812,868	\$	\$ 23,762,480	\$ 26,139,300
TOTAL ALL FUNDS	\$ 554,729,200	\$	\$ 337,991,358	\$ 615,009,220

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF GILBERT
Expenditures/Expenses by Department
Fiscal Year 2016
(Schedule F)

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2015	2015	2015	2016
List Department:				
<u>Management and Policy</u>				
General Fund	\$ 19,692,045		21,179,760	22,872,060
CDBG/HOME	991,732		557,130	1,895,160
Department Total	\$ 20,683,777	\$	\$ 21,736,890	\$ 24,767,220
List Department:				
<u>Finance/Management Services</u>				
General Fund	\$ 2,069,096		\$ 1,927,320	\$ 2,115,660
Department Total	\$ 2,069,096	\$	\$ 1,927,320	\$ 2,115,660
List Department:				
<u>Legal and Court</u>				
General Fund	\$ 3,146,321		\$ 3,112,640	\$ 3,117,380
Department Total	\$ 3,146,321	\$	\$ 3,112,640	\$ 3,117,380
List Department:				
<u>Development Services</u>				
General Fund	\$ 5,565,694		\$ 5,305,280	\$ 5,572,570
Department Total	\$ 5,565,694	\$	\$ 5,305,280	\$ 5,572,570
List Department:				
<u>Public Works</u>				
Streets Fund	\$ 23,363,384		\$ 18,768,560	\$ 26,185,840
Water Fund	61,549,365		27,826,520	61,803,130
Wastewater Fund	30,732,528		21,368,700	34,768,670
Environ Serv - Res - Fund	19,792,107		14,887,398	22,988,420
Environ Serv - Comm - Fund	3,581,788		2,169,260	3,677,660
General Fund	758,368		659,540	765,430
Department Total	\$ 139,777,540	\$	\$ 85,679,978	\$ 150,189,150
List Department:				
<u>Police</u>				
General Fund	\$ 41,824,523		\$ 41,400,880	\$ 44,176,410
Police Impound	302,732		252,140	308,560
Department Total	\$ 42,127,255	\$	\$ 41,653,020	\$ 44,484,970
List Department:				
<u>Fire</u>				
General Fund	\$ 26,429,823		\$ 26,271,070	\$ 28,807,110
Department Total	\$ 26,429,823	\$	\$ 26,271,070	\$ 28,807,110
List Department:				
<u>Parks and Recreation</u>				
General Fund	\$ 16,983,259		\$ 16,881,720	\$ 17,645,970
Department Total	\$ 16,983,259	\$	\$ 16,881,720	\$ 17,645,970

TOWN OF GILBERT
Expenditures/Expenses by Department
Fiscal Year 2016
(Schedule F)

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
List Department:				
Parks and Recreation				
General Fund	\$ 16,983,259	\$	\$ 16,881,720	\$ 17,645,970
Department Total	\$ 16,983,259	\$	\$ 16,881,720	\$ 17,645,970
List Department:				
Special Revenue and Non-Operating				
General Fund	\$ 35,896,355	\$	\$ 11,437,290	\$ 40,541,120
Internal Services	24,812,868		23,762,480	26,139,300
Repair and Replacement	4,053,950		1,000,000	4,290,340
Grant Funds	6,548,048		595,400	7,963,510
Special Districts	2,733,270		2,547,450	2,859,410
Other Special Revenue	3,914,897		2,680,470	4,248,250
Capital Improvements	149,535,514		31,678,130	179,805,870
Debt Service	60,786,682		55,186,720	60,902,730
Trust Fund	2,500		2,500	2,500
Development Fees	9,662,351		6,533,000	11,556,160
Department Total	\$ 297,946,435	\$	\$ 135,423,440	\$ 338,309,190

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF GILBERT
Full-Time Employees and Personnel Compensation
Fiscal Year 2016
(Schedule G)

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	917.67	\$ 70,609,123	\$ 10,531,171	\$ 9,383,319	\$ 5,652,677	\$ 96,176,290
SPECIAL REVENUE FUNDS						
Streets Fund	50.67	\$ 2,494,203	\$ 279,728	\$ 506,565	\$ 336,374	\$ 3,616,870
CDBG/Home	1.85	136,684	15,359	16,372	10,405	178,820
Police Security		807,350	179,920		26,820	1,014,090
Police Impound Fund	4.00	194,134	21,846	40,854	15,026	271,860
Parkway Maint. Imp. Dist.	2.60	126,153	14,155	26,586	12,276	179,170
Court Enhancement Fund	1.00	45,074	5,067	13,618	3,311	67,070
Judicial Collection Enhancement Fund	1.00	86,399	9,731	13,618	6,592	116,340
Transportation Assistance	1.00	60,554	6,883	13,618	4,575	85,630
Native American Intern		9,278			142	9,420
GOHS Grant		147,690				147,690
Total Special Revenue Funds	62.12	\$ 4,107,519	\$ 532,689	\$ 631,231	\$ 415,521	\$ 5,686,960
DEBT SERVICE FUNDS						
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
Total Capital Projects Funds	7.40	\$ 593,019	\$ 66,820	\$ 83,131	\$ 44,950	\$ 787,920
Total Capital Projects Funds	7.40	\$ 593,019	\$ 66,820	\$ 83,131	\$ 44,950	\$ 787,920
PERMANENT FUNDS						
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water	124.95	\$ 6,690,353	\$ 752,649	\$ 1,297,670	\$ 629,178	\$ 9,369,850
Wastewater	42.50	2,258,221	253,439	441,942	219,468	3,173,070
Environ Serv - Residential	86.05	4,163,367	467,797	973,230	507,146	6,111,540
Environ Serv - Commercial	8.28	415,759	46,626	86,399	53,406	602,190
Total Enterprise Funds	261.78	\$ 13,527,700	\$ 1,520,511	\$ 2,799,241	\$ 1,409,198	\$ 19,256,650
INTERNAL SERVICE FUND						
Total Internal Service Fund	26.00	\$ 1,321,610	\$ 148,464	\$ 273,559	\$ 122,967	\$ 1,866,600
Total Internal Service Fund	26.00	\$ 1,321,610	\$ 148,464	\$ 273,559	\$ 122,967	\$ 1,866,600
TOTAL ALL FUNDS	1274.97	\$ 90,158,971	\$ 12,799,655	\$ 13,170,481	\$ 7,645,313	\$ 123,774,420

Account	Financial reporting unit for budget, management, or accounting purposes.
Accrual	An accounting process that matches revenue to the period earned and the expenditures to the period incurred.
Actuals	Refers to the actual expenditures paid by and revenues paid to Gilbert.
ADA	<i>Americans with Disabilities Act</i> is the Federal Law regarding issues and facilities for those with disabilities.
ADEQ	<i>Arizona Department of Environmental Quality</i> administers a variety of programs to improve the health and welfare of our citizens and ensure the quality of Arizona's air, land, and water resources meets healthful, regulatory standards.
Adoption	A formal action taken by the Town Council that sets the spending limits for the fiscal year.
AF	<i>Acre feet/foot</i> is a unit of volume commonly used in the United States in reference to large-scale water resources, such as reservoirs, aqueducts, canals, sewer flow capacity, and river flows. One acre-foot is equal to 325,851 3/7 th gallons of water.
Allocation	A component of an appropriation that is earmarked for expenditure by specific organization units and/or for special purposes, activities, or objects.
AMWUA	<i>Arizona Municipal Water Users Association</i> is a voluntary, non-profit corporation established by municipalities in Maricopa County for the development of urban water resources policy.
Appropriation	A legal authorization granted by Council which permits Gilbert to make expenditures of resources and to incur obligations for specific purposes.
Arizona Auditor General Schedules A-G	Arizona Revised Statutes (A.R.S.) §§42-17101 and 42-17102 require cities and towns to prepare annual budgets on forms the Office of the Auditor General developed. The official forms on Schedules A through G include all elements statute requires that the cities and towns must include in their budget
Arsenic Mitigation	Construction of systems to reduce naturally occurring arsenic from the ground water to below the EPA threshold of 10 parts per billion.
Assessed Valuation	A valuation placed upon real estate or other property by the County Assessor and the state as a basis for levying taxes.
Asset	Valuable resource that an entity owns or controls. They represent probable future economic benefits and arise as a result of past transactions or events.

ASU	<i>Arizona State University</i> , a state-funded university.
Audit	A formal examination, correction, and official endorsing of financial accounts undertaken annually by an accountant.
Available Fund Balance	Funds remaining from the prior year which are available for appropriation and expenditure in the current year.
Balanced Budget	Each fund in the budget must be in balance; total anticipated revenues plus beginning undesignated fund balance must equal or exceed total expenditure appropriations for the upcoming fiscal year.
Blue Stake	Location of underground utilities before excavation of right of way.
Bond	A written instrument to pay a specified sum of money (the face value or principal amount) on a specified date (the maturity date) at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance.
Bond – General Obligation (G.O.) Bonds	Bonds that finance a variety of public projects and require voter approval. These bonds are backed by the full faith and credit of the Town. Limitations for bonding capacity are set by State statute. The Town may issue general obligation bonds up to 20% of its secondary assessed valuation for water, wastewater, artificial lighting, parks, open space, public safety and emergency services, streets, transportation, and recreational facility improvements. The Town may issue general obligation bonds up to 6% of its secondary assessed valuation for any other general-purpose improvement.
Bond – Highway Users Revenue (HURF) Bonds	This type of revenue bond is used solely for street and highway improvements and requires voter approval. State law imposes the maximum limitation of highway user revenue that shall be used for debt servicing of revenue bonds. The amount shall not exceed 50% of the total from highway user revenue for the previous twelve-month period.
Bond – Municipal Property Corporation (MPC) Bonds	This is a source of funding used to build current municipal facilities as well as major water and wastewater infrastructure facilities. Pledged against these bonds are the excise taxes of the community which include Town sales tax, franchise tax revenue, State shared sales tax, revenue sharing, and system development fee collections for growth-related projects. The corporation owns the resulting infrastructure and leases it to the Town in the amount of the required annual debt service. Once the bonds are paid in full, the infrastructure is deeded over to the town. MPC bonds do not require voter approval.
Bond – Revenue Bonds	Revenue Bonds are payable from a specific source of revenue, do not pledge the full faith and credit of the issuer, and do not affect the property tax rate. Pledged revenues may be derived from the operation of the financed project, grants, and excise or other specified non-property tax. These bonds require voter approval.

Bond Refinancing	The payoff and reissuance of bonds to obtain better interest rates and/or bond conditions.
Budget	A financial plan proposed for raising and spending money for specified programs, functions, or activities during the fiscal year. A detailed annual operating plan expressed in terms of estimated revenues and expenses for conducting programs and related services.
CAFR	A Comprehensive Annual Financial Report (CAFR) is a set of U.S. government financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).
CAP – Central Arizona Project	Central Arizona Project (CAP) is Arizona's single largest resource for renewable water supplies. CAP is designed to bring about 1.5 million acre-feet of water from the Colorado River to Central and Southern Arizona every year.
Capital Improvement	Includes any expenditure over \$100,000 for repair and replacement of existing infrastructure as well as development of new facilities to accommodate future growth.
Capital Improvement Plan	The Capital Improvement Plan (CIP) is a comprehensive plan of capital investment projects which identifies priorities as to: need, method of financing, project costs, and revenues that will result during a five-year period. The first year of the program represents the capital budget for the ensuing fiscal year and must be formally adopted during the budget process.
Capital Improvement Program	The Capital Improvement Program (CIP) is a comprehensive plan of capital investment projects which identifies priorities as to: need, method of financing, project costs, and revenues that will result during a ten-year period. The first year of the program represents the capital budget for the ensuing fiscal year and must be formally adopted during the budget process.
Capital Outlay	Purchase of an asset with a value greater than \$10,000 that is intended to continue to be held or used for a period greater than two years. Capital Outlay can be land, buildings, machinery, vehicles, furniture, and other equipment.
Carryforward	Year-end savings that can be carried forward to cover expenses of the next fiscal year. These funds can also be appropriations for encumbered amounts made in one fiscal year that are re-appropriated in a subsequent fiscal year.
CAWCD	<i>Central Arizona Water Conservation District</i> is a multi-county water conservation district that acts as the operating agent of the Central Arizona Project.

CDBG	<i>Community Development Block Grants</i> provide Federal Grant Program funds on an annual basis to support specific low to moderate income community development opportunities.
CFS	<i>Calls for Service</i> generally refers to assignments that are typically distributed to public safety professionals that require their presence to resolve, correct or assist a particular situation.
COBRA	<i>The Consolidated Omnibus Budget Reconciliation Act (COBRA)</i> gives workers and their families who lose their health benefits the right to choose to continue group health benefits provided by their group health plan for limited periods of time under certain circumstances such as voluntary or involuntary job loss, reduction in the hours worked, transition between jobs, death, divorce, and other life events. Qualified individuals may be required to pay the entire premium for coverage up to 102 percent of the cost to the plan.
Consumer Price Index	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).
Contingency	An amount included in the budget that is not designated for a specific purpose. The contingency amount is budgeted for emergencies and unforeseen events.
Contractual Services	Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.
CQI	<i>Continuous Quality Improvement</i> is an integral part of the Town's culture to ensure that operations are continually improved and updated.
DDACTS	<i>Data Driven Approaches to Crime and Traffic Safety</i> integrates location-based crime and traffic data to establish effective and efficient methods for deploying law enforcement and other resources.
Debt Limit	A state-imposed limit on the amount of debt that can be issued.
Debt Service	Principal and interest payments on outstanding bonds.
Department	A major administrative division of the Town that indicates overall management responsibility for an operation or a group of related operations within a functional area.
Depreciation	Expiration in the service life of capital assets attributed to wear and tear, deterioration, inadequacy, or obsolescence.
Division	A group of homogeneous cost centers within a department.

EDEN	The Town's Enterprise Resource Planning (ERP) software that consists of the following software module: General Ledger, Accounts Payable, Accounts Receivable, Fixed Assets, Budget, Human Resources, Payroll, Business Licensing, Permits & Inspections, and Utility Billing.
Effluent	Wastewater that has been treated to required standards and is released from the treatment plant.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Enterprise Funds	A sub-set of the Proprietary Fund Type that requires accounting for activities like a business where the results indicate income or loss from operations.
Executive Team	Team made up of the Town Manager, Deputy Town Manager, Department Directors, and designated management staff.
Expenditure	Actual outlay of funds for obtaining assets or goods and services regardless of when the expense is actual paid.
FTE	<i>Full-Time Equivalent</i> converts positions to the decimal equivalent of a full-time position primarily based on 2,080 hours per year. For example, a part-time clerk working 20 hours per week would be equivalent to 0.50 FTE.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.
Fund Balance	Represents the net difference between total financial resources and total appropriated uses.
Fiscal Year (FY)	<i>Fiscal Year</i> is the period designated for the beginning and ending of financial transactions. The Town fiscal year is July 1 to June 30.
GAAP	<i>Generally Accepted Accounting Principles</i> are the uniform minimum standards and guidelines for financial accounting and reporting which govern the form and content of the basic financial statements of an entity. These principals encompass the conventions, rules, and procedures that define the accepted accounting practices at a particular time.
General Fund	Primary fund used to provide resources for day-to-day activities that provide general public benefit, and services that provide support to direct service areas; the fund to be used for all financial resources except those required to be accounted for in another fund. Examples include Police, Fire and Parks and Recreation.
General Plan	A planning and legal document that outlines the community vision in terms of land use.

GFOA	<i>Government Finance Officers Association</i> is the professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. Members are dedicated to the sound management of government financial resources.
GIS	<i>Geographic Information System</i> is a computer system that places layers of geographic information in a useful order to provide answers to questions regarding land.
GO Bonds	General Obligation Bonds are secured by Gilbert property tax and must be approved by a vote of the citizens.
Goal	Desired end result statement that provides a framework for what will be accomplished.
GPD	<i>Gilbert Police Department</i>
GPEC	<i>Greater Phoenix Economic Council</i> aims to attract quality businesses to the Greater Phoenix region from around the world, and to advocate and champion foundational efforts to improve the region's competitiveness.
Grants	State and Federal subsidies received in response to a specific need.
GSF	<i>Groundwater Storage Facility</i> is a water exchange authorized under state law where the operator of the GSF (typically an irrigation district) will substitute renewable surface water (CAP water) for groundwater that it has a legal right to pump. This substitution of surface water for groundwater essentially "saves" groundwater that would have been pumped and is legally considered analogous to direct recharge. The customer storing at a GSF receives long-term storage credits that can later be recovered and not counted as groundwater pumping.
Heritage District	Historic Downtown Gilbert is an area of up-scale restaurants, entertainment, and shopping.
HOA	<i>Homeowners Association</i> is an organization of all owners of land in the development that is governed by a board. The HOA collects fines and assessments from the homeowners, maintains the common areas, and enforces the association's governing documents, including rules regarding construction and maintenance of individual homes.
HURF	<i>Highway User Revenue Fund</i> is a separate funding source dedicated to provide support for street improvements and maintenance.
IGA	<i>Intergovernmental Agreement</i> is a contract between governmental entities as authorized by State law.
Improvement District (ID)	Formed to address major capital needs that benefit specific property owners. Bonds are issued to finance these improvements, and are repaid by assessments on affected property owners.

Infrastructure	The physical assets of the town. Assets include streets, water, wastewater, public buildings, and parks.
Internal Service Fund (ISF)	A sub-set of the Proprietary Fund Type that accounts for the activity of internal functions providing service to other functional areas. An Internal Service Fund receives revenue by charging other areas in the Town based on services provided.
JCEF	The <i>Judicial Collection Enhancement Fund</i> was established to improve the administration of justice by enhancing the enforcement of court orders.
Lean Six Sigma	Lean Six Sigma allows quality and efficiency improvements to be effectively realized. The focus of Lean is about speed, efficiency and taking waste out of a process. Six Sigma focuses on effectiveness and removal of errors. When combined and implemented properly it can be a powerful management tool that can greatly improve an organization's performance, by providing a structured approach to resolving problems.
Liability	An obligation of the entity to convey something of value in the future. Liabilities are probable future sacrifices of economic benefit that arise as a result of past transactions or events.
LRIP	<i>Long Range Infrastructure Plan</i> - A plan that includes an asset inventory, condition based assessment and programmed repair and replacement of all Town infrastructure assets. Focusing on strategic investments in infrastructure and reducing the overall cost of ownership.
LUCITY	Work order management software.
MAG	<i>Maricopa County Association of Governments</i> was formed in 1967. It is a voluntary association of governments and Indian communities formed to address regional issues in Maricopa County. MAG is the designated Regional Planning Agency and consists of 31 member agencies.
Master Plan	A planning document that takes an area of interest and creates a comprehensive future for that area. For example, a storm water master plan would provide information regarding the location of storm water facilities, the potential timing, the barriers, and the costs.
MGD	<i>Million Gallons per Day</i>
Modified Accrual	A basis of accounting used by governmental funds where revenue is recognized in the period it is available and measurable, and expenditures are recognized at the time a liability is incurred.
MPC	<i>Municipal Property Corporation</i> is a non-profit corporation created by Gilbert as a funding mechanism for Capital Improvement projects. The board is governed by citizens appointed by Council.
NASC	<i>North Area Service Center</i> , 900 East Juniper Avenue. Location includes a Public Works Yard and an Equipment Repair Shop.

Objectives	Targets for accomplishing goals that are specific, measurable, attainable, results-oriented, and time bound.
OnBase	Gilbert’s digital records management system.
Operating Budget	The portion of the budget associated with providing ongoing services to citizens, includes general expenditures such as personnel services, professional services, maintenance costs, and supplies.
PCI	<i>Pavement Condition Index</i> is an index that communicates the condition of driving surfaces on a 100 point scale.
Performance Measures	Indication of levels of activity or outcomes of operations.
PFMPC	<i>Public Facilities Municipal Property Corporation</i>
PKID	<i>Parkway Improvement Districts</i> provide a method to maintain the parkways within specific areas and charge the cost to the benefited property with the property tax bill.
PM-10 Regulations	PM-10 (particulate matter less than 10 microns) regulations are also known as the “dust control regulations”. PM-10 emissions, including dust generating activities, are regulated by Maricopa County. It is a major component of the “brown cloud” in the metropolitan Phoenix area.
Property Tax Levy	The total amount to be raised by general property taxes for purposes specified in the Tax levy Ordinance. In Arizona, the property tax system is divided into primary and secondary rates.
Property Tax – Primary	Gilbert does not have a primary property tax. A Primary Property tax is a limited tax levy used for general government operations based on the Primary Assessed Valuation and Primary tax rate. The total levy for primary taxes is restricted to a 2% annual increase, plus allowances for annexations, new construction, and population increases.
Property Tax – Secondary	An unlimited tax levy restricted to general bonded debt obligations and for voter approved budget overrides. These taxes are based on the Secondary Assessed Valuation and Secondary Tax rate.
Reserve	To set aside a portion of a fund balance to guard against economic downturn or emergencies.
Resource Constrained Process	A budget process that is limited by the projected revenues based on current tax rates and fees.
Revenue	Receipts from items such as taxes, intergovernmental sources, and user fees or resources from voter-authorized bonds, system development fees, and grants.
RFP	<i>Request for Proposal</i> – part of the competitive bidding process

ROW	<i>Right of Way</i> is a publicly-owned area of land typically adjacent to a roadway.
SASC	<i>South Area Service Center</i> , 4760 South Greenfield Road. Location includes Police, Public Works, Hazardous Waste Collection, and Equipment Repair Shop.
SCADA	SCADA (Supervisory Control and Data Acquisition) is a software system used to automate and/or monitor industrial processes in various vertical markets: manufacturing, transportation, energy management, building automation, and any other field where real time operational data is used to make decisions.
SDF	<i>System Development Fees</i> are collected at the time a building permit is issued to pay for the cost of capital improvements required due to growth.
Self Insurance	A calculated amount of money set aside to pay claims and compensate for future loss.
SharePoint	Microsoft software for the town's intranet. The intranet is a communication and project collaboration tool for employees of all departments. The intranet also provides for live document management and process automation.
SLID	<i>Street Light Improvement Districts</i> are established to charge the cost of electricity for street lights to property in subdivisions based on the actual cost of electricity and allocated based on their home value.
SPARK –App League	Students Participate in App Resources and Knowledge (SPARK) App League is the first mobile application development contest for high school students. Created by Gilbert, Arizona in 2012, this nonprofit program is hosted in partnership with Arizona State University's Ira A. Fulton Schools of Engineering and is sponsored by Google.
SRP Aesthetics Program	SRP allocates funds to towns, cities and counties within SRP's service territory on an annual basis. Funds are used for aesthetic improvements to SRP water or power facilities (e.g., putting in block walls and landscaping around substations, undergrounding lower-voltage power lines [12kV or 69kV distribution lines], piping open ditches or enhancing canal-banks). SRP works directly with the municipalities to decide which projects each jurisdiction will fund with its allocation.
Special Revenue	Special Revenue Funds are a type of fund required to be established to account for a specific activity.
SRP	<i>Salt River Project</i> is two entities: the Salt River Project Agricultural Improvement and Power District, a political subdivision of the State of Arizona; and the Salt River Valley Water Users' Association, a private corporation.

State Shared Revenue	Distribution of revenue collected by the State and shared based on established formulae that typically rely on population estimates.
SWAT	<i>Special Weapons and Tactics</i> team is a group of specially chosen police officers that have advanced training handling high risk situations and that use highly specialized equipment to resolve those situations.
Transfers	Movement of cash from one fund to another to reimburse costs or provide financial support.
TOC	<i>Traffic Operations Center</i>
TOG	<i>Town of Gilbert</i>
ULDC	<i>Unified Land Development Code</i> is a compilation of town codes that govern subdivision and development of lands.
Water Resource Master Plan	A plan that combines all water resources: ground, surface, recharged, and reclaimed water, into one document to determine future actions required to maintain water resources in Gilbert.
WIGS	<i>Wildly Important Goals</i> , a process developed by Franklin Covey that will help employees accomplish their goals while also managing the demands of day-to-day responsibilities.
WRMPC	<i>Water Resources Municipal Property Corporation</i>
Zero-Based	The base for the budget built from zero.
Zoning	A specific legal classification of property for purpose of development.



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