



Recovery Residence

Apply online at [OneStopShop](#)

Checklist

- **Business License Customer Number**
- **Operation and Management Plan** (formatted as a PDF and includes the following information):
 - Name and Address of Business Owner
 - Name/Address/Phone Number of Property Owner and person in control of property; OR
 - Notarized** authorization from property owner if the business and property owner are not the same
 - Emergency contact number
 - Number of persons in each bedroom
 - Maximum number of occupants
 - Floor Plan
 - Resident Screening Process
 - Guest and Resident Rules of Conduct

Helpful Links:

Town of Gilbert Business Registration and Licensing website:

<https://www.gilbertaz.gov/departments/development-services/business-registration-and-licensing>

Development Services Fee Schedule:

<https://www.gilbertaz.gov/home/showpublisheddocument/5883/637976254306530000>

Registration with the Town of Gilbert does not relieve or in any way affect the registrant's responsibilities for licensing or approvals that may be required by other state or local agencies, including any applicable homeowners' or property owners' associations.