

Permit # _____ Date of Reservation ____/____/____

Approved by: _____ Approved copy issued to Permit Holder on: _____
FOR OFFICE STAFF ONLY



**PARKS & RECREATION DEPARTMENT
REQUEST FOR INFLATABLES IN THE PARK**
Office (480) 503-6200 Monday – Thursday 7:00 am – 6:00 pm
Fax (480) 503-6213 Email:recreation@gilbertaz.gov

This is a REQUEST and is subject to approval.

INSTRUCTIONS:

- No more than **one** inflatable per area will be permitted. No exceptions will be made.
- The Parks & Recreation Department requires a certificate of insurance on file for inflatable company used in parks.
- Inflatables are allowed in the following designated park areas only.
Please check one of the following locations:
 - Crossroads Park – *Right Field Ramada* with open area reserved
 - Crossroads Park – *Northeast Picnic Table* with open area reserved
 - Freestone Park -- *Courtside Ramada* with open area reserved
 - McQueen Park -- *Ash Ramada* with open area reserved
 - Discovery Park – *Digger's Cove Ramada* with open area reserved
 - Discovery Park – *Hoopasaurus Ramada* with open area reserved
 - Discovery Park – *Bedrock Ramada* with open area reserved (generator required)
 - Other Park – Name of Requested Park: _____
- A Ramada reservation is required. **RESERVATION PERMIT#** _____ (upper left hand corner of permit)
- Set up and take down must be included in your reservation time. Inflatable vendor must abide by this rule. If violated, additional fees will be assessed to your account.
- Any damages created by Inflatable vendor will be charged to your account.
- **Indicate the EMAIL or FAX #where you want the approved form sent.** _____

RULES for the selected Inflatable Company:

- The inflatable vendor **MUST** contact Park Ranger staff upon arrival at the park for set up instructions at **(480) 503-6263**.
- The permit holder has included the set up and tear down times on the permit and has paid for their reservation based on the time stated. Any extra time used will have fees assessed to the permit holder.
- **No staking is allowed.** Sand bags must be used if needed.
- If a generator is being used, a working, certified fire extinguisher must be on hand at all times.
- All vehicles must stay off turf areas unless directed by a park ranger.

Type of inflatable: _____ (*jumping/obstacle course/ other activity*)

Size of inflatable: _____ (*a maximum of one blower is allowed unless the power is supplied by a generator*)

*Generator (*Type- HP/KW*) _____ (*Gas or Electric*)

* Per Town of Gilbert Fire Prevention: Generators and other internal combustion power sources shall be separated from temporary membrane structures (inflatable features), tents, and canopies by a minimum of 20' and be isolated from contact with the public by fencing or other approved means.

Rental Company _____ Contact person: _____

Contact Phone: _____ Cellular day of event: _____

Your signature below indicates that you understand and accept the permit stipulations above:

Signature of Permit Holder _____

Date _____

Bring the approved copy of this request and your park permit with you the day of the event.

*Compatible with Internet Explorer only. Form can also be emailed to recreation@gilbertaz.gov or faxed to 480-503-6204